



Sevalal Mahila Mahavidyalaya

Place for Higher Learning & Research (Research Academy)

Sakkardara Square, Umrer Road, Nagpur-440 024

E-mail: sevamahilamv@gmail.com

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Proceeding of Internal Quality Assurance Cell (IQAC)


Principal
Sevalal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.
Principal

Sevalal Mahila Mahavidyalaya, Nagpur



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12.	Year 2016-17	Notices and the minutes of the meeting dated: i. 24 th April 2017 ii. 8 th April 2017 iii. Action taken report




Principal
Sevalal Mahila Mahavidyalaya
Umrer Road, Nagpur.

Sevadal Mahila Mahavidyalaya

Sakkardara Square, Umrer Road, Nagpur-440024

Message from IQAC Chairperson

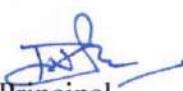
Sevadal Mahila Mahavidyalaya has established an Internal Quality Assurance Cell (IQAC) on 5th August, 2004 after the first assessment wherein the institution was accredited as B++ by NAAC. It was reformed on 17th March 2017 after the third assessment, in accordance with the NAAC guidelines. The institutional IQAC has strived hard for quality assurance mechanism within the existing academic and administrative system that will ensure quality on a continuous basis.

IQAC provides facilitative and participative voluntary system for the sustenance of quality and enhancement measures. The Principal is the Ex-officio Chairman of IQAC and plays a significant role in communicating and implementing the plans. IQAC in its meetings prepares the plan for all the educational, developmental and purchase related activities. IQAC also looks after the academic calendar, teacher's diary, attendance register, research proposals and Academic Performance Indicator (API) score based on Performance Based Appraisal System (PBAS).

College has made consistent efforts towards enhancing the quality of education in the college. For every academic year an academic audit of teachers is carried out by the IQAC. The feedback obtained from the students, parents and previous NAAC assessment is used in the decision making and performance improvement. Introduction of new courses, introduction of Centre for Higher Learning and Research in three Science subjects, infrastructural development, submission of proposals for research projects, organization of seminars and conferences, augmentation of library facilities and construction of women's hostel are results of feedback received from various stakeholders.

Heads of Department, Conveners of various committees conduct a self-evaluative exercise to study the strengths and weakness of the functioning of the college in various areas and it is discussed with the Principal in staff meeting and IQAC meetings. Suitable correctives steps are taken after discussion.




Principal
Dr. P. N. Charde
IQAC Chairperson
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

Sevadal Mahila Mahavidyalaya

Sakkardara Square, Umrer Road, Nagpur-440024

Composition of the IQAC:

Sr. No.	Name	Designation
1.	Dr. P. N. Charde (Principal)	Chairperson
2.	Shri Sanjayji Shende	President of Sevadal Education Society
3.	Prof. Suresh. B. Zade	Member (Advisor)
4.	Dr. Anil S. Mohite	Member (Senior faculty Member)
5.	Dr. (Mrs.) A. S. Mahakalkar	Member (Senior faculty Member)
6.	Dr. S. V. Pise	Member (Senior faculty Member)
7.	Dr. S. L. Pal	Member (Senior faculty Member)
8.	Mr. G. S. Kawale	Member (Senior faculty Member)
9.	Dr. A. P. Lambat	Member (Senior faculty Member)
10.	Ms. R. M. Dhandekar	Member (Senior faculty Member)
11.	Dr. S. G. Rokade	Member (Senior faculty Member)
12.	Mr. Arvind Bagdade	Member (Local Society)
13.	Mr. Tejas Barai	Member (Industrialist)
14.	Dr. P. S. Deshpande	Coordinator
15.	Mr. D.T. Koche	Member (Office Superintendent)
16.	Mr. D. N. Hatwar	Member (Non teaching staff)
17.	Ms. Priyanka Kamble	Member (Student)
18.	Ms. Vibha Nikalje	Member (Alumni)




Principal
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Quality policy of the IQAC

The college has distinct quality policy oriented towards achieving goals and mission. The quality policy of the college is driven by the staff and students. It is channelized through-

- Imparting highest standard of education with strong base of moral, ethical and human values.
- Developing sustainable models of innovative teaching-learning processes.
- Providing motivation, encouragement and appreciation to the teachers for their contribution in college activities.
- Providing a platform of opportunities to teachers to enhance their professional competency.
- Providing infrastructural facilities in terms of learner's needs and taking a formal feedback on teaching-learning process.
- The quality policies are reviewed during the IQAC and CDC meetings.
- Motivation to teachers to develop professional skills and encourage them to submit major and minor research proposals, to organize seminars/conferences/workshops and to introduce new programme.
- Formation of various committees/associations for initiating, monitoring and following up the different co-curricular and extra-curricular activities of the college.
- Development and follow innovative teaching methods with use of ICT.
- Evaluation of system through feedback and assessment of faculty through API under PBAS.
- Effective implementation of system and processes and increase participation of teachers in research projects.
- Development and establishment of infrastructure in the form of laboratory, purchase of instruments and equipments and support to teachers and students in all their endeavours leading to excellence in education.




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Vision and Mission of IQAC:

Vision:

To develop facilitative and participative voluntary system for the sustenance of quality and enhancement measures in the college for evolving, enhancing and sustaining excellence in its academic and administrative practices and to set benchmarks for their periodic evaluation.

Mission:

- i) To work towards the growth of institution into a centre of excellence.
- ii) To promote the standard education in the field of Science, Home Science and Social Science to women.
- iii) To encourage students and teachers in the pursuit of knowledge and in setting high standard of academic achievements.
- iv) To bring women to the higher level for facing modern science age and to develop scientific and rational attitude.
- v) To develop free and fearless thinking leading to intellectual and moral maturity.
- vi) To bridge the gap between educational and social need.
- vii) To enable the women to come out from the stagnant pool of orthodoxy into the clear stream of reason, perfection, tolerance and dynamism.
- viii) To make women aware of their social responsibilities and important role in nation building.
- ix) To make the student aware of environmental issues and to hand over the moral responsibilities to the coming generation and ecofriendly lifestyle and earth free from pollution.




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The Aims and Objectives of the IQAC:

1. To improve the quality parameters for the college.
2. To establish internal co-ordination of various academic activities of the college is done through the Faculty In-Charge and Heads of various departments of Science, Home Science and Arts faculties.
3. To take the review of academic and administrative matters to ensure monitoring of the academic programmes and to ensure sustenance and development of quality of Higher Education.
4. To prepare the plan for the overall academic and administrative improvement of the institution.
5. IQAC analyze the feedback received from the teachers, students and parents in order to plan and implement quality initiatives.
6. To create a desire among the stakeholders for the pursuit of knowledge, to acquire the skills and achieve excellence in teaching-learning and research.
7. To adopt Planning-Implementation-Monitoring and Evaluation (PIME) procedure in all academic and co-curricular activities organized by the institution.
8. To undertake quality-related initiatives, consultancy and training programmes.
9. To conduct the periodical meetings with college constituted committees for organization of various academic and cultural activities.
10. To intervene and guide the departments wherever necessary for quality enhancement.




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Quality Initiative undertaken by IQAC:

The IQAC of Sevadal Mahila Mahavidyalaya, Nagpur, was established in 2004 after the first cycle accreditation of the institution by the NAAC. It was formed in accordance with the NAAC guidelines.

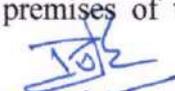
- The college IQAC along with the Principal undertake academic audit of all the departments and take the review of academic activities including percent syllabus completed, total number of theory and practical classes taken, extension and co-curricular activities undertaken by the individual teachers and research activity of teachers. The suggestive measures are discussed with the staff members for improvement.
- The college IQAC has constituted the committee for all the seven criteria in line with the requirement of NAAC. These committees monitor the working of college constituted committees in order to fulfil the objectives prescribed by NAAC for the preparation of Annual Quality Assurance Report (AQARs) and Self-Study Report (SSR).
- Other internal quality assurance mechanism includes the implementation of 'Teacher's Diary' and 'Academic Audit' which are used for assessing the API score. Planning and implementation of academic activities like organization of conferences and seminars.
- Participative teaching-learning process and development of course material in the form of PowerPoint presentations and use of e-resources for classroom teaching.

Quality Initiatives Undertaken by IQAC:

The college IQAC conducts meetings with management regularly with specific agenda regarding to academics as well as administration. Some of the decisions approved by the management are as follows-

- Implementation of Academic Calendar.
- Implementation of teacher's diary and academic audit of all teachers.
- Major and minor infrastructural changes in the laboratories for their effective utilization.
- Improvement in the facility at hostel for girl students.
- Accepting of specific process followed by IQAC with reference to scrutiny and validation of API score of teachers.
- Modernization of classrooms and laboratories with ICT facilities.
- Discussion and sanctioning of provisional budget.
- Organization of national and international conferences and seminars.
- Introduction of Career Oriented Programmes for girl students.
- New office has been established for IGNOU at ground floor. in premises of the college.




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- Adoption of Bird Restaurant at Raj Bhavan (Residence of Honourable Governor of Maharashtra) Nagpur.
- Wildlife week celebration every year.
- Organization of various Gender Sensitization programme.
- Submission of AQAR to NAAC office.
- Constitution of Scrutiny Committee for Placements of teaching staff which look after the appraisals of every individual staff member of the college.
- Constitution of the subject wise Research Supervisor Allocation Committee for the subjects like Chemistry, Environmental Science, Microbiology and Zoology. Subject wise two senior Universities recognized Research Supervisors should be nominated on the Committee for allocation of Research Supervisor.
- Purchase of a small bus for students for short visit/tours and for other activities.
- Installation of fire alarm system.
- Submission of the proposal to Sandvik Asia Pvt. Ltd, Pune and Iodobro, Mumbai for financial assistance of projects undertaken as best practices of the college.
- Plan to start U.G. Degree in Bachelor of Vocational Courses (B.Voc.)in Industrial waste treatment technology and Medical laboratory and Molecular Diagnostic technology.
- With reference to the letter Dated 06/11/2017 from the Honourable Governor Office, Nagpur, it has been decided to prepare "Coffee Table Book" related to Bird Diversity and their life cycle, under Raj Bhavan Bio-diversity Project, Gorewada park, Nagpur.
- Collection and analysis of feedback received from various stakeholders.
- Mechanism for the internal assessment of the students.
- Mechanism for Grievance Redressal.
- Library automation with the enrichment of its resources.




 Principal
 Sevaal Mahila Mahavidyalaya
 Umrer Road, Nagpur-4.

Documents of
Internal Quality Assurance Cell
(IQAC)
Year 2021-22



Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur.

NAAC RE-ACCREDITED WITH 'A' GRADE

Sevadal Mahila Mahavidyalaya

Sakkardara Square, Umrer Road, Nagpur-440024

Date: 25.04.2022

To,

- 1) Prof. Pravin Charde Principal, Sevadal Mahila Mahavidyalaya, Nagpur and Chairperson, IQAC
- 2) Hon'ble Sanjayji Shende President Sevadal Education Society
- 3) Prof. Suresh B. Zade External Academic Expert
- 4) Dr. Anil S. Mohite Professor and Advisor, IQAC
- 5) Dr. (Mrs.) A. S. Mahakalkar Professor and Member
- 6) Dr. S. V. Pise Professor and Member
- 7) Dr. S. L. Pal Associate Professor and Member
- 8) Dr. G. S. Kawale Assistant Professor and Member
- 9) Dr. A. P. Lambat Assistant Professor and Member
- 10) Dr. (Ms.) R. M. Dhandekar Associate Professor and Member
- 11) Dr. S. G. Rokade Assistant Professor and Member
- 12) Mr. Arvind Bagadade Member (Local Society)
- 13) Mr. Tejas Barai Member (Industrialist)
- 14) Dr. P. S. Deshpande Coordinator
- 15) Mr. D.T. Koche Member (Office Superintendent)
- 16) Mr. D. N. Hatwar Member, Non-teaching staff
- 17) Mrs. Meghana Wazalkar Parents Association Member
- 18) Ms. Vibha Nikalje Alumni Association Member
- 19) Ms. Prutha Bhusari Student Member

Subject:- Notice of the Internal Quality Assurance Cell (IQAC) Meeting

Sir/Madam,

With reference to subject cited above, you are hereby informed that meeting of IQAC of Sevadal Mahila Mahavidyalaya, Nagpur has been organized on dated 29.04.2022 at 11.30 am. in Seminar Hall (Room No. 110), under the Chairmanship of Hon'ble President, Sevadal Education Society.

You are, therefore, requested to attend the meeting. Agenda of the meeting is attached herewith.


Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.




(P. S. Deshpande)
Co-ordinator
IQAC,
Sevadal Mahila Mahavidyalaya,
Nagpur

Note: Agenda of the meeting is attached herewith.

NAAC RE-ACCREDITED WITH 'A' GRADE

Sevadal Mahila Mahavidyalaya

Sakkardara Square, Umrer Road, Nagpur-440024

AGENDA OF THE IQAC MEETING DATED 29TH APRIL, 2022

- 1) To confirm the minutes of the previous meeting.
- 2) Preparation of the reports of various activities from the session 2017-18 to 2021-22 and to be uploaded on the college website.
- 3) Planning for submission of SSR for 4th cycle of our institution.
- 4) To discuss the admission in the college for the Session 2022-2023.
- 5) To discuss about the installation of Solar panel in college and in Hostel premises.
- 6) To discuss regarding the renovation of rain water harvesting system in the college premises.
- 7) Any other matter with the permission of chair.


(Dr. P. S. Deshpande)
Coordinator, IQAC




(Prof. Pravin Chaudhary)
Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.
Sevadal Mahila Mahavidyalaya
Nagpur

Minutes of the IQAC Meeting

The IQAC meeting of Sevadal Mahila Mahavidyalaya, Nagpur was organized on 29th April, 2022, at 11.30 am in Seminar Hall (Room No. 110), under the Chairmanship of Honourable President of Sevadal Education Society. Following members were present for the meeting.

1) Dr. Anil S. Mohite	Professor and Advisor, IQAC
2) Dr. (Mrs.) A. S. Mahakalkar	Professor and Member
3) Dr. S. V. Pise	Professor and Member
4) Dr. S. L. Pal	Associate Professor and Member
5) Dr. G. S. Kawale	Assistant Professor and Member
6) Dr. A. P. Lambat	Assistant Professor and Member
7) Dr. (Ms.) R. M. Dhandekar	Associate Professor and Member
8) Dr. S. G. Rokade	Assistant Professor and Member
9) Mr. Arvind Bagadade	Member (Local Society)
10) Dr. P. S. Deshpande	Coordinator
11) Mr. D.T. Koche	Member (Office Superintendent)
12) Mr. D. N. Hatwar	Member, Non-teaching staff

The IQAC Coordinator has welcome Honourable President of Sevadal Education Society Shri Sanjayji Shende, Honourable Principal Prof. Pravin Charde, IQAC Advisor Dr. Anil S. Mohite, and other members for the meeting. The meeting starts with the permission of the Chair and following matter was discussed in the meeting.

1) To read and confirm the minutes of last meeting.

- The IQAC Coordinator has read out the minutes of last meeting, which was arranged on 08th August, 2022 and the minutes are confirmed by the Chair.

2) Preparation of the reports of various activities from the session 2017-18 to 2021-22 and to be uploaded on the college website.

- It has been decide that the combine reports of the various activities/ committees such as Nature club, extension activities, cultural events, wildlife week celebration, etc., should be prepared in presentable form, certified by the Principal Sir and then uploaded on college website.
- This item was discussed in the meeting and unanimously accepted by the committee, and then the resolution is passed by the Chair.

3) Planning for submission of SSR for 4th cycle of our institution.

- It has been decide that all the Criterion Coordinators of Criterion I to VII, should submit the data and reports of their criterion up to 08th June 2022, so that process of submission of IQA and then SSR should be initiated from 08th July 2022.
- This item was discussed in the meeting and unanimously accepted by the committee, and then the resolution is passed by the Chair.



[Signature]
Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

4) **To discuss the admission in the college for the Session 2022-2023.**

- It has been decide that all the staff members of our institution should support the process of admission for the session 2022-2023.
- This item was discussed in the meeting and unanimously accepted by the committee, and then the resolution is passed by the Chair.

5) **To discuss about the installation of Solar panel in college and in Hostel premises.**

- It has been decide that solar panel of the capacity of 10Kv and 05 Kv will be install in college and hostel premises.
- This item was discussed in the meeting and unanimously accepted by the committee, and then the resolution is passed by the Chair.

6) **To discuss regarding the renovation of rain water harvesting system in the college premises.**

- It has been decide that the rain water harvesting system of the college will be renovated with the help of scientific agencies.
- This item was discussed in the meeting and unanimously accepted by the committee, and then the resolution is passed by the Chair.

7) **Any other matter with the permission of chair.**

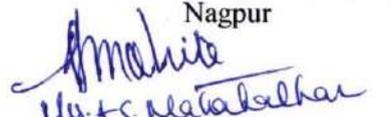
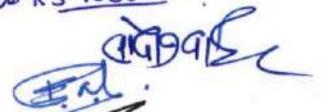
- It has been decided that the display should be arrange properly in the college.
- Honorable Principal Sir has informed that, our college has decided to start the PG program in the subject Microbiology and Botany from the session 2022-2023.
- As there is no matter for any more discussion, the meeting ends by giving thanks to Chair.

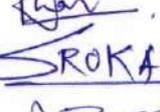
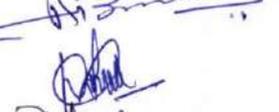
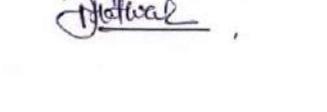

(Dr. P. S. Deshpande)
Coordinator, IQAC

- 1) Dr. Anil S. Mohite
- 2) Dr. (Mrs.) A. S. Mahakalkar
- 3) Dr. S. V. Pise
- 4) Dr. S. L. Pal
- 5) Mr. G. S. Kawale
- 6) Dr. A. P. Lambat
- 7) Ms. R. M. Dhandekar
- 8) Dr. S. G. Rokade
- 9) Mr. Arvind Bagadade
- 10) Mr. D.T. Koche
- 11) Mr. D. N. Hatwar




(Prof. Pravin Charde)
Principal
Sevadai Mahila Mahavidyalaya
Munim Road, Nagpur-9.
Nagpur


NAAC RE-ACCREDITED WITH 'A' GRADE

Sevadal Mahila Mahavidyalaya

Sakkardara Square, Umrer Road, Nagpur-440024

Date: 03.08.2021

To,

- | | |
|--------------------------------|---|
| 1) Prof. Pravin Charde | Principal, Sevadal Mahila Mahavidyalaya, Nagpur and Chairperson, IQAC |
| 2) Hon'ble Sanjayji Shende | President, Sevadal Education Society |
| 3) Prof. Suresh B. Zade | External Academic Expert |
| 4) Dr. Anil S. Mohite | Professor and Advisor, IQAC |
| 5) Dr. (Mrs.) A. S. Mahakalkar | Professor and Member |
| 6) Dr. S. V. Pise | Professor and Member |
| 7) Dr. S. L. Pal | Associate Professor and Member |
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| 16) Mr. D. N. Hatwar | Member, Non-teaching staff |
| 17) Mrs. Meghana Wazalkar | Parents Association Member |
| 18) Ms. Vibha Nikalje | Alumni Association Member |
| 19) Ms. Prutha Bhusari | Student Member |

Subject:- Notice of the Internal Quality Assurance Cell (IQAC) Meeting

Sir/Madam,

With reference to subject cited above, you are hereby informed that meeting of IQAC of Sevadal Mahila Mahavidyalaya, Nagpur has been organized on dated 06.08.2021 at 12.30 pm. in Hall No. 110, under the Chairmanship of Hon'ble President, Sevadal Education Society.

You are, therefore, requested to attend the meeting. Agenda of the meeting is attached herewith.


Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.


(P. S. Deshpande)
Co-ordinator
IQAC,
Sevadal Mahila Mahavidyalaya,
Nagpur

Note: Agenda of the meeting is attached herewith.

NAAC RE-ACCREDITED WITH 'A' GRADE

Sevadal Mahila Mahavidyalaya

Sakkardara Square, Umrer Road, Nagpur-440024

AGENDA OF THE IQAC MEETING DATED 8TH August, 2021

- 1) To confirm the minutes of the previous meeting.
- 2) To discuss the provisional budget of college (Grant and Non-grant Section) for year 2021-22.
- 3) To discuss about the timetable for the students of Science, Arts and Social Science faculty (For UG and PG Departments)
- 4) To discuss regarding the fulfillment of vacant posts as contributory teachers in various UG and PG departments of college.
- 5) To discuss the Academic Calendar of the institution for the academic session 2021-22.
- 6) To discuss the improvements in infrastructure facility of the college.
- 7) To discuss the updating of the college website with more space.
- 8) Any other matter with the permission of chair.


(Dr. P. S. Deshpande)
Coordinator, IQAC


(Prof. Pravin Charde)
Principal
Sevadal Mahila Mahavidyalaya
Sevadal Mahila Mahavidyalaya
Umra Road, Nagpur-9
Nagpur

Minutes of the IQAC Meeting

The IQAC meeting of Sevadal Mahila Mahavidyalaya, Nagpur was organized on 08th August, 2021, at 12.30 pm in Hall No. 110, under the Chairmanship of Honourable President of Sevadal Education Society. Following members were present for the meeting.

1) Dr. Anil S. Mohite	Professor and Advisor, IQAC
2) Dr. (Mrs.) A. S. Mahakalkar	Professor and Member
3) Dr. S. V. Pise	Professor and Member
4) Dr. S. L. Pal	Associate Professor and Member
5) Dr. G. S. Kawale	Assistant Professor and Member
6) Dr. A. P. Lambat	Assistant Professor and Member
7) Dr. (Ms.) R. M. Dhandekar	Associate Professor and Member
8) Dr. S. G. Rokade	Assistant Professor and Member
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11) Mr. D.T. Koche	Member (Office Superintendent)
12) Mr. D. N. Hatwar	Member, Non-teaching staff

The IQAC Coordinator has welcome Honourable President of Sevadal Education Society Shri Sanjayji Shende, Honourable Principal Prof. Pravin Charde, IQAC Advisor Dr. Anil S. Mohite, and other members for the meeting. The meeting starts with the permission of the Chair and following matter was discussed in the meeting.

1. To read and confirm the minutes of last meeting.

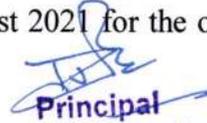
- The IQAC Coordinator has read out the minutes of last meeting, which was arranged on 12th March 2021 and the minutes are confirmed by the Chair.

2. To discuss the provisional budget of college (Grant and Non-grant Section for year 2021-22).

- Principal Sir has presented the provisional budget for grant in aid and non-grant section of the college, in the meeting.
- The information given by The Principal regarding the budget was discussed in the meeting and unanimously accepted by the committee, and then the resolution is passed by the Chair.

3. To discuss about the time table for the students of Science, Arts and Social Science faculty (For UG and PG Departments)

- It has been decided that time-table should be prepare for final year students for Science, Home Science and Social Science faculty and their classes can be start from 12th August 2021.
- Provisional admission can be permissible for the students of Semester III and Semester V and their classes can be starts from 16th August 2021 for the of Science, Home Science and Social Science faculty.


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Umrer Road, Nagpur-9.



4. To discuss regarding the fulfillment of vacant posts as contributory teachers in various UG and PG departments of college.

- It has been decided that, the appointment of contributory teaching staff should be done as per the requirement of various departments of Science, Home Science and Social Science faculty, as well as in B. Voc. Programme. For this applications from qualified teachers can be obtain.
- For this recruitment, the procedure of appointment as per the UGC guidelines and University guidelines should be follow. (To publish the advertisement in various newspapers and the conduction of interview).
- This item was discussed in the meeting and unanimously accepted by the committee, and then the resolution is passed by the Chair.

5. To discuss the Academic Calendar of the institution for the academic session 2021-2022.

- It has been decided that college should purchase the platform Cisco-WebEx for the conduction of online seminars and conferences.
- Wildlife week should be celebrated by using the platform Cisco-WebEx.
- Guest Lectures should be organized for UG and PG students using the platform Cisco-WebEx.
- This item was discussed in the meeting and unanimously accepted by the committee, and then the resolution is passed by the Chair.

6. To discuss the improvements in infrastructure facility of the college.

- It has been decided that after the repairing of the building has been finished, coloring of the complete college building should be done as early as possible.
- This item was discussed in the meeting and unanimously accepted by the committee, and then the resolution is passed by the Chair.

7. To discuss the updating of the college website with more space.

- It has been decided that, to upload the reports of the various activities more space should be available on the college website.
- This item was discussed in the meeting and unanimously accepted by the committee, and then the resolution is passed by the Chair.

8. Any other matter with the permission of the chair.

- It has been decided that the NSS unit of the college should arrange the Blood Donation Camp on 14th and 15th August 2022 in college premises.
- It has been decided that the NSS unit of the college should participate in tree plantation programme, in association with Gayatri Parivar Trust of Nagpur.
- It has been decided that minimum 50 nests for birds should be installed in college and hostel premises of our college.




Principal
Sevalal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

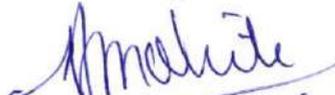
- These items was discussed in the meeting and unanimously accepted by the committee, and then the resolution is passed by the Chair.

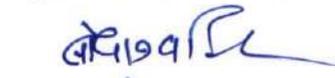
As there is no matter for any more discussion, the meeting ends by giving thanks to Chair.


(Dr. P. S. Deshpande)
Coordinator, IQAC


(Prof. Pravara Charde)
Principal
Sevada Mahila Mahavidyalaya
Nagpur-9.

- 1) Dr. Anil S. Mohite
- 2) Dr. (Mrs.) A. S. Mahakalkar
- 3) Dr. S. V. Pise
- 4) Dr. S. L. Pal
- 5) Dr. G. S. Kawale
- 6) Dr. A. P. Lambat
- 7) Dr. (Ms.) R. M. Dhandekar
- 8) Dr. S. G. Rokade
- 9) Mr. Arvind Bagadade
- 10) Mr. D.T. Koche
- 11) Mr. D. N. Hatwar
- +2) ~~Mr. Arvind Bagadade~~

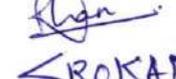

Anil S. Mohite

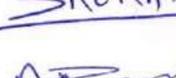

Mrs. A. S. Mahakalkar


Dr. S. V. Pise


Dr. S. L. Pal

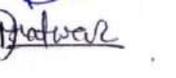

Dr. G. S. Kawale


Dr. A. P. Lambat


Dr. (Ms.) R. M. Dhandekar


Dr. S. G. Rokade


Mr. Arvind Bagadade


Mr. D.T. Koche


Mr. D. N. Hatwar



Sevadal Mahila Mahavidyalaya

Sakkardara Square, Umrer Road, Nagpur-440024

Action taken Report (Year 2021-22)

In the meetings of IQAC held on 8th August 2021 and 29th April 2022, in Seminar Hall no. 110, under the Chairmanship of Honorable President of Sevadal Education Society, few resolutions were passed unanimously. Those resolutions were put into the action by the concerned as has been decided by the house. The following are the action taken in the pursuance of the resolutions passed.

Date of Meeting	Item No.	Resolution passed	Action taken
08/08/2021	5	To discuss the Academic Calendar of the institution for the academic session 2021-2022.	Seminars and Conferences was organized by using online platform. Wildlife week was organized by using online platform.
	7	To discuss the updating of the college website with more space.	To upload the reports of the various activities more space made available on the college website.
29/04/2017	5	To discuss about the installation of Solar panel in college and in Hostel premises.	Solar panels of the capacity of 10Kv and 05 Kv installed in college and hostel premises.
	6	To discuss regarding the renovation of rain water harvesting system in the college premises.	The rain water harvesting system of the college was renovated.

P. S. Deshpande
Coordinator
IQAC


Prof. P. N. Charde
Principal

Sevadal Mahila Mahavidyalaya, Nagpur
Umrer Road, Nagpur.



Documents of
Internal Quality Assurance Cell
(IQAC)
Year 2020-21




Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH 'A' GRADE

SevadalMahilaMahavidyalaya

Place for Higher Learning and Research (Research Academy)
Sakkardara Square, Umrer Road, Nagpur-440024

Date: 10 March 2021

To,

- | | |
|--------------------------------|--|
| 1) Dr. Pravin Charde | Principal, Sevadal Mahila Mahavidyalaya, Nagpur
And Chairperson, IQAC |
| 2) Dr. Suresh B. Zade | Senior Administrative Officer |
| 3) Dr. Anil S. Mohite | Senior Administrative Officer |
| 4) Dr. P. S. Deshpande | Co-ordinator, IQAC |
| 5) Dr. (Mrs.) A. S. Mahakalkar | Associate Professor and Member |
| 6) Dr. S. V. Pise | Associate Professor and Member |
| 7) Dr. S. L. Pal | Associate Professor and Member |
| 8) Dr. S. G. Rokade | Assistant Professor and Member |
| 9) Dr. A. P. Lambat | Assistant Professor and Member |
| 10) Dr. G. S. Kawale | Assistant Professor and Member |
| 11) Dr. (Ms.) R. M. Dhandekar | Associate Professor and Member |
| 12) Mr. D. N. Hatwar | Member, Non-teaching staff |
| 13) Mr. Arvind Bagadade | Nominee from Local Society |
| 14) Mr. Tejas Barai | Nominee from Industries |
| 15) Ms. Priyanka Kamble | Student Member |
| 16) Ms. Vibha Nikalje | Alumni Member |

Subject:- Notice of the Internal Quality Assurance Cell (IQAC) Meeting

Sir/Madam,

With reference to subject cited above, you are hereby informed that meeting of IQAC of Sevadal Mahila Mahavidyalaya, Nagpur has been organized on 12 March 2021 at 2.30 pm. in Room No.110 under the Chairmanship of Hon'ble Principal, Sevadal Mahila Mahavidyalaya, Nagpur.

You are, therefore, requested to attend the meeting.


(Dr. P. S. Deshpande)
Co-ordinator IQAC,

SevadalMahilaMahavidyalaya, Nagpur

Note: Agenda of the meeting is attached herewith.




Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH 'A' GRADE

SevadalMahilaMahavidyalaya

Place for Higher Learning and Research (Research Academy)
Sakkardara Square, Umrer Road, Nagpur-440024

Date: 10 March 2021

AGENDA OF THE IQAC MEETING

- 1) To read and confirm the minutes of last meeting.
- 2) Discussion regarding to start PG programmes in the subjects Microbiology and Botany.
- 3) Discussion on the submission of SSR for 4th cycle of NAAC of our institution.
- 4) Any other matter with the permission of the chair.


Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

Minutes of the IQAC Meeting

The IQAC meeting of Sevadal Mahila Mahavidyalaya, Nagpur was organised on date 12th March 2021, at 12.30 pm in Hall no. 110, under the Chairmanship of Honourable Principal, Sevadal Mahila Mahavidyalaya, Nagpur.

Following members were present for the meeting.

- | | |
|--------------------------------|---|
| 1) Dr. Anil S. Mohite | Associate Professor and Advisor IQAC |
| 2) MR. P. S. Deshpande | Assistant Professor and Co-ordinator IQAC |
| 3) Dr. (Mrs.) A. S. Mahakalkar | Associate Professor and Member |
| 4) Dr. S. V. Pise | Assistant Professor and Member |
| 5) Dr. S. L. Pal | Assistant Professor and Member |
| 6) Mr. G. S. Kawale | Assistant Professor and Member |
| 7) Dr. A. P. Lambat | Assistant Professor and Member |
| 8) Ms. R. M. Dhandekar | Assistant Professor and Member |
| 9) Mr. D. N. Hatwar | Member, Non-Teaching Staff |

The IQAC Co-ordinator has welcome Honourable Principal Dr. Pravin Charde, IQAC Advisor Dr. Anil S. Mohite, and other members for the meeting. The meeting starts with the permission of the Chair and following matter was discussed in the meeting.

Item No. 1. To read and confirm the minutes of last meeting.

- The IQAC Co-ordinator has read out the minutes of last meeting, which was arranged on 15th October 2020 and the minutes are confirmed by the Chair.

ItemNo. 2. Discussion regarding to start PG programmes in the subjects Microbiology and Botany.

- It has been decided that proposal should be submitted to the University regarding to start PG programmes in the subjects Microbiology and Botany.

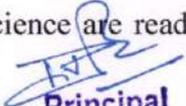
Item No. 3. Discussion on the submission of SSR for 4th cycle of NAAC of our institution.

- It has been decided that all the criterion coordinators should prepare the documents as per the guideline and SOP received from NAAC.

Item No. 4. Discussion on conduction of online conference and seminar.

- It has been decided that online conference and seminar should be organized in collaboration with other institutions.
- Department of Biology, Microbiology and Library Science are ready to conduct the online conference.




Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

Item No. 9. Any other matter with the permission of the chair.

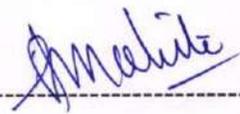
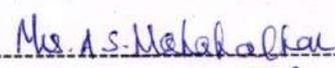
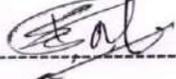
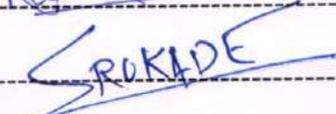
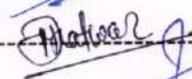
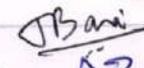
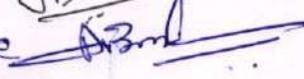
- It has been decided that the staff members who are working with Minor Research Project or Major Research Project should submit their project report and financial utilization statement.
- It has been decided that all the criterion co-ordinators of NAAC should submit their files of the work done with concern their convenors to Honourable Principal Sir.
- It has been decided that the course matter or notes of the topics, which are not taught to the students, should be send on what's App to the students of science and social science faculty by the concerning teachers.
- Preliminary examinations of the students of science and social science faculty should be conducted by the examination committee of the college.

As there is no matter for any more discussion, the meeting ends by giving thanks to Chair.


Dr. P. S. Deshpande
Co-ordinator IQAC,
Sevadal Mahila Mahavidyalaya,
Nagpur.




(Prof. Pravin Charde)
Principal
Sevadal Mahila Mahavidyalaya,
Nagpur

- 1) Dr. Anil S. Mohite 
- 2) Dr. (Mrs.) A. S. Mahakalkar 
- 3) Dr. S. V. Pise 
- 4) Dr. S. L. Pal 
- 5) Mr. G. S. Kawale 
- 6) Dr. A. P. Lambat 
- 7) Ms. R. M. Dhandekar 
- 8) Dr. S. G. Rokade 
- 9) Mr. D. N. Hatwar 
- 10) Dr. S. B. Zade 
- 11) Mr. Tejas Barai 
- 12) Mr. Arvind Bagadade 



13) Ms. Vibha Nikalje

Onikarje.



A handwritten signature in blue ink, appearing to be "Vibha Nikalje".

Principal
Sevalal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

Sevadal Mahila Mahavidyalaya

Sakkardara Square, Umrer Road, Nagpur-440024

Date: 10.10.2020

To,

- | | |
|--------------------------------|--|
| 1) Prof. Pravin Charde | Principal, Sevadal Mahila Mahavidyalaya, Nagpur and
Chairperson, IQAC |
| 2) Shri Sanjay Shende | President, Sevadal Education Society, Nagpur |
| 3) Prof. Suresh B. Zade | Senior Administrative Officer |
| 4) Dr. Anil S. Mohite | Senior Administrative Officer |
| 5) Dr. P. S. Deshpande | Co-ordinator, IQAC |
| 6) Dr. (Mrs.) A. S. Mahakalkar | Associate Professor and Member |
| 7) Dr. S. V. Pise | Associate Professor and Member |
| 8) Dr. S. L. Pal | Assistant Professor and Member |
| 9) Dr. S. G. Rokade | Assistant Professor and Member |
| 10) Dr. A. P. Lambat | Assistant Professor and Member |
| 11) Dr. G. S. Kawale | Assistant Professor and Member |
| 12) Dr. (Ms.) R. M. Dhandekar | Assistant Professor and Member |
| 13) Mr. D. N. Hatwar | Member, Non-teaching staff |
| 14) Mr. Arvind Bagadade | Nominee from Local Society |
| 15) Mr. Tejas Barai | Nominee from Industries |
| 16) Ms. Priyanka Kamble | Student Member |
| 17) Ms. Vibha Nikalje | Alumni Member |

Subject :- Notice of the Internal Quality Assurance Cell (IQAC) Meeting

Sir/Madam,

With reference to subject cited above, you are hereby informed that meeting of IQAC of Sevadal Mahila Mahavidyalaya, Nagpur has been organized on dated **15.10.2020 at 12.30 pm.** in Room No.110 under the Chairmanship of Hon'ble President, Sevadal Education Society.

You are, therefore, requested to attend the meeting.



(Dr. P. S. Deshpande)

Co-ordinator
IQAC,

Sevadal Mahila Mahavidyalaya, Nagpur

Note: Agenda of the meeting is attached herewith.



Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH 'A' GRADE

Sevadal Mahila Mahavidyalaya

Place for Higher Learning & Research (Research Academy)

Sakkaradara Square, Umrer Road, Nagpur-440024

AGENDA OF THE IQAC MEETING

Date 15.10.2020 at 12.30 pm.

- 1) To discuss the provisional budget of the college (Grant and Non-grant section for year 2020-21)
- 2) Discussion regarding to start M. Voc. Courses – (i) Industrial Waste Treatment Technology and (ii) Medical Laboratory and Molecular Diagnostic Technology in college.
- 3) Submission of AQAR of the session 2019-20 to NAAC office.
- 4) To discuss about the admissions in college to various UG and PG programmes.
- 5) Appointment of contributory teaching staff in various departments for the academic session 2020-21.
- 6) Discussion on the improvement of infrastructure facility and classroom facility in the college.
- 7) Any other matter with the permission of the Chair.




(Prof. Pravin Patil)
Principal
Sevadal Mahila Mahavidyalaya
Sevadal Mahila Mahavidyalaya,
Umrer Road, Nagpur,
Nagpur

NAAC RE-ACCREDITED WITH 'A' GRADE

Sevadal Mahila Mahavidyalaya

Place for Higher Learning and Research (Research Academy)

Sakkardara Square, Umrer Road, Nagpur-440024

Date: 10.10.2020

To,
The Hon'ble President,
Sevadal Education Society,
Nagpur

**Subject: Meeting of Internal Quality Assurance Cell (IQAC) of
Sevadal Mahila Mahavidyalaya, Nagpur**

Respected Sir,

Meeting of IQAC, Sevadal Mahila Mahavidyalaya, Nagpur has been organized on dated **15.10.2020 at 12.30 am.** in Room No.110 (Seminar Hall).

You are kindly requested to *chair* the meeting and oblige.

Thanking you.

Sincerely yours,



(P. S. Deshpande)

Co-ordinator

IQAC,

Sevadal Mahila Mahavidyalaya,

Nagpur



Principal

Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

Recd
12.10.2020

NAAC RE-ACCREDITED WITH 'A' GRADE

Sevadal Mahila Mahavidyalaya

Place for Higher Learning and Research (Research Academy)

Sakkardara Square, Umrer Road, Nagpur-440024

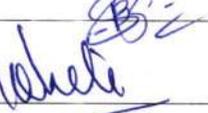
Internal Quality Assurance Cell (IQAC) Meeting

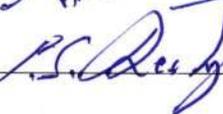
Date : 15.10.2020 at 12.30 pm.

- 1) Prof. Pravin Charde
- 2) Shri Sanjay Shende
- 3) Prof. Suresh B. Zade
- 4) Dr. Anil S. Mohite
- 5) Dr. P. S. Deshpande
- 6) Dr. (Mrs.) A. S. Mahakalkar
- 7) Dr. S. V. Pise
- 8) Dr. S. L. Pal
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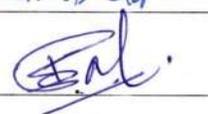


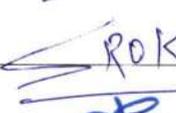




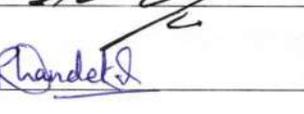


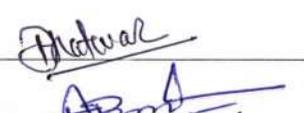


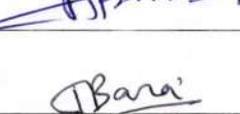


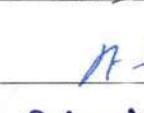


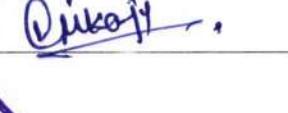





















Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

Minutes of the IQAC Meeting

The IQAC meeting of Sevadal Mahila Mahavidyalaya, Nagpur was organised on date 15th October 2020, at 12.30 pm in Hall no. 110, under the Chairmanship of Honourable President of Sevadal Education Society. Following members were present for the meeting.

- | | |
|--------------------------------|---|
| 1) Dr. Anil S. Mohite | Associate Professor and Advisor IQAC |
| 2) MR. P. S. Deshpande | Assistant Professor and Co-ordinator IQAC |
| 3) Dr. (Mrs.) A. S. Mahakalkar | Associate Professor and Member |
| 4) Dr. S. V. Pise | Assistant Professor and Member |
| 5) Dr. S. L. Pal | Assistant Professor and Member |
| 6) Mr. G. S. Kawale | Assistant Professor and Member |
| 7) Dr. A. P. Lambat | Assistant Professor and Member |
| 8) Ms. R. M. Dhandekar | Assistant Professor and Member |
| 9) Mr. D. N. Hatwar | Member, Non Teaching Staff |

The IQAC Co-ordinator has welcome Honourable President of Sevadal Education Society Shri Sanjayji Shende, Honourable Principal Prof. Dr. Pravin Charde, IQAC Advisor Dr. Anil S. Mohite, and other members for the meeting. The meeting starts with the permission of the Chair and following matter was discussed in the meeting.

1. To read and confirm the minutes of last meeting.

- The IQAC Co-ordinator has read out the minutes of last meeting, which was arranged on 30th November 2019 and the minutes are confirmed by the Chair.

2. To discuss the provisional budget of college (Grant and Non-grant Section for year 2020-21).

- Honourable Principal Sir has presented the provisional budget for grant in aid and non-grant section of the college, in the meeting.
- The information given by Honourable Principal regarding the budget was discussed in the meeting and unanimously accepted by the committee, and then the resolution is passed by the Chair.

3. Discussion regarding to start M. Voc. Courses - (i) Industrial Waste Treatment Technology (ii) Medical Laboratory and Molecular Diagnostic Technology in college.

- It has been decided that, in the initial stage, the computer laboratory of Skill Development programme can be utilised to start M. Voc. Courses - (i) Industrial Waste Treatment Technology (ii) Medical Laboratory and Molecular Diagnostic Technology in the college.




Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

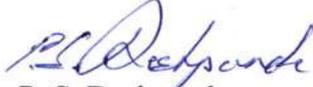
- Honourable Principal Sir has suggested that to start these two M. Voc. Courses two classrooms, two laboratories, one hall, one library, furniture, teaching and nonteaching staff will be required.
 - It has been decided that the syllabus of M. Voc. Courses - (i) Industrial Waste Treatment Technology (ii) Medical Laboratory and Molecular Diagnostic Technology should be submitted to the college section of the Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur, for their approval.
 - This item was discussed in the meeting and unanimously accepted by the committee, and then the resolution is passed by the Chair.
- 4. Submission of AQAR of the session 2019-2020 to NAAC.**
- It has been decided that Annual Quality Assurance Report of college of the academic session 2018-19 should be submitted to NAAC Bangaluru office.
 - It has been decided that the coordinators of criterion I to VII should submit the information of their respective criterion in the prescribe format of AQAR, to the Principal's office on or before 30.10.2020.
 - This item was discussed in the meeting and unanimously accepted by the committee, and then the resolution is passed by the Chair.
- 5. To discuss about the admission in college to various UG and PG programmes.**
- It has been decided that proper efforts should be required for the admission in Home Science faculty.
 - Information regarding the number of students admitted to Science and Social science faculty was discussed in the meeting and unanimously accepted by the committee, and then the resolution is passed by the Chair.
- 6. Appointment of contributory teaching staff in various departments for the academic session 2020-21.**
- Honourable Principal Sir has put forward the list contributory staff appointed in various department of the college.
 - The information given by Honourable Principal regarding the appointment was discussed in the meeting and unanimously accepted by the committee, and then the resolution is passed by the Chair.
- 7. Discussion on improvement in infrastructure facility and class-room facility in college.**
- Honourable President Sir has told that the repairing work of the building has already started and it is now in the stage of completion.
 - Honourable President Sir has suggested that committed should be constituted for this and it will be the responsibility of the committee to look after the maintenance of the college building.
 - It has been decided that the HOD will also look after the maintenance of his department.



[Signature]
Principal
Sevalal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

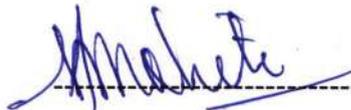
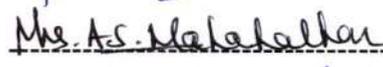
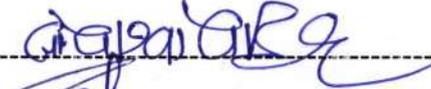
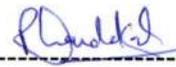
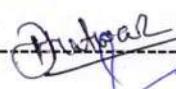
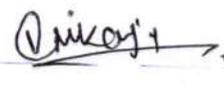
- This item was discussed in the meeting and unanimously accepted by the committee, and then the resolution is passed by the Chair.

As there is no matter for any more discussion, the meeting ends by giving thanks to Chair.


P. S. Deshpande
Co-ordinator IQAC




Prof. Dr. Pravin Charde
Principal
Sevalal Mahila Mahavidyalaya
Nagpur.

- 1) Dr. Anil S. Mohite 
- 2) Dr. (Mrs.) A. S. Mahakalkar 
- 3) Dr. S. V. Pise 
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- 12) Mr. Arvind Bagade 
- 13) Ms. Vibha Nikajje 




Principal
Sevalal Mahila Mahavidyalaya
Umner Road, Nagpur-9.

Sevadal Mahila Mahavidyalaya

Sakkardara Square, Umrer Road, Nagpur-440024

Action taken Report (Year 2020-21)

In the meetings of IQAC held on 15th October 2020 and 12th March 2021, in Hall no. 110, few resolutions were passed unanimously. Those resolutions were put into the action by the concerned as has been decided by the house. The following are the action taken in the pursuance of the resolutions passed.

Date of Meeting	Item No.	Resolution passed	Action taken
15/10/2020	4	Submission of AQAR of the session 2019-2020 to NAAC.	AQAR of college of the academic session 2019-20 submitted to NAAC Bengaluru office on 30/08/2021.
	7	Discussion on improvement in infrastructure facility and class-room facility in college.	The repairing work of the complete college building was done.
12/03/2021	2	Discussion regarding to start PG programmes in the subjects Microbiology and Botany.	Proposal has been submitted to Rashtsant Tukadoji Maharaj Nagpur University, Nagpur, to start the PG programmes. Same proposal has been finalized and forwarded to Govt. of Maharashtra for sanction.
	4	Discussion on conduction of online conference and seminar.	Two international and one national conference was organized by online mode.


Dr. P. S. Deshpande
Coordinator
IQAC




Dr. P. N. Chaudhary
Principal
Sevadal Mahila Mahavidyalaya, Nagpur

Documents of
Internal Quality Assurance Cell
(IQAC)

Year 2019-20



Principal
Sevadal Mahila Mahavidyalaya
Umri Road, Nagpur-9.

Sevadal Mahila Mahavidyalaya

Place for Higher Learning and Research (Research Academy)
Sakkardara Square, Umrer Road, Nagpur-440024

Date: 29.11.2019

To,

- | | |
|--------------------------------|--|
| 1) Prof. Pravin Charde | Principal, Sevadal Mahila Mahavidyalaya, Nagpur and
Chairperson, IQAC |
| 2) Shri Sanjay Shende | President, Sevadal Education Society, Nagpur |
| 3) Prof. Suresh B. Zade | Senior Administrative Officer |
| 4) Dr. Anil S. Mohite | Senior Administrative Officer |
| 5) Dr. P. S. Deshpande | Co-ordinator, IQAC |
| 6) Dr. (Mrs.) A. S. Mahakalkar | Associate Professor and Member |
| 7) Dr. S. V. Pise | Associate Professor and Member |
| 8) Dr. S. L. Pal | Assistant Professor and Member |
| 9) Dr. S. G. Rokade | Assistant Professor and Member |
| 10) Dr. A. P. Lambat | Assistant Professor and Member |
| 11) Dr. G. S. Kawale | Assistant Professor and Member |
| 12) Dr. (Ms.) R. M. Dhandekar | Assistant Professor and Member |
| 13) Mr. D. N. Hatwar | Member, Non-teaching staff |
| 14) Mr. Arvind Bagadade | Nominee from Local Society |
| 15) Mr. Tejas Barai | Nominee from Industries |
| 16) Ms. Priyanka Kamble | Student Member |
| 17) Ms. Vibha Nikalje | Alumni Member |

Subject :- Notice of the Internal Quality Assurance Cell (IQAC) Meeting

Sir/Madam,

With reference to subject cited above, you are hereby informed that meeting of IQAC of Sevadal Mahila Mahavidyalaya, Nagpur has been organized on dated **30.11.2019 at 12.30 pm.** in Room No.110 under the Chairmanship of Hon'ble President, Sevadal Education Society.

Agenda of the meeting:

- 1) To read and confirm the minutes of last meeting of IQAC
- 2) To discuss on IQAC Seminar to be held on 13.12.2019
- 3) Discussion regarding working committee for the seminar.
- 4) Any other matter with the permission of chair.

You are, therefore, requested to attend the meeting.



P. S. Deshpande
(Dr. P. S. Deshpande)
Co-ordinator
IQAC,
Sevadal Mahila Mahavidyalaya, Nagpur

J. S. J.
Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH 'A' GRADE

Sevadal Mahila Mahavidyalaya

Place for Higher Learning and Research (Research Academy)
Sakkardara Square, Umrer Road, Nagpur-440024

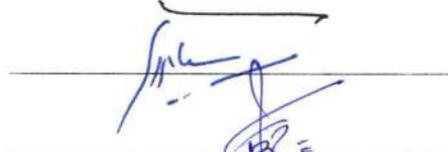
Internal Quality Assurance Cell (IQAC) Meeting

Date : 30.11.2019 at 12.30 pm.

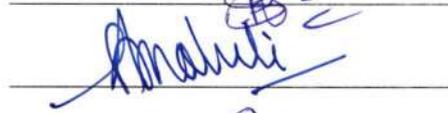
1) Prof. Pravin Charde



2) Shri Sanjay Shende



3) Prof. Suresh B. Zade



4) Dr. Anil S. Mohite



5) Dr. P. S. Deshpande



6) Dr. (Mrs.) A. S. Mahakalkar



7) Dr. S. V. Pise



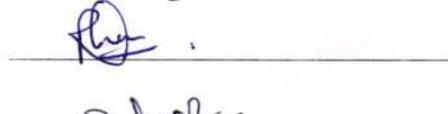
8) Dr. S. L. Pal



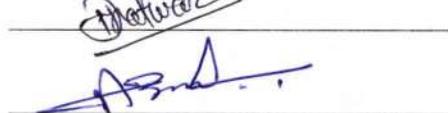
9) Dr. S. G. Rokade



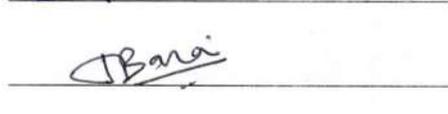
10) Dr. A. P. Lambat



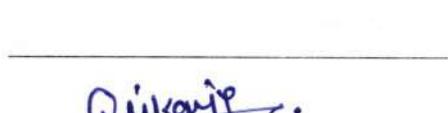
11) Dr. G. S. Kawale



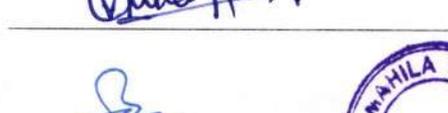
12) Dr. (Ms.) R. M. Dhandekar



13) Mr. D. N. Hatwar



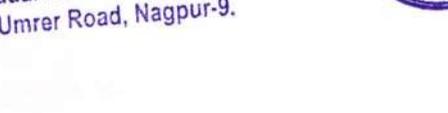
14) Mr. Arvind Bagadade



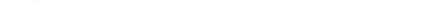
15) Mr. Tejas Barai



16) Ms. Priyanka Kamble



17) Ms. Vibha Nikalje



Principal

Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.



Minutes of the IQAC Meeting

The IQAC meeting of Sevadal Mahila Mahavidyalaya, Nagpur was organised on date 30th November 2019, at 12.30 pm in Room No. 110 under the Chairmanship of Honourable President of Sevadal Education Society. Following members were present for the meeting.

1) Dr. Anil S. Mohite	Associate Professor and Advisor IQAC
2) MR. P. S. Deshpande	Assistant Professor and Co-ordinator IQAC
3) Dr. (Mrs.) A. S. Mahakalkar	Associate Professor and Member
4) Dr. S. V. Pise	Assistant Professor and Member
5) Dr. S. L. Pal	Assistant Professor and Member
6) Mr. G. S. Kawale	Assistant Professor and Member
7) Dr. A. P. Lambat	Assistant Professor and Member
8) Ms. R. M. Dhandekar	Assistant Professor and Member
9) Mr. D. N. Hatwar	Member, Non Teaching Staff

The IQAC Co-ordinator has welcome Honourable President of Sevadal Education Society Shri Sanjayji Shende, Honourable Principal Prof. Dr. Pravin Charde, IQAC Advisor Dr. Anil S. Mohite, for the meeting. The meeting starts with the permission of the Chair and following matter was discussed in the meeting.

1. To read and confirm the minutes of last meeting.

- The IQAC Co-ordinator has read out the minutes of last meeting, which was arranged on 06th July 2019 and the minutes are confirmed by the Chair.

2. To discuss on IQAC seminar to be held on 13th December 2019.

- Honourable Principal Sir has put forward his suggestions regarding the schedule of the seminar.
- It has been decided to constitute the organising committee and various working committees for the smooth conduction of seminar.
- It has been decided to frame the brochure for the publicity of the seminar.
- It has been decided to send the request letter to **Dr. Ganesh Hegde**, Deputy Advisor, NAAC, Bengaluru, as a Keynote speaker for the seminar.
- It has been decided to send the request letter to **Dr. Gururaj Dangare**, HOD, MBA Pratibha Institute of Business Management, Pune, as a speaker for the seminar.
- It has been decided to send the request letter to **Dr. Vinayak Deshpande**, Pro-Vice Chancellor, Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur, as a Chief Guest for the seminar.



Principal

Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

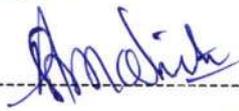
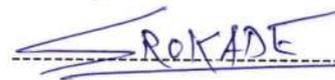
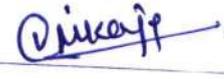


As there is no matter for any more discussion, the meeting ends by giving thanks to Chair.


P. S. Deshpande
Co-ordinator IQAC




Prof. Dr. Pravin Charde
Principal
Sevalal Mahila Mahavidyalaya
Nagpur.

- 1) Dr. Anil S. Mohite 
- 2) Dr. (Mrs.) A. S. Mahakalkar 
- 3) Dr. S. V. Pise 
- 4) Dr. S. L. Pal 
- 5) Mr. G. S. Kawale 
- 6) Dr. A. P. Lambat 
- 7) Ms. R. M. Dhandekar 
- 8) Dr. S. G. Rokade 
- 9) Mr. D. N. Hatwar 
- 10) Prof. Suresh B. Zade 
- 11) Mr. Tejas Barai 
- 12) Mr. Arvind Bagadade 
- 13) Ms. Vibha Nikalje 




Principal
Sevalal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH 'A' GRADE

Sevadal Mahila Mahavidyalaya

Place for Higher Learning and Research (Research Academy)
Sakkardara Square, Umrer Road, Nagpur-440024

Date: 04.07.2019

To,

- 1) Prof. Pravin Charde Principal, Sevadal Mahila Mahavidyalaya, Nagpur and Chairperson, IQAC
- 2) Hon'ble _____ Management Member
- 3) Mr./Mrs. _____ External Expert
- 4) Dr. Anil S. Mohite Associate Professor and Advisor, IQAC
- 5) Dr. P. S. Deshpande Assistant Professor and Co-ordinator, IQAC
- 6) Dr. (Mrs.) A. S. Mahakalkar Associate Professor and Member
- 7) Dr. S. V. Pise Associate Professor and Member
- 8) Dr. S. L. Pal Assistant Professor and Member
- 9) Dr. A. P. Lambat Assistant Professor and Member
- 10) Mr. G. S. Kawale Assistant Professor and Member
- 11) Dr. (Ms.) R. M. Dhandekar Assistant Professor and Member
- 12) Mr. D. N. Hatwar Member, Non-teaching staff
- 13) Mr. _____ Parents Association Member
- 14) Ms./Mrs. _____ Alumni Association Member
- 15) Ms. _____ Student Member

Subject :- Notice of the Internal Quality Assurance Cell (IQAC) Meeting

Sir/Madam,

With reference to subject cited above, you are hereby informed that meeting of IQAC of Sevadal Mahila Mahavidyalaya, Nagpur has been organized on dated **06.07.2019 at 11.00 am.** in the Principal's Chamber under the Chairmanship of Hon'ble President, Sevadal Education Society.

You are, therefore, requested to attend the meeting.

P. S. Deshpande
(P. S. Deshpande)

Co-ordinator
IQAC,

Sevadal Mahila Mahavidyalaya, Nagpur

1) Prof. Pravin Charde

[Signature]

2)

[Signature]

3) _____

4) Dr. Anil S. Mohite

[Signature]

5) Dr. P. S. Deshpande

[Signature]

6) Dr. (Mrs.) A. S. Mahakalkar

[Signature]

7) Dr. S. V. Pise

[Signature]

8) Dr. S. L. Pal

[Signature]

9) Dr. A. P. Lambat

[Signature]

10) Mr. G. S. Kawale

[Signature]

11) Dr. Ms. R. M. Dhandekar

[Signature]

12) Mr. D. N. Hatwar

[Signature]

Note: Agenda of the meeting is attached herewith.

NAAC RE-ACCREDITED WITH 'A' GRADE

Sevadal Mahila Mahavidyalaya

Place for Higher Learning and Research (Research Academy)
Sakkardara Square, Umrer Road, Nagpur-440024

AGENDA OF THE IQAC MEETING DATED 06.07.2019

- 1) To read and confirm the minutes of last meeting of IQAC
- 2) To discuss the provisional budget of college (Grant and Non-grant Section) (2019-20)
- 3) Discussion regarding the submission of proposals to start B.Voc. courses in (i) Food Preservation and Nutraceuticals (ii) Dietetics, as per UGC guidelines.
- 4) Submission of AQAR for the Session 2018-19.
- 5) Discussion on allotment of newly constructed infrastructure to the respective departments.
- 6) Appointment of permanent and contributory staff in various departments for the academic session 2019-20.
- 7) Discussion on the improvement in infrastructure facilities and class-room facility.
- 8) Any other matter with the permission of chair.



[Handwritten Signature]
Principal

Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH 'A' GRADE

Sevadal Mahila Mahavidyalaya

Place for Higher Learning and Research (Research Academy)
Sakkardara Square, Umrer Road, Nagpur-440024

Date: 04.07.2019

To,
The Hon'ble President,
Sevadal Education Society,
Nagpur

**Subject: Meeting of Internal Quality Assurance Cell (IQAC) of
Sevadal Mahila Mahavidyalaya, Nagpur**

Respected Sir,

Meeting of IQAC, Sevadal Mahila Mahavidyalaya, Nagpur has been organized on
dated **06.07.2019 at 11.00 am.** in the Principal's Chamber.

You are kindly requested to *chair* the meeting and oblige.

Thanking you.

Sincerely yours,



(P. S. Deshpande)

Co-ordinator
IQAC,
Sevadal Mahila Mahavidyalaya,
Nagpur



Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

Recd
file
5-7-19

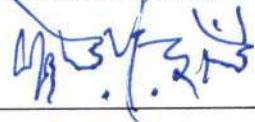
Sevadal Mahila Mahavidyalaya

Place for Higher Learning and Research (Research Academy)
Sakkardara Square, Umrer Road, Nagpur-440024

Meeting of Internal Quality Assurance Cell (IQAC) of Sevadal Mahila Mahavidyalaya, Nagpur

Following dignitaries of Sevadal Education Society, Hon'ble Principal, Sevadal Mahila Mahavidyalaya and the Members of IQAC were present for the meeting of IQAC of the College. The meeting was organized on 6th July, 2019 at 11:00 am.

1. Hon'ble Shri Sanjayji Shende



2. Dr. (Mrs.) Kirantai Barai



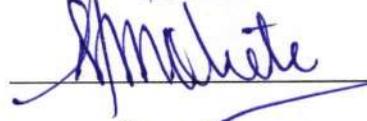
3. Prof. Pravin Charde



4. Dr. (Mrs.) A. S. Mahakalkar



5. Dr. Anil S. Mohite



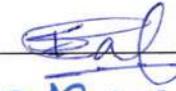
6. Dr. P. S. Deshpande



7. Dr. S. V. Pise



8. Dr. S. L. Pal



9. Dr. A. P. Lambat



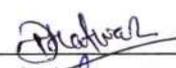
10. Dr. G. S. Kawale



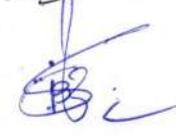
11. Dr. (Ms.) R. M. Dhandekar



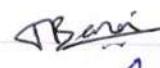
12. Mr. D. N. Hatwar



13. Prof. Suresh B. Zade



14. Mr. Tejas Barai



15. Mr. Arvind Bagadade



16. Ms. Vibha Nikalje






Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

Minutes of the IQAC Meeting

The IQAC meeting of Sevadal Mahila Mahavidyalaya, Nagpur was organised on date 06th July 2019, at 11.00 am in Honourable President's Chamber under the Chairmanship of Honourable Founder President of Sevadal Education Society. Following members were present for the meeting.

- | | |
|--------------------------------|---|
| 1) Dr. Anil S. Mohite | Associate Professor and Advisor IQAC |
| 2) MR. P. S. Deshpande | Assistant Professor and Co-ordinator IQAC |
| 3) Dr. (Mrs.) A. S. Mahakalkar | Associate Professor and Member |
| 4) Dr. S. V. Pise | Assistant Professor and Member |
| 5) Dr. S. L. Pal | Assistant Professor and Member |
| 6) Mr. G. S. Kawale | Assistant Professor and Member |
| 7) Dr. A. P. Lambat | Assistant Professor and Member |
| 8) Ms. R. M. Dhandekar | Assistant Professor and Member |
| 9) Mr. D. N. Hatwar | Member, Non Teaching Staff |

The IQAC Co-ordinator has welcome Honourable Founder President of Sevadal Education Society Shri Kesharaoji Shende, Honourable management member of Sevadal Education Society Dr. (Mrs) Kirantai Barai, Honourable Principal Prof. Dr. Pravin Charde, IQAC Advisor Dr. Anil S. Mohite, for the meeting. The meeting starts with the permission of the Chair and following matter was discussed in the meeting.

1. To read and confirm the minutes of last meeting.

- The IQAC Co-ordinator has read out the minutes of last meeting, which was arranged on 25th April 2019 and the minutes are confirmed by the Chair.

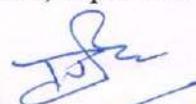
2. To discuss the provisional budget of college (Grant and Non-grant Section) (2019-20).

- Honourable Principal Sir has presented the provisional budget for grant in aid and non-grant section of the college, in the meeting.
- The information given by Honourable Principal regarding the budget was discussed in the meeting and unanimously accepted by the committee, and then the resolution is passed by the Chair.

3. Discussion regarding the submission of proposal to start B. Voc. Courses in (i) Food preservation and Nutraceuticals (ii) Nutrition and Dietetics, as per UGC guidelines.

- It has been decided that proposal should be submitted to start B. Voc. Courses in (i) Food preservation and nutraceuticals (ii) Nutrition and Dietetics, as per UGC guidelines.





Principal

Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

- It has been decided that Dr. (Mrs) J. S. Ramteke madam will be Nodal officer of B. Voc. Course in Food preservation and Nutraceuticals.
 - It has been decided that Dr. (Mrs) M. M. Joharapurkar madam will be Nodal officer of B. Voc. Course in Nutrition and Dietetics.
 - This item was discussed in the meeting and unanimously accepted by the committee, and then the resolution is passed by the Chair.
- 4. Submission of AQAR for the session 2018-2019.**
- It has been decided that Annual Quality Assurance Report of college of the academic session 2018-19 should be submitted to NAAC Bangaluru office.
 - This item was discussed in the meeting and unanimously accepted by the committee, and then the resolution is passed by the Chair.
- 5. Discussion on allotment of newly constructed infrastructure to respective departments.**
- It has been decided that 750 square feet newly constructed infrastructure of ground floor should be provided for library department.
 - It has been decided that 750 square feet constructed space should be provided for the department of music at ground floor.
 - It has been decided that 250 square feet constructed space should be provided for the department of sport at ground floor.
 - It has been decided that at ground floor 300 square feet constructed space should be provided for IGNOU and 200 square feet constructed space should be provided for the Co-operative society of the college.
 - This allotment of infrastructure facility to the respective was discussed in the meeting and unanimously accepted by the committee, and then the resolution is passed by the Chair.
- 6. Appointment of permanent and contributory staff in various departments for the academic session 2019-20.**
- Honourable Principal Sir has told that for the appointment of permanent and contributory staff in various department of the college permission is obtained from Joint Director Office. Advertisement of posts has been published in the local newspapers.
 - Honourable Founder President of Sevadal Education Society Shri Kesharaoji Shende has suggested that this newly appointed staff should be introduced with the management of the society.
 - The information given by Honourable Principal regarding the appointment was discussed in the meeting and unanimously accepted by the committee, and then the resolution is passed by the Chair.



Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

Sevadal Mahila Mahavidyalaya

Sakkardara Square, Umrer Road, Nagpur-440024

Action taken Report (Year 2019-20)

In the meetings of IQAC held on 06th July 2019 and 30th November 2019, in Honorable Principal's Chamber, few resolutions were passed unanimously. Those resolutions were put into the action by the concerned as has been decided by the house. The following are the action taken in the pursuance of the resolutions passed.

Date of Meeting	Item No.	Resolution passed	Action taken
06/07/2019	3	Discussion regarding the submission of proposal to start B. Voc. Courses in (i) Food preservation and Nutraceuticals. (ii) Nutrition and Dietetics, as per UGC guidelines.	Proposal was submitted to UGC to start B. Voc. Courses in (i) Food preservation and Nutraceuticals (ii) Nutrition and Dietetics, as per UGC guidelines.
	4	Submission of AQAR for the session 2018-2019.	AQAR of college of the academic session 2018-19 submitted to NAAC Bengaluru office on 28/12/2019.
	7	Discussion on improvement in infrastructure facility and class-room facility.	Repairing of bathrooms was done as well as basic classroom facility like lights, fans and projectors were repaired. New drainage line is constructed.
30/11/2019	2	To discuss on IQAC seminar to be held on 13 th December 2019.	NAAC sponsored seminar was successfully conducted by IQAC on 13 th December 2019.


Dr. P. S. Deshpande
Coordinator
IQAC




Dr. P. S. Deshpande
Principal
Sevadal Mahila Mahavidyalaya, Nagpur
Umrer Road, Nagpur-9.

Documents of
Internal Quality Assurance Cell
(IQAC)

Year 2018-19



Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH 'A' GRADE

Sevadal Mahila Mahavidyalaya

Place for Higher Learning and Research (Research Academy)
Sakkardara Square, Umrer Road, Nagpur-440024

Date: 20.04.2019

To,

- 1) Prof. Pravin Charde Principal, Sevadal Mahila Mahavidyalaya, Nagpur and
Chairperson, IQAC
- 2) Hon'ble _____ Management Member
- 3) Mr./Mrs. _____ External Expert
- 4) Dr. Anil S. Mohite Associate Professor and Advisor, IQAC
- 5) Mr. P. S. Deshpande Assistant Professor and Co-ordinator, IQAC
- 6) Dr. (Mrs.) A. S. Mahakalkar Associate Professor and Member
- 7) Dr. S. V. Pise Associate Professor and Member
- 8) Dr. S. L. Pal Assistant Professor and Member
- 9) Dr. A. P. Lambat Assistant Professor and Member
- 10) Mr. G. S. Kawale Assistant Professor and Member
- 11) Dr. (Ms.) R. M. Dhandekar Assistant Professor and Member
- 12) Mr. D. N. Hatwar Member, Non-teaching staff
- 13) Mr. _____ Parents Association Member
- 14) Ms./Mrs. _____ Alumni Association Member
- 15) Ms. _____ Student Member

Subject :- Notice of the Internal Quality Assurance Cell (IQAC) Meeting

Sir/Madam,

With reference to subject cited above, you are hereby informed that meeting of IQAC of Sevadal Mahila Mahavidyalaya, Nagpur has been organized on dated **25.04.2019** at **11.00 am.** in the Principal's Chamber under the Chairmanship of Hon'ble President, Sevadal Education Society.

You are, therefore, requested to attend the meeting.

P. S. Deshpande

(P. S. Deshpande)

Co-ordinator
IQAC,

Sevadal Mahila Mahavidyalaya, Nagpur

1) Prof. Pravin Charde

[Signature]

2) _____

3) _____

4) Dr. Anil S. Mohite

[Signature]

5) Mr. P. S. Deshpande

[Signature]

6) Dr. (Mrs.) A. S. Mahakalkar

[Signature]

7) Dr. S. V. Pise

[Signature]

8) Dr. S. L. Pal

[Signature]

9) Dr. A. P. Lambat

[Signature]

10) Mr. G. S. Kawale

[Signature]

11) Dr. Ms. R. M. Dhandekar

[Signature]

12) Mr. D. N. Hatwar

[Signature]

Note: Agenda of the meeting is attached herewith.



[Signature]
Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH 'A' GRADE

Sevadal Mahila Mahavidyalaya

Place for Higher Learning and Research (Research Academy)
Sakkardara Square, Umrer Road, Nagpur-440024

Date: 22.04.2019

To,
The Hon'ble President,
Sevadal Education Society,
Nagpur

**Subject: Meeting of Internal Quality Assurance Cell (IQAC) of
Sevadal Mahila Mahavidyalaya, Nagpur**

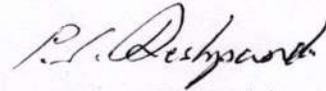
Respected Sir,

Meeting of IQAC, Sevadal Mahila Mahavidyalaya, Nagpur has been organized on
dated 25.04.2019 at 11.00 am. in the Principal's Chamber.

You are kindly requested to chair the meeting and oblige.

Thanking you.

Sincerely yours,



(P. S. Deshpande)

Co-ordinator
IQAC,
Sevadal Mahila Mahavidyalaya,
Nagpur

Recd
24-4-19



Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH 'A' GRADE

Sevadal Mahila Mahavidyalaya

Place for Higher Learning and Research (Research Academy)
Sakkardara Square, Umrer Road, Nagpur-440024

AGENDA OF THE IQAC MEETING DATED 25.04.2019

- 1) To read and confirm the minutes of last meeting of IQAC
- 2) To discuss the provisional budget of college (Grant and Non-grant Section)
- 3) To discuss the change in infrastructure facility of the college.
 - a) Extension of Library Department
 - b) Shifting of Music Department
 - c) Infrastructure facility for Sports Department
 - d) Infrastructure facility for Examination Department
- 4) Construction of new classroom on third floor of the college in place of Home Economics Practical Laboratory.
- 5) Shifting and sharing of Home Economics Practical Lab. towards the Food and Nutrition Laboratory.
- 6) Extension activity of Department of English (to start the Communicative English Course at village Bahadura)
- 7) Discussion on fee structure of hostel
- 8) Discussion on the college admission for Session 2019-2020.
- 9) Facility for UGC Sponsored B.Voc. Courses and Community College
- 10) Any other matter with the permission of chair.




Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

Minutes of the IQAC Meeting

The IQAC meeting of Sevadal Mahila Mahavidyalaya, Nagpur was organised on date 25th April 2019, at 11.00 am in Honourable Principal's Chamber under the Chairmanship of Honourable President of Sevadal Education Society. Following members were present for the meeting.

1) Prof. Pravin Charde	Principal, Sevadal Mahila Mahavidyalaya, Nagpur and Chairperson, IQAC
2) Shri Sanjay Shende	President, Sevadal Education Society, Nagpur
3) Prof. Suresh B. Zade	Senior Administrative Officer
4) Dr. Anil S. Mohite	Senior Administrative Officer
5) Dr. P. S. Deshpande	Co-ordinator, IQAC
6) Dr. (Mrs.) A. S. Mahakalkar	Associate Professor and Member
7) Dr. S. V. Pise	Associate Professor and Member
8) Dr. S. L. Pal	Assistant Professor and Member
9) Dr. S. G. Rokade	Assistant Professor and Member
10) Dr. A. P. Lambat	Assistant Professor and Member
11) Dr. G. S. Kawale	Assistant Professor and Member
12) Dr. (Ms.) R. M. Dhandekar	Assistant Professor and Member
13) Mr. D. N. Hatwar	Member, Non-teaching staff
14) Mr. Arvind Bagadade	Nominee from Local Society
15) Mr. Tejas Barai	Nominee from Industries
16) Ms. Farheen Waseem Ali	Student Member
17) Ms. Vibha Nikalje	Alumni Member

The IQAC Co-ordinator has welcome Honourable President of Sevadal Education Society Shri Sanjayji Shende, Honourable Principal Prof. Dr. Pravin Charde, IQAC Advisor Dr. Anil S. Mohite, for the meeting. The meeting starts with the permission of the Chair and following matter was discussed in the meeting.

- 1. To read and confirm the minutes of last meeting.**
 - The IQAC Co-ordinator has read out the minutes of last meeting, which was arranged on 29/06/2018 and the minutes are confirmed by the Chair.
- 2. To discuss the provisional budget of college (Grant and Non-grant Section).**
 - Honourable Principal Sir has presented the provisional budget for grant in aid and non-grant section of the college, in the meeting.
 - The information given by Honourable Principal regarding the budget was discussed in the meeting and unanimously accepted by the committee, and then the resolution is passed by the Chair.
- 3. To discuss the change in infrastructure facility of the college.**
 - It has been decided that another 750 square feet constructed space should be provided for the extension of library department at ground floor.
 - It has been decided that 750 square feet constructed space should be provided for the department of music at ground floor.




Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

- It has been decided that 750 square feet constructed space should be provided for the department of sport at ground floor.
- It has been decided that at ground floor 300 square feet constructed space should be provided for IGNOU and 200 square feet constructed space should be provided for the Co-operative society of the college.
- This change in infrastructure facility of the college was discussed in the meeting and unanimously accepted by the committee, and then the resolution is passed by the Chair.

4 Construction of new classrooms on third floor of the college in place of Home economics practical laboratory.

- It has been decided that in place of Home economics practical laboratory new classrooms will be constructed and the Home economics practical laboratory will be attached with department of Food and Nutrition.
- This change in infrastructure facility of the college was discussed in the meeting and unanimously accepted by the committee, and then the resolution is passed by the Chair.

5 Shifting and sharing of Home Economics practical laboratory towards the Food and Nutrition Laboratory.

- It has been decided that in place of Home economics practical laboratory will be attached with department of Food and Nutrition.
- This change in infrastructure facility of the college was discussed in the meeting and unanimously accepted by the committee, and then the resolution is passed by the Chair.

6. Extension activity of Department of English (To start Communicative English Course at village Bahadura.)

- It has been decided that Department of English will start Communicative English Course at village Bahadura.
- The information given by Head of the Department of English regarding to start communicative English Course at village Bahadura was discussed in the meeting and unanimously accepted by the committee, and then the resolution is passed by the Chair.

7. Discussion on fee structure of Hostel.

- It has been suggested the fee structure of student admitted in hostel should be increased by Rs. 5000 from the session 2019-20.
- Honourable President has suggested that information regarding the expenditure per student of hostel should be obtain from the hostel committee; this will help to take confirm decision in this matter.



[Handwritten Signature]
Principal
 Sevalal Mahila Mahavidyalaya
 Umrer Road, Nagpur-9.

8. Discussion on the college admission for session 2019-20

- It has been decided that admission for all the UG and PG courses of the college will be done as per the directions and schedule programme received from RTM Nagpur university, Nagpur.
- This issue was discussed in the meeting and unanimously accepted by the committee, and then the resolution is passed by the Chair.

9. Facility for UGC sponsored B.Voc. Courses and community college.

- It has been decided that more infrastructure facility should be provided for the UGC sponsored B.Voc. Courses and community college.
- This issue was discussed in the meeting and unanimously accepted by the committee, and then the resolution is passed by the Chair.

As there is no matter for any more discussion, the meeting ends by giving thanks to Chair.

P. S. Deshpande
P. S. Deshpande
Co-ordinator IQAC



Prof. Dr. Pravin Charde
Prof. Dr. Pravin Charde
Principal
Sevalal Mahila Mahavidyalaya
Nagpur.

1) Dr. Anil S. Mohite

Anil S. Mohite

2) Dr. (Mrs.) A. S. Mahakalkar

A. S. Mahakalkar

3) Dr. S. V. Pise

S. V. Pise

4) Dr. S. L. Pal

S. L. Pal

5) Mr. G. S. Kawale

G. S. Kawale

6) Dr. A. P. Lambat

A. P. Lambat

7) Ms. R. M. Dhandekar

R. M. Dhandekar

8) Dr. S. G. Rokade

S. G. ROKADE

9) Mr. D. N. Hatwar

D. N. Hatwar

10) Prof. S. B. Zade

S. B. Zade

11) Mr. Tejas Barai

Tejas Barai

12) Mr. Arvind Bagadade

Arvind Bagadade

13) Ms. Vibha Nikalje

Vibha Nikalje



Principal
Sevalal Mahila Mahavidyalaya
Umner Road, Nagpur-9.

Sevadal Mahila Mahavidyalaya

Place for Higher Learning and Research (Research Academy)
Sakkardara Square, Umrer Road, Nagpur-440024

Date: 26.06.2018

To,

- 1) Prof. Pravin Charde Principal, Sevadal Mahila Mahavidyalaya, Nagpur and
Chairperson, IQAC
- 2) Hon'ble _____ Management Member
- 3) Mr./Mrs. _____ External Expert
- 4) Dr. Anil S. Mohite Associate Professor and Advisor, IQAC
- 5) Mr. P. S. Deshpande Assistant Professor and Co-ordinator, IQAC
- 6) Dr. (Mrs.) A. S. Mahakalkar Associate Professor and Member
- 7) Dr. S. V. Pise Associate Professor and Member
- 8) Dr. S. L. Pal Assistant Professor and Member
- 9) Dr. A. P. Lambat Assistant Professor and Member
- 10) Mr. G. S. Kawale Assistant Professor and Member
- 11) Dr. (Ms.) R. M. Dhandekar Assistant Professor and Member
- 12) Mr. D. N. Hatwar Member, Non-teaching staff
- 13) Mr. _____ Parents Association Member
- 14) Ms./Mrs. _____ Alumni Association Member
- 15) Ms. _____ Student Member

Subject :- Notice of the Internal Quality Assurance Cell (IQAC) Meeting

Sir/Madam,

With reference to subject cited above, you are hereby informed that meeting of IQAC of Sevadal Mahila Mahavidyalaya, Nagpur has been organized on dated **29.06.2018 at 11.00 am.** in the Principal's Chamber under the Chairmanship of Hon'ble President, Sevadal Education Society.

You are, therefore, requested to attend the meeting.

P. S. Deshpande

(P. S. Deshpande)

Co-ordinator
IQAC,

Sevadal Mahila Mahavidyalaya, Nagpur

1) Prof. Pravin Charde *[Signature]* 2) _____

3) _____ 4) Dr. Anil S. Mohite *[Signature]*

5) Mr. P. S. Deshpande *[Signature]* 6) Dr. (Mrs.) A. S. Mahakalkar *[Signature]*

7) Dr. S. V. Pise *[Signature]* 8) Dr. S. L. Pal *[Signature]*

9) Dr. A. P. Lambat *[Signature]* 10) Mr. G. S. Kawale *[Signature]*

11) Dr. Ms. R. M. Dhandekar *[Signature]* 12) Mr. D. N. Hatwar *[Signature]*

Note: Agenda of the meeting is attached herewith.



[Signature]
Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH 'A' GRADE

Sevadal Mahila Mahavidyalaya

Place for Higher Learning and Research (Research Academy)
Sakkardara Square, Umrer Road, Nagpur-440024

AGENDA OF THE IQAC MEETING DATED 29th JUNE, 2018

- 1) To read and confirm the minutes of last meeting of IQAC
- 2) To discuss the provisional budget of college (Grant and Non-grant Section).
- 3) Appointments of contributory teaching staff on fixed payment in grant and non-grant departments.
- 4) To discuss the improvements in infrastructure facility of the college.
- 5) To discuss the progress regarding the Study Centre of IGNOU and various skill development programmes of the college.
- 6) To discuss the admission in the college for the Session 2018-2019.
- 7) Any other matter with the permission of chair.



Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH 'A' GRADE

Sevadal Mahila Mahavidyalaya

Place for Higher Learning and Research (Research Academy)
Sakkardara Square, Umrer Road, Nagpur-440024

Date: 26.06.2018

To,
Hon'ble Shri Sanjayji Shende
President,
Sevadal Education Society,
Nagpur

**Subject: Meeting of Internal Quality Assurance Cell (IQAC) of
Sevadal Mahila Mahavidyalaya, Nagpur**

Respected Sir,

Meeting of IQAC, Sevadal Mahila Mahavidyalaya, Nagpur has been organized on dated **29.06.2018 at 11.00 am.** in the Principal's Chamber.

You are kindly requested to chair the meeting and oblige.

Thanking you.

Sincerely yours,

P. S. Deshpande

(P. S. Deshpande)

Co-ordinator
IQAC,
Sevadal Mahila Mahavidyalaya,
Nagpur

[Signature]

Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

*Recd
11/27-6-18*

Minutes of the IQAC Meeting

The IQAC meeting of Sevadal Mahila Mahavidyalaya, Nagpur was organised on date 29th June 2018, at 11.00 am in Honourable Principal's Chamber under the Chairmanship of Honourable President of Sevadal Education Society. Following members were present for the meeting.

1) Prof. Pravin Charde	Principal, Sevadal Mahila Mahavidyalaya, Nagpur and Chairperson, IQAC
2) Shri Sanjay Shende	President, Sevadal Education Society, Nagpur
3) Prof. Suresh B. Zade	Senior Administrative Officer
4) Dr. Anil S. Mohite	Senior Administrative Officer
5) Dr. P. S. Deshpande	Co-ordinator, IQAC
6) Dr. (Mrs.) A. S. Mahakalkar	Associate Professor and Member
7) Dr. S. V. Pise	Associate Professor and Member
8) Dr. S. L. Pal	Assistant Professor and Member
9) Dr. S. G. Rokade	Assistant Professor and Member
10) Dr. A. P. Lambat	Assistant Professor and Member
11) Dr. G. S. Kawale	Assistant Professor and Member
12) Dr. (Ms.) R. M. Dhandekar	Assistant Professor and Member
13) Mr. D. N. Hatwar	Member, Non-teaching staff
14) Mr. Arvind Bagadade	Nominee from Local Society
15) Mr. Tejas Barai	Nominee from Industries
16) Ms. Farheen Waseem Ali	Student Member
17) Ms. Vibha Nikalje	Alumni Member

The IQAC Co-ordinator has welcome Honourable President of Sevadal Education Society Shri Sanjayji Shende, Honourable Principal Prof. Dr. Pravin Charde, IQAC Advisor Dr. Anil S. Mohite, and the members of IQAC for the meeting. The meeting starts with the permission of the Chair and following matter was discussed in the meeting.

1. To read and confirm the minutes of last meeting.

- The IQAC Co-ordinator has read out the minutes of last meeting, which was arranged on 08/04/2018 and the minutes are confirmed by the Chair.

2. To discuss the provisional budget (Grant and Non-grant Section).

- Honourable Principal Sir has presented the provisional budget for grant in aid section of the college, in the meeting.
- The provisional budget for non-grant in section of the college was also given by Honourable Principal in the meeting.




Principal

Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

The presentation given by Honourable Principal regarding the budget was discussed in the meeting and unanimously accepted by the committee, and then the resolution is passed by the Chair.

3 Appointment of contributory teaching staff on fixed payment in grant and non grant departments.

- It has been decided that interview should be arranged for the appointment of contributory teaching staff on fixed payment in various grant and non-grant departments of college.
- For this notice should be display on the notice board of the departments.

The above discussion was unanimously accepted by the committee and the resolution is passed by the Chair.

4 To discuss the improvement in infrastructure facility of the college

- It has been decided to develop the sport room in the college.
- It has been decided to purchase new curtains for the classrooms.

The above discussion was unanimously accepted by the committee and the resolution is passed by the Chair.

5. To discuss the progress regarding to start Study Centre of IGNOU and various skill development programmes in the college.

- It has been decided to increase no of admission of the students for study Centre of IGNOU and various skill development programmes in the college.
- The above discussion was unanimously accepted by the committee and the resolution is passed by the Chair.

6. To discuss about the admission in the college for the session 2018-2019

- It has been decided that the admission committee for the session 2018-19 will plan the programme for the admission in the college for the academic session 2018-19.
- The admission committee will work under the guidance of Honourable Principal.
- It has been decided that the admission committee will follow the reservation norms decided by University and Government of Maharashtra, for the admission.

The above discussion was unanimously accepted by the committee and the resolution is passed by the Chair.



[Signature]
Principal
Seva Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

7: Any other matter with the permission of the Chair.

As there was no matter for any more discussion, the meeting ends by giving thanks to Chair.

P. S. Deshpande
P. S. Deshpande
Co-ordinator IQAC



[Signature]
Prof. Dr. ~~Principal~~
Sevalal Mahila Mahavidyalaya
Principal
Umrer Road, Nagpur-9.
Sevalal Mahila Mahavidyalaya
Nagpur.

- 1) Dr. Anil S. Mohite *[Signature]*
- 2) Dr. (Mrs.) A. S. Mahakalkar *[Signature]*
- 3) Dr. S. V. Pise *[Signature]*
- 4) Dr. S. L. Pal *[Signature]*
- 5) Mr. G. S. Kawale *[Signature]*
- 6) Dr. A. P. Lambat *[Signature]*
- 7) Ms. R. M. Dhandekar *[Signature]*
- 8) Mr. D. N. Hatwar *[Signature]*
- 9) Prof. S. B. Zade *[Signature]*
- 10) Mr. Tejas Barai *[Signature]*
- 11) Mr. Arvind Bagadade *[Signature]*
- 12) Ms. Vibha Nikalje *[Signature]*



[Signature]
Principal
Sevalal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

Sevadal Mahila Mahavidyalaya

Sakkardara Square, Umrer Road, Nagpur-440024

Action taken Report (Year 2018-19)

In the meetings of IQAC held on 29th June 2018 and 25th April 2019, in Honorable Principal's Chamber, few resolutions were passed unanimously. Those resolutions were put into the action by the concerned as has been decided by the house. The following are the action taken in the pursuance of the resolutions passed.

Date of Meeting	Item No.	Resolution passed	Action taken
29/06/2018	4	To discuss the improvement in infrastructure facility of the college	The improvement in infrastructure facility was done as per the requirement of the various departments.
	5	To discuss the progress regarding to start Study Centre of IGNOU and various skill development programmes in the college.	<ul style="list-style-type: none">• More facility like staff and required infrastructure for Study Centre of IGNOU was provided.• Various skill development programmes like Bachelor of Vocational Courses and Community College in Fashion Designing was started.
25/04/2019	3	To discuss the change in infrastructure facility of the college.	More infrastructure facility was provided to the departments like Library, Music, Sports and B. Voc. Programmes.
	4	Construction of new classrooms on third floor of the college in place of Home economics practical laboratory.	In place of Home economics practical laboratory new classrooms was constructed and the Home Economics laboratory is attached with the Department of Food and Nutrition.


P. S. Deshpande
Coordinator
IQAC




Dr. P. N. Charde
Principal
Sevadal Mahila Mahavidyalaya, Nagpur


Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

Documents of
Internal Quality Assurance Cell
(IQAC)
Year 2017-18



Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH 'A' GRADE

SevadaMahilaMahavidyalaya

Place for Higher Learning & Research (Research Academy)
Sakkardara Square, Umrer Road, Nagpur-440024

Date: 01/01/2018

NOTICE

Looking into the new guideline from NAAC related to academic audit of the teaching staff, all the criteria coordinators (from I to VII) are hereby informed that the meeting is schedule on 09/01/2018 at 12.30 pm in the Principal's chamber, to constitute Special Scrutiny Committee for Placements which look after the appraisals of every individual staff member of the college.

It is mandatory to attain the same.


P. S. Deshpande
Co-ordinator IQAC




Prof. Dr. Pravin Charde
Principal
Sevada Mahila Mahavidyalaya
Nagpur.


Principal
Sevada Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

Minutes of the IQAC Meeting

The IQAC meeting of Sevadal Mahila Mahavidyalaya, Nagpur was organised on date 09th January 2018, at 12.30 pm in Honourable Principal's Chamber under the Chairmanship of Honourable Principal of the College. Following members were present for the meeting.

- | | |
|--------------------------------|---|
| 1) Dr. Anil S. Mohite | Associate Professor and Advisor IQAC |
| 2) MR. P. S. Deshpande | Assistant Professor and Co-ordinator IQAC |
| 3) Dr. (Mrs.) A. S. Mahakalkar | Associate Professor and Member |
| 4) Dr. S. V. Pise | Assistant Professor and Member |
| 5) Dr. S. L. Pal | Assistant Professor and Member |
| 6) Mr. G. S. Kawale | Assistant Professor and Member |
| 7) Dr. A. P. Lambat | Assistant Professor and Member |
| 8) Ms. R. M. Dhandekar | Assistant Professor and Member |
| 9) Dr. S. G. Rokade | Co-ordinator Criterion I |
| 10) Dr. R. D. Gadewar | Co-ordinator Criterion IV |
| 11) Dr.(Smt.)S. S. Mandaogade | Co-ordinator Criteria-VII |
| 12) Mr. D. N. Hatwar | Member, Non Teaching Staff |

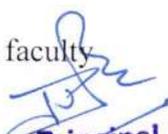
The IQAC Co-ordinator has welcome Honourable Principal Prof. Dr. Pravin Charde, IQAC Advisor Dr. Anil S. Mohite, members of IQAC and criteria co-ordinators for the meeting. The meeting starts with the permission of the Chair and following matter was discussed in the meeting.

1. To constitute Special Scrutiny Committee for Placements which look after the appraisals of every individual staff member of the college.

- It has been decided to constitute Special Scrutiny Committee for Placements of the teaching staff of the college. Honourable Principal Sir will be the Chairman of this committee. The committee will also consist another four members like IQAC Coordinator and minimum one staff member from science, home-science and social science faculty.
- The constitution of the committee will be as follow,

- | | |
|-----------------------------------|--------------------------------|
| 1. Prof. Dr. Pravin Charde | Principal- Chairperson |
| 2. Mr. P. S. Deshpande | IQAC Coordinator |
| 3. Dr. (Mrs.) N. S. Dhoble | Member of science faculty |
| 4. Dr. (Smt.) S. S. Mandaogade | Member of Arts faculty |
| 5. Dr. A. P. Lambat | Member of Home Science faculty |




Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

- It has been decided that the placement of any individual will be done only 2 times in an academic year i.e. first in the month of **October** and second in the month of **March/April**.
- It has been also decided that the appraisals of every year will be signed by the competent authority on or before **15th July of next academic session**. Only duly signed appraisals will be considered for placements and increments.
- It has been decided that every individual staff member should be highly alert and keep updated with the changing rules and regulations framed by UGC from time to time regarding appraisal.

The above discussion was unanimously accepted by the committee and the resolution is passed by the Chair.

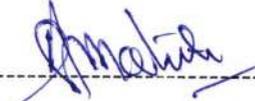
As there is no matter for any more discussion, the meeting ends by giving thanks to Chair.


P. S. Deshpande
Co-ordinator IQAC

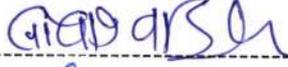



Prof. Dr. Anwar Charde
Principal
Sevalal Mahila Mahavidyalaya
Umrao Road, Nagpur-9.
Sevalal Mahila Mahavidyalaya
Nagpur.

- 1) Dr. Anil S. Mohite
- 2) Dr. (Mrs.) A. S. Mahakalkar
- 3) Dr. S. V. Pise
- 4) Dr. S. L. Pal
- 5) Mr. G. S. Kawale
- 6) Dr. A. P. Lambat
- 7) Ms. R. M. Dhandekar
- 8) Dr. S. G. Rokade
- 9) Dr. R. D. Gadewar
- 10) Dr. (Smt.) S. S. Mandaogade
- 11) Mr. D. N. Hatwar
- 12) Prof. S. B. Zade
- 13) Mr. Tejas Barai
- 14) Mr. Arvind Bagadade







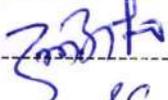








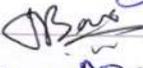

















Principal
Sevalal Mahila Mahavidyalaya
Umrao Road, Nagpur-9.

15) Ms. Vibha Nikalje

Princaff.



A handwritten signature in blue ink, appearing to be "Princaff".

Principal
Sevalal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH 'A' GRADE

Sevadal Mahila Mahavidyalaya

Sakkardara Square, Umrer Road, Nagpur-440009

Date: 23.08.2017

NOTICE

Looking into new guidelines for Fourth Cycle of NAAC, all the Conveners and Members of NAAC Criterion are hereby informed that meeting is scheduled on **24th August, 2017** at 12.30 pm. in the Principal's Chamber for discussion on new guidelines.

It is mandatory to attend the same.


(P. S. Deshpande)
Co-ordinator
IQAC


(Prof. Pravin Charde)
Principal
Sevadal Mahila Mahavidyalaya,
Nagpur

Copy to :

- 1) Hon'ble President, Sevadal Education Society
- 2) Dr. A. S. Mohite, SMM NAAC Advisor
- 3) Conveners of Criterion-I to VII


Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

Minutes of the IQAC Meeting

The IQAC meeting of Sevadal Mahila Mahavidyalaya, Nagpur was organised on date 24th August 2017, at 12.30 pm in Honourable Principal's Chamber under the Chairmanship of Honourable President of Sevadal Education Society. Following members were present for the meeting.

- | | |
|--------------------------------|---|
| 1) Dr. Anil S. Mohite | Associate Professor and Advisor IQAC |
| 2) MR. P. S. Deshpande | Assistant Professor and Co-ordinator IQAC |
| 3) Dr. (Mrs.) A. S. Mahakalkar | Associate Professor and Member |
| 4) Dr. S. V. Pise | Assistant Professor and Member |
| 5) Dr. S. L. Pal | Assistant Professor and Member |
| 6) Mr. G. S. Kawale | Assistant Professor and Member |
| 7) Dr. A. P. Lambat | Assistant Professor and Member |
| 8) Ms. R. M. Dhandekar | Assistant Professor and Member |
| 9) Dr. S. G. Rokade | Co-ordinator Criterion I |
| 10) Dr. R. D. Gadewar | Co-ordinator Criterion IV |
| 11) Dr. (Smt) S. S. Mandaogade | Co-ordinator Criteria-VII |
| 12) Mr. D. N. Hatwar | Member, Non Teaching Staff |

The IQAC Co-ordinator has welcome Honourable President of Sevadal Education Society Shri Sanjayji Shende, Honourable Principal Prof. Dr. Pravin Charde, IQAC Advisor Dr. Anil S. Mohite, members of IQAC and criteria co-ordinators for the meeting. The meeting starts with the permission of the Chair and following matter was discussed in the meeting.

1. To discuss on the new guidelines for Fourth Cycle of NAAC.

- It has been decided that the co-ordinators of all the criterion (I to VII) should understand properly, the new guidelines for Fourth Cycle of NAAC.
- It has been decided that the co-ordinators of all the criterion (I to VII) should work accordingly with the help of their concern convenors of various portfolio.

The above discussion was unanimously accepted by the committee and the resolution is passed by the Chair.

2. To discuss the AQAR format of NAAC.

- The AQAR format of NAAC was discuss with all that the co-ordinators of all the criterion (I to VII) , in the meeting.
- Honourable President of Sevadal Education Society Shri Sanjayji Shende, Honourable Principal Prof. Dr. Pravin Charde, IQAC Advisor Dr. Anil S. Mohite,



Principal
Sevadal Mahila Mahavidyalaya
Umrrer Road, Nagpur-9.

has express their view to the members of IQAC and criteria co-ordinators in the meeting.

- It has been decided that all the criteria coordinators should submit the AQAR format with necessary information to IQAC coordinator on or before **12th October 2017**.

The guidance given by Honourable Principal regarding the new guidelines of NAAC was accepted by the committee, and then the resolution is passed by the Chair.

As there is no matter for any more discussion, the meeting ends by giving thanks to Chair.

P.S. Deshpande
P. S. Deshpande
Co-ordinator IQAC



Prof. Dr. Pravin Charde
Prof. Dr. Pravin Charde
Principal
Sevalal Mahila Mahavidyalaya
Nagpur.

- 1) Dr. Anil S. Mohite *Anil Mohite*
- 2) Dr. (Mrs.) A. S. Mahakalkar *Ms. A.S. Mahakalkar*
- 3) Dr. S. V. Pise *S.V. Pise*
- 4) Dr. S. L. Pal *S.L. Pal*
- 5) Mr. G. S. Kawale *G.S. Kawale*
- 6) Dr. A. P. Lambat *A.P. Lambat*
- 7) Ms. R. M. Dhandekar *R.M. Dhandekar*
- 8) Dr. S. G. Rokade *S.G. ROKADE*
- 9) Dr. R. D. Gadewar *R.D. Gadewar*
- 10) Dr. (Smt) S. S. Mandaogade *S.S. Mandaogade*
- 11) Mr. D. N. Hatwar *D.N. Hatwar*
- 12) Prof. S. B. Zade *S.B. Zade*
- 13) Mr. Tejas Barai *Tejas Barai*
- 14) Mr. Arvind Bagade *Arvind Bagade*
- 15) Ms. Vibha Nikalje *Vibha Nikalje*

Principal
Principal
Sevalal Mahila Mahavidyalaya
Umrao Road, Nagpur-9.



Sevadal Mahila Mahavidyalaya

Sakkardara Square, Umrer Road, Nagpur-440024

Action taken Report (Year 2017-18)

In the meetings of IQAC held on 24th August 2017 and 9th January 2018, in Honorable Principal's Chamber, few resolutions were passed unanimously. Those resolutions were put into the action by the concerned as has been decided by the house. The following are the action taken in the pursuance of the resolutions passed.

Date of Meeting	Item No.	Resolution passed	Action taken
24/08/2017	1	To discuss on the new guidelines for Fourth Cycle of NAAC.	The new guidelines of NAAC were discussed with all the members of the IQAC.
	2	To discuss the AQAR format of NAAC.	The AQAR format of NAAC was discuss with the coordinators of all the criterion (I to VII), in the meeting. The AQAR of the academic session 2016-17 was submitted on 02/02/2018 to NAAC, Bengaluru.
09/01/2018	1	To constitute Special Scrutiny Committee for placements which look after the appraisals of every individual staff member of the college.	Special Scrutiny Committee for placements of staff was constituted.


P. S. Deshpande
Coordinator
IQAC




Dr. P. N. Chande
Principal
Sevadal Mahila Mahavidyalaya,
Sakkardara Square, Nagpur-9

Documents of
Internal Quality Assurance Cell
(IQAC)
Year 2016-17


Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

Sevadal Mahila Mahavidyalaya

Sakkardara Square, Umrer Road, Nagpur-440024

Date: 31.03.2017

To,

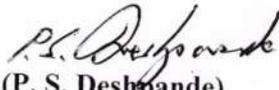
- 1) Prof. Pravin Charde Principal, Sevadal Mahila Mahavidyalaya, Nagpur and Chairperson, IQAC
- 2) Hon'ble _____ Management Member
- 3) Mr./Mrs. _____ External Expert
- 4) Dr. Anil S. Mohite Associate Professor and Advisor, IQAC
- 5) Mr. P. S. Deshpande Assistant Professor and Co-ordinator, IQAC
- 6) Dr. (Mrs.) A. S. Mahakalkar Associate Professor and Member
- 7) Dr. S. V. Pise Assistant Professor and Member
- 8) Dr. S. L. Pal Assistant Professor and Member
- 9) Mr. G. S. Kawale Assistant Professor and Member
- 10) Ms. R. M. Dhandekar Assistant Professor and Member
- 11) Mr. D. N. Hatwar Member, Non-teaching staff
- 12) Mr. _____ Parents Association Member
- 13) Ms./Mrs. _____ Alumni Association Member
- 14) Ms. _____ Student Member

15) Dr. A.P. Lambert
Subject :- Notice of the Internal Quality Assurance Cell (IQAC) Meeting

Sir/Madam,

With reference to subject cited above, you are hereby informed that meeting of IQAC of Sevadal Mahila Mahavidyalaya, Nagpur has been organized on dated 08.04.2017 at 11.00 am. in Principal's Chamber under the Chairmanship of Hon'ble President, Sevadal Education Society.

You are, therefore, requested to attend the meeting. Agenda of the meeting is attached herewith.


(P. S. Deshpande)

Co-ordinator
IQAC,

Sevadal Mahila Mahavidyalaya, Nagpur

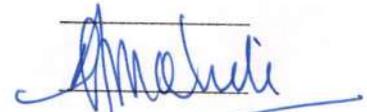
1) Prof. Pravin Charde



2) _____

3) _____

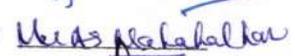
4) Dr. Anil S. Mohite



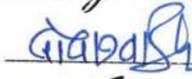
5) Mr. P. S. Deshpande



6) Dr. (Mrs.) A. S. Mahakalkar



7) Dr. S. V. Pise



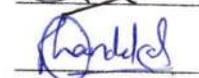
8) Dr. S. L. Pal



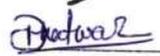
9) Mr. G. S. Kawale



10) Ms. R. M. Dhandekar



11) Mr. D. N. Hatwar



11) Dr. A.P. Lambert



Note: Agenda of the meeting is attached herewith.




Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

Sevadal Mahila Mahavidyalaya

Sakkardara Square, Umrer Road, Nagpur-440024

AGENDA OF THE IQAC MEETING DATED 8TH APRIL, 2017

- 1) To discuss on maintenance of Account of Principal's Office and all other Departments with respect to Govt. rules and regulations.
- 2) To discuss on provisional budget (Grant & Non-grant)
- 3) To discuss regarding the fulfillment of vacant posts in various departments of college.
- 4) To discuss the progress regarding to start Study Centre of IGNOU.
- 5) To discuss the Adoption of Bird Restaurant at Raj Bhawan.
- 6) To discuss on the Admission in the college for the Session 2017-18.
- 7) To discuss on the purchase of various items through Central Purchase Committee as per requirement received from various departments.
- 8) To update the Sound System of main auditorium.
- 9) To discuss on Extension Projects of the college.
- 10) To purchase a small bus for college tour and other activity.



Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

Sevadal Mahila Mahavidyalaya

Sakkardara Square, Umrer Road, Nagpur-440024

Date: 19.04.2017

To,

- | | |
|--------------------------------|--|
| 1) Prof. Pravin Charde | Principal, Sevadal Mahila Mahavidyalaya, Nagpur and
Chairperson, IQAC |
| 2) Hon'ble _____ | Management Member |
| 3) Mr./Mrs. _____ | External Expert |
| 4) Dr. Anil S. Mohite | Associate Professor and Advisor, IQAC |
| 5) Mr. P. S. Deshpande | Assistant Professor and Co-ordinator, IQAC |
| 6) Dr. (Mrs.) A. S. Mahakalkar | Associate Professor and Member |
| 7) Dr. S. V. Pise | Assistant Professor and Member |
| 8) Dr. S. L. Pal | Assistant Professor and Member |
| 9) Dr. A. P. Lambat | Assistant Professor and Member |
| 10) Mr. G. S. Kawale | Assistant Professor and Member |
| 11) Ms. R. M. Dhandekar | Assistant Professor and Member |
| 12) Mr. D. N. Hatwar | Member, Non-teaching staff |
| 13) Mr. _____ | Parents Association Member |
| 14) Ms./Mrs. _____ | Alumni Association Member |
| 15) Ms. _____ | Student Member |

Subject :- Notice of the Internal Quality Assurance Cell (IQAC) Meeting

Sir/Madam,

With reference to subject cited above, you are hereby informed that adjourned meeting of IQAC of Sevadal Mahila Mahavidyalaya, Nagpur has been organized on dated **24.04.2017 at 11.00 am.** in Principal's Chamber under the Chairmanship of Hon'ble President, Sevadal Education Society.

You are, therefore, requested to attend the meeting.

P. S. Deshpande

(P. S. Deshpande)

Co-ordinator

IQAC,

Sevadal Mahila Mahavidyalaya, Nagpur

1) Prof. Pravin Charde

[Signature]

2) _____

3) _____

4) Dr. Anil S. Mohite

[Signature]

5) Mr. P. S. Deshpande

[Signature]

6) Dr. (Mrs.) A. S. Mahakalkar

[Signature]

7) Dr. S. V. Pise

[Signature]

8) Dr. S. L. Pal

[Signature]

9) Dr. A. P. Lambat

[Signature]

10) Mr. G. S. Kawale

[Signature]

11) Ms. R. M. Dhandekar

[Signature]

12) Mr. D. N. Hatwar

[Signature]



[Signature]
Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH 'A' GRADE

Sevadal Mahila Mahavidyalaya

Sakkardara Square, Umrer Road, Nagpur-440009

Date: 31.03.2017

To,
Hon'ble Shri Sanjayji Shende
President,
Sevadal Education Society,
Nagpur

**Subject: Meeting of Internal Quality Assurance Cell (IQAC) of
Sevadal Mahila Mahavidyalaya, Nagpur**

Respected Sir,

A meeting of IQAC, Sevadal Mahila Mahavidyalaya, Nagpur has been organized on dated 08.04.2017 at 11.00 am. in Principal's Chamber. Agenda of the meeting is attached herewith.

You are kindly requested to chair the meeting and oblige.

Thanking you.

Sincerely yours,


(P. S. Deshpande)

Co-ordinator
IQAC,
Sevadal Mahila Mahavidyalaya,
Nagpur

Encl: Agenda of the Meeting


14/17


Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH 'A' GRADE

Sevadal Mahila Mahavidyalaya

Sakkardara Square, Umrer Road, Nagpur-440024

Date: 19.04.2017

To,
Hon'ble Shri Sanjayji Shende
President,
Sevadal Education Society,
Nagpur

**Subject: Adjourned Meeting of Internal Quality Assurance Cell (IQAC) of
Sevadal Mahila Mahavidyalaya, Nagpur**

Respected Sir,

Adjourned meeting of IQAC, Sevadal Mahila Mahavidyalaya, Nagpur has been organized on dated **24.04.2017 at 11.00 am.** in Principal's Chamber.

You are kindly requested to chair the meeting and oblige.

Thanking you.

Sincerely yours,



(P. S. Deshpande)

Co-ordinator
IQAC.

Sevadal Mahila Mahavidyalaya,
Nagpur

*Hon President
M. sec 1.*



Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.



Minutes of the IQAC Meeting

The IQAC meeting of Sevadal Mahila Mahavidyalaya, Nagpur was organised on date 8th April 2017, at 11.00 am in Honourable Principal's Chamber under the Chairmanship of Honourable President of Sevadal Education Society. Following members were present for the meeting.

- | | |
|--------------------------------|---|
| 1) Dr. Anil S. Mohite | Associate Professor and Advisor IQAC |
| 2) MR. P. S. Deshpande | Assistant Professor and Co-ordinator IQAC |
| 3) Dr. (Mrs.) A. S. Mahakalkar | Associate Professor and Member |
| 4) Dr. S. V. Pise | Assistant Professor and Member |
| 5) Dr. S. L. Pal | Assistant Professor and Member |
| 6) Mr. G. S. Kawale | Assistant Professor and Member |
| 7) Dr. A. P. Lambat | Assistant Professor and Member |
| 8) Ms. R. M. Dhandekar | Assistant Professor and Member |
| 9) Mr. D. N. Hatwar | Member, Non Teaching Staff |

The IQAC Co-ordinator has welcome Honourable President of Sevadal Education Society Shri Sanjayji Shende, Honourable Principal Prof. Dr. Pravin Charde, IQAC Advisor Dr. Anil S. Mohite, and the members of IQAC for the meeting. The meeting starts with the permission of the Chair and following matter was discussed in the meeting.

1. To discuss on maintenance of rapo of Principal's Office and all other Departments with respect to Government rules and regulations.

- It has been decided that the rapo of Principal's Office and other Departments should be maintain according to Government rules and regulations.
- For this, the guidelines framed for purchase of chemicals, glass-wares, instruments and other items should be followed properly by all the departments of college.
- Chemicals, glass-wares, instruments and other items should be purchase by Head of the Department as per the budget provided to them by the office.

The above discussion was unanimously accepted by the committee and the resolution is passed by the Chair.



[Signature]
Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

2. To discuss on provisional budget (Grant and Non-grant).

- The provisional budget for grant in aid sections of the college was presented by Honourable Principal, in the meeting.
- The provisional budget for non-grant in aid sections of the college was presented by Honourable Principal, in the meeting.

The presentation given by Honourable Principal regarding the budget was discussed in the meeting and unanimously accepted by the committee, and then the resolution is passed by the Chair.

3. To discuss regarding the fulfilment of vacant posts in various departments of the college.

- Honourable Principal told that the college has submitted all the necessary documents towards the RTM Nagpur University, Nagpur and Joint Director, Nagpur office, for the fulfilment of vacant posts.
- Honourable Principal has told that the college has not received the permission for the advertisement of these posts.

The above discussion was unanimously accepted by the committee and the resolution is passed by the Chair.

4. To discuss the progress regarding to start Study Centre of IGNOU.

- It has been decided that the necessary documents should be submitted to IGNOU office as per their requirement.

The above discussion was unanimously accepted by the committee and the resolution is passed by the Chair.

5. To discuss the adoption of Bird Restaurant at Raj Bhavan.

- It has been decided that the grains required for Bird restaurant at Raj Bhavan will be made available through the college.
- It has been decided that the Convenor Dr. Mandaogade Madam will take the responsibility of bird restaurant.

The above discussion was unanimously accepted by the committee and the resolution is passed by the Chair.



[Signature]
Principal
Sevasdal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

6. To discuss about the admission in the college for the session 2017-18

- It has been decided that the admission committee for the session 2017-18 will plan the programme for the admission in the college for the academic session 2017-18.
- The admission committee will work under the guidance of Honourable Principal.
- It has been decided that the admission committee will follow the reservation norms decided by University and Government of Maharashtra, for the admission.

The above discussion was unanimously accepted by the committee and the resolution is passed by the Chair.

7. To discuss on the purchase of various items through Central Purchase Committee as per requirement received from various departments.

- Honourable Principal has told that college has received short lists of chemical, glass-wares and other items from various departments as their requirement, as the budget of these departments was exhausted during the NAAC visit.
- It has been decided that the requirement received from various departments should purchase through central purchase committee.

The above discussion was unanimously accepted by the committee and the resolution is passed by the Chair.

8. To update the sound system of main auditorium.

- It has been decided that there is need to install effective sound system in the main auditorium of the college.
- It has been decided to purchase good quality mikes and speakers for the auditorium.

The above discussion was unanimously accepted by the committee and the resolution is passed by the Chair.

9 To discuss on Extension Projects of the college.

- It has been decided that there is need to take more efforts for Extension projects like,
(i) Donation to Orphans. (Convenor Dr. A.S. Dhoble)



- (ii) Bird restaurant project at Raj-Bhavan.(Convenor Dr.Mandeogade Madam)
- (iii) Rainwater Harvesting. (Convenor Dr. R.D. Gadewar).

The above discussion was unanimously accepted by the committee and the resolution is passed by the Chair.

10. To submit the proposal to University for additional section of B.Sc. at entry level of Science faculty.

- Honourable Principal has told that college has received more no. of admission forms for admission in B.Sc. (Science faculty), than its capacity. Therefore there is need to have more no. of seats than the capacity. Hence, we must submit the proposal to University for additional section of B.Sc. at entry level of Science faculty.
- The above suggestion of Honourable Principal was unanimously accepted by the committee and the resolution is passed by the Chair.

11. Any other matter with the permission of the Chair.

- It has been decide to purchase a small bus for short tours of college and for extension activity.

12. The meeting was adjourn by Honourable Principal.

The adjourned IQAC meeting was organise on date 24th April 2017, at 11.00 am in Honourable Principal,s Chamber under the Chairmanship of Honourable President of Sevadal Education Society. Above mention members was present in the meeting.

The IQAC Co-ordinator has welcome, Honourable President of Sevadal Education Society Shri Sanjayji Shende, Honourable Principal Prof. Dr. Pravin Charde, IQAC Advisor Dr. Anil S. Mohite, and the members of IQAC for the meeting. The meeting starts with the permission of the Chair and following matter was discussed in the adjournerd meeting.

1. It has been decide to establish separate office for IGNOU in ground floor of college.
2. It has been decided that there should be Uniform for the students.
3. It has been decided that there should be a facility of central laboratory in the college.
4. Laboratory of Microbiology department should be establish as central laboratory.


Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.



5. The instruments of central laboratory can be used for consultancy.
6. It has been decided to issue a cheque of Rs. 20,000 to the student of BA Part II, Pooja Maske as help to participate her in International Karate Championship, which is to be held at Kuala Lumpur, Malaysia, from 12th to 14th May 2017.

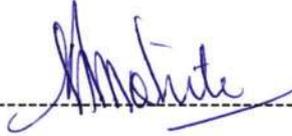
The above discussion was unanimously accepted by the committee and the resolution is passed by the Chair. As there is no matter for any more discussion, the meeting ends by giving thanks to Chair.


P. S. Deshpande
Co-ordinator IQAC

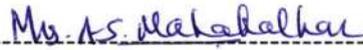



Prof. Dr. Pravin Charde
Principal
Sevadai Mahila Mahavidyalaya
Umrer Road, Nagpur.

1) Dr. Anil S. Mohite



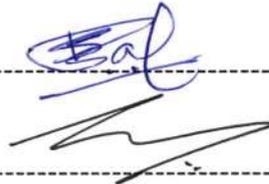
2) Dr. (Mrs.) A. S. Mahakalkar



3) Dr. S. V. Pise



4) Dr. S. L. Pal



5) Mr. G. S. Kawale



6) Dr. A. P. Lambat



7) Ms. R. M. Dhandekar



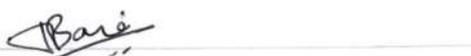
8) Mr. D. N. Hatwar



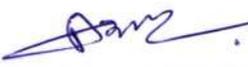
9) Prof. S. B. Zade



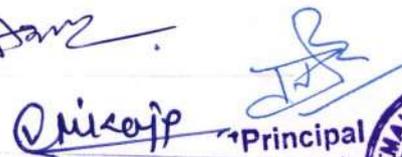
10) Mr. Tejas Barai



11) Mr. Arvind Bagadade



12) Ms. Vibha Nikalje



Principal
Sevadai Mahila Mahavidyalaya
Umrer Road, Nagpur.



Sevadal Mahila Mahavidyalaya

Sakkardara Square, Umrer Road, Nagpur-440024

Action taken Report (Year 2016-17)

In the meetings of IQAC held on 8th April 2017 and 24th April 2017, in Honorable Principal's Chamber under the Chairmanship of Honorable President of Sevadal Education Society, few resolutions were passed unanimously. Those resolutions were put into the action by the concerned as has been decided by the house. The following are the action taken in the pursuance of the resolutions passed.

Date of Meeting	Item No.	Resolution passed	Action taken
08/04/2017	4	To discuss the progress regarding to start Study Centre of IGNOU.	As per resolution passed the necessary documents has been submitted to IGNOU office as per the requirement.
	5	To discuss the adoption of Bird Restaurant at Raj Bhavan (Residence of Honorable Governor of Maharashtra at Nagpur)	The grains required for Bird restaurant at Raj Bhavan was made available through the college, with the help of students every month.
24/04/2017	12	There should be Uniform for the students.	Uniform is made compulsory for UG and PG students of the college.
	12	Laboratory of Microbiology department should be established as central laboratory.	Laboratory of Microbiology department is established as central laboratory for research purpose.


P. S. Deshpande
Coordinator
IQAC




Dr. P. N. Chavde
Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.
Sevadal Mahila Mahavidyalaya, Nagpur


Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.