

# Sevadal Mahila Mahavidyalaya, Nagpur.

Sakkardara Square, Umred Road, Nagpur -24.

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## Report on Special Lecture on: 'Communication Skill in Marathi Language'



**Session: 2020-2021**



  
Principal  
Sevadal Mahila Mahavidyalaya  
Umred Road, Nagpur-9.

## **Marathi Raj Bhasha Divas : 27<sup>th</sup> February 2021**

### **Special Lecture on Communication Skill in Marathi Language:**

Communication is the transmission of ideas and information with the purpose of better understanding one another. Good communication skills are essential to allow others and yourself to understand information more accurately and quickly. In contrast, poor communication skills lead to frequent misunderstanding and frustration. Considering this fact Co-curricular and cultural committee and the department of Marathi organized a Special lecture on 'communication skill in Marathi language' on the occasion of Marathi Raj Bhasha divas.

Marathi Raj Bhasha divas is celebrated on February '27' every year across the Indian States of Maharashtra and Goa. This day is regulated by the State Government. It is celebrated on Birthday of eminent Marathi Poet Kusumagraj. His real name was Vishnu Vaman Shirwadkar. He was a renowned poet, playwright, novelist and short storywriter, who wrote of freedom, justice and emancipation of deprived. On this occasion Cultural committee and Department of Marathi jointly organized a program on 'Marathi Bhashetil Sanvad Koushalye'. On this occasion an Online Lecture by Dr. Vinod Jiwantare, Assi. Professor & Head, Dpt. of Marathi, R.S.Mundle Dharampeth College, Nagpur was organized. Program was scheduled on 27<sup>th</sup> February 2021 at 11.00 am on Zoom platform. Link for the program was shared with students on whatsapp groups. Total 55 people attended the program.

Dr. Sushil Meshram, Head, department of Marathi introduced the guest speaker to the participants. Dr. Vinod Jiwantare Sir paid his tribute to the great



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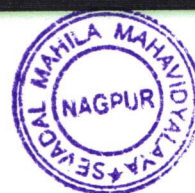
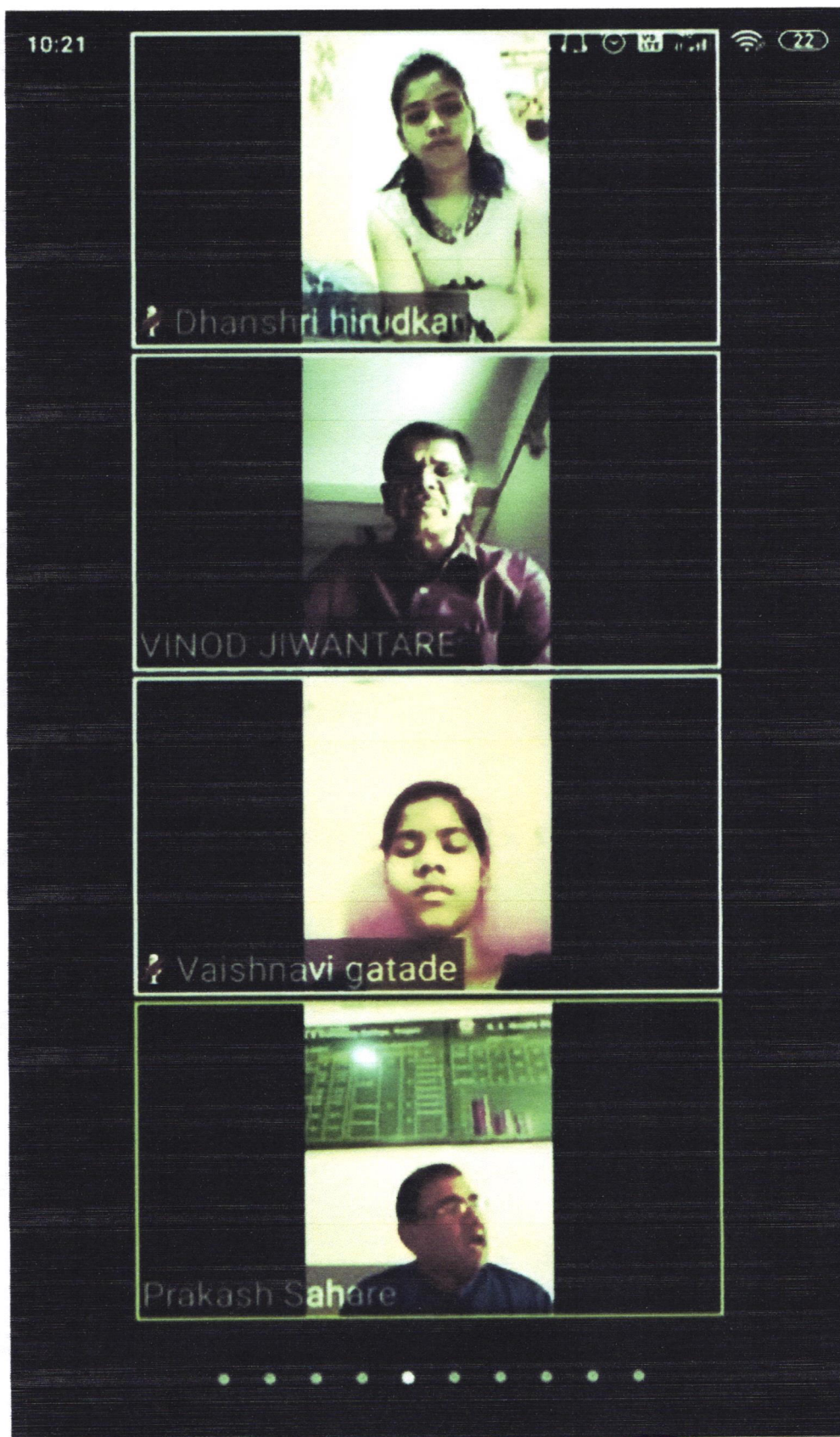
marathi poet and novelist. He guided the students and talked about the importance of communication skill in today's era. He said that communication serves five major purposes like to inform, to express feelings, to imagine, to influence and to meet social expectations. Each of these purposes is reflected in a form of communication. That is why our communication skill are very important. As Marathi is our local language, we don't focus on it or we usually speak in local form but for interview or public speaking purpose we must speak proper Marathi language. He talked about 'Praman Bhasha' and 'Boli Bhasha'. He gave many of examples in day-to-day life. He told about the language that is important for interview purposes. He talked about the grammatical corrections that are necessary for our presentation. He also talked about the patterns and types in Marathi language. As we all know the Nagpuri Marathi, Puneri Marathi, Marathwadi Marathi, Khandeshi Marathi etc. He told the difference and also talked about the accent. He asked the students to communicate in proper Marathi. He also guided the students about the Media sector. He explained how good communication skill in Marathi could help them to introduced and establish in the field of Marathi film industry. In the field of press, for becoming a reporter or working in newspaper our Marathi must be well. He suggested some books and verbal exercise for students to develop their communication skill in Marathi.

At the end of the program interaction session was held. Students asked their queries. Programme ended with the vote of thanks proposed by Dr. Reeta Dhandekar, Convenor, Cultural Committee of the college.



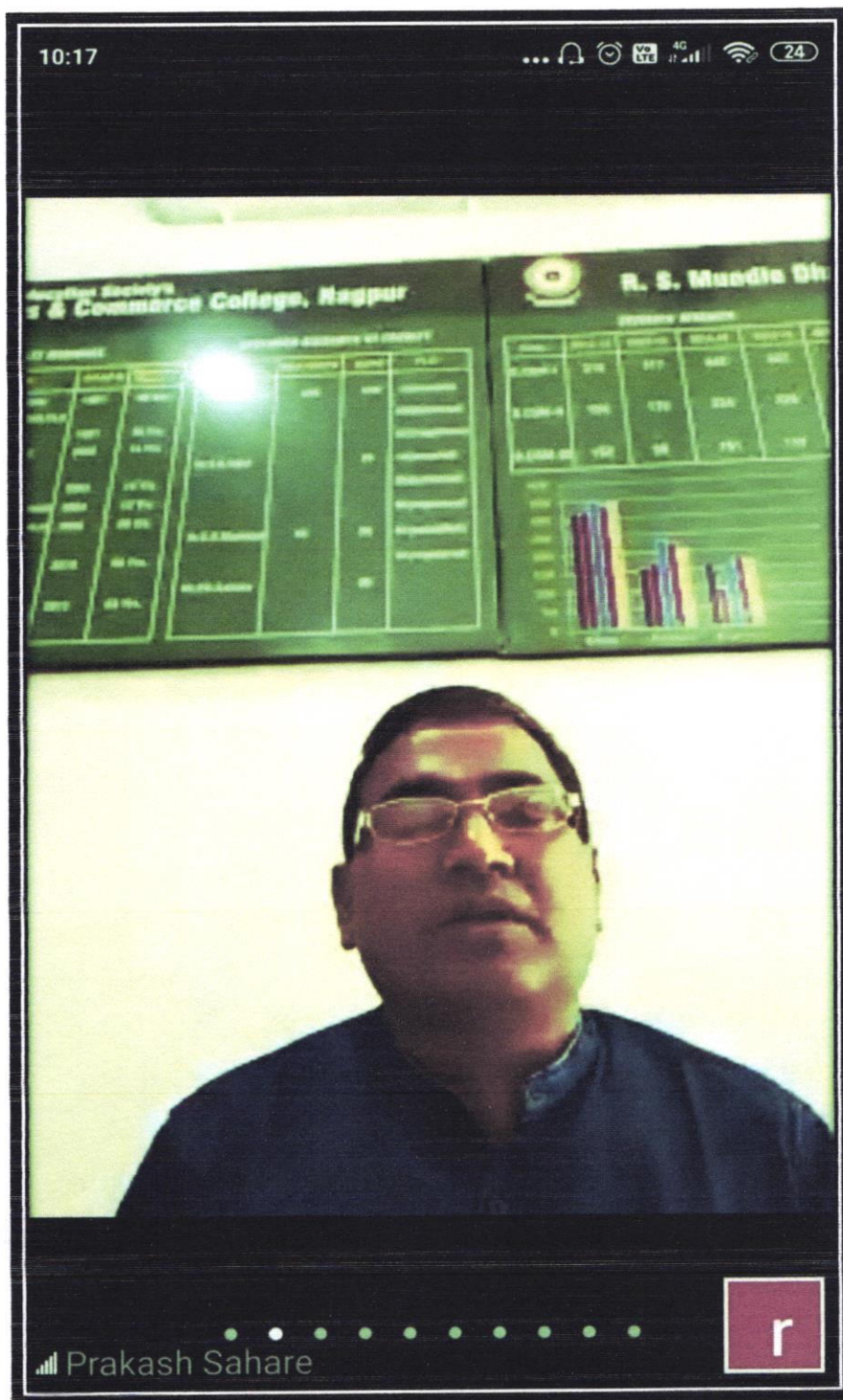
  
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Umrer Road, Nagpur-9.

*Photographs of the event:*



*Principal*  
Sevadai Mahila Mahavidyalaya  
Umrer Road, Nagpur-9.





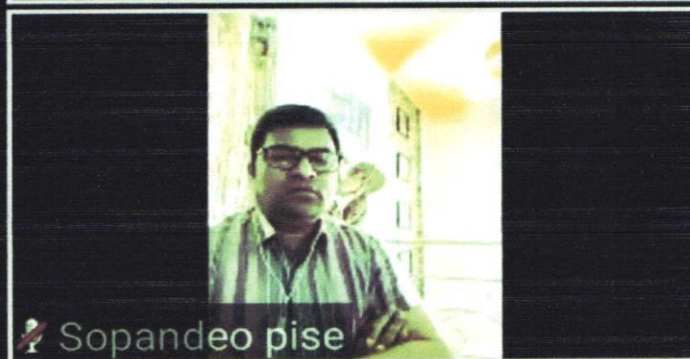
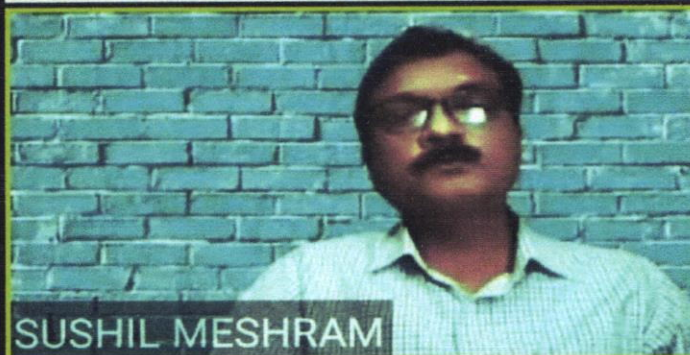
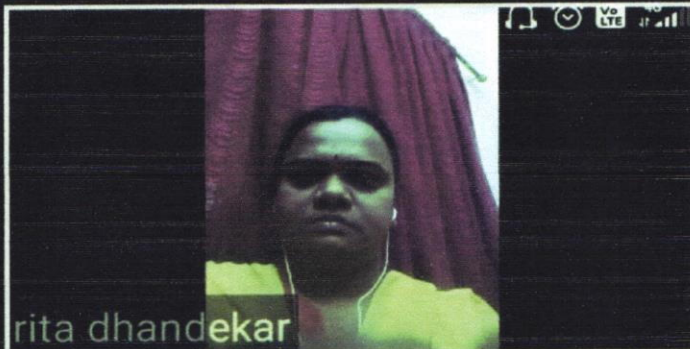
Dr. Vinod Jiwantare addressing the Students



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10:18



Participants of the programme



  
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10:26

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Close

## Participants (55)

 Search



rita dhandekar (me)



SUSHIL MESHRAM (host)



Prachi Zodape



Dr. T. S. Madankar



Prakash Sahare



Aachal wagh



Aishwarya mire



Anisha meshram



Anjali Petkar



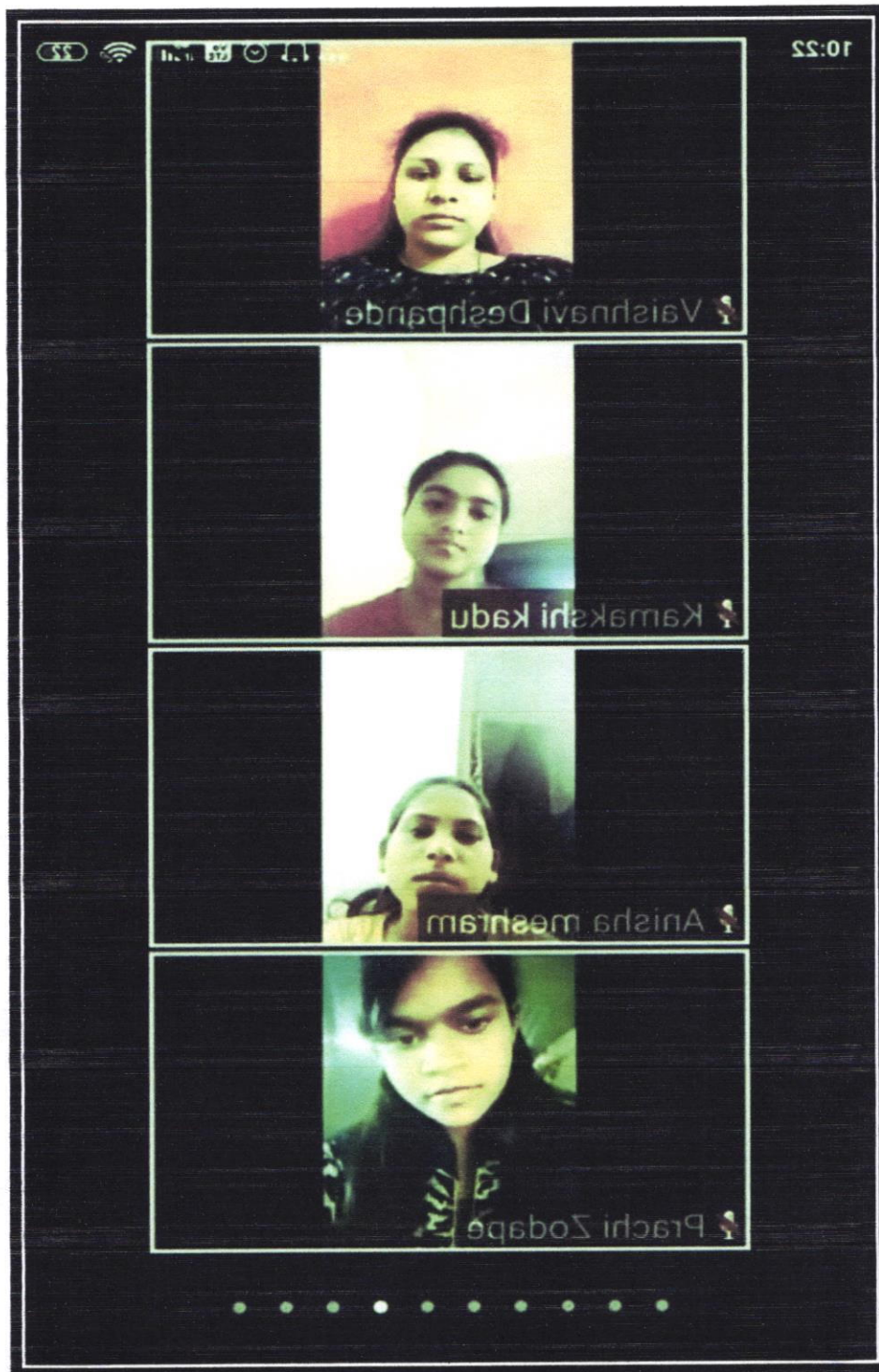
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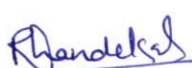


  
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**Dr. Reeta Dhandekar**  
 Convenor,  
 Co-Curricular and Cultural Committee



  
**Prof. Pravin Chaudhary**  
 Principal,  
 Sevalal Mahila Mahavidyalaya,  
 Umre Road, Nagpur-9.





**SEVADAL MAHILA MAHAVIDYALAYA, NAGPUR**

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**Report of Guest lecture**

**on**

**“Etiquettes and Manners”**

**Organized by**

**B. Voc. Medical Laboratory and Molecular Diagnostic  
Technology**

**Class: First Semester and Third Semester**

**12<sup>th</sup> October 2019**

**Academic Session: 2019-2020**



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## Report of Guest lecture

**Name of the Guest Speaker :** Ln. Mrs. Manisha Thakar,  
Joint Secretary,  
Lions Club of Nagpur Legend, Nagpur

**Class :** B. Voc. First and Third Semester

**Date :** 12<sup>th</sup> October 2019

Guest Lecture was organized for the students of Bachelor of vocation (B.Voc.) Medical Laboratory and Molecular Diagnostic Technology and Industrial Waste Treatment Technology Students.

Ln. Mrs. Manisha Thakar, Joint Secretary, Lions Club of Nagpur Legend, Nagpur has completed Masters in Computer Application. She was chairperson of Jaycerette wing of JCI Nagpur, President of Lions Club Nagpur Legend and information technology chairperson of lions district 323-H1.




Mrs. S. R. Nimbarte, Nodal Officer of B. Voc. Medical Laboratory and Molecular Diagnostic Technology introducing Ln. Mrs. Manisha Thakar, Joint Secretary, Lions Club of Nagpur Legend, Nagpur to the gathering

Dr. Mrs. K. V. Dubey, Nodal Officer of B. Voc. Industrial Waste Treatment Technology felicitating Ln. Mrs. Manisha Thakar

Ln. Mrs. Manisha Thakar and Ln. Mr. Shravan Kumar, President, Lions club of Nagpur Legend, Nagpur were welcomed by Dr. Mrs. K. V. Dubey, Nodal Officer of B.Voc. Industrial Waste Treatment Technology and Mrs. S. R. Nimbarte, Nodal Officer Medical Laboratory and Molecular Diagnostic Technology of Sevadal Mahila Mahavidyalaya, Nagpur.



  
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Ln. Mrs. Manisha Thakar delivered her Lecture on the topic of Etiquettes and manners of soft skill component. Madam explained about etiquettes, good manners, personal hygiene, dressing sense, communication skills and good habits.

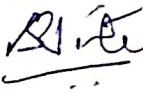


Thakar madam explaining about Office etiquettes


Thakar Madam further guided proper way of greeting people, personal manners when meeting new friends, manners in elevators, building vocabulary and improving languages for professional life.

Thakar Madam discussed about handshakes manners, good and bad gestures, body language. She demonstrated proper way of seat and stand, shoulder and head position, proper way to put hands in front of interview panel. She discussed about proper way dressing in college and good postures to students.

Dr. Mrs. K. V. Dubey, Mrs. S. R. Nimbarte, Dr. Ms. M.D. Giripunje, Ms. Monali Poralkar, Ms. Pranita Shukla and non-teaching staff worked hard for success of the programme.

  
Mrs. S. R. Nimbarte  
(Mrs. S. R. Nimbarte)  
Nodal Officer - B.Voc. Course  
Medical Laboratory & Molecular  
Diagnosis Technology  
Sevadal Mahila Mahavidyalaya, Nagpur



  
(Prof. Pravin Charde)  
Principal  
Sevadal Mahila Mahavidyalaya  
Nagpur





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# **Sevalal Mahila Mahavidyalaya**

**Place for Higher Learning & Research (Research Academy)**

**Sakkardara Square, Umrer Road, Nagpur-440 024**

**E-mail: [sevamahilamv@gmail.com](mailto:sevamahilamv@gmail.com)**

**Website: [www.sevalalmahilamahavidyalaya.ac.in](http://www.sevalalmahilamahavidyalaya.ac.in)**

## **Certificate Course *in* Communicative English**

***Department of English***

## PROGRAMME OUTCOME

The whole purpose of the 'Certificate Course in Communicative English' is to train the students for a professional life. By the end of the certificate course, they have learnt following things.

- Basics of good language and the importance of speaking competence.
- Developed efficient vocabulary for effective communication. Developing basic vocabulary of household items, equipments for field work, words for all walks of life and words for functional communication proved quite beneficial to the students.
- Developed general etiquettes and manners in English language like greetings, introducing oneself, congratulating, making request, accepting or declining invitation, expressing gratitude, apologizing, seeking permission etc.
- Developed formal dialogue patterns like expression for formal/informal dialogues, asking and giving directions.
- Develop formal writing skills.

As the students are trained and developed as per the designed syllabus of communicative English, their confidence level has increased. The course in general helped them to pass degree with flying colours. After graduation, many students are benefited in their further studies like post graduation and many other courses. Even when they get into the job, they feel comfortable because of the knowledge they had gained throughout the course.



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## **Certificate Course in Communicative English**

Effective communication between the living beings is very important to convey right kind of emotions among the individuals. It is always said that good communication is best medium to bring the creatures close to each other.

As the technology has advanced rampantly in modern time one could find many ways and tools to make communication more standard and precise. This is evident through daily exposure to the media such as newspapers, radio, television, mobiles, tablets and computers. Our ways of communication are changing as a result of the new technological developments and the Internet.

Looking at this significant development, college has taken special initiative by establishing Communicative English Language Lab for the students overall development. The tools used for the teaching in the lab are quite helpful and useful to the students who have otherwise no access to learn the foreign language in easy way.

As the most of the admitted students are from villages, it was quite challenging to design syllabus of the course. The students scarcely get exposure to the English language in their day to day life. Hence it was necessary to keep syllabus of Communicative English very simple and basic. Basic components of the syllabus, reading, listening, speaking and writing has made students very responsive to the course.

### **AIMS AND OBJECTIVES**

- To prepare the participants/beneficiaries for effective communication.
- To enable skill of listening, reading, speaking and writing among the participants.
- To prepare the participants for situational conversations.
- To provide personality development training through situational role play and presentations, etc.



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Date – 28.09.2016


**NOTICE**

All the members of the Department of English are hereby informed that the meeting regarding the Certificate Course in '*Communicative English*' has been scheduled on **3<sup>rd</sup> Oct, 2016** at **11.00 am** at the Hon'ble Principal's Chamber.

Hon'ble Principal Sir will chair the meeting in presence of P. S. Deshpande, NAAC Coordinator.


**Agenda of the meeting:**

- 1) To commence the Certificate Course in 'Communicative English'.
- 2) To frame the syllabus of the course.
- 3) Any other matter with the permission of the Chair.

  
**Asst. Prof. G S Kawale**  
Course Coordinator  
Communicative English

**Copy to:**  
Asst. Prof. P S Deshpande, NAAC Coordinator



  
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Minutes of the Meeting dated 03.10.2016  
***Certificate Course in 'Communicative English'***

The meeting regarding the Certificate Course in '*Communicative English*' was held on 3<sup>rd</sup> Oct, 2016 at 11.00 am in the Hon'ble Principal's Chamber. Hon'ble Principal Sir presided over the meeting.

**Agenda of the meeting:**

- 1) To commence the Certificate Course in 'Communicative English'.
- 2) To frame the syllabus of the course.
- 3) Any other matter with the permission of the Chair.

**Following Members were present.**

- |   |                    |
|---|--------------------|
| 1) <u>Prof. Pravin Charde</u> , Principal | Chairman           |
| 2) <u>Asst. Prof. Pravin Deshpande</u>    | IQAC Coordinator   |
| 3) <u>Asst. Prof. G. S. Kawale</u>        | Course Coordinator |
| 4) <u>Asst. Professor P. M. Gajbhiye</u>  | Member             |

Mr. G. S. Kawale, Course Coordinator acted as secretary in the meeting. The Coordinator welcomed the Chairperson, Hon'ble Principal and other members and called the meeting in order with the permission of chairperson. The Coordinator read out the agenda of the meeting and subsequently discussed the matter.


- 4) Item No.1: To commence the Certificate Course in 'Communicative English'.

Resolution: Unanimously it was decided to commence the Certificate Course in 'Communicative English' from the session 2016-17.

- 2) Item No.2: To frame the syllabus of the course.

Resolution: Hon'ble Principal expressed his views regarding the framing of course syllabus. Mr. G S Kawale and Mr. P M Gajbhiye were asked to prepare syllabus of the Certificate Course in 'Communicative English'.







  
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3) Item No.3: Any other matter with the permission of Chair.

Resolution: As there was no other matter to discuss, the Coordinator sum up the meeting by expressing thanks for everyone's gracious attendance.

	<u>Name</u>
1	Hon'ble Prof. Pravin Charde
2	Mr. P S Deshpande
3	Mr. G. S. Kawale
4	Mr. P. M. Gajbhiye

	<u>Signature</u>
1	
2	
3	
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Date – 13.10.2016


**NOTICE**

All the members of the Department of English are hereby informed that the meeting regarding the Certificate Course in '*Communicative English*' has been scheduled on 18<sup>th</sup> Oct, 2016 at 11.00 am at the Hon'ble Principal's Chamber.

Hon'ble Principal Sir will chair the meeting in presence of Dr. Deshpande, NAAC Coordinator.

**Agenda of the meeting:**

- 1) To confirm the minutes of the last meeting.
- 2) To review the progress of framing the syllabus of Communicative English.
- 3) Any other matter with the permission of the Chair.

  
**Asst. Prof. G S Kawale**  
Course Coordinator  
Communicative English

**Copy to:**  
Asst. Prof. P S Deshpande, NAAC Coordinator



  
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Minutes of the Meeting 18.10.2016  
*Certificate Course in 'Communicative English'*

The meeting regarding the Certificate Course in '*Communicative English*' was held on 18<sup>th</sup> Oct, 2016 at 11.00 am in the Hon'ble Principal's Chamber. Hon'ble Principal Sir presided over the meeting.

**Agenda of the meeting:**

- 1) To confirm the minutes of the last meeting.
- 2) To review the progress of framing the syllabus of Communicative English.
- 3) Any other matter with the permission of the Chair.

**Following Members were present.**

- |  |                    |
|--|--------------------|
| 1) <u>Dr. Pravin Charde,</u>             | Chairman           |
| 2) <u>Asst. Prof. Pravin Deshpande</u>   | IQAC Coordinator   |
| 3) <u>Asst. Prof. G. S. Kawale</u>       | Course Coordinator |
| 4) <u>Asst. Professor P. M. Gajbhiye</u> | Member             |

Mr. G. S. Kawale, Course Coordinator acted as secretary in the meeting. The Coordinator welcomed the Chairperson, Hon'ble Principal and other members and called the meeting in order with the permission of chairperson. The Coordinator read out the agenda of the meeting and subsequently discussed the matter.


- 1) **Item No.1:** To confirm the minutes of the last meeting.

**Resolution:** The minutes of the last meeting held on 03.10.2016 were read by the course coordinator and subsequently the minutes were unanimously approved.

- 2) **Item No.2:** To review the progress of framing the syllabus of Communicative English.

**Resolution:** Course Coordinator tabled the newly framed syllabus of Certificate Course in Communicative English in the meeting. After thorough discussion it was approved unanimously.



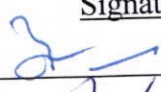
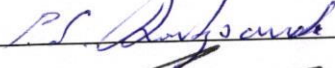


  
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3) Item No.3: Any other matter with the permission of Chair.


Resolution: Hon'ble Principal directed the Coordinator to start admissions for the students after Diwali Vacation.

As there was no other matter to discuss, the meeting was concluded with vote of thanks by the coordinator of the course.

	<u>Name</u>
1	Hon'ble Dr. Pravin Charde
2	Mr. P S Deshpande
3	Mr. G. S. Kawale
4	Mr. P. M. Gajbhiye

	<u>Signature</u>
1	
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## SYLLABUS

### Certificate Course in 'Communicative English'

#### Objectives :

- To prepare the participants/beneficiaries for effective communication.
- To enable participants' listening, reading, speaking and communicating skills.
- To prepare the participants to deal with officials, professionals, etc.
- To provide personality development training through situational role play, group discussions, presentations, etc.

- Course Feature:**
- 1) Total 30 Lectures
  - 2) Each lecture of 50 minutes
  - 3) Two lectures in a week
  - 4) Internal Assessment (Oral & Written Examination)
  - 5) Written Examination – 40 Marks
  - 6) Oral Examination – 60 Marks

#### **Unit 1: Vocabulary Building**

(20M)

- a) Household items
- b) Equipments/items for field work
- c) Words for all walks of life
- d) Words for functional communication

#### **Unit 2: Etiquettes & Manners**

(20M)

- a) Greetings
- b) Introducing oneself
- c) Congratulating
- d) Requesting
- e) Accepting/Declining an invitation
- f) Expressing gratitude
- g) Apologizing
- h) Seeking, granting, refusing permission



  
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**Unit 3: Formal Dialogue Building**

**(20M)**

- a) Expression for formal dialogues
- b) Semi-formal dialogues
- c) Informal dialogues
- d) Asking and Giving Directions

**Unit 4: Tenses**

**(20M)**

- a) Sentences in Present Tense
- b) Sentences in Past Tense
- c) Sentences in Future Tense

**Unit 5: Developing Formal Writing Skills**

**(20M)**

- a) Job Application
- b) Designing a Resume/Bio Data/Curriculum Vitae

**Internal Assessment:** Oral and Written Examination

  
**Girish Kawale**  
Course Coordinator  
Communicative English

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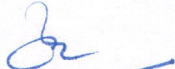
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Date : 20.10.2016

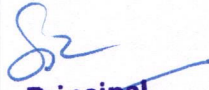
## NOTICE

All the students are hereby informed that the Certificate Course in '*Communicative English*' run by Department of English is designed to enhance communication skill in English language. Interested students should contact following teachers for admission before 30<sup>th</sup> September, 2016.

- 1) Asst. Prof. Girish Kawale, HOD, English.
- 2) Asst. Prof. Purushottam Gajbhiye.

  
**Prof. Pravin Charde**  
Principal  
Sevadal Mahila Mv, Nagpur



  
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**CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH**

Academic Session : 2016-2017


**Student List**

SR. No.	NAME OF STUDENT
1	Ms. Pranali Samrik
2	Ms. Bhagyashree Hatwar
3	Ms. Ravina Lokhande
4	Ms. Bhagyashree Gudadhe
5	Ms. Sunita Wanjari
6	Ms. Dipali Bhende
7	Ms. Sharda Rewatkar
8	Ms. Pranali Hadge
9	Ms. Tejaswini Bhandarkar
10	Ms. Rita Todase
11	Ms. Komal Dhok
12	Ms. Utkarsha Nakade
13	Ms. Komal Parate
14	Ms. Sneha Meshram
15	Ms. Swati Pawar
16	Ms. Diksha Rokde

  
(Mr. Girish Kawale)  
Course Co-ordinator



  
Principal  
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(Prof. Pravin Charde)  
Principal  
Sevalal Mahila Mahavidyalaya,  
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Date: 17.03.2017

## NOTICE

All the students of Certificate Course in Communicative English are hereby informed that the Internal Written and Oral Examination will be held on 03.04.2017 at 11.00 am and 17.04.2017 at 10.30 am respectively in the College Conference Hall (Room no. 210). Students are directed to remain present.

  
**Asst. Prof. G S Kawale**  
Course Coordinator -  
Communicative English

  
**Prof. Pravin Charde**  
Principal  
Sevadal Mahila Mv, Nagpur



  
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**Certificate Course in Communicative English**  
**Internal Examination 2016-17**

Full Marks: 40

Time: 30 Min

**Que 1) Select one answer from the choices provided after each sentence. (10 M)**

1. The father and his son \_\_\_\_\_ come to school trip.  
a) has b) have c) had
2. Some of the ginger flavor \_\_\_\_\_ added in his tea.  
a) were b) was c) is
3. There \_\_\_\_\_ many mangoes in the basket.  
a) are b) is c) have
4. It is Ramesh not the other boys who \_\_\_\_\_ reading the story.  
a) is b) are c) do
5. Three-quarters of the parent body \_\_\_\_\_ satisfied with our management.  
a) is b) are c) has

**Que 2) Select one answer from the choices provided after each sentence. (10 M)**

1. Write any two words for greeting others.  
1) \_\_\_\_\_ 2) \_\_\_\_\_
2. Write any two words to congratulate someone.  
1) \_\_\_\_\_ 2) \_\_\_\_\_
3. Write any two words for requesting someone for something.  
1) \_\_\_\_\_ 2) \_\_\_\_\_
4. Write any two words to express gratitude to others.  
1) \_\_\_\_\_ 2) \_\_\_\_\_
5. Write any two words to express apology to others.  
1) \_\_\_\_\_ 2) \_\_\_\_\_

**Que 3) Write a job application along with resume to the Principal for the post of High School teacher. (20 M)**



  
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## CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH

Academic Session : 2016-2017

### MARK SHEET

SR. No.	NAME OF STUDENT	MARKS OBTAINED			IN WORDS	GRADE
		Theory (40)	Internal Assessment (60)	Total (100)		
1	Ms. Pranali Samrik	23	49	72	Seventy Two	A
2	Ms. Bhagyashree Hatwar	24	51	75	Seventy Five	A
3	Ms. Ravina Lokhande	26	51	77	Seventy Seven	A
4	Ms. Bhagyashree Gudadhe	27	48	71	Seventy One	A
5	Ms. Sunita Wanjari	25	52	77	Seventy Seven	A
6	Ms. Dipali Bhende	30	50	80	Eighty	A
7	Ms. Sharda Rewatkar	29	51	80	Eighty	A
8	Ms. Pranali Hadge	26	50	76	Seventy Six	A
9	Ms. Tejaswini Bhandarkar	31	54	85	Eighty Five	A
10	Ms. Rita Todase	30	49	79	Seventy Nine	A
11	Ms. Komal Dhok	29	48	77	Seventy Seven	A
12	Ms. Utkarsha Nakade	28	50	78	Seventy Eight	A
13	Ms. Komal Parate	27	50	77	Seventy Seven	A
14	Ms. Sneha Meshram	25	50	75	Seventy Five	A
15	Ms. Swati Pawar	24	49	73	Seventy Three	A
16	Ms. Diksha Rokde	30	52	82	Eighty Two	A

(Mr. Girish Kawale)  
Course Co-ordinator



Principal  
Sevadal Mahila Mahavidyalaya  
Umrer Road, Nagpur-9.

(Prof. Pravin Charde)  
Principal

Sevadal Mahila Mahavidyalaya, Nagpur



NAAC RE-ACCREDITED WITH 'A' GRADE  
**SEVADAL MAHILA MAHAVIDYALAYA**  
Place for Higher learning & Research (Research Academy)  
Sakkardara Chowk, Umrer Road, Nagpur-440024

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Date -21.04.2017

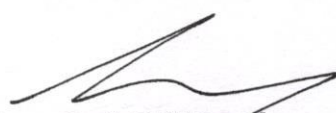
**NOTICE**

All the members of the Department of English are hereby informed that the meeting regarding the Certificate Course in '*Communicative English*' has been scheduled on 24<sup>th</sup> April 2017 at 11.00 am at the Hon'ble Principal's Chamber.

Hon'ble Principal Sir will chair the meeting in presence of Dr. Deshpande, NAAC Coordinator.

**Agenda of the meeting:**


- 1) To confirm the minutes of the last meeting.
- 2) To review the progress of the course '*Communicative English*'.
- 3) Any other matter with the permission of the Chair.

  
**Asst. Prof. G S Kayale**  
Course Coordinator  
Communicative English

**Copy to:**

Asst. Prof. P S Deshpande, NAAC Coordinator



  
**Principal**  
Sevalal Mahila Mahavidyalaya  
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH 'A' GRADE  
**SEVADAL MAHILA MAHAVIDYALAYA**  
Place for Higher learning & Research (Research Academy)  
Sakkardara Chowk, Umrer Road, Nagpur-440024

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Minutes of the Meeting 24.04.2017  
***Certificate Course in 'Communicative English'***

The meeting regarding the Certificate Course in '*Communicative English*' was held on 24.04.2017 at 11.00 am in the Hon'ble Principal's Chamber. Hon'ble Principal Sir presided over the meeting.

**Agenda of the meeting:**

- 1) To confirm the minutes of the last meeting.
- 2) To review the progress of the course '*Communicative English*'.
- 3) Any other matter with the permission of the Chair.

**Following Members were present.**

- |   |                    |
|---|--------------------|
| 1) <u>Prof. Pravin Charde</u> , Principal | Chairman           |
| 2) <u>Asst. Prof. Pravin Deshpande</u>    | IQAC Coordinator   |
| 3) <u>Asst. Prof. G. S. Kawale</u>        | Course Coordinator |
| 4) <u>Asst. Professor P. M. Gajbhiye</u>  | Member             |

Mr. G. S. Kawale, Course Coordinator acted as secretary in the meeting. The Coordinator welcomed the Chairperson, Hon'ble Principal and other members and called the meeting in order with the permission of chairperson. The Coordinator read out the agenda of the meeting and subsequently discussed the points according to the agenda of the meeting.

**1) Item No.1: To confirm the minutes of the last meeting.**

Resolution: The minutes of the last meeting held on 18.10.2016 were read by the course coordinator and after through discussion the minutes were unanimously approved.

**2) Item No.2: To review the progress of the course '*Communicative English*'.**

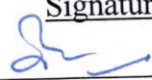



Resolution: Course Coordinator presented exam result of the Certificate Course in Communicative English. It was approved unanimously.



  
**Principal**  
Sevalal Mahila Mahavidyalaya  
Umrer Road, Nagpur-9.

3) Item No.3: Any other matter with the permission of Chair.

Resolution: Hon'ble Principal Sir instructed to distribute certificates to the students on the accomplishment of certificate course.

<u>Name</u>	<u>Signature</u>
1 Hon'ble Prof. Pravin Charde	
2 Mr. P S Deshpande	
3 Mr. G. S. Kawale	
4 Mr. P. M. Gajbhiye	



  
Principal  
Sevalal Mahila Mahavidyalaya  
Umrer Road, Nagpur-9.



NAAC RE-ACCREDITED WITH 'A' GRADE  
**SEVADAL MAHILA MAHAVIDYALAYA**  
Place for Higher learning & Research (Research Academy)  
Sakkardara Chowk, Umrer Road, Nagpur-440024

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Date – 08.09.2017

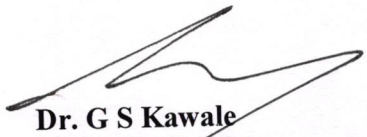
**NOTICE**

All the members of the Department of English are hereby informed that the meeting regarding the Certificate Course in 'Communicative English' has been scheduled on 11.09.2017 at 11.00 am at the Hon'ble Principal's Chamber.

Hon'ble Principal Sir will chair the meeting in presence of Dr. Deshpande, NAAC Coordinator.

**Agenda of the meeting:**

- 1) To confirm the minutes of last meeting.
- 2) To continue the certificate course for the year 2017-18.
- 3) Any other matter with the permission of the Chair.

  
**Dr. G S Kawale**  
Course Coordinator  
Communicative English

Copy to:  
Dr. P S Deshpande, NAAC Coordinator



  
**Principal**  
Sevalal Mahila Mahavidyalaya  
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH 'A' GRADE  
**SEVADAL MAHILA MAHAVIDYALAYA**  
Place for Higher learning & Research (Research Academy)  
Sakkardara Chowk, Umrer Road, Nagpur-440024

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Minutes of the Meeting 11.09.2017  
*Certificate Course in 'Communicative English'*

The meeting regarding the Certificate Course in 'Communicative English' was held on 11.09.2017 at 11.00 am in the Hon'ble Principal's Chamber. Hon'ble Principal Sir presided over the meeting.

**Agenda of the meeting:**

- 1) To confirm the minutes of last meeting.
- 2) To continue the certificate course for the year 2017-18.
- 3) Any other matter with the permission of the Chair.

**Following Members were present.**

- |   |                    |
|---|--------------------|
| 1) <u>Prof. Pravin Charde</u> , Principal | Chairman           |
| 2) <u>Asst. Prof. Pravin Deshpande</u>    | IQAC Coordinator   |
| 3) <u>Asst. Prof. G. S. Kawale</u>        | Course Coordinator |
| 4) <u>Asst. Professor P. M. Gajbhiye</u>  | Member             |

Mr. G. S. Kawale, Course Coordinator acted as secretary in the meeting. The Coordinator welcomed the Chairperson, Hon'ble Principal and other members and called the meeting in order with the permission of chairperson. The Coordinator read out the agenda of the meeting and subsequently discussed the matter.

- 1) Item No.1: **To confirm the minutes of the last meeting.**

Resolution: The minutes of the last meeting held on 24.04.2017 were read by the course coordinator and after through discussion the minutes were unanimously approved.

- 2) Item No.2: **To continue the certificate course for the year 2017-18.**

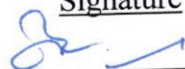


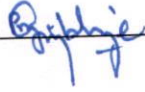
Resolution: Hon'ble Principal Sir asked the course coordinator to continue the Certificate Course in 'Communicative English' for the year 2017-18.



  
Principal  
Sevalal Mahila Mahavidyalaya  
Umrer Road, Nagpur-9.

3) Item No.3: **Any other matter with the permission of Chair.**

Resolution: As there was no other matter to discuss, the Coordinator sum up the meeting by expressing thanks to all the present in the meeting.

<u>Name</u>	<u>Signature</u>
1 Hon'ble Prof. Pravin Charde	
2 Mr. P S Deshpande	
3 Mr. G. S. Kawale	
4 Mr. P. M. Gajbhiye	



  
Principal  
Sevalal Mahila Mahavidyalaya  
Umrer Road, Nagpur-9.



NAAC RE-ACCREDITED WITH 'A' GRADE

# SEVADAL MAHILA MAHAVIDYALAYA

Place for Higher learning & Research (Research Academy)  
Sakkardara Chowk, Umrer Road, Nagpur-440024

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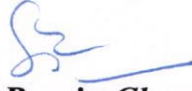
Date : 18.09.2017

## NOTICE

All the students are hereby informed that the Certificate Course in '*Communicative English*' run by Department of English is designed to enhance communication skill in English language.

Interested students should contact following teachers for admission before 29.09.2017.

- 1) Dr. Girish Kawale, HOD, English.
- 2) Asst. Prof. Purushottam Gajbhiye.

  
**Prof. Pravin Charde**  
Principal  
Sevadal Mahila Mv, Nagpur



  
**Principal**  
Sevadal Mahila Mahavidyalaya  
Umrer Road, Nagpur-9.

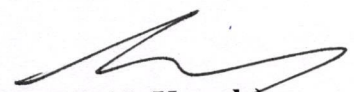
NAAC RE-ACCREDITED WITH 'A' GRADE  
**SEVADAL MAHILA MAHAVIDYALAYA**  
Place for Higher learning & Research (Research Academy)  
Sakkardara Chowk, Umrer Road, Nagpur-440024


**CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH**

Academic Session : 2017-2018

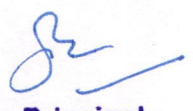
**Student List**

SR. No.	NAME OF STUDENT
1	Ms. Leena Gongal
2	Ms. Priya Wanee
3	Ms. Sneha Loniya
4	Ms. Sapna Manyar
5	Ms. Anita Shahu
6	Ms. Ruchika Malkhede
7	Ms. Gayatri Bhoyar
8	Ms. Dipali Nagpure
9	Ms. Arti Tajne
10	Ms. Pragati Choudhari
11	Ms. Arpana Badge
12	Ms. Abhaya Meshram

  
(Dr. Girish Kawale)  
Course Co-ordinator

  
(Prof. Pravin Charde)  
Principal  
Sevadal Mahila Mahavidyalaya,  
Nagpur



  
Principal  
Sevadal Mahila Mahavidyalaya  
Umrer Road, Nagpur-9.







NAAC RE-ACCREDITED WITH 'A' GRADE

# SEVADAL MAHILA MAHAVIDYALAYA

Place for Higher learning & Research (Research Academy)  
Sakkardara Chowk, Umrer Road, Nagpur-440024

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Date: 03.03.2018

## NOTICE

All the students of Certificate Course in Communicative English are hereby informed that the Internal Written and Oral Examination will be held on 07.03.2018 at 11.00 am and 20.03.2018 at 10.00 am respectively in the College Conference Hall (Room no. 210). Students are directed to remain present.



**Dr. G S Kawale**  
Course Coordinator  
Communicative English



**Prof. Pravin Charde**  
Principal  
Sevadal Mahila Mv, Nagpur



**Principal**  
Sevadal Mahila Mahavidyalaya  
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH 'A' GRADE  
**SEVADAL MAHILA MAHAVIDYALAYA**  
Place for Higher learning & Research (Research Academy)  
Sakkardara Chowk, Umrer Road, Nagpur-440024

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**Certificate Course in Communicative English**  
**Examination 2017-18**

Full Marks: 40

Time: 30 Min

**Que 1) Select one answer from the choices provided after each sentence. (10 M)**

1. We \_\_\_\_\_ (has paid/have paid) his fees
2. I \_\_\_\_\_ (have bought/has bought) my sister a watch.
3. You \_\_\_\_\_ (has made/have made your bag dirty.
4. We \_\_\_\_\_ (are waiting/is waiting) for Sameer.
5. These books \_\_\_\_\_ (belong/belongs) to me.

**Que 2) Choose the best option to complete each dialogue about requesting and permission (10 M)**

1. A : Could you do me a favor?  
B : .....  
a) of course. b) Yes please. c) Not at all. d) That's too bad.
2. A : Can you lend me this book? I need to read it before class.  
B : .....  
a) I guess so. I won't be using it b) Yes , I can. I will be using it. c) No , I can't. I won't need it.  
d) I don't think so. I won't need it.
3. A : Would you mind passing me the salt , please?  
B : .....  
a) Yes , it is here. b) Yes , you can have it. c) No , I would mind passing it.  
d) Here you are.
4. A : Can I borrow your typewriter?  
B : Sorry , I'm using it at the moment.  
A : .....  
a) Oh , I'm sorry. b) Go on then. c) Oh , I don't know. d) Oh , it doesn't matter then.
5. Nisa : Do you mind if I borrow your umbrella for a while?  
Jira : .....  
a) No , here you are. b) Never mind. c) Yes , and bring it back. d) You're welcome.

**Que 3) Write a job application along with resume to the Principal for the post of Head Clerk in High School. (20 M)**



  
**Principal**  
Sevalal Mahila Mahavidyalaya  
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH "A" GRADE

# Sevadal Mahila Mahavidyalaya

Place for Higher Learning and Research (Research Academy)  
Sakkardara Square, Umrer Road, Nagpur-440024


## CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH

Academic Session : 2017-2018

### MARK SHEET

SR. No.	NAME OF STUDENT	MARKS OBTAINED			IN WORDS	GRADE
		Theory (40)	Internal Assessment (60)	Total (100)		
1	Ms. Leena Gongal	20	40	60	Sixty	A
2	Ms. Priya Wanee	19	40	59	Fifty Nine	B
3	Ms. Sneha Loniya	21	39	60	Seventy Seven	A
4	Ms. Sapna Manyar	20	42	62	Sixty Two	A
5	Ms. Anita Shahu	22	49	71	Seventy One	A
6	Ms. Ruchika Malkhede	26	50	76	Seventy Six	A
7	Ms. Gayatri Bhoyar	23	47	70	Seventy	A
8	Ms. Dipali Nagpure	24	37	61	Sixty One	A
9	Ms. Arti Tajne	20	34	54	Fifty Four	B
10	Ms. Pragati Choudhari	29	45	74	Seventy Four	A
11	Ms. Arpana Badge	25	43	68	Sixty Eighty	A
12	Ms. Abhaya Meshram	24	49	73	Seventy Three	A

  
(Dr. Girish Kawale)  
Course Co-ordinator

  
(Prof. Pravin Charde)  
Principal  
Sevadal Mahila Mahavidyalaya, Nagpur



  
Principal  
Sevadal Mahila Mahavidyalaya  
Umrer Road, Nagpur-9.



NAAC RE-ACCREDITED WITH 'A' GRADE  
**SEVADAL MAHILA MAHAVIDYALAYA**

Place for Higher learning & Research (Research Academy)  
Sakkardara Chowk, Umrer Road, Nagpur-440024

Date – 02.04.2018


**NOTICE**

All the members of the Department of English are hereby informed that the meeting regarding the Certificate Course in 'Communicative English' has been scheduled on 04.04.2018 at 11.30 am at the Hon'ble Principal's Chamber.

Hon'ble Principal Sir will chair the meeting in presence of Dr. Deshpande, NAAC Coordinator.


**Agenda of the meeting:**

- 1) To confirm the minutes of the last meeting.
- 2) To review the progress of the course 'Communicative English'.
- 3) Any other matter with the permission of the Chair.

  
**Dr. G S Kawale**  
Course Coordinator  
Communicative English

**Copy to:**  
Dr. P S Deshpande, NAAC Coordinator



  
**Principal**  
Sevalal Mahila Mahavidyalaya  
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH 'A' GRADE  
**SEVADAL MAHILA MAHAVIDYALAYA**  
Place for Higher learning & Research (Research Academy)  
Sakkardara Chowk, Umrer Road, Nagpur-440024

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Minutes of the Meeting 04.04.2018  
*Certificate Course in 'Communicative English'*

The meeting regarding the Certificate Course in 'Communicative English' was held on 04.04.2018 at 11.30 am in the Hon'ble Principal's Chamber. Hon'ble Principal Sir presided over the meeting.

**Agenda of the meeting:**

- 1) To confirm the minutes of the last meeting.
- 2) To review the progress of the course 'Communicative English'.
- 3) Any other matter with the permission of the Chair.

**Following Members were present.**

- |   |                    |
|---|--------------------|
| 1) <u>Prof. Pravin Charde</u> , Principal | Chairman           |
| 2) <u>Dr. Pravin Deshpande</u>            | IQAC Coordinator   |
| 3) <u>Dr. G. S. Kawale</u>                | Course Coordinator |
| 4) <u>Asst. Professor P. M. Gajbhiye</u>  | Member             |

Mr. G. S. Kawale, Course Coordinator acted as secretary in the meeting. The Coordinator welcomed the Chairperson, Hon'ble Principal and other members and called the meeting in order with the permission of chairperson. The Coordinator read out the agenda of the meeting and subsequently discussed the matter.

- 1) Item No.1: **To confirm the minutes of the last meeting.**

Resolution: The minutes of the last meeting held on 11.09.2017 were read by the course coordinator and after through discussion the minutes were unanimously approved.

- 2) Item No.2: **To review the progress of the course 'Communicative English'.**



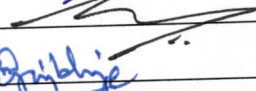
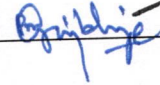
Resolution: Course Coordinator presented exam result of the students in the year Certificate Course in Communicative English. After through discussion it was approved unanimously.



  
**Principal**  
Sevalal Mahila Mahavidyalaya  
Umrer Road, Nagpur-9.

3) Item No.3: **Any other matter with the permission of Chair.**

Resolution: Hon'ble Principal Sir instructed to distribute certificates to the students on the accomplishment of certificate course.

<u>Name</u>	<u>Signature</u>
1 Hon'ble Prof. Pravin Charde	
2 Dr. P S Deshpande	
3 Dr. G. S. Kawale	
4 Mr. P. M. Gajbhiye	



  
**Principal**  
Sevalal Mahila Mahavidyalaya  
Umrer Road, Nagpur-9.



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**SEVADAL MAHILA MAHAVIDYALAYA**  
Place for Higher learning & Research (Research Academy)  
Sakkardara Chowk, Umrer Road, Nagpur-440024

Date – 07.09.2018

**NOTICE**

All the members of the Department of English are hereby informed that the meeting regarding the Certificate Course in 'Communicative English' has been scheduled on 12.09.2018 at 1.00 pm at the Hon'ble Principal's Chamber.

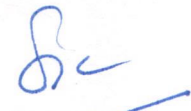
Hon'ble Principal Sir will chair the meeting in presence of Dr. Deshpande, NAAC Coordinator.

**Agenda of the meeting:**

- 1) To confirm the minutes of last meeting.
- 2) To commence the course for the year 2018-19.
- 3) Any other matter with the permission of the Chair.

  
**Dr. G S Kawale**  
Course Coordinator  
Communicative English



  
**Principal**  
Sevalal Mahila Mahavidyalaya  
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH 'A' GRADE  
**SEVADAL MAHILA MAHAVIDYALAYA**  
Place for Higher learning & Research (Research Academy)  
Sakkardara Chowk, Umrer Road, Nagpur-440024

---

Minutes of the Meeting 12.09.2018  
*Certificate Course in 'Communicative English'*

The meeting regarding the Certificate Course in 'Communicative English' was held on 12.09.2018 at 1.00 pm in the Hon'ble Principal's Chamber. Hon'ble Principal Sir presided over the meeting.

**Agenda of the meeting:**

- 1) To confirm the minutes of last meeting.
- 2) To commence the course for the year 2018-19.
- 3) Any other matter with the permission of the Chair.

**Following Members were present.**

- |  |                    |
|--|--------------------|
| 1) <u>Dr. Pravin Charde,</u>             | Chairman           |
| 2) <u>Asst. Prof. Pravin Deshpande</u>   | IQAC Coordinator   |
| 3) <u>Asst. Prof. G. S. Kawale</u>       | Course Coordinator |
| 4) <u>Asst. Professor P. M. Gajbhiye</u> | Member             |

Mr. G. S. Kawale, Course Coordinator acted as secretary in the meeting. The Coordinator welcomed the Chairperson, Hon'ble Principal and other members and called the meeting in order with the permission of chairperson. The Coordinator read out the agenda of the meeting and subsequently discussed the matter.

- 1) Item No.1: **To confirm the minutes of the last meeting.**

Resolution: The minutes of the last meeting held on 04.04.2018 were read by the course coordinator and after through discussion the minutes were unanimously approved.

- 2) Item No.2: **To commence the course for the year 2018-19.**

Resolution: Hon'ble Principal asked the course coordinator to start the Certificate Course in 'Communicative English' for the session 2018-19.

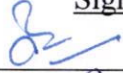
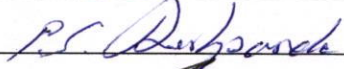




  
Principal  
Sevalal Mahila Mahavidyalaya  
Umrer Road, Nagpur-9.



3) Item No.3: **Any other matter with the permission of Chair.**

Resolution: As there was no other matter to discuss, the Coordinator sum up the meeting by expressing thanks for everyone's gracious attendance.

<u>Name</u>	<u>Signature</u>
1 Hon'ble Dr. Pravin Charde	
2 Mr. P S Deshpande	
3 Mr. G. S. Kawale	
4 Mr. P. M. Gajbhiye	



  
**Principal**  
Sevalal Mahila Mahavidyalaya  
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH 'A' GRADE

# SEVADAL MAHILA MAHAVIDYALAYA

Place for Higher learning & Research (Research Academy)

Sakkardara Chowk, Umrer Road, Nagpur-440024


Date : 04.10.2018

## NOTICE

All the students are hereby informed that the Certificate Course in '*Communicative English*' run by Department of English is designed to enhance communication skill in English language.

Interested students should contact following teachers for admission before 16.10.2018.

- 1) Dr. Girish Kawale, HOD, English.
- 2) Mr. Purushottam Gajbhiye.

  
**Dr. Pravin Charde**  
Principal  
Sevadal Mahila Mv, Nagpur

Copy to:  
Dr. P S Deshpande, NAAC Coordinator



  
**Principal**  
Sevadal Mahila Mahavidyalaya  
Umrer Road, Nagpur-9.



NAAC RE-ACCREDITED WITH "A" GRADE

# Sevadal Mahila Mahavidyalaya

Place for Higher Learning and Research (Research Academy)  
Sakkardara Square, Umrer Road, Nagpur-440024

## CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH


Academic Session : 2018-2019


### Student List

SR. No.	NAME OF STUDENT
1	Ms. Ashwini Durge
2	Ms. Dipali Channe
3	Ms. Karuna Meshram
4	Ms. Manisha Bhoyar
5	Ms. Nikita Kurrewar
6	Ms. Pranali Dupare
7	Ms. Pratiksha Zatale
8	Ms. Rohini Shende
9	Ms. Sneha Meshram
10	Ms. Soni Thakre
11	Ms. Arpita Dhote
12	Ms. Kajal Gharat
13	Ms. Jaishree Wankhede
14	Ms. Kajal Raut
15	Ms. Kajal Bhaisare
16	Ms. Nidhi Bhurle
17	Ms. Pranali Bahe
18	Ms. Ashwini Game
19	Ms. Mayuri Shindekar
20	Ms. Pratiksha Khobragade

  
(Dr. Girish Kawale)  
Course Co-ordinator



  
Principal  
Sevadal Mahila Mahavidyalaya  
Umrer Road, Nagpur-9.

  
(Prof. Pravin Charde)  
Principal  
Sevadal Mahila Mahavidyalaya,  
Nagpur







NAAC RE-ACCREDITED WITH 'A' GRADE

# SEVADAL MAHILA MAHAVIDYALAYA

Place for Higher learning & Research (Research Academy)  
Sakkardara Chowk, Umrer Road, Nagpur-440024

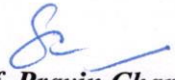
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Date : 03.04.2019

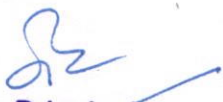
## NOTICE

All the students of Certificate Course in Communicative English are hereby informed that the Internal Written and Oral Examination will be held on 09.04.2019 at 11.00 am and 16.04.2019 at 10.00 am respectively in the College Conference Hall (Room no. 210). Students are directed to remain present.

  
**Dr. G S Kawale**  
Course Coordinator  
Communicative English

  
**Prof. Pravin Charde**  
Principal  
Sevadal Mahila Mv, Nagpur



  
**Principal**  
Sevadal Mahila Mahavidyalaya  
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH 'A' GRADE  
**SEVADAL MAHILA MAHAVIDYALAYA**  
Place for Higher learning & Research (Research Academy)  
Sakkardara Chowk, Umrer Road, Nagpur-440024

**Certificate Course in Communicative English**  
**Examination 2018-19**

Full Marks: 40

Time: 30 Min

**Que 1) Select one answer from the choices provided after each sentence. (10 M)**


1. She \_\_\_\_\_ (want/wants) to go.
2. He \_\_\_\_\_ (has finished/have finished) talking.
3. My sister \_\_\_\_\_ (enjoy/enjoys) playing chess.
4. We \_\_\_\_\_ (find/found) the house deserted.
5. We \_\_\_\_\_ (hope/hoped) that you would succeed.

**Que 2) Choose the best option to complete each dialogue about requesting and permission (10 M)**

1. In a library.  
A : Do you mind if I sit down here?  
B : .....  
A : Thank you.  
a) Yes , I mind. b) Not at all. c) Yes , I do. d) No , do you.
2. A : Can you lend me your car this afternoon? I have an urgent appointment.  
B : .....  
a) I don't think so I won't need it. b) No I can't. I won't need it. c) I think so. I won't be using it. d) Yes , I can. I will be using it.
3. A : Would you mind if I open the window?  
B : .....  
a) Yes , go ahead. b) No , I would. c). Yes I wouldn't mind. d) No , please do.
4. In a supermarket,  
A : This box is very bulky. Can you give me a hand?  
B : .....  
a) That box isn't mine. b). Just a minute. My hand are dirty. c) Sure , I'll be glad to help. d) Certainly , I'm looking for someone to help you.
5. In an office.  
"Do you mind if I turn the air-conditioner down? "....."  
a) No , please do. b) Yes , I don't mind. c) Yes , That's right. d) No , I mind.

**Que 3) Write a job application along with resume to the Principal for the post of College Librarian. (20 M)**



  
**Principal**  
Sevalal Mahila Mahavidyalaya  
Umrer Road, Nagpur-9.



# Sevadal Mahila Mahavidyalaya

Place for Higher Learning and Research (Research Academy)

Sakkardara Square, Umrer Road, Nagpur-440024

## CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH

Academic Session : 2018-2019

### MARK SHEET

SR. No.	NAME OF STUDENT	MARKS OBTAINED			IN WORDS	GRADE
		Theory (40)	Internal Assessment (60)	Total (100)		
1	Ms. Ashwini Durge	29	49	78	Seventy Eight	A
2	Ms. Dipali Channe	20	29	49	Forty Nine	B
3	Ms. Karuna Meshram	27	49	76	Seventy Six	A
4	Ms. Manisha Bhoyar	27	43	70	Seventy	A
5	Ms. Nikita Kurrewar	22	52	74	Seventy Four	A
6	Ms. Pranali Dupare	20	50	70	Seventy	A
7	Ms. Pratiksha Zatale	25	51	76	Seventy Six	A
8	Ms. Rohini Shende	29	50	79	Seventy Nine	A
9	Ms. Sneha Meshram	22	49	71	Seventy One	A
10	Ms. Soni Thakre	25	50	75	Seventy Five	A
11	Ms. Arpita Dhote	21	48	69	Sixty Nine	A
12	Ms. Kajal Gharat	20	39	59	Fifty Nine	B
13	Ms. Jaishree Wankhede	19	36	55	Fifty Five	B
14	Ms. Kajal Raut	22	47	69	Sixty Nine	A
15	Ms. Kajal Bhaisare	27	33	60	Sixty	A
16	Ms. Nidhi Bhurle	30	49	79	Seventy Nine	A
17	Ms. Pranali Bahe	28	30	58	Fifty Eight	B
18	Ms. Ashwini Game	20	37	57	Fifty Seven	B
19	Ms. Mayuri Shindekar	28	40	68	Sixty Eight	A
20	Ms. Pratiksha Khobragade	21	45	56	Fifty Six	B

(Dr. Girish Kawade)  
Course Co-ordinator



Principal  
Sevadal Mahila Mahavidyalaya  
Umrer Road, Nagpur-9.

(Prof. Pravin Charde)  
Principal

Sevadal Mahila Mahavidyalaya, Nagpur

NAAC RE-ACCREDITED WITH 'A' GRADE  
**SEVADAL MAHILA MAHAVIDYALAYA**  
Place for Higher learning & Research (Research Academy)  
Sakkardara Chowk, Umrer Road, Nagpur-440024

---

Date – 20.04.2019

**NOTICE**

All the members of the Department of English are hereby informed that the meeting regarding the Certificate Course in 'Communicative English' has been scheduled on 22.04.2019 at 12.05 pm at the Hon'ble Principal's Chamber.

Hon'ble Principal Sir will chair the meeting in presence of Dr. Deshpande, NAAC Coordinator.

**Agenda of the meeting:**

- 1) To confirm the minutes of the last meeting.
- 2) To review the progress of the course 'Communicative English'.
- 3) Any other matter with the permission of the Chair.

  
**Dr. G S Kawale**  
Course Coordinator  
Communicative English



  
**Principal**  
Sevalal Mahila Mahavidyalaya  
Umrer Road, Nagpur-9.



NAAC RE-ACCREDITED WITH 'A' GRADE  
**SEVADAL MAHILA MAHAVIDYALAYA**  
Place for Higher learning & Research (Research Academy)  
Sakkardara Chowk, Umrer Road, Nagpur-440024

---

Minutes of the Meeting 22.04.2019  
*Certificate Course in 'Communicative English'*

The meeting regarding the Certificate Course in 'Communicative English' was held on 12.09.2018 at 11.30 am in the Hon'ble Principal's Chamber. Hon'ble Principal Sir presided over the meeting.

**Agenda of the meeting:**

- 1) To confirm the minutes of the last meeting.
- 2) To review the progress of the course 'Communicative English'.
- 3) Any other matter with the permission of the Chair.

**Following Members were present.**

- |  |                    |
|--|--------------------|
| 1) <u>Dr. Pravin Charde,</u>             | Chairman           |
| 2) <u>Asst. Prof. Pravin Deshpande</u>   | IQAC Coordinator   |
| 3) <u>Asst. Prof. G. S. Kawale</u>       | Course Coordinator |
| 4) <u>Asst. Professor P. M. Gajbhiye</u> | Member             |

Mr. G. S. Kawale, Course Coordinator acted as secretary in the meeting. The Coordinator welcomed the Chairperson, Hon'ble Principal and other members and called the meeting in order with the permission of chairperson. The Coordinator read out the agenda of the meeting and subsequently discussed the matter.


- 1) Item No.1: **To confirm the minutes of the last meeting.**

Resolution: The minutes of the last meeting held on 12.09.2019 were read by the course coordinator and after through discussion the minutes were unanimously approved.

- 2) Item No.2: **To review the progress of the course 'Communicative English'.**

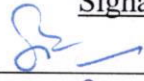


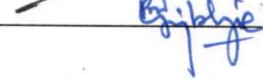
Resolution: Course Coordinator presented exam result of the Certificate Course in Communicative English. After through discussion it was approved unanimously.



  
**Principal**  
Sevalal Mahila Mahavidyalaya  
Umrer Road, Nagpur-9.

3) Item No.3: **Any other matter with the permission of Chair.**

Resolution: Hon'ble Principal Sir instructed to distribute certificates to the students on the accomplishment of certificate course.

<u>Name</u>	<u>Signature</u>
1 Hon'ble Dr. Pravin Charde	
2 Mr. P S Deshpande	
3 Mr. G. S. Kawale	
4 Mr. P. M. Gajbhiye	



  
**Principal**  
**Sevalal Mahila Mahavidyalaya**  
**Umrer Road, Nagpur-9.**



NAAC RE-ACCREDITED WITH 'A' GRADE  
**SEVADAL MAHILA MAHAVIDYALAYA**

Place for Higher learning & Research (Research Academy)  
Sakkardara Chowk, Umrer Road, Nagpur-440024

Date – 03.09.2019

**NOTICE**

All the members of the Department of English are hereby informed that the meeting regarding the Certificate Course in 'Communicative English' has been scheduled on 09.09.2019 at 11.00 am at the Hon'ble Principal's Chamber.

Hon'ble Principal Sir will chair the meeting in presence of Dr. Deshpande, NAAC Coordinator.

**Agenda of the meeting:**

- 1) To confirm the minutes of last meeting.
- 2) To continue 'Communicative English' course for the year 2019-20.
- 3) Any other matter with the permission of the Chair.

  
**Dr. G S Kawale**  
Course Coordinator  
Communicative English

Copy to:

Dr. P S Deshpande, NAAC Coordinator



  
**Principal**  
Sevalal Mahila Mahavidyalaya  
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH 'A' GRADE  
**SEVADAL MAHILA MAHAVIDYALAYA**  
Place for Higher learning & Research (Research Academy)  
Sakkardara Chowk, Umrer Road, Nagpur-440024

---

Minutes of the Meeting 09.09.2019  
***Certificate Course in 'Communicative English'***

The meeting regarding the Certificate Course in 'Communicative English' was held on 09.09.2019 at 11.00 am in the Hon'ble Principal's Chamber. Hon'ble Principal Sir presided over the meeting.

**Agenda of the meeting:**

- 1) To confirm the minutes of last meeting.
- 2) To continue 'Communicative English' course for the year 2019-20.
- 3) Any other matter with the permission of the Chair.

**Following Members were present.**

- |  |                    |
|--|--------------------|
| 1) <u>Dr. Pravin Charde,</u>             | Chairman           |
| 2) <u>Asst. Prof. Pravin Deshpande</u>   | IQAC Coordinator   |
| 3) <u>Asst. Prof. G. S. Kawale</u>       | Course Coordinator |
| 4) <u>Asst. Professor P. M. Gajbhiye</u> | Member             |

Mr. G. S. Kawale, Course Coordinator acted as secretary in the meeting. The Coordinator welcomed the Chairperson, Hon'ble Principal and other members and called the meeting in order with the permission of chairperson. The Coordinator read out the agenda of the meeting and subsequently discussed the matter.

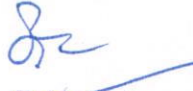
- 1) Item No.1: **To confirm the minutes of the last meeting.**

Resolution: The minutes of the last meeting held on 22.04.2019 were read by the course coordinator and after through discussion the minutes were unanimously approved.

- 4) 2) Item No.2: **To continue 'Communicative English' course for the year 2019-20.**

Resolution: Hon'ble Principal asked the course coordinator to start the Certificate Course in 'Communicative English' for the year 2019-20.


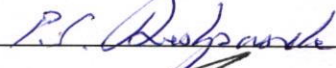

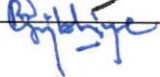


  
**Principal**  
Sevalal Mahila Mahavidyalaya  
Umrer Road, Nagpur-9.



3) Item No.3: **Any other matter with the permission of Chair.**

Resolution: As there was no other matter to discuss, the Coordinator sum up the meeting by expressing thanks for everyone's gracious attendance.

<u>Name</u>	<u>Signature</u>
1 Hon'ble Dr. Pravin Charde	
2 Mr. P S Deshpande	
3 Mr. G. S. Kawale	
4 Mr. P. M. Gajbhiye	



  
**Principal**  
Sevalal Mahila Mahavidyalaya  
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH 'A' GRADE

# SEVADAL MAHILA MAHAVIDYALAYA

Place for Higher learning & Research (Research Academy)  
Sakkardara Chowk, Umrer Road, Nagpur-440024

---

Date: 16.09.2019

## NOTICE

All the students are hereby informed that the Certificate Course in '*Communicative English*' run by Department of English is designed to improve communication skill in English language.

Interested students should contact following teachers for admission before 11.10.2019.

- 1) Dr. Girish Kawale, HOD, English.
- 2) Mr. Purushottam Gajbhiye.



**Prof. Pravin Charde**  
Principal  
Sevadal Mahila Mv, Nagpur



**Principal**  
Sevadal Mahila Mahavidyalaya  
Umrer Road, Nagpur-9.



NAAC RE-ACCREDITED WITH "A" GRADE

# Sevadal Mahila Mahavidyalaya

Place for Higher Learning and Research (Research Academy)  
Sakkardara Square, Umrer Road, Nagpur-440024

## CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH

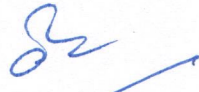
Academic Session : 2019-2020

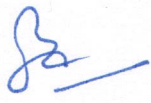
### STUDENT LIST

SR. No.	NAME OF STUDENT
1	Ms. Ashwini Khode
2	Ms. Chetna Deshmukh
3	Ms. Divya Donode
4	Ms. Khushboo Dahekar
5	Ms. Mayuri Bopte
6	Ms. Prachi Choudhari
7	Ms. Punam Makde
8	Ms. Shweta Lohave
9	Ms. Sweeti Kirange
10	Ms. Tejaswini Kamble
11	Ms. Yogita Gawande
12	Ms. Payal Pathade

  
(Dr. Girish Kawale)  
Course Co-ordinator



  
Principal  
Sevadal Mahila Mahavidyalaya  
Umrer Road, Nagpur-9.

  
(Prof. Pravin Charde)  
Principal  
Sevadal Mahila Mahavidyalaya,  
Nagpur



# Certificate course in Communicative Eng. 1st.

SEVADAL SHIKSHAN SANSTHA'S

NAAC RE-ACCREDITED WITH 'A' GRADE

**SEVADAL MAHILA MAHAVIDYALAYA**  
**& RESEARCH ACADEMY**

Sakkardara Square, Umrer Road, Nagpur-24

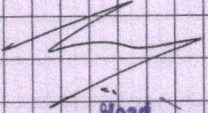
2019-20

Attendance for the


Month of .....

Total  
Lectures/  
Practical  
engaged

Roll No.	NAME	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31	32	3	4	5	6	7	10	11	12	13	14	17	18	Total No. of Lectures/ Practical attended
		1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	2	2	2	2	2	2	2	2	2	2	2	2	2	
1.	Ms. Ashwini Khode	P	A	P	P	P	P	P	P	A	P	A	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	A Khode
2.	Ms. Chetna Deshmukh	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Chetna
3.	Ms. Divya Donode	P	P	P	A	P	P	P	A	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Divya
4.	Ms. Khushboo Dabekar	A	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Khushboo
5.	Ms. Mayuri Bopde	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Mayuri
6.	Ms. Prachi Choudhari	P	P	P	P	A	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Prachi
7.	Ms. Punam Makde	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Punam
8.	Ms. Shweta Lohave	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Shweta
9.	Ms. Sweeti Kirange	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Sweeti
10.	Ms. Tejaswini Kamble	P	P	A	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Tejaswini
11.	Ms. Yogita Gawande	A	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Yogita
12.	Ms. Payal Patbhade	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Payal

  
Head  
Department of English  
Sevadal Mahila Mahavidyalaya, Nagpur



  
Principal  
Sevadal Mahila Mahavidyalaya  
Umrer Road, Nagpur



NAAC RE-ACCREDITED WITH 'A' GRADE

# SEVADAL MAHILA MAHAVIDYALAYA

Place for Higher learning & Research (Research Academy)

Sakkardara Chowk, Umrer Road, Nagpur-440024


---

Date : 20.02.2020

## NOTICE

All the students of Certificate Course in Communicative English are hereby informed that the Internal Written and Oral Examination will be held on 03.03.2020 at 11.00 am and 05.03.2020 at 10.00 am respectively in the College Conference Hall (Room no. 210). Students are directed to remain present.

  
**Dr. G S Kawale**  
Course Coordinator  
Communicative English

  
**Prof. Pravin Charde**  
Principal  
Sevadal Mahila Mv, Nagpur



  
**Principal**  
Sevadal Mahila Mahavidyalaya  
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH 'A' GRADE  
**SEVADAL MAHILA MAHAVIDYALAYA**  
Place for Higher learning & Research (Research Academy)  
Sakkardara Chowk, Umrer Road, Nagpur-440024

**Certificate Course in Communicative English**  
**Internal Examination 2019-20**

Full Marks: 40

Time: 30 Min

**Que 1) Select one answer from the choices provided after each sentence. (10 M)**


1. Nobody \_\_\_\_\_ (know/knows) when your uncle will arrive.
2. We \_\_\_\_\_ (must find out/find) where to put it.
3. I \_\_\_\_\_ (shall show/show) you how to operate it.
4. I \_\_\_\_\_ (didn't/ do not) find him in school.
5. Can you \_\_\_\_\_ (tell/told/tells) me where he lives.

**Que 2) Select one answer from the choices provided after each sentence. (10 M)**

1. If you meet someone at night, you can greet him/ her by saying  
a) Good sleep      b) Good night      c) Good evening
2. Which greeting is best for a formal business meeting?  
a) Hi there b) How's it going? C) Nice to meet you.
3. Which can you say after being introduced to someone for the first time?  
a) Nice to meet you b) Nice to greet you c) Nice to see you
4. If you have invited people to your home, you should greet them as they're  
a) eating b) arriving c) leaving
5. If someone asks you 'How are you?' you should respond by  
a) not bad b) fine c) sure

**Que 3) Write a job application along with resume to the CEO of an advertisement firm for the post of graphic designer. (20 M)**



  
**Principal**  
Sevalal Mahila Mahavidyalaya  
Umrer Road, Nagpur-9.



NAAC RE-ACCREDITED WITH "A" GRADE

# Sevadal Mahila Mahavidyalaya

Place for Higher Learning and Research (Research Academy)

Sakkardara Square, Umrer Road, Nagpur-440024

## CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH

Academic Session : 2019-2020

### MARK SHEET

SR. No.	NAME OF STUDENT	MARKS OBTAINED			IN WORDS	GRADE
		Theory (40)	Internal Assessment (60)	Total (100)		
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4	Ms. Khushboo Dahekar	27	48	75	Seventy Five	A
5	Ms. Mayuri Bopte	29	52	81	Eighty One	A
6	Ms. Prachi Choudhari	21	41	62	Sixty Two	A
7	Ms. Punam Makde	19	41	60	Sixty	A
8	Ms. Shweta Lohave	18	40	58	Fifty Eight	B
9	Ms. Sweeti Kirange	23	44	67	Sixty Seven	A
10	Ms. Tejaswini Kamble	30	49	79	Seventy Nine	A
11	Ms. Yogita Gawande	23	45	68	Sixty Eight	A
12	Ms. Payal Pathade	22	22	44	Forty Four	B

(Dr. Girish Kawale)  
Course Co-ordinator



Principal  
Sevadal Mahila Mahavidyalaya  
Umrer Road, Nagpur-9.

(Prof. Pravin Charde)  
Principal

Sevadal Mahila Mahavidyalaya, Nagpur

NAAC RE-ACCREDITED WITH 'A' GRADE  
**SEVADAL MAHILA MAHAVIDYALAYA**

Place for Higher learning & Research (Research Academy)  
Sakkardara Chowk, Umrer Road, Nagpur-440024

Date – 09.03.2020


**NOTICE**

All the members of the Department of English are hereby informed that the meeting regarding the Certificate Course in 'Communicative English' has been scheduled on 13.03.2020 at 11.30 am at the Hon'ble Principal's Chamber.

Hon'ble Principal Sir will chair the meeting in presence of Dr. Deshpande, NAAC Coordinator.

**Agenda of the meeting:**

- 1) To confirm the minutes of the last meeting.
- 2) To review the progress of the course 'Communicative English'.
- 3) Any other matter with the permission of the Chair.

  
**Dr. G S Kawale**  
Course Coordinator  
Communicative English

Copy to:

Dr. P S Deshpande, NAAC Coordinator



  
**Principal**  
Sevalal Mahila Mahavidyalaya  
Umrer Road, Nagpur-9.



NAAC RE-ACCREDITED WITH 'A' GRADE  
**SEVADAL MAHILA MAHAVIDYALAYA**  
Place for Higher learning & Research (Research Academy)  
Sakkardara Chowk, Umrer Road, Nagpur-440024

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Minutes of the Meeting 13.03.2020  
*Certificate Course in 'Communicative English'*

The meeting regarding the Certificate Course in 'Communicative English' was held on 13.03.2020 at 11.30 am in the Hon'ble Principal's Chamber. Hon'ble Principal Sir presided over the meeting.

**Agenda of the meeting:**

- 1) To confirm the minutes of the last meeting.
- 2) To review the progress of the course 'Communicative English'.
- 3) Any other matter with the permission of the Chair.

**Following Members were present.**

- |  |                    |
|--|--------------------|
| 1) <u>Dr. Pravin Charde,</u>             | Chairman           |
| 2) <u>Asst. Prof. Pravin Deshpande</u>   | IQAC Coordinator   |
| 3) <u>Asst. Prof. G. S. Kawale</u>       | Course Coordinator |
| 4) <u>Asst. Professor P. M. Gajbhiye</u> | Member             |

Mr. G. S. Kawale, Course Coordinator acted as secretary in the meeting. The Coordinator welcomed the Chairperson, Hon'ble Principal and other members and called the meeting in order with the permission of chairperson. The Coordinator read out the agenda of the meeting and subsequently discussed the matter.

- 1) Item No.1: **To confirm the minutes of the last meeting.**

Resolution: The minutes of the last meeting held on 09.09.2019 were read by the course coordinator and after through discussion the minutes were unanimously approved.

- 2) Item No.2: **To review the progress of the course 'Communicative English'.**

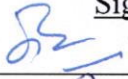


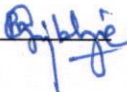
Resolution: Course Coordinator presented exam result of the Certificate Course in Communicative English. After through discussion it was approved unanimously.




  
**Principal**  
Sevalal Mahila Mahavidyalaya  
Umrer Road, Nagpur-9.

3) Item No.3: **Any other matter with the permission of Chair.**

Resolution: Hon'ble Principal Sir instructed to distribute certificates to the students on the accomplishment of certificate course.

<u>Name</u>	<u>Signature</u>
1 Hon'ble Dr. Pravin Charde	
2 Mr. P S Deshpande	
3 Mr. G. S. Kawale	
4 Mr. P. M. Gajbhiye	



  
**Principal**  
**Sevalal Mahila Mahavidyalaya**  
**Umrer Road, Nagpur-9.**



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**SEVADAL MAHILA MAHAVIDYALAYA**  
Place for Higher learning & Research (Research Academy)  
Sakkardara Chowk, Umrer Road, Nagpur-440024

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Date – 13.09.2021

**NOTICE**

All the members of the Department of English are hereby informed that the meeting regarding the Certificate Course in 'Communicative English' has been scheduled on 15.09.2021 at 12.30 pm at the Hon'ble Principal's Chamber.

Hon'ble Principal Sir will chair the meeting in presence of Dr. Deshpande, NAAC Coordinator.

**Agenda of the meeting:**

- 1) To confirm the minutes of last meeting.
- 2) To continue 'Communicative English' course for the year 2021-22.
- 3) Any other matter with the permission of the Chair.

  
**Dr. G S Kawale**  
Course Coordinator  
Communicative English

**Copy to:**  
Dr. P S Deshpande, NAAC Coordinator





**Principal**  
Sevalal Mahila Mahavidyalaya  
Umrer Road, Nagpur.

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**SEVADAL MAHILA MAHAVIDYALAYA**  
Place for Higher learning & Research (Research Academy)  
Sakkardara Chowk, Umrer Road, Nagpur-440024

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Minutes of the Meeting 15.09.2021  
*Certificate Course in 'Communicative English'*

The meeting regarding the Certificate Course in 'Communicative English' was held on 15.09.2021 at 12.30 pm in the Hon'ble Principal's Chamber. Hon'ble Principal Sir presided over the meeting.

**Agenda of the meeting:**

- 1) To confirm the minutes of last meeting.
- 2) To continue 'Communicative English' course for the year 2021-22.
- 3) Any other matter with the permission of the Chair.

**Following Members were present.**

- |  |                    |
|--|--------------------|
| 1) <u>Dr. Pravin Charde,</u>             | Chairman           |
| 2) <u>Asst. Prof. Pravin Deshpande</u>   | IQAC Coordinator   |
| 3) <u>Asst. Prof. G. S. Kawale</u>       | Course Coordinator |
| 4) <u>Asst. Professor P. M. Gajbhiye</u> | Member             |

Mr. G. S. Kawale, Course Coordinator acted as secretary in the meeting. The Coordinator welcomed the Chairperson, Hon'ble Principal and other members and called the meeting in order with the permission of chairperson. The Coordinator read out the agenda of the meeting and subsequently discussed the matter.

- 1) Item No.1: **To confirm the minutes of the last meeting.**

Resolution: The minutes of the last meeting held on 13.03.2020 were read by the course coordinator and after through discussion the minutes were unanimously approved.

- 4) 2) Item No.2: **To continue 'Communicative English' course for the year 2021-22.**

Resolution: Hon'ble Principal asked the course coordinator to start the Certificate Course in 'Communicative English' for the year 2021-22.


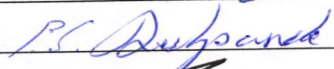

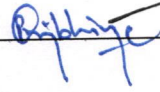


**Principal**  
Sevalal Mahila Mahavidyalaya  
Umrer Road, Nagpur.



3) Item No.3: **Any other matter with the permission of Chair.**

Resolution: As there was no other matter to discuss, the Coordinator sum up the meeting by expressing thanks for everyone's gracious attendance.

<u>Name</u>	<u>Signature</u>
1 Hon'ble Dr. Pravin Charde	
2 Mr. P S Deshpande	
3 Mr. G. S. Kawale	
4 Mr. P. M. Gajbhiye	



  
**Principal**  
Sevalal Mahila Mahavidyalaya  
Umrer Road, Nagpur.

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# SEVADAL MAHILA MAHAVIDYALAYA

Place for Higher learning & Research (Research Academy)  
Sakkardara Chowk, Umrer Road, Nagpur-440024

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Date: 22.11.2021

## NOTICE

English language plays a crucial role in day to day life. To acquire basic skill of communication in English Language a special Certificate Course in '*Communicative English*' is designed by the Department of English language.

Interested students should contact following teachers for admission on or before 01.12.2021.

- 1) Dr. Girish Kawale, HOD, English.
- 2) Mr. Purushottam Gajbhiye.

  
**Prof. Pravin Charde**



**Principal** Principal  
Sevalal Mahila Mahavidyalaya Sevalal Mahila Mv, Nagpur  
Umrer Road, Nagpur.







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# SEVADAL MAHILA MAHAVIDYALAYA

Place for Higher learning & Research (Research Academy)  
Sakkardara Chowk, Umrer Road, Nagpur-440024

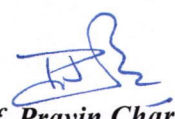
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Date : 26.02.2022

## NOTICE

All the students of Certificate Course in Communicative English are hereby informed that the Internal Written and Oral Examination will be held on 07.03.2022 at 2.00 pm and 12.03.2022 at 03.00 pm respectively in the College Conference Hall (Room no. 210). Students are directed to remain present.

  
**Dr. G S Kawale**  
Course Coordinator  
Communicative English

  
**Prof. Pravin Charde**  
Principal  
Sevadal Mahila Mv, Nagpur



**Principal**  
Sevadal Mahila Mahavidyalaya  
Umrer Road, Nagpur.



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Sakkardara Chowk, Umrer Road, Nagpur-440024

**Certificate Course in Communicative English**  
**Internal Examination 2021-22**

Full Marks: 40

Time: 30 Min

**Que 1) Select one answer from the choices provided after each sentence. (10 M)**

1. Rukmani ..... three paintings last year. (make)  
(a) has made (b) makes (c) will make (d) made
2. I ..... a new dress yesterday. (buy)  
(a) bought (b) shall buy (c) buy (d) has bought
3. He ..... to Mumbai last year. (go)  
(a) goes (b) will go (c) went (d) has gone
4. My uncle ..... me a pen on my birthday. (give)  
(a) has given (b) gave (c) will gave (d) none of these
5. Where did you ..... yesterday? (go)  
(a) went (b) going (c) go (d) gone

**Que 2) Select one answer from the choices provided after each sentence. (10 M)**

1. It's nine o'clock in the evening. Gita will go to sleep., she says....  
a) Good sleep      b) Good night      c) Good evening
2. The way to ask someone's news is?  
a) How is it going? b) Where are you? c) What is that?
3. If you've invited people to your home, you should greet them as they're...  
a) eating      b) arriving      c) leaving
4. Which greeting is best for a formal business meeting?  
a) Hi there b) How's it going? C) Nice to meet you.
5. If someone asks you 'How are you?' you should respond by  
a) not bad      b) fine      c) sure

**Que 3) Write an application along with resume to seek job as high school teacher in English to the Principal of Jagat Public School, Nagpur. (20 M)**



**Principal**  
Sevalal Mahila Mahavidyalaya  
Umrer Road, Nagpur.

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# Sevadal Mahila Mahavidyalaya


Place for Higher Learning and Research (Research Academy)  
Sakkardara Square, Umrer Road, Nagpur-440024


## CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH

Academic Session : 2021-2022

### MARK SHEET

SR. No.	NAME OF STUDENT	MARKS OBTAINED			IN WORDS	GRADE
		Theory (40)	Internal Assessment (60)	Total (100)		
1	Ms. Shivani Siddamshettiwar	22	39	61	Sixty One	A
2	Ms. Janvi Kaikade	34	50	84	Eighty Four	A
3	Ms. Yamini Gajbhiye	20	30	50	Fifty	B
4	Ms. Pratiksha Dhomane	22	30	52	Fifty Two	B
5	Ms. Mayuri Bhoyar	34	52	86	Eighty Six	A
6	Ms. Bhagyashree Sisodiya	18	34	52	Fifty Two	B
7	Ms. Dewangi Kumeria	20	36	56	Fifty Six	B
8	Ms. Komal Tighare	24	38	62	Sixty Two	A
9	Ms. Anuja Naik	26	32	58	Fifty Eight	B
10	Ms. Vaishnavi Deshpande	18	32	50	Fifty	B
11	Ms. Mayuri Gaddinkar	16	40	56	Fifty Six	B

  
(Mr. Girish Kawale) \*  
Course Co-ordinator

  
(Prof. Pravin Charde)  
Principal  
Sevadal Mahila Mahavidyalaya,  
Nagpur



**Principal**  
Sevadal Mahila Mahavidyalaya  
Umrer Road, Nagpur.



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**SEVADAL MAHILA MAHAVIDYALAYA**  
Place for Higher learning & Research (Research Academy)  
Sakkardara Chowk, Umrer Road, Nagpur-440024

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Date – 11.04.2022


**NOTICE**

All the members of the Department of English are hereby informed that the meeting regarding the Certificate Course in 'Communicative English' has been scheduled on 19.04.2022 at 12.30 pm at the Hon'ble Principal's Chamber.

Hon'ble Principal Sir will chair the meeting in presence of Dr. Deshpande, NAAC Coordinator.

**Agenda of the meeting:**

- 1) To confirm the minutes of the last meeting.
- 2) To review the progress of the course 'Communicative English'.
- 3) Any other matter with the permission of the Chair.

  
**Dr. G S Kawale**  
Course Coordinator  
Communicative English

**Copy to:**  
Dr. P S Deshpande, NAAC Coordinator



  
**Principal**  
Sevalal Mahila Mahavidyalaya  
Umrer Road, Nagpur.

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Place for Higher learning & Research (Research Academy)  
Sakkardara Chowk, Umrer Road, Nagpur-440024

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Minutes of the Meeting 19.04.2022  
***Certificate Course in 'Communicative English'***

The meeting regarding the Certificate Course in 'Communicative English' was held on 19.04.2022 at 12.30 pm in the Hon'ble Principal's Chamber. Hon'ble Principal Sir presided over the meeting.

**Agenda of the meeting:**

- 1) To confirm the minutes of the last meeting.
- 2) To review the progress of the course 'Communicative English'.
- 3) Any other matter with the permission of the Chair.

**Following Members were present.**

- |  |                    |
|--|--------------------|
| 1) <u>Dr. Pravin Charde,</u>             | Chairman           |
| 2) <u>Asst. Prof. Pravin Deshpande</u>   | IQAC Coordinator   |
| 3) <u>Asst. Prof. G. S. Kawale</u>       | Course Coordinator |
| 4) <u>Asst. Professor P. M. Gajbhiye</u> | Member             |

Mr. G. S. Kawale, Course Coordinator acted as secretary in the meeting. The Coordinator welcomed the Chairperson, Hon'ble Principal and other members and called the meeting in order with the permission of chairperson. The Coordinator read out the agenda of the meeting and subsequently discussed the matter.

- 1) Item No.1: **To confirm the minutes of the last meeting.**

Resolution: The minutes of the last meeting held on 15.09.2021 were read by the course coordinator and after through discussion the minutes were unanimously approved.

- 2) Item No.2: **To review the progress of the course 'Communicative English'.**

Resolution: Course Coordinator presented exam result of the Certificate Course in Communicative English. After through discussion it was approved unanimously.




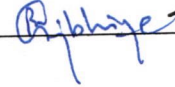


**Principal**  
Sevalal Mahila Mahavidyalaya  
Umrer Road, Nagpur.



3) Item No.3: **Any other matter with the permission of Chair.**

Resolution: Hon'ble Principal Sir instructed to distribute certificates to the students on the accomplishment of certificate course.

<u>Name</u>	<u>Signature</u>
1 Hon'ble Dr. Pravin Charde	
2 Mr. P S Deshpande	
3 Mr. G. S. Kawale	
4 Mr. P. M. Gajbhiye	



**Principal**  
Sevalal Mahila Mahavidyalaya  
Umrer Road, Nagpur.

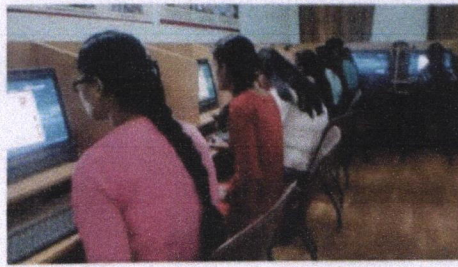
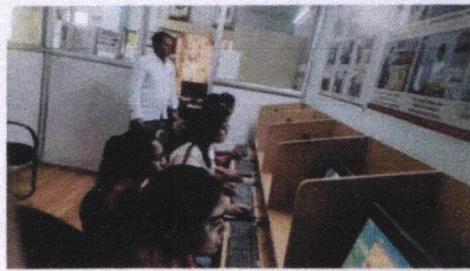
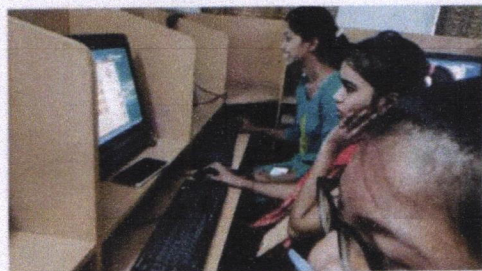
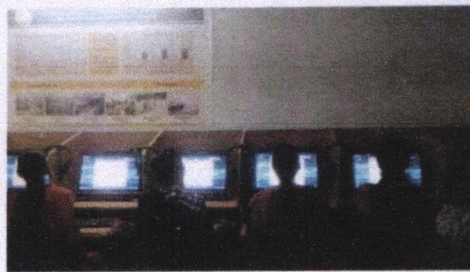
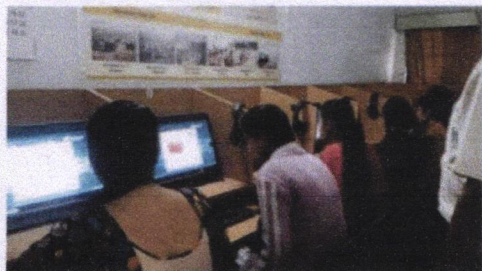


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## SEVADAL MAHILA MAHAVIDYALAYA

Place for Higher learning & Research (Research Academy)  
Sakkardara Chowk, Umrer Road, Nagpur-440024

### Certificate Course in COMMUNICATIVE ENGLISH



Students at the desk for Certificate Course in Communicative English in English Language Lab



Principal

Sevadai Mahila Mahavidyalaya  
Umrer Road, Nagpur-9.





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# SEVADAL MAHILA MAHAVIDYALAYA, NAGPUR

Place for Higher Learning & Research (Research Academy)

Sakkardara Square, Umrer Road, Nagpur- 440024

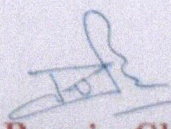
## Certificate

This certificate is awarded to Ms. CHETNA DESHMUKH  
of Sevadal Mahila Mahavidyalaya, Nagpur for successfully completing  
*Certificate Course in Communicative English* during the session 2019-2020  
She has passed with Grade A.

  
**Course Co-ordinator**  
Communicative English

Sevadal Mahila Mahavidyalaya, Nagpur



  
**Prof. Pravin Charde**  
Principal

Sevadal Mahila Mahavidyalaya, Nagpur





NAAC RE-ACCREDITED WITH 'A' GRADE

**SEVADAL MAHILA MAHAVIDYALAYA, NAGPUR**  
**Place for Higher Learning & Research (Research Academy)**


Sakkardara Square, Umrer Road, Nagpur- 440024

# Certificate

*This certificate is awarded to Ms. \_\_\_\_\_  
of Sevadal Mahila Mahavidyalaya, Nagpur for successfully completing  
Certificate Course in Communicative English during the session 20\_\_-20\_\_ .  
She has passed with Grade \_\_\_\_\_ .*

**Course Co-ordinator**  
Communicative English  
Sevadal Mahila Mahavidyalaya, Nagpur



  
**Principal**  
Sevadal Mahila Mahavidyalaya  
Umrer Road, Nagpur-9.

**Prof. Pravin Charde**  
Principal  
Sevadal Mahila Mahavidyalaya, Nagpur