



NAAC RE-ACCREDITED WITH 'A' GRADE

# **Sevalal Mahila Mahavidyalaya**

**Place for Higher Learning & Research (Research Academy)**

**Sakkardara Square, Umrer Road, Nagpur-440 024**

**E-mail: [sevamahilamv@gmail.com](mailto:sevamahilamv@gmail.com)**

**Website: [www.sevalalmahilamahavidyalaya.ac.in](http://www.sevalalmahilamahavidyalaya.ac.in)**

# **E-GOVERNANCE REPORT**

**2023-24**



*N. S. W. B. K.*  
**Off. Principal**  
**Sevalal Mahila Mahavidyalaya**  
**Nagpur.**

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## **SEVADAL MAHILA MAHAVIDYALAYA**

Place for Higher learning & Research (Research Academy)

Sakkardara Chow, Umber Road, Nagpur-440024

E-mail: [smm\\_college@yahoo.co.in](mailto:smm_college@yahoo.co.in), [sevamahilamv@gmail.com](mailto:sevamahilamv@gmail.com)

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### **E-GOVERNANCE POLICY**

#### **INTRODUCTION**

Electronic Governance (e-Governance) is all about using Information and Communication Technology (ICT) for daily and routine activities, planning, implementation and monitoring of government programmes, projects and other activities in the organization. E-governance, in general, helps to facilitate efficient administration and bring transparency in work. It also helps in sharing information faster and making administration more efficient and friendly. Convenience, transparency, accountability and easy access to the information are key features of the concept of e-governance.

Taking digital revolution in its stride Sevadal Mahila Mahavidyalaya adopted e-governance policies of government with foresightedness. Through the special committee 'Computer Society', college has developed ICT infrastructure for better governance. Assistance and support of hardware as well as software are given. Regular digital literacy, administration and governance programmes are conducted as a part of Faculty Development Programme. Students take advantages of e-governance in the form of admissions, scholarships, teaching and learning and examinations.

#### **POLICY OBJECTIVE**

- To implement e-governance for better and efficient administration.
- To promote transparency.
- To communicate effectively.
- To provide easy access to information.
- To maintain the data online.
- To provide free Wi-Fi within the campus.

#### **POLICY**

Website of any institute could be regarded as the main source of online information. College has very simple but interactive website. It has been designed by Arotalk Global Private Limited, Nagpur. Time to time it is updated as per the need. In order to make it more effective, all the information concerned to the various departments and academic activities are updated on regular basis. It is also updated with the latest programmes and courses run by the college along with the information about expert faculties.



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Sevadal Mahila Mahavidyalaya  
Nagpur.

In order to make governance and administration more efficient and transparent, management information system (MIS) has been strengthened through digital technology. By and large, Sevadal Mahila Mahavidyalaya follows e-governance in the following major areas.

1. Administration
2. Admissions
3. Finance and Accounts
4. Library
5. Examination

1. **Administration:** Enterprise Resource Planning (ERP) makes data very handy when required in the proper formats that ease the work of staff and management and boost transparency and accountability in administration. College has online presence in the form of full fledged website which encompasses each and every aspect of the college. It gives all the information about the vision and mission of the institute, various departmental activities, admissions, examinations and current updates.

College is also linked online with the UGC, RTM Nagpur University, Nagpur, Maharashtra State Government and Central Government. Sharing of information is done at ease. Staff members are given free hand to use online mediums to communicate with the administration. Information is passed online through social media and emails which has proved efficiency in a better way. Notices and other required information is shared through social media app.



College Website - Home page. Main Source of online information.



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**सहसंचालक, उच्च शिक्षण नागपूर भरती २०२०**  
 | Published on January 24, 2020 by Shrikrishna

**JD Nagpur Vibhag Recruitment 2020**

सहसंचालक, उच्च शिक्षण नागपूर [Joint Director Higher Education Nagpur], Nagpur has been published a new job notification for Law Officer Posts. There are in total 01 vacancies. Those candidates are interested to the following Recruitment and Completed the All Eligibility Criteria can apply till 5th February 2020. For more details of JD Higher Education Nagpur Vibhag Bharati 2020 Read Below.

Organization Name	Joint Director, Higher Education Nagpur
Name Posts (पदाचे नाव)	Law Officer (विपी अधिकारी)
Number of Posts (पदाचे संख्या)	01 Vacancy
Official Website (अधिकृत वेबसाईट)	<a href="https://www.jdnagpur.in/">https://www.jdnagpur.in/</a>
Application Mode	Online
Job Location (सोपरी ठिकाण)	Nagpur
Last Date (अंजं करण्याची शेवटची तारीख)	5th February 2020

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MAHA SARKAR

Mahasarkar Web page –Portal is used for online communication.

विश्वविद्यालय अनुदान आयोग  
 University Grants Commission  
 Quality higher education for all

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**एन.ई.पी. 2020**  
**राष्ट्रीय शिक्षा नीति 2020**  
 विश्वविद्यालय अनुदान आयोग

**THRUST AREAS**

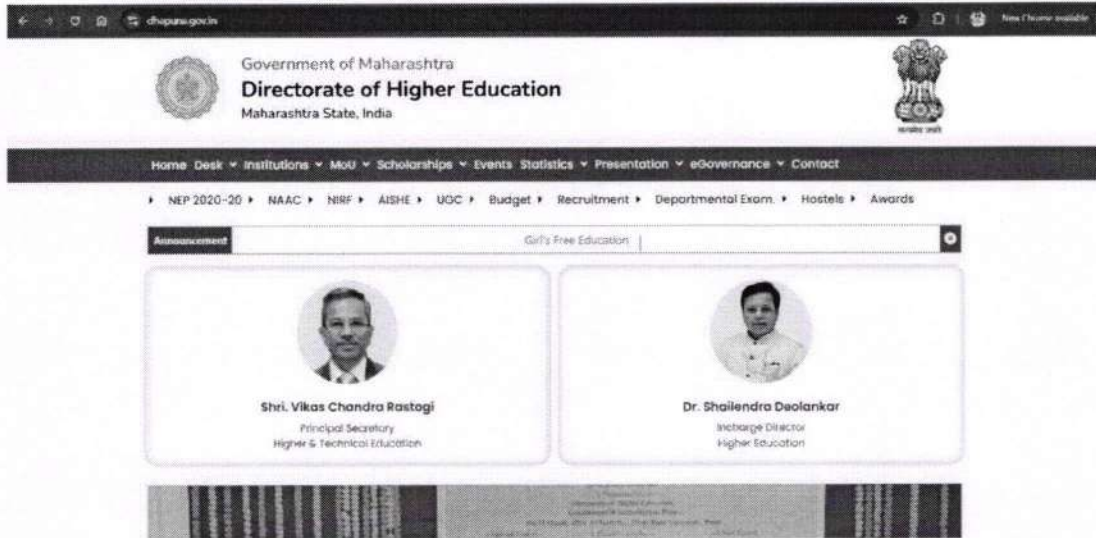
- Multidisciplinary and Holistic Education
- Digital Empowerment and Online Education
- Skill Development and Employability
- Research, Innovation and Entrepreneurship
- Capacity Building of Teachers for Quality Education
- Governance and Autonomy
- Quality, Ranking and Accreditation
- Equitable and Inclusive Education
- Provision of Indian Languages and Indian Knowledge System
- Internationalization of Education

Higher Educational Institutions are invited to set up their campuses in India, may apply on the portal at <https://hoi.ugc.ac.in/> | Invitation of applications from eligible colleges

University Grants Commission Web portal – Portal is used for online information.

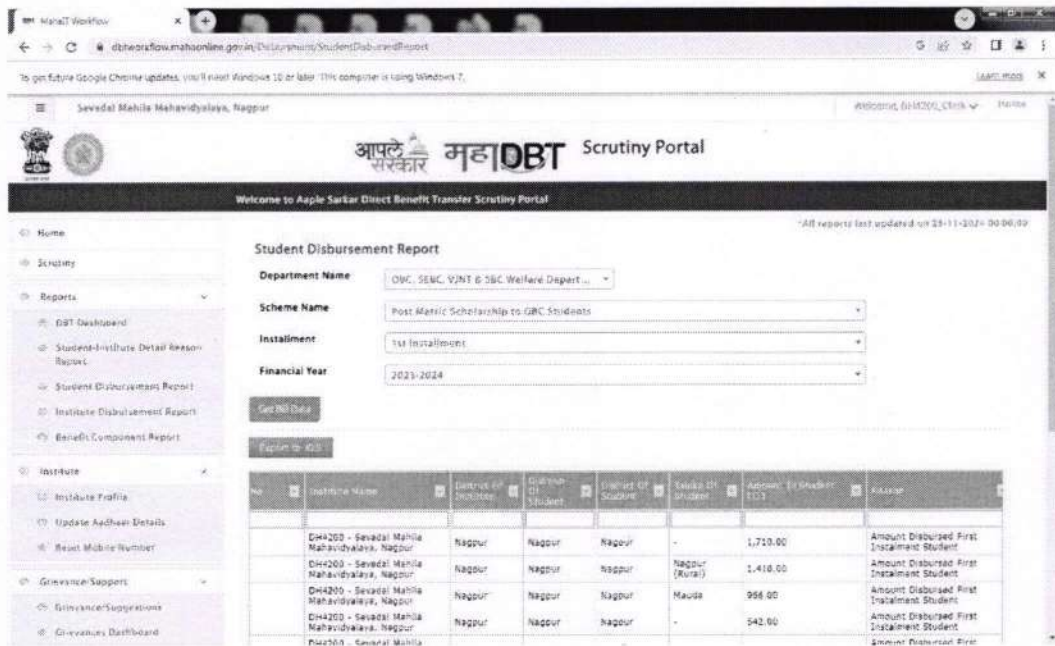


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Regional Joint Director Web portal – Portal is used for online information and communication.

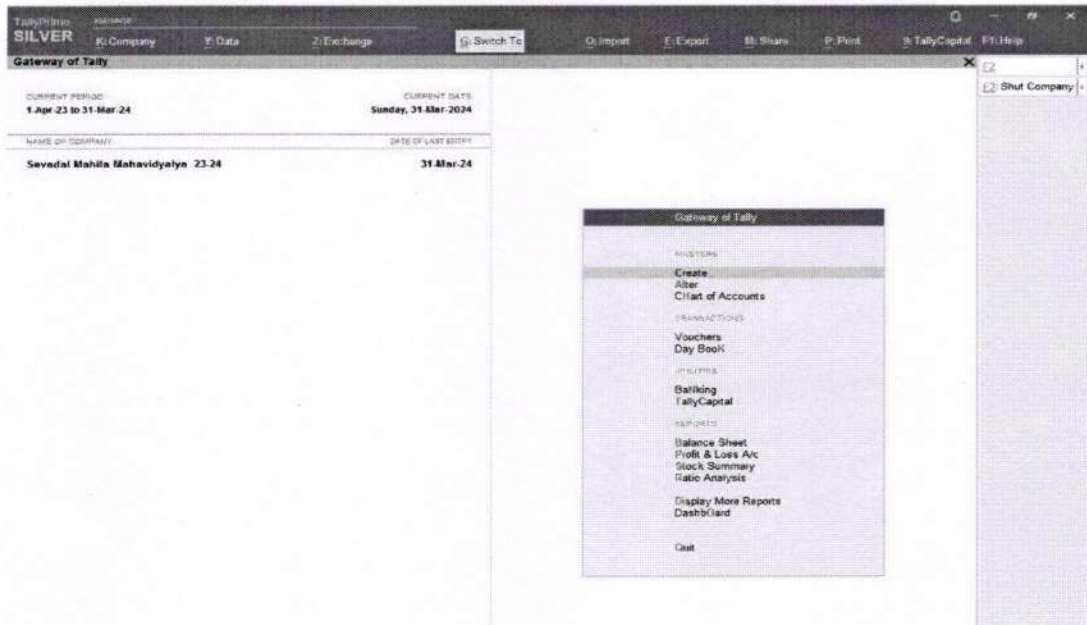
2. **Finance and Accounts:** Tally is used to maintain accounts and finance. College also uses portals like mahaeschol and mahadbt for online scholarship transactions. E-governance in finance and accounts has improved financial health of the college.



MahaDBT Web portal – Portal is used for online scholarship transactions.



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Tally interface – It is widely used to maintain the financial record of the college.

SEVADAL MAHILA MAHAVIDYALAYA, NAGPUR		SEVADAL MAHILA MAHAVIDYALAYA, NAGPUR	
as at 8-Nov-24		as at 8-Nov-24	
<b>Liabilities</b>		<b>Assets</b>	
Profit & Loss A/c	13,81,779.60	Capital Account	1,07,417.00
Opening Balance		Loans (Liability)	6,50,000.00
Current Period	13,81,779.60	Current Liabilities	8,97,897.07
Difference in opening balances	15,95,365.73	Fixed Assets	2,83,550.00
		Current Assets	10,38,371.26
<b>Total</b>	<b>29,77,146.33</b>	<b>Total</b>	<b>29,77,146.33</b>

Tally is helpful in maintaining balance sheet by keeping record of payments, deductions and taxes updated.



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3. **Admissions:** The admission process is conducted in an open and transparent manner, which is guided by the affiliating University i.e. RTM Nagpur University Nagpur. College publishes its admissions, guidelines and intake capacity on the college website. Admissions are done through the link provide in the college website. 'Arotalk Global Pvt. Ltd Nagpur provides service for online admissions. Every year students take advantage of the online process where the transparency is strictly maintained.

The image shows two screenshots of a web-based management system for Seval Mahila Mahavidyalaya. The top screenshot displays the user profile for Savita Sewalkar, including session information (2024-2025), working date (26/11/2024), and counter (2). It also shows statistics for students (698), employees (82), and gender distribution (Male: 5, Female: 693). A 'My To Do Details' table is present but empty. The bottom screenshot shows the 'Coursewise Student Strength' dashboard, which is a horizontal bar chart. The chart lists various courses and their student counts, categorized by gender (Male, Female, Other) and total strength.

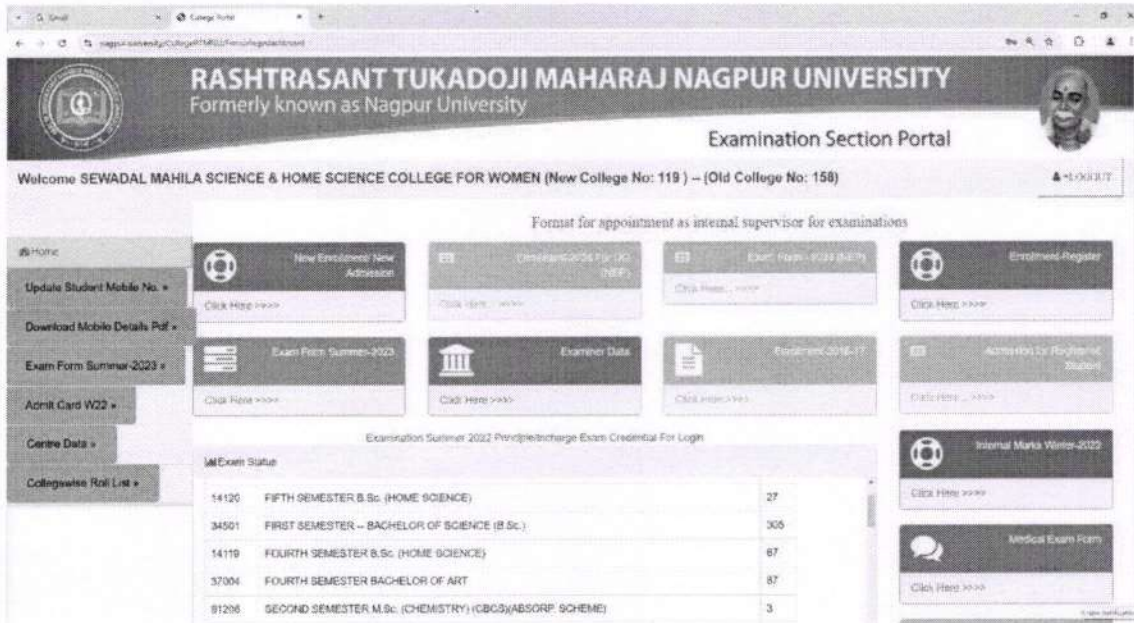
Course	Male	Female	Other	Total
MILMOT (SEM 5)	0	14	0	14
MILMOT (SEM 4)	0	12	0	12
MILMOT (SEM 3)	2	17	0	19
JATY (SEM 9)	2	1	0	3
F.S.C.NEP SEM 1	0	0	0	0
B.S.C.(NIP) SEM 1	1	24	0	25
B.S.C.(MEO) SEM 5	11	11	0	22
B.S.C.(MTH) SEM 5	0	27	0	27
B.S.C. (IND) SEM 5	14	12	0	26
B.S.C. (IND) SEM 2	0	20	0	20
B.S.C. (H.S.C.) NEP SEM 1	0	31	0	31
B.Sc. (H.S.C.) SEM 9	0	14	0	14
B.Sc. (H.S.C.) SEM 5	0	19	0	19
B.Sc. SEM 5	0	37	0	37
B.Sc. SEM 3	0	0	0	0
B.A. NEP SEM 1	0	0	0	0
B.A. SEM 5	0	20	0	20

Admissions in the college are done online and the reports are generated accordingly.



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4. **Examinations:** Examination department uses various online mediums to make examination process simple as well as easy. Google Classroom is one of the best app through which online examinations are conducted on college level. Addition to it, many other medium's help is also used.



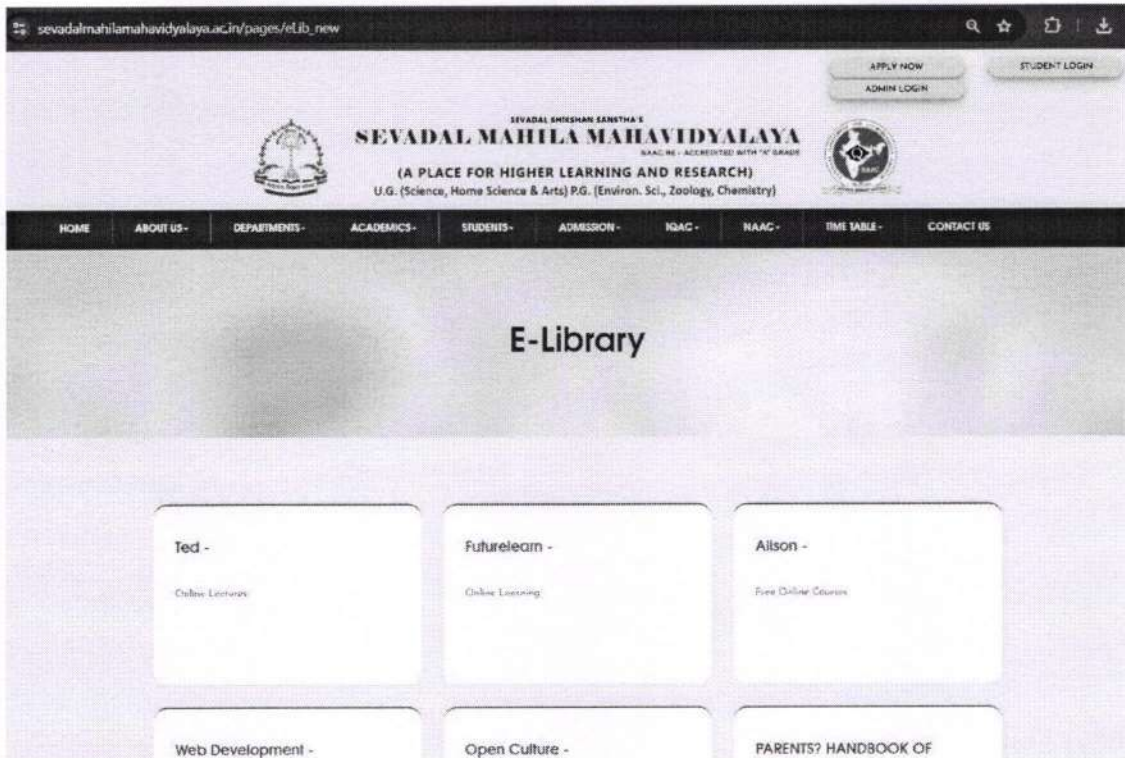
Web Portal of RTM Nagpur University for online information regarding the examinations

5. **Library:** The college library is a vital resource, fully automated to allow online access to books and reference materials. The Online Public Access Catalogue (OPAC) is an essential tool for searching books and authors in the library's database. The web-based OPAC is available through an Android app, accessible to both students and staff. Every book and journal in the library can be searched online. Additionally, the library supports visually impaired students by offering access to the Sugamya Pustakalya portal, making learning more accessible. This initiative ensures that even students in remote areas with vision disabilities can continue to pursue their studies without barriers.

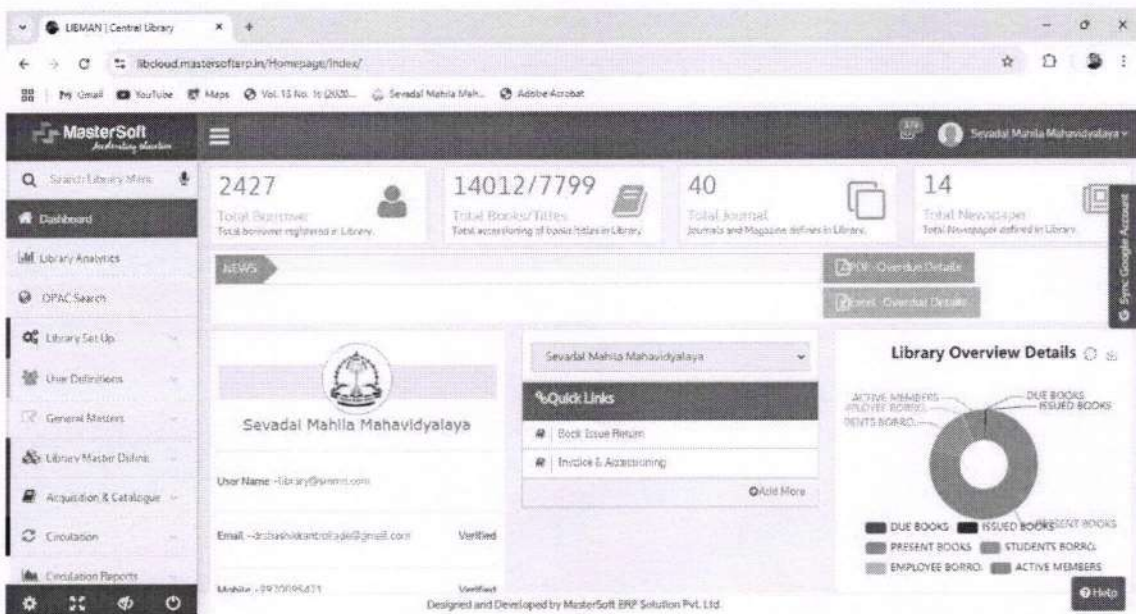


*M. S. Kulkarni*  
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College Website for access to e-library for the students



Online solution is provided by Mastersoft ERP for maintaining e-library data online.



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sugamypustakalaya.org.in/welcomeInk.action

Sugamya Pustakalaya

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**Stop Corona:** Information is playing key role in our fight against Covid-19. Following are the links to this information in accessible format which is being updated every day.  
<http://mhvh.gov.in/index.php/stop-corona>

If you are looking for books accessible to the blind, people with low vision or to persons with any other print disability, this library of libraries is your one-stop shop.

Sugamya Pustakalaya is a collaborative effort of TCS, Daisy Forum of India and NIEPVD(National Institute for Empowerment of Persons with Visual Disabilities), Government of India to end the book famine faced by people with print disabilities.

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Sugamya Pustakalya portal is for visually impaired students to make their learning easy.

LIBMAN | Central Library | NLIST login - Yahoo India Search | N-LIST: National Library and Information Service

nlistinfibnet.ac.in/veresources.php

N-LIST National Library and Information Services  
 Infrastructure For Scholarly Content  
 enabling access to e-resources for colleges in India

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Subscribed e-Journals and e-Books

The Consortium subscribes to the following resources for the colleges. All electronic resources subscribed under N-LIST Programme are available from the publisher's website.

You may search e-Books or e-Journals

All Fields

Search

E-Journals (Fulltext)	E-Books
<ul style="list-style-type: none"> <li>American Institute of Physics [18 titles]</li> <li>Annual Reviews [33 titles]</li> </ul>	<ul style="list-style-type: none"> <li>Cambridge Books Online [1800 titles]</li> <li>E-brary [185000+ titles]</li> </ul>

Online access to e-books from National Library and Information Service.



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The screenshot shows the MasterSoft OPAC (Online Public Access Catalogue) interface. At the top, it displays 'Total Books - 14012'. The search bar is empty, and there are various search filters available such as Title, Author Name, Publisher, Publish Year, Sub Subject, Main Subject, Keywords, Publish City, Class No, Editor, ISBN, Co-Author, Accession No, Book No, Docum. Type, Translated, Rack Name, and All. Below the search bar, there is a table with columns for REMOVE, TITLE, and WEBSITE LINK. The table is currently empty, with a message 'No data available in table'.

Online access to ebooks from Online Public Access Catalogue

The screenshot shows the homepage of Sevadal Mahila Mahavidyalaya. The header includes the college name 'SEVADAL MAHILA MAHAVIDYALAYA' and the motto '(A PLACE FOR HIGHER LEARNING AND RESEARCH)'. Below the header, there is a navigation menu with links for HOME, ABOUT US, DEPARTMENTS, ACADEMICS, STUDENTS, ADMISSION, NAAC, NAAC, TREE TABLE, and CONTACT US. The main content area features a 'News' section.

**Sevadal Mahila Mahavidyalaya**  
A GUEST LECTURE ON "Communication Skills and Effective Listening"  
A workshop on "Communication Skills and Effective Listening" was organized by the Faculty of Education, Sevadal Mahila Mahavidyalaya, Nagpur. The workshop was held on 28/04/2024. The guest lecturer was Dr. N. S. Shinde, Principal, Sevadal Mahila Mahavidyalaya, Nagpur. The workshop was attended by the faculty members and students of the college. The workshop was very informative and helpful for the students. The faculty members and students were very engaged in the workshop. The workshop was a great success.

2024-04-26  
sevadal mahila mahavidyalaya  
The Hitavada | 28/04/2024

**स्मार्ट कचरा व्यवस्थापनावर डॉ. भंडारी यांना 'पेटेंट'**  
स्मार्ट कचरा व्यवस्थापन विभाग, कचरा व्यवस्थापन व स्वच्छता विभाग यांच्या संयुक्त प्रयत्नांमुळे 'स्मार्ट कचरा व्यवस्थापन' या विभागात डॉ. भंडारी यांना 'पेटेंट' मिळाले आहे. डॉ. भंडारी यांनी 'स्मार्ट कचरा व्यवस्थापन' या विभागात 'पेटेंट' मिळाले आहे. डॉ. भंडारी यांनी 'स्मार्ट कचरा व्यवस्थापन' या विभागात 'पेटेंट' मिळाले आहे. डॉ. भंडारी यांनी 'स्मार्ट कचरा व्यवस्थापन' या विभागात 'पेटेंट' मिळाले आहे.

2024-04-26  
स्मार्ट कचरा व्यवस्थापनावर डॉ. भंडारी यांना 'पेटेंट'  
पुण्य नगरी (26/04/2024)

**Sevadal Mahila Mahavidyalaya**  
THE THEME of World Water Day at Sevadal Mahila Mahavidyalaya was "Water for Peace". The theme emphasized the importance of ensuring global water and food security. The program was held on 28/04/2024. The guest lecturer was Dr. N. S. Shinde, Principal, Sevadal Mahila Mahavidyalaya, Nagpur. The program was attended by the faculty members and students of the college. The program was very informative and helpful for the students. The faculty members and students were very engaged in the program. The program was a great success.

2024-04-26  
Sevadal Mahila Mahavidyalaya  
The Hitavada | 26/04/2024



**Off. Principal**  
Sevadal Mahila Mahavidyalaya  
Nagpur.

**Sevadal Women's College**

SEVADAL Women's College, Nagpur organised the Smt. K. K. Kulkarni Memorial Inter-University Music, Singing Competition on behalf of the Department of Music. 30 contestants from various colleges participated in the competition. President of Sevadal Education Institute Sanjay Shinde gave opening remarks. Principal of the college Dr. Pravin Chaudh. In his welcome speech, praised the organisers of the tournament. The first prize of the competition went to Anil Dhankar, a student of Kamala Nehru University. Second Prize was awarded to student of Sevadal Mahila Mahavidyalaya, Shivani. Third Prize was given to student of I. A. D. College, Nandgaon. Viharika Bhatnagar, student of Marathi Dnyanesh was honoured with the incentive award. Hindu College received the memento trophy given in memory of Smt. K. K. Kulkarni. The programme was coordinated by Anusha Pawar and Pooja Nair. The programme was coordinated by the Head of Music Department of the university. Shri. Bhatnagar expressed gratitude to Mahila Department Head.

2024-04-23  
Sevadal Women's College  
The Hitavada (23/04/2024)

**FROM THE COLLEGES**

**Sevadal Mahila Mahavidyalaya**

ON THE occasion of Women's Day, the Information Resource Centre and Chemistry Department of Sevadal Mahila Mahavidyalaya hosted a guest lecture of Dr. Kanak Gilurkar Sharmal, a Positive Psychiatrist from Gilurkar Multispecialty Hospital. Dr. Kanak enlightened students about effective strategies for coping with stress. Dr. Shashikant Bokade, Head of the Information Resource Centre, highlighted the college's commitment to organising such guest lectures for the benefit of the students. Dr. N. S. Dhoble, the Officiating Principal, expressed her delight at the guest lecture. Dr. Arif Durgakar extended a heartfelt vote of thanks to Dr. Kanak Gilurkar. Dr. M. P. Patil and Dr. P. P. Chaudhary worked hard for the success.

2024-04-03  
Sevadal Mahila Mahavidyalaya  
The Hitavada (03/04/2024)

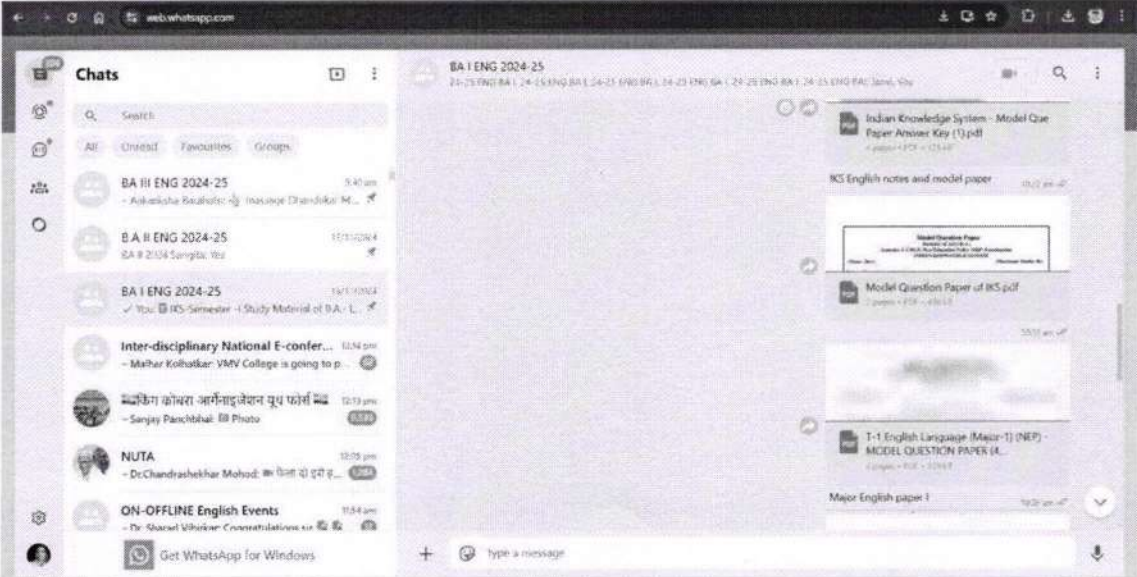
**Sevadal Mahila Mahavidyalaya**

THE Mathematics Department at Sevadal Mahila Mahavidyalaya had the privilege of hosting Dr. Rishi Agrawal, Prof. and Head of the Department of Mathematics at Hislop College, Nagpur. Dr. Agrawal enlightened students about the exciting prospects of pursuing higher education in mathematics. Dr. Prabhakar Bhandari, in-charge dept. of Mathematics said that college has organised guest lectures for the benefit to the students. Dr. N. S. Dhoble, Principal, expressed his happiness over the guest lecture. Sanjay Shinde, President, Sevadal Education Society, Nagpur, always encouraged us to conduct such guest lectures. Komal Shivankar, Saurabh Hedau, of the Department of Mathematics took efforts for the success of the programme.

2024-03-25  
Sevadal Mahila Mahavidyalaya  
The Hitavada (25/03/2024)

News related to various programmes and events are highlighted on the college website

6. **Academics:** Classrooms are well equipped with ICT media like projectors. The teachers teach students by adopting new age technology. Social Media apps are very much handy to share teaching contents with the students. Internet connectivity through Wi-Fi has made possible to all the teachers and students access online study material.



Study material and important notices and information are shared by the subject teachers on WhatsApp groups of each subject and classes for students.

*N. S. Dhoble*

Prof. Mrs. N S Dhoble

Ex-Officio Secretary  
College Development Council  
Sevadal Mahila Mahavidyalaya, Nagpur



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## SEVADAL MAHILA MAHAVIDYALAYA

Place for Higher learning & Research (Research Academy)

Sakkardara Chow, Umber Road, Nagpur-440024

E-mail: [smm\\_college@yahoo.co.in](mailto:smm_college@yahoo.co.in), [sevamahilamv@gmail.com](mailto:sevamahilamv@gmail.com)

### GOVERNING COUNCIL

The Governing Council deals with all the academic, administrative, finance and infrastructure related matters. It works with the sole aim of helping the Institute deliver the quality education that meets expectations of stakeholders. The governing council regularly interacts with students, parents, alumni, as well as academic experts to understand their expectations, and suggest changes to them. These interactions help council members to advise the management on development front.

#### Governing Council Body:

Sr. No.	Name of Members	Designation
1	<b>Hon'ble Shri. Sanjay Shende</b> President, Sevadal Education Society, Nagpur	Ex-Officio Chairman
2	<b>Dr. (Mrs.) Kiran Barai</b> Secretary, Sevadal Education Society, Nagpur	Member
3	<b>Dr. (Mrs.) Nirupama S. Dhoble</b> Principal, Sevadal Mahila Mahavidyalaya, Nagpur	Ex-Officio Secretary
4	<b>Dr. K M Bhandarkar</b> National President, Council for Teachers Education Foundation, India	Advisor & Member (Education)
5	Dr. Ashish P. Lambat	IQAC Coordinator
6	Dr. Prabhakar R. Bhandari	Member (Teacher)
7	Dr. Ajay V. Dorlikar	Member (Teacher)
8	Dr. Shashikant Rokade	Member (Teacher)
9	Dr. Pravin S. Deshpande	Member (Teacher)
10	Dr. Girish S. Kawale	Member (Teacher)
11	Dr. (Mrs.) Jyoti S. Ramteke	Member (Teacher)
12	Dr. Reeta M. Dhandekar	Secretary (Student Council)
13	Dr. Pankaj S. Bambal	Member (Non-Teaching)



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Sevadal Mahila Mahavidyalaya  
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Prof. Mrs. N S Dhoble  
Off. Principal  
Sevadal Mahila Mv, Nagpur

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**ANNUAL E-GOVERNANCE REPORT**

**2023-24**

1. From 2023-24 **Tally** is introduced to maintain accounts, making entries as debit and credit. It enables to record various financial transactions, such as payments and receipts. The software also generate essential financial reports, including balance sheets and profit and loss statements. Additionally, it automates processes like calculations, saving time and reducing errors.
2. **Enterprise Resource Planning (ERP)** is the integrated management software that is used to manage day to day college administration activities. The service of ERP from Master Soft, ERP Solutions Pvt. Ltd, Nagpur is used for better efficiency. It is an end to end solution to improve operational efficiency.
3. College website is maintained by Arotalk Global Private Limited, Nagpur. Time to time it is updated with latest information and activates. All important communications/ circulars/ notices are made available on website to maintain efficiency and transparency.
4. Library e-resources like e-books and e-journals were made open on college website. Staff members and college students accessed the online study materials.
5. College uses [mahaeschol.maharashtra.gov.in](http://mahaeschol.maharashtra.gov.in) for online e-scholarship transactions. It helps administration work relentlessly complete scholarship work at ease.
6. WhatsApp is used very effectively by the administration by using group messaging features for circulating information among the stakeholders. Teachers also use it with the students to share messages about assignments, class updates, events, study groups, and campus news etc.

**IQAC - Coordinator**



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**Off. Principal**  
Sevadal Mahila Mahavidyalaya  
Nagpur.

*N S Dhoble*  
Prof. Mrs. N S Dhoble  
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