



Sevalal Mahila Mahavidyalaya

Place for Higher Learning & Research (Research Academy)

Sakkardara Chowk, Umrer Road, Nagpur-440 024

E-mail: sevamahilamv@gmail.com

Website: www.sevalalmahilamahavidyalaya.ac.in

Proceeding of College Staff Council

Dr. Pravin Charde

Principal

Sevalal Mahila Mahavidyalaya, Nagpur



NDable
Off. Principal
Sevalal Mahila Mahavidyalaya
Nagpur.

23. (i) The Foundation Society or the Governing Body shall not—

- (a) without the previous approval of the Executive Council accept any donation in any form from a teacher of the College;
- (b) by way of punishment terminate the service or reduce in pay of any teacher appointed on a written contract without holding an enquiry into the charges against the teacher.

(ii) When any action is proposed to be taken against any teacher a statement of the charges against him shall be given in writing to the teacher, who shall have a reasonable opportunity of defending himself. The Governing Body shall then take into consideration the proceeding of the enquiry and report together with his previous service and character and come to a decision by a majority of two thirds of the members present at a meeting convened for the purpose. Such decision shall not be taken at an adjourned meeting.

CHAPTER III.

The College Council and its Functions.

24. There shall be for each College, a College Council consisting of the Principal and all confirmed teachers of the College, providing that the above clause shall not apply to a college for the first two years from the date of admission and in such a college the Council shall comprise all teachers of that College.

25. The Principal and the Vice-Principal, if any, of the College shall respectively be the ex-officio President and the ex-officio Vice-President or Vice-Presidents of the Council.

26. The Secretary shall be elected by the Council from amongst its members. He shall hold office for one year.

27. The Council shall meet at regular and frequent intervals :—

- (a) to discuss the progress of studies in the College,
 - (b) to bring to the notice of the College authorities the needs of the students,
 - (c) to make recommendations to the Principal or the Governing Body for improvement of the academic efficiency of the College,
 - (d) to bring to the notice of the Governing Body any matter affecting the rights and privileges of the teachers of the College as a class,
- and (e) to advice the Governing Body of the College and the Principal on such matters relating to the internal management of the college and discipline of its students as may be referred to from time to time.



Sevalal
Off. Principal
Sevalal Mahila Mahavidyalaya
Nagpur.

Sevadal Mahila Mahavidyalaya

Place for Higher Learning & Research (Research Academy)
Sakkardara Square, Umrer Road, Nagpur-440024

Ref.: SMM/NAAC Meeting /PSD/22-23/

Date: 04.05.2023

NOTICE

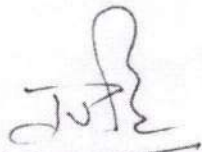
All the staff members of Science, Home Science and Arts Faculties are hereby informed that the staff meeting has been arranged on **6th May, 2023** at 12.05 pm. in Room No.110. The meeting will be chaired by the Hon'ble President, Sevadal Education Society, Nagpur.

Agenda of the Meeting are:


- 1) Admission in UG and PG programmes for the Session 2023-2024.
- 2) Conduction of Theory and Practical Examination of Summer-2023.
- 3) Documentation and Data Collection for Fifth Cycle of NAAC from Criteria Coordinators and the Members/Conveners.
- 4) Any other matter with the permission of the Chair.

It is mandatory to attend the meeting.




(Prof. Pravin Charde)
Principal
Sevadal Mahila Mahavidyalaya,
Nagpur




Off. Principal
Sevadal Mahila Mahavidyalaya
Nagpur.

Staff Council Meeting

Agenda of the Meeting dated 06th May, 2023:

1. Admission in UG and PG programmes for the Session 2023-2024.
2. Conduction of Theory and Practical Examination of Summer-2023.
3. Documentation and Data Collection for Fifth Cycle of NAAC from Criteria Coordinators and the Members/Conveners.
4. Any other matter with the permission of the Chair.

Minutes of the Meeting

The Staff Council meeting of Sevadal Mahila Mahavidyalaya, Nagpur was organised on 06th May 2023, at 11.30 am in Hall no. 110, under the Chairmanship of Honourable Principal of Sevadal Mahila Mahavidyalaya, Nagpur.

The secretary of Staff Council has welcome Honourable Principal Prof. Dr. Pravin Charde for the meeting. He also welcomes other staff members for the meeting. The meeting starts with the permission of the Chair and following matter was discussed in the meeting.

Item No. 1: Admission in UG and PG programmes for the Session 2023-2024.

- It is has been decided that the meeting of admission committee will be conducted on the date of declaration of result of 12th standard of Maharashtra State board.
- It is has been also decided that some instalment in the fees should be given to the students for their admission in PG programme.
- Minimum 15 admissions should be done in the Hostel i.e. second premises of the college at Narsala for the session 2023-2024.
- Mrs. Sewalkar will look after the collection of fees at college Hostel.
- Less fees will be charged for the students who will confirm their admission in B. Voc.(IWTT) programme for the session 2023-2024.
- Minimum 14 admissions will be required in the academic session 2023-24 for the programmer like. B. Voc. in IWTT and in C.C.

Item No. 2: Conduction of Theory and practical examination of Summer-2013.

- It has been decided that the theory and practical examinations of all the UG and PG programmes of our college should be conducted according to the schedule received from RTMNU Nagpur for summer 2023.

Item No. 3: Documentation and Data Collection for Fifth Cycle of NAAC from Criteria Coordinators and the Members/Conveners.

- It has been decided that the data and reports of the various activities should be prepared by Criteria Coordinators and the Members/Conveners for Fifth Cycle of NAAC.



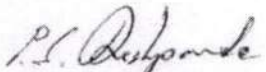
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Off. Principal
Sevadal Mahila Mahavidyalaya
Nagpur.

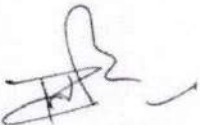
- It has been also decided that the following staff members will give the criteria- wise presentation in the 5th cycle of NAAC of our college.
 - i. Criteria I Dr.(Mrs.)A. M. Duragkar
 - ii. Criteria II Dr.(Mrs.) H. A. Padole
 - iii. Criteria III Dr. A. V. Dorlikar
 - iv. Criteria IV Dr. R. D. Gadewar
 - v. Criteria V Dr.(Mrs.) S. R. Nimbarte
 - vi. Criteria VI Dr. G. S. Kawale
 - vii. Criteria VI Dr. P. U. Meshram

Item No. 4: Any other matter with the permission of the Chair.


- It has been decided that all the staff members should design a short term course of their subject of minimum 30 Hrs. They should also frame BOS for their course.
- It has been decided that three members committee will be constituted, who will verify the PBAS of staff members.
- It has been decided that Dr. A. P. Lambat will be the IQAC Coordinator for the 5th cycle of NAAC of our college.

As there are no queries/difficulties raised by any staff member regarding the above matter of discussion, the minutes are finalized by the chair. The meeting ends by giving thanks to The Chair.


(Dr. P. S. Deshpande)
 Secretary
 Staff Council


(Prof. Pravin Charde)
 Principal
 Sevadal Mahila Mahavidyalaya,
 Nagpur




 Off. Principal
 Sevadal Mahila Mahavidyalaya
 Nagpur.

Sevadal Mahila Mahavidyalaya

Place for Higher Learning & Research (Research Academy)
Sakkardara Square, Umrer Road, Nagpur-440024

Ref.: SMM/Staff Council/PSD/23-24/01

Date: 14.06.2023

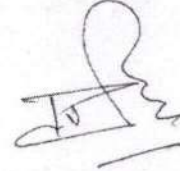
NOTICE

All the staff members of Science, Home Science and Arts Faculties are hereby informed that the staff meeting has been arranged on **16th June, 2023** at 1.30 pm. in Room No.110. The meeting will be chaired by the Hon'ble Principal, Sevadal Mahila Mahavidyalaya, Nagpur.

Agenda of the Meeting are:

- 1) Discussion on Admission in UG programmes for the Session 2023-2024.
- 2) Preparation and implementation of Time Table for UG programmes for the Session 2023-2024
- 3) Preparation of Academic Calendar for Session 2023-2024.
- 4) Preparation of Examination Calendar for Session 2023-2024
- 5) Preparation of Cultural, Sports, N.S.S. and other programme schedule for Session 2023-2024.
- 6) Any other matter with the permission of the Chair.

It is mandatory to attend the meeting.



(Prof. Pravin Charde)
Principal
Sevadal Mahila Mahavidyalaya,
Nagpur



Handwritten signature
Off. Principal
Sevadal Mahila Mahavidyalaya
Nagpur.

Staff Council Meeting
Agenda of the Meeting dated 16th June, 2023

1. Discussion on Admission in UG programmes for the Session 2023-2024.
2. Preparation and implementation of Time Table for UG programmes for the Session 2023-2024
3. Preparation of Academic Calendar for Session 2023-2024.
4. Preparation of Examination Calendar for Session 2023-2024
5. Preparation of Cultural, Sports, N.S.S. and other programme schedule for Session 2023-2024.
6. Any other matter with the permission of the Chair.

Minutes of the Meeting

The Staff Council meeting of Sevadal Mahila Mahavidyalaya, Nagpur was organised on 16th June 2023, at 1.30 pm in Hall no. 110, under the Chairmanship of Honourable Principal of Sevadal Mahila Mahavidyalaya, Nagpur.

The secretary of Staff Council has welcomed Honourable Principal Prof. Dr. Pravin Charde for the meeting. He also welcomed other staff members for the meeting. The meeting starts with the permission of the Chair and following matter was discussed in the meeting.

Item No. 1: Discussion on Admission in UG programmes for the Session 2023-2024.

- It has been decided that the admission committee will follow the schedule Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur for the admission in UG programmes of the college for the academic session 2023-24.
- The admission committee will work under the guidance of Honourable Principal.
- It has been decided that the admission committee will follow the reservation norms decided by University and Government of Maharashtra, for the admission.

The above discussion was unanimously accepted by the committee and the resolution is passed by the Chair.

Item No. 2: Preparation and implementation of Time Table for UG programmes for the Session 2023-2024.

- It has been decided that the in-charge of Science, Home-science and Social-Science faculty will prepare the time table of UG programmes by considering the date of last theory paper of semester II and Semester IV examinations.



Pravin Charde
Off. Principal
Sevadal Mahila Mahavidyalaya
Nagpur.

- It has ^{been} also decided that the Time Table for 2nd Year and 3rd Year of UG programme like B.Sc. Science, B.Sc. Home Science and Social Science should be implemented from 15th July 2023. The Time Table for B. Voc. Courses should be implemented from 01st August 2023.

Item No. 2: Preparation of Academic Calendar for Session 2023-2024.

- It has been decided that Academic Calendar Committee will prepare the Academic Calendar of the college for Session 2023-2024.

Item No. 3: Preparation of Examination Calendar for Session 2023-2024.

- It has been decided that The College Examination Committee will prepare the Academic Calendar of the college for Session 2023-2024.

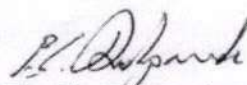
Item No. 4: Preparation of Cultural, Sports, N.S.S. and other programme schedule for Session 2023-2024.

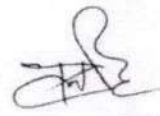
- It has been decided that the schedule of Cultural activities, Sports activities and NSS activities should be prepared by the respective committee as per the college portfolio, for the academic session 2023-2024.

Item No. 5: Any other matter with the permission of the Chair.

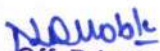
- It has been decided that all the subject teachers of all the faculties will prepare three sets of Question papers of the Semester I, III and V as per RTM Nagpur University theory examination paper framework and should be submitted to the examination committee of the college up-to 30th June 2023.

As there is no matter for any more discussion, the meeting ends by giving thanks to Chair.


Dr. P. S. Deshpande
Secretary
Staff Council


Prof. Dr. Pravin Charde
Principal
Sevadal Mahila Mahavidyalaya
Nagpur




Off. Principal
Sevadal Mahila Mahavidyalaya
Nagpur.

Sevadal Mahila Mahavidyalaya

Place for Higher Learning & Research (Research Academy)
Sakkardara Square, Umrer Road, Nagpur-440024

Date: 13.07.2023

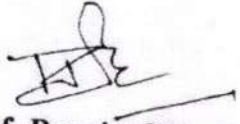
NOTICE

All the staff members of Science, Home Science and Arts Faculties are hereby informed that the meeting of Staff Council has been arranged on **15th July, 2023** at 11.30 am. in Room No.110. The meeting will be chaired by Hon'ble Shri Sanjay Shende, President, Sevadal Education Society, Nagpur.

The agenda of the meeting are:

- 1) To confirm the minutes of last meeting.
 - 2) To discuss about the requirement of infrastructure and other facilities when NEP is going to implement for Post-Graduate courses from the Academic Session 2023-24.
 - 3) To discuss about the requirement of infrastructure when the NEP will be implemented for Under-Graduate courses from the Academic Session 2024-25.
 - 4) Any other matter with the permission of the Chair.
- It is mandatory to attend the meeting.




(Prof. Pravin Charde)
Principal
Sevadal Mahila Mahavidyalaya,
Nagpur

Copy to :

- 1) The Hon'ble President, Sevadal Education Society, Nagpur
- 2) Dr. P. S. Deshpande, Secretary, Staff Council *P.S. Deshpande*
- 3) Dr. (Mrs.) A. S. Mahakalkar, In-charge, Science Faculty *A.S. Mahakalkar*
- 3) Dr. (Mrs.) J. S. Ramteke, In-charge, Home Science Faculty
- 4) Dr. R. M. Dhandekar, In-charge, Social Science Faculty *R.M. Dhandekar*
- 5) Dr. A. S. Mohite, In-Charge, PGTD Zoology
- 6) Dr. S. L. Pal, In-Charge, PGTD Environmental Science *S.L. Pal*
- 7) Dr. A. P. Lambat, In-Charge, PGTD Botany *A.P. Lambat*
- 8) Dr. P. R. Bhandari, In-Charge PGTD Microbiology *P.R. Bhandari*
- 9) Nodal Officers, B.Voc. (MLMDT & IWTT) *P.R. Bhandari*

Note: Any suggestions regarding above agenda is welcome and you can submit it to the Hon'ble Principal's Office.



N. D. Wankar
Off. Principal
Sevadal Mahila Mahavidyalaya
Nagpur.

Sevadal Mahila Mahavidyalaya

Place for Higher Learning & Research (Research Academy)
Sakkardara Square, Umrer Road, Nagpur-440024

Date: 13.07.2023

To,
The Hon'ble President,
Sevadal Education Society,
Nagpur

Subject : Invitation for the Meeting of Staff Council.

Respected Sir,


I may be excused for disturbing your extremely busy schedule. It is informed that the meeting of Staff Council has been arranged on Saturday, **15th July, 2023** at 11.30 am. in Seminar Hall (Room No.110).

It is requested to accept the invitation to *chair* the meeting.

Thanking you.



Sincerely yours,

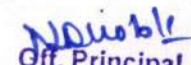

(Prof. Pravin Charde)
Principal,
Sevadal Mahila Mahavidyalaya,
Nagpur

The agenda of the meeting :

- 1) To confirm the minutes of last meeting.
- 2) To discuss about the requirement of infrastructure and other facilities when NEP is going to implement for Post-Graduate courses from the Academic Session 2023-24.
- 3) To discuss about the requirement of infrastructure when the NEP will be implemented for Under-Graduate courses from the Academic Session 2024-25.
- 4) Any other matter with the permission of the Chair.

Recd
14-7-2023




Off. Principal
Sevadal Mahila Mahavidyalaya
Nagpur.

Minutes of the Meeting

The Staff Council meeting of Sevadal Mahila Mahavidyalaya, Nagpur was organised on 15th July 2023, at 11.30 am in Hall no. 110, under the Chairmanship of Honourable President of Sevadal Education Society, Nagpur.

The secretary of Staff Council welcomed the President of Sevadal Education Society, Honourable Shri Sanjayji Shende for the meeting. Subsequently, Honourable Principal Prof. Dr. Pravin Charde was welcomed along with the other staff members for the meeting.

The meeting was commenced with the permission of the Chair and following matters were discussed in the meeting.

Item No 1: To read and confirm the minutes of the last meeting.

The secretary of College staff Council read out the minutes of the last meeting held on 16th June 2023, and the minutes were confirmed by The Chair.

Item No 2: To discuss about the requirement of infrastructure and other facilities when NEP is going to implement for Post-Graduate courses from the Academic Session 2023-24.

- It was decided that in order to know the NEP-2020 to all the staff members, workshops or seminars from the renowned academician should be organized.
- It was also suggested that Dr. A. V. Dorlikar Sir would prepare and arrange a meeting with power point presentation, regarding the implementation of NEP in all PGT Departments of our institution.

The matter was discussed the resolution was passed.

Item No 2: To discuss about the requirement of infrastructure when the NEP will be implemented for Under-Graduate courses from the Academic Session 2024-25.

- It was decided to prepare well researched power point presentation to know the exact requirement of infrastructure in view of implementation of NEP for Under-Graduate courses from the Academic Session 2024-25 in the college.
- Dr. R. D. Gadewar ~~sir~~ suggested that 10 additional classrooms per year would be required for the implementation of NEP for Under-Graduate courses in the college.



convenor - college infrastructure committee.

Dr. Pravin Charde
Dr. Principal
Sevadal Mahila Mahavidyalaya
Nagpur.

- Honourable Principal Sir has suggested that, subjectwise admission committees should be set up for the implementation of NEP for Under-Graduate courses in our college.

The matter was left for further discussion.

Item No. 6: Any other matter with the permission of the Chair.

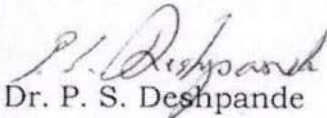
- It was decided to restrict use of mobile by the staff members in the classroom as well as in the laboratory.
- Hon'ble President suggested that, there was the need of extra efforts for the admissions in B.Sc. Home Science. He also suggested that the special presentation should be arranged for the students of Vidarbha Buniyadi Junior College to apprise them about the facilities and various programmes available in the senior college of Sevadal education Society.
- As there was no other matter for any discussion, the meeting was concluded with the vote of thanks.



Prof. Dr. Pravin Charde
Principal
Sevadal Mahila Mahavidyalaya
Nagpur



Shri Sanjay Shende
President
Sevadal Education Society
Nagpur



Dr. P. S. Deshpande
Secretary
Staff Council



Noble
Off. Principal
Sevadal Mahila Mahavidyalaya
Nagpur.

Sevadal Mahila Mahavidyalaya

Place for Higher Learning & Research (Research Academy)
Sakkardara Square, Umrer Road, Nagpur-440024

Date: 02.11.2023

NOTICE

All the staff members of Science, Home Science and Arts Faculties are hereby informed that the meeting of Staff Council has been arranged on **4th November, 2023** at 11.00 am. in Room No.110. The meeting will be chaired by Hon'ble Shri Sanjay Shende, President, Sevadal Education Society, Nagpur.

The agenda of the meeting are:

- 1) To confirm the minutes of last meeting.
- 2) To discuss about the course completion of the Semester-I, III and V (with reference to the notice of 19.10.2023 regarding completion of syllabus)
- 3) To discuss the University Result of Summer-2023.
- 4) Any other matter with the permission of the Chair.

It is mandatory to attend the meeting.



(Prof. Pravin Charde)

Principal
Sevadal Mahila Mahavidyalaya,
Nagpur

Copy to :

- 1) The Hon'ble President, Sevadal Education Society, Nagpur
- 2) Dr. P. S. Deshpande, Secretary, Staff Council
- 3) Dr. (Mrs.) A. S. Mahakalkar, In-charge, Science Faculty
- 4) Dr. (Mrs.) J. S. Ramteke, In-charge, Home Science Faculty
- 5) Dr. R. M. Dhandekar, In-charge, Social Science Faculty
- 6) Dr. A. V. Dorlikar, In-Charge, PGTD Zoology
- 7) Dr. S. L. Pal, In-Charge, PGTD Environmental Science
- 8) Dr. A. P. Lambat, In-Charge, PGTD Botany
- 9) Dr. P. R. Bhandari, In-Charge PGTD Microbiology
- 10) Nodal Officers, B.Voc. (MLMDT & IWTT)



N. Charde
Off. Principal
Sevadal Mahila Mahavidyalaya
Nagpur.

Minutes of the Staff Council Meeting

The Staff Council meeting of Sevadal Mahila Mahavidyalaya, Nagpur was organised on 04th November 2023, at 11.00 am in Hall no. 110, under the Chairmanship of Honourable Mr. Sanjay Shende President of Sevadal Education Society, Nagpur.

The secretary of Staff Council welcomed the President of Sevadal Education Society, for the meeting. Subsequently, Honourable Principal Prof. Dr. Pravin Charde was welcomed along with the other staff members for the meeting.

The meeting commenced with the permission of the Chair and following matters were discussed in the meeting.

Item No 1: To read and confirm the minutes of the last meeting.

The secretary of College staff Council read out the minutes of the last meeting held on 15th July 2023, and the minutes were confirmed by The Chair.

Item No 2: To discuss about the course completion of the Semester I, III and V (with reference to the notice of 19.10.2023 regarding completion of syllabus).

- It was decided that the teachers should prepare the chapter-wise simplified notes by using the reference books or text books of their subject/paper for the students. These notes can also be provided on the WhatsApp group of the students.
- All the Head of the Departments should take care about the completion of the syllabus by their staff members with in stipulated time, before the commencement of the University theory examination.
- After discussion the resolution was passed unanimously.

Item No 3: To discuss the University Results of Summer 2023.

- It was decided that the subjects of which the results of summer 2023 is less than 50%, should get improved in winter 2023 examination. For this remedial classes should be conducted for the students.
- Proper notes and question bank should be provided to the students by the subject teacher to improve the results.
- The matter was discussed the resolution was passed unanimously.

Item No. 4: Any other matter with the permission of the Chair.


- It was decided that the answer sheets of winter 2023 examination of Semester I, III and V of all the faculty should be evaluated carefully by the concern subject teacher





N. Charde
Off. Principal

Sevadal Mahila Mahavidyalaya
Nagpur.

- The marks obtained by the students in the above mentioned examination, should be discussed with The Principal and then it should be finalize.
- Hon'ble President suggested that, all the staff members should be aware about the implementation of the NEP at UG level from the session 2024-25. He suggested that the staff members should attend the orientation programmes regarding the implementation of the NEP.
- As there was no other matter for any discussion, the meeting was concluded with the vote of thanks.


Shri Sanjay Shende
President
Sevadal Education Society
Nagpur


Prof. Dr. Pravin Charde
Principal
Sevadal Mahila Mahavidyalaya
Nagpur


Dr. P. S. Deshpande
Secretary Staff Council




Off. Principal
Sevadal Mahila Mahavidyalaya
Nagpur.

NAAC RE-ACCREDITED WITH 'A' GRADE

Sevadal Mahila Mahavidyalaya

Place for Higher Learning and Research (Research Academy)
Sakkardara Square, Umrer Road, Nagpur-440024

Date : 25.04.2024

NOTICE

All the staff members of Science, Home Science and Arts Faculties are hereby informed that the staff meeting has been arranged on **27th April 2024 at 11.00 am.** in Room No.110. The meeting will be chaired by the Hon'ble President, Sevadal Education Society, Nagpur.

Agenda of the Meeting are:

- 1) To confirm the minutes of the last meeting.
- 2) Admission in Science, Home Science and Social Science Faculties (UG & PG) for the Session 2024-25.
- 3) Submission of PBAS of the Session 2022-23 and 2023-24.
- 4) Submission of reports by the Conveners of the various portfolio for the Session 2022-23 and 2023-24.
- 5) Submission of the record of publication of research papers and books etc.
- 6) To start the Skill Development Programme.
- 7) To organize conference, seminar, workshops and FDP during the Session 2024-25.
- 8) Any other matter with the permission of the Chair.

It is mandatory to attend the meeting.



Noushr
(Prof. Mrs. N. S. Dhoble)
Off. Principal,
Sevadal Mahila Mahavidyalaya,
Nagpur



Noushr
Off. Principal
Sevadal Mahila Mahavidyalaya
Nagpur.

NAAC RE-ACCREDITED WITH 'A' GRADE

Sevadal Mahila Mahavidyalaya

Place for Higher Learning and Research (Research Academy)
Sakkardara Square, Umrer Road, Nagpur-440024

Date : 25.04.2024

To,
The Hon'ble President,
Sevadal Shikshan Sanstha,
Nagpur

Subject:- Invitation for the meeting of Staff Council.

Respected Sir,

I may be excused for disturbing your extremely busy schedule. It is informed that the meeting of Staff Council has been arranged on **27th April 2024** at 11.00 am. in Seminar Hall (Room No.110).

It is requested to accept the invitation to *chair* the meeting.

Thanking you.



Nawabli
(Prof. Mrs. N. S. Dhoble)
Off. Principal,
Sevadal Mahila Mahavidyalaya,
Nagpur

Agenda of the Meeting are:

- 1) To confirm the minutes of the last meeting.
- 2) Admission in Science, Home Science and Social Science Faculties (UG & PG) for the Session 2024-25.
- 3) Submission of PBAS of the Session 2022-23 and 2023-24.
- 4) Submission of reports by the Conveners of the various portfolio for the Session 2022-23 and 2023-24.
- 5) Submission of the record of publication of research papers and books etc.
- 6) To start the Skill Development Programme.
- 7) To organize conference, seminar, workshops and FDP during the Session 2024-25.
- 8) Any other matter with the permission of the Chair.

Nawabli
25-4-2024



Nawabli
Off. Principal
Sevadal Mahila Mahavidyalaya
Nagpur.

SevadalMahilaMahavidyalaya

Place for Higher Learning & Research (Research Academy)
Sakkardara Square, Umrer Road, Nagpur-440024

Minutes of the Staff Council Meeting

The Staff Council meeting of Sevadal Mahila Mahavidyalaya, Nagpur was organized on 27th April 2024, at 11.00 am in Hall no. 110, under the Chairmanship of Honourable Mr. Sanjay Shende President of Sevadal Education Society, Nagpur.

The secretary of Staff Council welcomed the President of Sevadal Education Society, for the meeting. Subsequently, Honourable Principal Prof. Dr. (Mrs.) N. S. Dhoble was welcomed along with the other staff members for the meeting.

The meeting commenced with the permission of the Chair and following matter was discussed in the meeting.

Agenda No 1: To read and confirm the minutes of the last meeting.

The secretary of college staff Council read out the minutes of the last meeting held on 04th November 2023, and the minutes were confirmed by all the members.

Agenda No 2: Admission in Science, Home Science and Social Science Faculties (UG & PG) for the session 2024-25.

- It was decided that, for science faculty, as per NEP guidelines, first 10 admissions should be done for all the subjects (05 granted and 04 non-granted) and then the remaining admissions should be done as per the requirement of the subject by considering the intake capacity of the granted section 120 and non-grant section 100.
- The same policy will be adopted for the admissions in social science faculty as well.
- It was decided that, for Home Science faculty, the admission policy will be finalized after the BOS meeting, which is scheduled on 03rd May 2024 at RTMNU administrative office premises.
- It was decided that, online registration centre for admission in RTMNU (ARN) will be started in our college premises. Dr. P. R. Bhandari sir will be the in-charge of this centre. The admitted students should also be registered for ABC (Academic Bank Credit).
- It was decided that, the advertisement should be given on Radio FM channel and newspapers about the programme available in our institution for admission, after the declaration of the result of 12th standard.
- Information brouchards regarding the admission should be prepared and distributed in various junior colleges.
- Admissions should be done in the programme B. Voc. (Industrial Waste Treatment Technology)
- Admissions should be done online as well as offline for all the programme.
- It was decided that, all the teachers should take initiative for counselling the students about the NEP. They should inform the students about concept of major and minor subjects. Students should be made aware about the credit system of NEP. The



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students should also be informed about Generic/Open Electives courses, Vocational Skills & Skill Enhancement Courses, Vocational Skill Courses, Skill Enhancement Courses, Ability Enhancement Courses, Indian Knowledge Systems, Value Education Courses, On Job Training (Internship/Apprenticeship), Field Project, Community Engagement & Service, Co-curricular Courses, Research Methodology and Research Project which are available for them in NEP.

- Students of our institution should get admitted in the various short-term courses, run by RTMNU, which are having less fee structure.
- The programme like, Freshers Day/ should be started for newly admitted students to give them preview of the college.
- Honorable President suggested that, special presentation should be arranged for the students of Vidarbha Buniyadi Junior College to apprise them about the facilities and various programme available in the senior college of Sevadal education Society. All the departments should be ready with their laboratories in presentation form.
- Honorable President suggested that, information about the facilities and various UG, PG and PhD programme available in Sevadal Mahila Mahavidyalaya, should be displayed through ppt on the screen or on big TV in the admission hall, so that the new students and parents will get aware about it.
- After discussion the resolution was passed unanimously.

Agenda No 3: Submission of the PBAS of the session 2022-23 and 2023-24.

- It was decided that all the staff members should submit their PBAS of the session 2022-23 and 2023-24 up to 18th June 2024.
- The matter was discussed and the resolution was passed unanimously.

Agenda No 4: Submission of reports by the Conveners of the various portfolio for the session 2022-23 and 2023-24.

- It was decided that all the Conveners of the various portfolio should submit their reports for the session 2022-23 and 2023-24 up to 18th June 2024.
- The matter was discussed and the resolution was passed unanimously.

Agenda No 5: Submission of the record of publication of research papers and books etc.

- It was decided that all the staff members should submit the record of their publication of research papers and books for the session 2022-23 and 2023-24 up to 18th June 2024.
- The matter was discussed and the resolution was passed unanimously.

Agenda No 6: To start skill development programme.

- It was decided that every department/faculty should run one skill development programme.
- The matter was discussed and the resolution was passed unanimously.

Agenda No 7: To organize conference, seminar workshop and FDP during the session 2024-25.



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- It was decided that faculty wise conference, seminar workshop and FDP will be organized during the session 2024-25. For this one schedule will be prepared.
- The matter was discussed and the resolution was passed unanimously.

Agenda No. 8: Any other matter with the permission of the Chair.

- It was decided that every department should run one Extension activity.
- It was decided that every department should run start up programme.
- It was decided that all the Professors should apply for DST and SERB projects. The research project should come up at list with two research papers.
- It was decided that all the teachers should publish at least two research papers per year in UGC listed journal.
- It was decided that all the teachers should publish their research work as a Patent.
- It was decided that all the departments should sign MOU with research organizations, social organizations/ institutions, to carry out the activity.
- It was decided that Dr. A. P. Lambat will organize one workshop about the publication of research papers in UGC listed journal.
- It was decided that salary slip of every month will be provided online to all the employees of the college.
- It was decided that there will be provision of certain fixed amount for the publication, presentation and writing of books, for the staff members.
- It was decided that a copy of their service book will be provided to all the teaching and non-teaching members of the college.
- It was decided that, teachers can also publish their articles in college magazine.
- It was decided that, it is the responsibility of all the teachers to update the college website by uploading the data/photographs of the activity conducted by them, for all the stakeholders of the institution.
- It was decided that, "**Vivek Wahini**" should be started from the session 2024-25.
- As there was no other matter for any discussion, the meeting was concluded with the vote of thanks.

Shri Sanjay Shende
President
Sevadal Education Society
Nagpur

N. S. Dhoble

Prof. Dr. (Mrs.) N. S. Dhoble
Principal
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P. S. Deshpande
Dr. P. S. Deshpande
Secretary Staff Council



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