



NAAC RE-ACCREDITED WITH 'A' GRADE

Sevalal Mahila Mahavidyalaya

Place for Higher Learning & Research (Research Academy)

Sakkardara Square, Umrer Road, Nagpur-440 024

E-mail: sevamahilamv@gmail.com

Website: www.sevalalmahilamahavidyalaya.ac.in

Certificate Course *in* Communicative English

Department of English

PROGRAMME OUTCOME

The whole purpose of the 'Certificate Course in Communicative English' is to train the students for a professional life. By the end of the certificate course, they have learnt following things.

- Basics of good language and the importance of speaking competence.
- Developed efficient vocabulary for effective communication. Developing basic vocabulary of household items, equipments for field work, words for all walks of life and words for functional communication proved quite beneficial to the students.
- Developed general etiquettes and manners in English language like greetings, introducing oneself, congratulating, making request, accepting or declining invitation, expressing gratitude, apologizing, seeking permission etc.
- Developed formal dialogue patterns like expression for formal/informal dialogues, asking and giving directions.
- Develop formal writing skills.

As the students are trained and developed as per the designed syllabus of communicative English, their confidence level has increased. The course in general helped them to pass degree with flying colours. After graduation, many students are benefited in their further studies like post graduation and many other courses. Even when they get into the job, they feel comfortable because of the knowledge they had gained throughout the course.



Principal
Sevadai Mahila Mahavidyalaya
Umrer Road, Nagpur.

Certificate Course in Communicative English

Effective communication between the living beings is very important to convey right kind of emotions among the individuals. It is always said that good communication is best medium to bring the creatures close to each other.

As the technology has advanced rampantly in modern time one could find many ways and tools to make communication more standard and precise. This is evident through daily exposure to the media such as newspapers, radio, television, mobiles, tablets and computers. Our ways of communication are changing as a result of the new technological developments and the Internet.

Looking at this significant development, college has taken special initiative by establishing Communicative English Language Lab for the students overall development. The tools used for the teaching in the lab are quite helpful and useful to the students who have otherwise no access to learn the foreign language in easy way.

As the most of the admitted students are from villages, it was quite challenging to design syllabus of the course. The students scarcely get exposure to the English language in their day to day life. Hence it was necessary to keep syllabus of Communicative English very simple and basic. Basic components of the syllabus, reading, listening, speaking and writing has made students very responsive to the course.

AIMS AND OBJECTIVES

- To prepare the participants/beneficiaries for effective communication.
- To enable skill of listening, reading, speaking and writing among the participants.
- To prepare the participants for situational conversations.
- To provide personality development training through situational role play and presentations, etc.



Principal
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Umrer Road, Nagpur.

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SEVADAL MAHILA MAHAVIDYALAYA
Place for Higher learning & Research (Research Academy)
Sakkardara Chowk, Umrer Road, Nagpur-440024

Date – 28.09.2016

NOTICE

All the members of the Department of English are hereby informed that the meeting regarding the Certificate Course in '*Communicative English*' has been scheduled on **3rd Oct, 2016** at 11.00 am at the Hon'ble Principal's Chamber.

Hon'ble Principal Sir will chair the meeting in presence of P. S. Deshpande, NAAC Coordinator.

Agenda of the meeting:

- 1) To commence the Certificate Course in 'Communicative English'.
- 2) To frame the syllabus of the course.
- 3) Any other matter with the permission of the Chair.


Asst. Prof. G S Kawale
Course Coordinator
Communicative English

Copy to:
Asst. Prof. P S Deshpande, NAAC Coordinator




Principal
Sevalal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

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Place for Higher learning & Research (Research Academy)
Sakkardara Chowk, Umrer Road, Nagpur-440024

Minutes of the Meeting dated 03.10.2016
Certificate Course in 'Communicative English'

The meeting regarding the Certificate Course in '*Communicative English*' was held on 3rd Oct, 2016 at 11.00 am in the Hon'ble Principal's Chamber. Hon'ble Principal Sir presided over the meeting.

Agenda of the meeting:

- 1) To commence the Certificate Course in 'Communicative English'.
- 2) To frame the syllabus of the course.
- 3) Any other matter with the permission of the Chair.

Following Members were present.

- | | |
|---|--------------------|
| 1) <u>Prof. Pravin Charde</u> , Principal | Chairman |
| 2) <u>Asst. Prof. Pravin Deshpande</u> | IQAC Coordinator |
| 3) <u>Asst. Prof. G. S. Kawale</u> | Course Coordinator |
| 4) <u>Asst. Professor P. M. Gajbhiye</u> | Member |

Mr. G. S. Kawale, Course Coordinator acted as secretary in the meeting. The Coordinator welcomed the Chairperson, Hon'ble Principal and other members and called the meeting in order with the permission of chairperson. The Coordinator read out the agenda of the meeting and subsequently discussed the matter.

- 4) Item No.1: To commence the Certificate Course in 'Communicative English'.

Resolution: Unanimously it was decided to commence the Certificate Course in 'Communicative English' from the session 2016-17.

- 2) Item No.2: To frame the syllabus of the course.




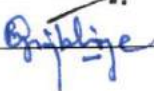
Resolution: Hon'ble Principal expressed his views regarding the framing of course syllabus. Mr. G S Kawale and Mr. P M Gajbhiye were asked to prepare syllabus of the Certificate Course in 'Communicative English'.




Principal
Sevalal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

3) Item No.3: Any other matter with the permission of Chair.

Resolution: As there was no other matter to discuss, the Coordinator sum up the meeting by expressing thanks for everyone's gracious attendance.

<u>Name</u>	<u>Signature</u>
1 Hon'ble Prof. Pravin Charde	
2 Mr. P S Deshpande	
3 Mr. G. S. Kawale	
4 Mr. P. M. Gajbhiye	




Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

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Place for Higher learning & Research (Research Academy)
Sakkardara Chowk, Umrer Road, Nagpur-440024

Date – 13.10.2016


NOTICE

All the members of the Department of English are hereby informed that the meeting regarding the Certificate Course in '*Communicative English*' has been scheduled on 18th Oct, 2016 at 11.00 am at the Hon'ble Principal's Chamber.

Hon'ble Principal Sir will chair the meeting in presence of Dr. Deshpande, NAAC Coordinator.

Agenda of the meeting:

- 1) To confirm the minutes of the last meeting.
- 2) To review the progress of framing the syllabus of Communicative English.
- 3) Any other matter with the permission of the Chair.


Asst. Prof. G S Kawale
Course Coordinator
Communicative English

Copy to:
Asst. Prof. P S Deshpande, NAAC Coordinator




Principal
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Umrer Road, Nagpur-9.

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Place for Higher learning & Research (Research Academy)
Sakkardara Chowk, Umrer Road, Nagpur-440024

Minutes of the Meeting 18.10.2016
Certificate Course in 'Communicative English'

The meeting regarding the Certificate Course in '*Communicative English*' was held on 18th Oct, 2016 at 11.00 am in the Hon'ble Principal's Chamber. Hon'ble Principal Sir presided over the meeting.

Agenda of the meeting:

- 1) To confirm the minutes of the last meeting.
- 2) To review the progress of framing the syllabus of Communicative English.
- 3) Any other matter with the permission of the Chair.

Following Members were present.

- | | |
|--|--------------------|
| 1) <u>Dr. Pravin Charde,</u> | Chairman |
| 2) <u>Asst. Prof. Pravin Deshpande</u> | IQAC Coordinator |
| 3) <u>Asst. Prof. G. S. Kawale</u> | Course Coordinator |
| 4) <u>Asst. Professor P. M. Gajbhiye</u> | Member |

Mr. G. S. Kawale, Course Coordinator acted as secretary in the meeting. The Coordinator welcomed the Chairperson, Hon'ble Principal and other members and called the meeting in order with the permission of chairperson. The Coordinator read out the agenda of the meeting and subsequently discussed the matter.

- 1) **Item No.1: To confirm the minutes of the last meeting.**

Resolution: The minutes of the last meeting held on 03.10.2016 were read by the course coordinator and subsequently the minutes were unanimously approved.

- 2) **Item No.2: To review the progress of framing the syllabus of Communicative English.**

Resolution: Course Coordinator tabled the newly framed syllabus of Certificate Course in Communicative English in the meeting. After thorough discussion it was approved unanimously.

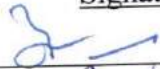


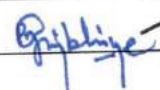



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3) **Item No.3: Any other matter with the permission of Chair.**

Resolution: Hon'ble Principal directed the Coordinator to start admissions for the students after Diwali Vacation.

As there was no other matter to discuss, the meeting was concluded with vote of thanks by the coordinator of the course.

<u>Name</u>	<u>Signature</u>
1 Hon'ble Dr. Pravin Charde	
2 Mr. P S Deshpande	
3 Mr. G. S. Kawale	
4 Mr. P. M. Gajbhiye	




Principal
Sevalal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

SYLLABUS

Certificate Course in 'Communicative English'

Objectives :

- To prepare the participants/beneficiaries for effective communication.
- To enable participants' listening, reading, speaking and communicating skills.
- To prepare the participants to deal with officials, professionals, etc.
- To provide personality development training through situational role play, group discussions, presentations, etc.

- Course Feature:**
- 1) Total 30 Lectures
 - 2) Each lecture of 50 minutes
 - 3) Two lectures in a week
 - 4) Internal Assessment (Oral & Written Examination)
 - 5) Written Examination – 40 Marks
 - 6) Oral Examination – 60 Marks

Unit 1: Vocabulary Building (20M)

- a) Household items
- b) Equipments/items for field work
- c) Words for all walks of life
- d) Words for functional communication

Unit 2: Etiquettes & Manners (20M)

- a) Greetings
- b) Introducing oneself
- c) Congratulating
- d) Requesting
- e) Accepting/Declining an invitation
- f) Expressing gratitude
- g) Apologizing
- h) Seeking, granting, refusing permission




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Unit 3: Formal Dialogue Building

(20M)

- a) Expression for formal dialogues
- b) Semi-formal dialogues
- c) Informal dialogues
- d) Asking and Giving Directions

Unit 4: Tenses

(20M)

- a) Sentences in Present Tense
- b) Sentences in Past Tense
- c) Sentences in Future Tense

Unit 5: Developing Formal Writing Skills

(20M)

- a) Job Application
- b) Designing a Resume/Bio Data/Curriculum Vitae

Internal Assessment: Oral and Written Examination


Girish Kawale
Course Coordinator
Communicative English




Principal
Sevalal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

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SEVADAL MAHILA MAHAVIDYALAYA


Place for Higher learning & Research (Research Academy)
Sakkardara Chowk, Umrer Road, Nagpur-440024

Date : 20.10.2016

NOTICE

All the students are hereby informed that the Certificate Course in '*Communicative English*' run by Department of English is designed to enhance communication skill in English language. Interested students should contact following teachers for admission before 30th September, 2016.

- 1) Asst. Prof. Girish Kawale, HOD, English.
- 2) Asst. Prof. Purushottam Gajbhiye.


Prof. Pravin Charde
Principal
Sevadal Mahila Mv, Nagpur




Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.


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CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH

Academic Session : 2016-2017

Student List

SR. No.	NAME OF STUDENT
1	Ms. Pranali Samrik
2	Ms. Bhagyashree Hatwar
3	Ms. Ravina Lokhande
4	Ms. Bhagyashree Gudadhe
5	Ms. Sunita Wanjari
6	Ms. Dipali Bhende
7	Ms. Sharda Rewatkar
8	Ms. Pranali Hadge
9	Ms. Tejaswini Bhandarkar
10	Ms. Rita Todase
11	Ms. Komal Dhok
12	Ms. Utkarsha Nakade
13	Ms. Komal Parate
14	Ms. Sneha Meshram
15	Ms. Swati Pawar
16	Ms. Diksha Rokde


(Mr. Girish Kawale)
Course Co-ordinator


(Prof. Pravin Charde)
Principal
Sevadal Mahila Mahavidyalaya,
Nagpur




Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

Certificate Course in Communicative

English

2016-17



SEVADAL SHIKSHAN SANSTHA'S
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SEVADAL MAHILA MAHAVIDYALAYA
& RESEARCH ACADEMY

Sakkardara Square, Umrer Road, Nagpur-24

Attendance for the

Month of

Total
Lecture
Practic
engag

Total No
Lecture
Practic
attend

Roll No.	NAME	9	10	11	16	17	18	23	24	25	30	31	1	6	7	8	9	27	28	1	2	3	4	5	6	7	9	10	11	14	15	20	
		1	1	1	1	1	1	1	1	1	1	1	2	2	2	2	2	2	2	2	3	3	3	3	3	3	3	3	3	3	3	3	
01.	Ms. Pranali Samik	P	P	P	A	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	R	
02.	-"- Bhagyashree Hatwar	P	P	A	P	P	P	P	A	P	P	P	P	P	A	P	P	P	P	P	P	P	A	P	P	P	P	P	P	A	P	R	
03.	-"- Ravina Lokhande	P	P	P	P	A	P	P	P	P	P	P	A	P	P	P	P	A	P	P	P	P	P	P	P	A	P	P	P	A	P	R	
04.	-"- Bhagyashree Guadhe	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	A	P	P	A	P	P	P	P	P	A	P	A	P	R	
05.	-"- Sunita Kariyari	A	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P	A	P	P	A	P	P	P	P	D	R	
06.	-"- Dipali Bhonde	P	A	P	P	A	P	P	P	A	P	P	P	P	P	P	P	P	D	P	P	P	A	P	P	P	A	P	P	P	P	R	
07.	-"- Sharda Rewalkar	P	P	P	A	P	A	P	P	P	P	P	P	A	P	P	P	P	P	P	A	P	P	P	A	P	A	P	P	A	P	A	R
08.	-"- Pranali Hodge	A	P	P	A	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	R	
09.	-"- Tejaswini Bhandarkar	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	A	P	P	P	A	P	P	P	A	R	
10.	-"- Rita Todase	P	A	P	P	P	A	P	P	P	P	P	P	P	P	P	P	A	A	P	A	P	P	P	P	P	P	P	P	P	P	R	
11.	-"- Komal Dhok	P	P	P	A	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	R	
12.	-"- Utkansha Nakade	P	A	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	R	
13.	-"- Komal Parate	P	P	P	P	P	A	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	R	
14.	-"- Sneha Meshram	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P	A	P	P	P	P	P	P	P	A	R	
15.	-"- Swati Pansar	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	R	
16.	-"- Diksha Rokde	P	A	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	A	P	P	A	P	P	P	A	P	P	P	P	P	R	

Head
Department of English
Sevadal Mahila Mahavidyalaya, Nagpur.



Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur.

NAAC RE-ACCREDITED WITH 'A' GRADE


SEVADAL MAHILA MAHAVIDYALAYA


Place for Higher learning & Research (Research Academy)
Sakkardara Chowk, Umrer Road, Nagpur-440024

Date: 17.03.2017

NOTICE

All the students of Certificate Course in Communicative English are hereby informed that the Internal Written and Oral Examination will be held on 03.04.2017 at 11.00 am and 17.04.2017 at 10.30 am respectively in the College Conference Hall (Room no. 210). Students are directed to remain present.


Asst. Prof. G S Kawale
Course Coordinator
Communicative English


Prof. Pravin Charde
Principal
Sevadal Mahila Mv, Nagpur




Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

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Sakkardara Chowk, Umrer Road, Nagpur-440024

Certificate Course in Communicative English
Internal Examination 2016-17

Full Marks: 40

Time: 30 Min

Que 1) Select one answer from the choices provided after each sentence. (10 M)

1. The father and his son _____ come to school trip.
a) has b) have c) had
2. Some of the ginger flavor _____ added in his tea.
a) were b) was c) is
3. There _____ many mangoes in the basket.
a) are b) is c) have
4. It is Ramesh not the other boys who _____ reading the story.
a) is b) are c) do
5. Three-quarters of the parent body _____ satisfied with our management.
a) is b) are c) has

Que 2) Select one answer from the choices provided after each sentence. (10 M)

1. Write any two words for greeting others.
1) _____ 2) _____
2. Write any two words to congratulate someone.
1) _____ 2) _____
3. Write any two words for requesting someone for something.
1) _____ 2) _____
4. Write any two words to express gratitude to others.
1) _____ 2) _____
5. Write any two words to express apology to others.
1) _____ 2) _____

Que 3) Write a job application along with resume to the Principal for the post of High School teacher. (20 M)




Principal
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Umrer Road, Nagpur-9.

Sevadal Mahila Mahavidyalaya

Place for Higher Learning and Research (Research Academy)
Sakkardara Square, Umrer Road, Nagpur-440024

CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH

Academic Session : 2016-2017

MARK SHEET

SR. No.	NAME OF STUDENT	MARKS OBTAINED			IN WORDS	GRADE
		Theory (40)	Internal Assessment (60)	Total (100)		
1	Ms. Pranali Samrik	23	49	72	Seventy Two	A
2	Ms. Bhagyashree Hatwar	24	51	75	Seventy Five	A
3	Ms. Ravina Lokhande	26	51	77	Seventy Seven	A
4	Ms. Bhagyashree Gudadhe	27	48	71	Seventy One	A
5	Ms. Sunita Wanjari	25	52	77	Seventy Seven	A
6	Ms. Dipali Bhende	30	50	80	Eighty	A
7	Ms. Sharda Rewatkar	29	51	80	Eighty	A
8	Ms. Pranali Hadge	26	50	76	Seventy Six	A
9	Ms. Tejaswini Bhandarkar	31	54	85	Eighty Five	A
10	Ms. Rita Todase	30	49	79	Seventy Nine	A
11	Ms. Komal Dhok	29	48	77	Seventy Seven	A
12	Ms. Utkarsha Nakade	28	50	78	Seventy Eight	A
13	Ms. Komal Parate	27	50	77	Seventy Seven	A
14	Ms. Sneha Meshram	25	50	75	Seventy Five	A
15	Ms. Swati Pawar	24	49	73	Seventy Three	A
16	Ms. Diksha Rokde	30	52	82	Eighty Two	A

(Mr. Girish Kawale)
Course Co-ordinator



Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

(Prof. Pravin Charde)
Principal

Sevadal Mahila Mahavidyalaya, Nagpur

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Place for Higher learning & Research (Research Academy)
Sakkardara Chowk, Umrer Road, Nagpur-440024

Date -21.04.2017


NOTICE

All the members of the Department of English are hereby informed that the meeting regarding the Certificate Course in '*Communicative English*' has been scheduled on 24th April 2017 at 11.00 am at the Hon'ble Principal's Chamber.

Hon'ble Principal Sir will chair the meeting in presence of Dr. Deshpande, NAAC Coordinator.

Agenda of the meeting:

- 1) To confirm the minutes of the last meeting.
- 2) To review the progress of the course '*Communicative English*'.
- 3) Any other matter with the permission of the Chair.


Asst. Prof. G S Kayale
Course Coordinator
Communicative English

Copy to:

Asst. Prof. P S Deshpande, NAAC Coordinator




Principal
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Sakkardara Chowk, Umrer Road, Nagpur-440024

Minutes of the Meeting 24.04.2017
Certificate Course in 'Communicative English'

The meeting regarding the Certificate Course in '*Communicative English*' was held on 24.04.2017 at 11.00 am in the Hon'ble Principal's Chamber. Hon'ble Principal Sir presided over the meeting.

Agenda of the meeting:

- 1) To confirm the minutes of the last meeting.
- 2) To review the progress of the course '*Communicative English*'.
- 3) Any other matter with the permission of the Chair.

Following Members were present.

- | | |
|---|--------------------|
| 1) <u>Prof. Pravin Charde</u> , Principal | Chairman |
| 2) <u>Asst. Prof. Pravin Deshpande</u> | IQAC Coordinator |
| 3) <u>Asst. Prof. G. S. Kawale</u> | Course Coordinator |
| 4) <u>Asst. Professor P. M. Gajbhiye</u> | Member |

Mr. G. S. Kawale, Course Coordinator acted as secretary in the meeting. The Coordinator welcomed the Chairperson, Hon'ble Principal and other members and called the meeting in order with the permission of chairperson. The Coordinator read out the agenda of the meeting and subsequently discussed the points according to the agenda of the meeting.

- 1) **Item No.1: To confirm the minutes of the last meeting.**

Resolution: The minutes of the last meeting held on 18.10.2016 were read by the course coordinator and after through discussion the minutes were unanimously approved.

- 2) **Item No.2: To review the progress of the course '*Communicative English*'.**




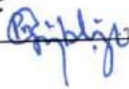
Resolution: Course Coordinator presented exam result of the Certificate Course in Communicative English. It was approved unanimously.




Principal
Sevalal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

3) Item No.3: Any other matter with the permission of Chair.

Resolution: Hon'ble Principal Sir instructed to distribute certificates to the students on the accomplishment of certificate course.

<u>Name</u>	<u>Signature</u>
1 Hon'ble Prof. Pravin Charde	
2 Mr. P S Deshpande	
3 Mr. G. S. Kawale	
4 Mr. P. M. Gajbhiye	




Principal
Sevalal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

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Place for Higher learning & Research (Research Academy)
Sakkardara Chowk, Umrer Road, Nagpur-440024

Date – 08.09.2017

NOTICE

All the members of the Department of English are hereby informed that the meeting regarding the Certificate Course in 'Communicative English' has been scheduled on 11.09.2017 at 11.00 am at the Hon'ble Principal's Chamber.

Hon'ble Principal Sir will chair the meeting in presence of Dr. Deshpande, NAAC Coordinator.

Agenda of the meeting:

- 1) To confirm the minutes of last meeting.
- 2) To continue the certificate course for the year 2017-18.
- 3) Any other matter with the permission of the Chair.


Dr. G S Kawale
Course Coordinator
Communicative English

Copy to:
Dr. P S Deshpande, NAAC Coordinator




Principal
Sevalal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

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Place for Higher learning & Research (Research Academy)
Sakkardara Chowk, Umrer Road, Nagpur-440024

Minutes of the Meeting 11.09.2017
Certificate Course in 'Communicative English'

The meeting regarding the Certificate Course in 'Communicative English' was held on 11.09.2017 at 11.00 am in the Hon'ble Principal's Chamber. Hon'ble Principal Sir presided over the meeting.

Agenda of the meeting:

- 1) To confirm the minutes of last meeting.
- 2) To continue the certificate course for the year 2017-18.
- 3) Any other matter with the permission of the Chair.

Following Members were present.

- | | |
|---|--------------------|
| 1) <u>Prof. Pravin Charde</u> , Principal | Chairman |
| 2) <u>Asst. Prof. Pravin Deshpande</u> | IQAC Coordinator |
| 3) <u>Asst. Prof. G. S. Kawale</u> | Course Coordinator |
| 4) <u>Asst. Professor P. M. Gajbhiye</u> | Member |

Mr. G. S. Kawale, Course Coordinator acted as secretary in the meeting. The Coordinator welcomed the Chairperson, Hon'ble Principal and other members and called the meeting in order with the permission of chairperson. The Coordinator read out the agenda of the meeting and subsequently discussed the matter.

- 1) Item No.1: **To confirm the minutes of the last meeting.**

Resolution: The minutes of the last meeting held on 24.04.2017 were read by the course coordinator and after through discussion the minutes were unanimously approved.

- 2) Item No.2: **To continue the certificate course for the year 2017-18.**

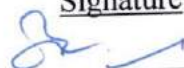


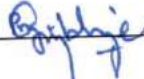
Resolution: Hon'ble Principal Sir asked the course coordinator to continue the Certificate Course in 'Communicative English' for the year 2017-18.




Principal
Sevalal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

3) Item No.3: **Any other matter with the permission of Chair.**

Resolution: As there was no other matter to discuss, the Coordinator sum up the meeting by expressing thanks to all the present in the meeting.

<u>Name</u>	<u>Signature</u>
1 Hon'ble Prof. Pravin Charde	
2 Mr. P S Deshpande	
3 Mr. G. S. Kawale	
4 Mr. P. M. Gajbhiye	




Principal
Sevalal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH 'A' GRADE

SEVADAL MAHILA MAHAVIDYALAYA

Place for Higher learning & Research (Research Academy)
Sakkardara Chowk, Umrer Road, Nagpur-440024

Date : 18.09.2017

NOTICE

All the students are hereby informed that the Certificate Course in '*Communicative English*' run by Department of English is designed to enhance communication skill in English language.

Interested students should contact following teachers for admission before 29.09.2017.

- 1) Dr. Girish Kawale, HOD, English.
- 2) Asst. Prof. Purushottam Gajbhiye.


Prof. Pravin Charde
Principal
Sevadal Mahila Mv, Nagpur




Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.


NAAC RE-ACCREDITED WITH 'A' GRADE
SEVADAL MAHILA MAHAVIDYALAYA
Place for Higher learning & Research (Research Academy)
Sakkardara Chowk, Umrer Road, Nagpur-440024


CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH

Academic Session : 2017-2018

Student List

SR. No.	NAME OF STUDENT
1	Ms. Leena Gongal
2	Ms. Priya Wance
3	Ms. Sneha Loniya
4	Ms. Sapna Manyar
5	Ms. Anita Shahu
6	Ms. Ruchika Malkhede
7	Ms. Gayatri Bhoyar
8	Ms. Dipali Nagpure
9	Ms. Arti Tajne
10	Ms. Pragati Choudhari
11	Ms. Arpana Badge
12	Ms. Abhaya Meshram


(Dr. Girish Kawale)
Course Co-ordinator


(Prof. Pravin Charde)
Principal
Sevadal Mahila Mahavidyalaya,
Nagpur




Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

Certificate Course in Communicative

English

2017-18

SEVADAL SHIKSHAN SANSTHA'S
NAAC RE-ACCREDITED WITH 'A' GRADE
SEVADAL MAHILA MAHAVIDYALAYA
& RESEARCH ACADEMY

Sakkardara Square, Umrer Road, Nagpur-24

Attendance for the

Month of

Total
Lectures
Practical
engaged

Total No. of
Lectures
Practical
attended

Roll No.	NAME	18	19	20	26	27	28	5	6	8	9	10	11	12	22	23	24	25	29	31	1	2	5	6	7	12	14	15	26	27	28	Total
		12	12	12	12	12	12	1	1	1	1	1	1	1	1	1	1	1	1	1	2	2	2	2	2	2	2	2	2	2	2	
01.	Ms. Leena Gongal	A	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	Leena
02.	Ms. Piiya Karki	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Pooja
03.	Ms. Sneha Lonia	P	A	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Sneha
04.	Ms. Sapna Mampar	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	Sapna
05.	Ms. Anita shahu	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	Anita
06.	Ms. Ruchika Malkhede	A	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	R.Malkhede
07.	Ms. Gayatri Bhayar	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Gayatri
08.	Ms. Dipali Nagpure	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	Dipali
09.	Ms. Arti Tajne	P	P	P	A	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Arti
10.	Ms. Pragati Choudhari	A	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Pragati
11.	Ms. Arpana Bagde	D	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	A.Bagde
12.	Ms. Abhaya Meshram	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Abhaya

(Signature)
Head
Department of English
Sevadal Mahila Mahavidyalaya, Nagpur.



(Signature)
Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur.

NAAC RE-ACCREDITED WITH 'A' GRADE

SEVADAL MAHILA MAHAVIDYALAYA

Place for Higher learning & Research (Research Academy)
Sakkardara Chowk, Umrer Road, Nagpur-440024

Date: 03.03.2018

NOTICE

All the students of Certificate Course in Communicative English are hereby informed that the Internal Written and Oral Examination will be held on 07.03.2018 at 11.00 am and 20.03.2018 at 10.00 am respectively in the College Conference Hall (Room no. 210). Students are directed to remain present.



Dr. G S Kawale
Course Coordinator
Communicative English



Prof. Pravin Charde
Principal
Sevadal Mahila Mv, Nagpur



Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH 'A' GRADE
SEVADAL MAHILA MAHAVIDYALAYA
Place for Higher learning & Research (Research Academy)
Sakkardara Chowk, Umrer Road, Nagpur-440024

**Certificate Course in Communicative English
Examination 2017-18**

Full Marks: 40

Time: 30 Min

Que 1) Select one answer from the choices provided after each sentence. (10 M)

1. We _____ (has paid/have paid) his fees
2. I _____ (have bought/has bought) my sister a watch.
3. You _____ (has made/have made your bag dirty.
4. We _____ (are waiting/is waiting) for Sameer.
5. These books _____ (belong/belongs) to me.

Que 2) Choose the best option to complete each dialogue about requesting and permission (10 M)

1. A : Could you do me a favor?
B :
a) of course. b) Yes please. c) Not at all. d) That's too bad.
2. A : Can you lend me this book? I need to read it before class.
B :
a) I guess so. I won't be using it b) Yes , I can. I will be using it. c) No , I can't. I won't need it.
d) I don't think so. I won't need it.
3. A : Would you mind passing me the salt , please?
B :
a) Yes , it is here. b) Yes , you can have it. c) No , I would mind passing it.
d) Here you are.
4. A : Can I borrow your typewriter?
B : Sorry , I'm using it at the moment.
A :
a) Oh , I'm sorry. b) Go on then. c) Oh , I don't know. d) Oh , it doesn't matter then.
5. Nisa : Do you mind if I borrow your umbrella for a while?
Jira :
a) No , here you are. b) Never mind. c) Yes , and bring it back. d) You're welcome.

Que 3) Write a job application along with resume to the Principal for the post of Head Clerk in High School. (20 M)




Principal
Sevalal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH "A" GRADE

Sevadal Mahila Mahavidyalaya

Place for Higher Learning and Research (Research Academy)
Sakkardara Square, Umrer Road, Nagpur-440024


CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH

Academic Session : 2017-2018

MARK SHEET

SR. No.	NAME OF STUDENT	MARKS OBTAINED			IN WORDS	GRADE
		Theory (40)	Internal Assessment (60)	Total (100)		
1	Ms. Leena Gongal	20	40	60	Sixty	A
2	Ms. Priya Wanee	19	40	59	Fifty Nine	B
3	Ms. Sneha Loniya	21	39	60	Seventy Seven	A
4	Ms. Sapna Manyar	20	42	62	Sixty Two	A
5	Ms. Anita Shahu	22	49	71	Seventy One	A
6	Ms. Ruchika Malkhede	26	50	76	Seventy Six	A
7	Ms. Gayatri Bhojar	23	47	70	Seventy	A
8	Ms. Dipali Nagpure	24	37	61	Sixty One	A
9	Ms. Arti Tajne	20	34	54	Fifty Four	B
10	Ms. Pragati Choudhari	29	45	74	Seventy Four	A
11	Ms. Arpana Badge	25	43	68	Sixty Eighty	A
12	Ms. Abhaya Meshram	24	49	73	Seventy Three	A


(Dr. Girish Kawale)
Course Co-ordinator


(Prof. Pravin Charde)
Principal
Sevadal Mahila Mahavidyalaya, Nagpur




Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH 'A' GRADE
SEVADAL MAHILA MAHAVIDYALAYA
Place for Higher learning & Research (Research Academy)
Sakkardara Chowk, Umrer Road, Nagpur-440024

Date – 02.04.2018


NOTICE

All the members of the Department of English are hereby informed that the meeting regarding the Certificate Course in 'Communicative English' has been scheduled on 04.04.2018 at 11.30 am at the Hon'ble Principal's Chamber.

Hon'ble Principal Sir will chair the meeting in presence of Dr. Deshpande, NAAC Coordinator.

Agenda of the meeting:

- 1) To confirm the minutes of the last meeting.
- 2) To review the progress of the course 'Communicative English'.
- 3) Any other matter with the permission of the Chair.


Dr. G S Kawale
Course Coordinator
Communicative English

Copy to:
Dr. P S Deshpande, NAAC Coordinator




Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH 'A' GRADE
SEVADAL MAHILA MAHAVIDYALAYA
Place for Higher learning & Research (Research Academy)
Sakkardara Chowk, Umrer Road, Nagpur-440024

Minutes of the Meeting 04.04.2018
Certificate Course in 'Communicative English'

The meeting regarding the Certificate Course in 'Communicative English' was held on 04.04.2018 at 11.30 am in the Hon'ble Principal's Chamber. Hon'ble Principal Sir presided over the meeting.

Agenda of the meeting:

- 1) To confirm the minutes of the last meeting.
- 2) To review the progress of the course 'Communicative English'.
- 3) Any other matter with the permission of the Chair.

Following Members were present.

- | | |
|---|--------------------|
| 1) <u>Prof. Pravin Charde</u> , Principal | Chairman |
| 2) <u>Dr. Pravin Deshpande</u> | IQAC Coordinator |
| 3) <u>Dr. G. S. Kawale</u> | Course Coordinator |
| 4) <u>Asst. Professor P. M. Gajbhiye</u> | Member |

Mr. G. S. Kawale, Course Coordinator acted as secretary in the meeting. The Coordinator welcomed the Chairperson, Hon'ble Principal and other members and called the meeting in order with the permission of chairperson. The Coordinator read out the agenda of the meeting and subsequently discussed the matter.

- 1) Item No.1: **To confirm the minutes of the last meeting.**

Resolution: The minutes of the last meeting held on 11.09.2017 were read by the course coordinator and after through discussion the minutes were unanimously approved.

- 2) Item No.2: **To review the progress of the course 'Communicative English'.**




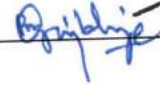
Resolution: Course Coordinator presented exam result of the students in the year Certificate Course in Communicative English. After through discussion it was approved unanimously.




Principal
Sevalal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

3) Item No.3: **Any other matter with the permission of Chair.**

Resolution: Hon'ble Principal Sir instructed to distribute certificates to the students on the accomplishment of certificate course.

<u>Name</u>	<u>Signature</u>
1 Hon'ble Prof. Pravin Charde	
2 Dr. P S Deshpande	
3 Dr. G. S. Kawale	
4 Mr. P. M. Gajbhiye	




Principal
Sevala Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH 'A' GRADE
SEVADAL MAHILA MAHAVIDYALAYA
Place for Higher learning & Research (Research Academy)
Sakkardara Chowk, Umrer Road, Nagpur-440024

Date – 07.09.2018


NOTICE

All the members of the Department of English are hereby informed that the meeting regarding the Certificate Course in 'Communicative English' has been scheduled on 12.09.2018 at 1.00 pm at the Hon'ble Principal's Chamber.

Hon'ble Principal Sir will chair the meeting in presence of Dr. Deshpande, NAAC Coordinator.

Agenda of the meeting:

- 1) To confirm the minutes of last meeting.
- 2) To commence the course for the year 2018-19.
- 3) Any other matter with the permission of the Chair.


Dr. G S Kawate
Course Coordinator
Communicative English




Principal
Sevalal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH 'A' GRADE
SEVADAL MAHILA MAHAVIDYALAYA
Place for Higher learning & Research (Research Academy)
Sakkardara Chowk, Umrer Road, Nagpur-440024

Minutes of the Meeting 12.09.2018
Certificate Course in 'Communicative English'

The meeting regarding the Certificate Course in 'Communicative English' was held on 12.09.2018 at 1.00 pm in the Hon'ble Principal's Chamber. Hon'ble Principal Sir presided over the meeting.

Agenda of the meeting:

- 1) To confirm the minutes of last meeting.
- 2) To commence the course for the year 2018-19.
- 3) Any other matter with the permission of the Chair.

Following Members were present.

- | | |
|--|--------------------|
| 1) <u>Dr. Pravin Charde,</u> | Chairman |
| 2) <u>Asst. Prof. Pravin Deshpande</u> | IQAC Coordinator |
| 3) <u>Asst. Prof. G. S. Kawale</u> | Course Coordinator |
| 4) <u>Asst. Professor P. M. Gajbhiye</u> | Member |

Mr. G. S. Kawale, Course Coordinator acted as secretary in the meeting. The Coordinator welcomed the Chairperson, Hon'ble Principal and other members and called the meeting in order with the permission of chairperson. The Coordinator read out the agenda of the meeting and subsequently discussed the matter.

- 1) Item No.1: **To confirm the minutes of the last meeting.**

Resolution: The minutes of the last meeting held on 04.04.2018 were read by the course coordinator and after through discussion the minutes were unanimously approved.

- 2) Item No.2: **To commence the course for the year 2018-19.**

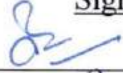
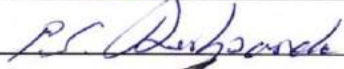


Resolution: Hon'ble Principal asked the course coordinator to start the Certificate Course in 'Communicative English' for the session 2018-19.




Principal
Sevalal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

3) Item No.3: **Any other matter with the permission of Chair.**

Resolution: As there was no other matter to discuss, the Coordinator sum up the meeting by expressing thanks for everyone's gracious attendance.

<u>Name</u>	<u>Signature</u>
1 Hon'ble Dr. Pravin Charde	
2 Mr. P S Deshpande	
3 Mr. G. S. Kawale	
4 Mr. P. M. Gajbhiye	




Principal
Sevalal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH 'A' GRADE

SEVADAL MAHILA MAHAVIDYALAYA

Place for Higher learning & Research (Research Academy)
Sakkardara Chowk, Umrer Road, Nagpur-440024

Date : 04.10.2018

NOTICE

All the students are hereby informed that the Certificate Course in '*Communicative English*' run by Department of English is designed to enhance communication skill in English language.

Interested students should contact following teachers for admission before 16.10.2018.

- 1) Dr. Girish Kawale, HOD, English.
- 2) Mr. Purushottam Gajbhiye.


Dr. Pravin Charde
Principal
Sevadal Mahila Mv, Nagpur

Copy to:
Dr. P S Deshpande, NAAC Coordinator




Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH "A" GRADE

Sevadal Mahila Mahavidyalaya


Place for Higher Learning and Research (Research Academy)
Sakkardara Square, Umrer Road, Nagpur-440024

CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH

Academic Session : 2018-2019


Student List

SR. No.	NAME OF STUDENT
1	Ms. Ashwini Durge
2	Ms. Dipali Channe
3	Ms. Karuna Meshram
4	Ms. Manisha Bhoyar
5	Ms. Nikita Kurrewar
6	Ms. Pranali Dupare
7	Ms. Pratiksha Zatale
8	Ms. Rohini Shende
9	Ms. Sneha Meshram
10	Ms. Soni Thakre
11	Ms. Arpita Dhote
12	Ms. Kajal Gharat
13	Ms. Jaishree Wankhede
14	Ms. Kajal Raut
15	Ms. Kajal Bhaisare
16	Ms. Nidhi Bhurle
17	Ms. Pranali Bahe
18	Ms. Ashwini Game
19	Ms. Mayuri Shindekar
20	Ms. Pratiksha Khobragade


(Dr. Girish Kayale)
Course Co-ordinator




Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.


(Prof. Pravin Charde)
Principal
Sevadal Mahila Mahavidyalaya,
Nagpur

*Certificate Course in
 Communicative
 English*

Attendance for the

Session 2018-19

Month of

Total
 Lectures/
 Practical
 engaged

Roll No.	NAME	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	Total No. of Lectures/ Practical attended
		1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
1.	Ashwini Durgade	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28
2.	Dipali Channe	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28
3.	Katuna Meshram	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28
4.	Manisha Bhoyar	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28
5.	Nikita Kulkarni	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28
6.	Pranali Dupare	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28
7.	Pratiksha Zate	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28
8.	Rohini Shende	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28
9.	Sheha Meshram	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28
10.	Soni Thakre	A	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28
11.	Asmita Dhote	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28
12.	Kajal Ghate	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28
13.	Jyoti Wankhede	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28
14.	Kajal Sant	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28
15.	Kajal Bhaisare	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28
16.	Neha Bhutke	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28
17.	Pranali Sahe	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28
18.	Ashwini Gome	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28
19.	Manasi Shindekar	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28
20.	Pratiksha Kharagade	P	A	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	28



Principal
 Sevadal Mahila Mahavidyalaya
 Umrer Road, Nagpur.

[Signature]
 Department of English
 Sevadal Mahila Mahavidyalaya, Nagpur

NAAC RE-ACCREDITED WITH 'A' GRADE

SEVADAL MAHILA MAHAVIDYALAYA

Place for Higher learning & Research (Research Academy)


Sakkardara Chowk, Umrer Road, Nagpur-440024

Date : 03.04.2019

NOTICE

All the students of Certificate Course in Communicative English are hereby informed that the Internal Written and Oral Examination will be held on 09.04.2019 at 11.00 am and 16.04.2019 at 10.00 am respectively in the College Conference Hall (Room no. 210). Students are directed to remain present.


Dr. G S Kawale
Course Coordinator
Communicative English


Prof. Pravin Charde
Principal
Sevadal Mahila Mv, Nagpur




Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

SEVADAL MAHILA MAHAVIDYALAYA

Place for Higher learning & Research (Research Academy)
Sakkardara Chowk, Umrer Road, Nagpur-440024

**Certificate Course in Communicative English
Examination 2018-19**

Full Marks: 40

Time: 30 Min

Que 1) Select one answer from the choices provided after each sentence. (10 M)

1. She _____ (want/wants) to go.
2. He _____ (has finished/have finished) talking.
3. My sister _____ (enjoy/enjoys) playing chess.
4. We _____ (find/found) the house deserted.
5. We _____ (hope/hoped) that you would succeed.

Que 2) Choose the best option to complete each dialogue about requesting and permission (10 M)

1. In a library.
A : Do you mind if I sit down here?
B :
A : Thank you.
a) Yes , I mind. b) Not at all. c) Yes , I do. d) No , do you.
2. A : Can you lend me your car this afternoon? I have an urgent appointment.
B :
a) I don't think so I won't need it. b) No I can't. I won't need it. c) I think so. I won't be using it. d) Yes , I can. I will be using it.
3. A : Would you mind if I open the window?
B :
a) Yes , go ahead. b) No , I would. c). Yes I wouldn't mind. d) No , please do.
4. In a supermarket,
A : This box is very bulky. Can you give me a hand?
B :
a) That box isn't mine. b). Just a minute. My hand are dirty. c) Sure , I'll be glad to help. d)Certainly , I'm looking for someone to help you.
5. In an office.
"Do you mind if I turn the air-conditioner down? "....."
a) No , please do. b) Yes , I don't mind. c) Yes , That's right. d) No , I mind.

Que 3) Write a job application along with resume to the Principal for the post of College Librarian. (20 M)




Principal
Sevalal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

Sevadal Mahila Mahavidyalaya

Place for Higher Learning and Research (Research Academy)
Sakkardara Square, Umrer Road, Nagpur-440024

CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH

Academic Session : 2018-2019

MARK SHEET

SR. No.	NAME OF STUDENT	MARKS OBTAINED			IN WORDS	GRADE
		Theory (40)	Internal Assessment (60)	Total (100)		
1	Ms. Ashwini Durge	29	49	78	Seventy Eight	A
2	Ms. Dipali Channe	20	29	49	Forty Nine	B
3	Ms. Karuna Meshram	27	49	76	Seventy Six	A
4	Ms. Manisha Bhoyar	27	43	70	Seventy	A
5	Ms. Nikita Kurrewar	22	52	74	Seventy Four	A
6	Ms. Pranali Dupare	20	50	70	Seventy	A
7	Ms. Pratiksha Zatale	25	51	76	Seventy Six	A
8	Ms. Rohini Shende	29	50	79	Seventy Nine	A
9	Ms. Sneha Meshram	22	49	71	Seventy One	A
10	Ms. Soni Thakre	25	50	75	Seventy Five	A
11	Ms. Arpita Dhote	21	48	69	Sixty Nine	A
12	Ms. Kajal Gharat	20	39	59	Fifty Nine	B
13	Ms. Jaishree Wankhede	19	36	55	Fifty Five	B
14	Ms. Kajal Raut	22	47	69	Sixty Nine	A
15	Ms. Kajal Bhaisare	27	33	60	Sixty	A
16	Ms. Nidhi Bhurle	30	49	79	Seventy Nine	A
17	Ms. Pranali Bahe	28	30	58	Fifty Eight	B
18	Ms. Ashwini Game	20	37	57	Fifty Seven	B
19	Ms. Mayuri Shindekar	28	40	68	Sixty Eight	A
20	Ms. Pratiksha Khobragade	21	45	56	Fifty Six	B

(Dr. Girish Kawade)
Course Co-ordinator



(Prof. Pravin Charde)
Principal

Sevadal Mahila Mahavidyalaya, Nagpur

Principal

Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH 'A' GRADE
SEVADAL MAHILA MAHAVIDYALAYA
Place for Higher learning & Research (Research Academy)
Sakkardara Chowk, Umrer Road, Nagpur-440024

Date – 20.04.2019

NOTICE

All the members of the Department of English are hereby informed that the meeting regarding the Certificate Course in 'Communicative English' has been scheduled on 22.04.2019 at 12.05 pm at the Hon'ble Principal's Chamber.

Hon'ble Principal Sir will chair the meeting in presence of Dr. Deshpande, NAAC Coordinator.

Agenda of the meeting:

- 1) To confirm the minutes of the last meeting.
- 2) To review the progress of the course 'Communicative English'.
- 3) Any other matter with the permission of the Chair.


Dr. G S Kawale
Course Coordinator
Communicative English




Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH 'A' GRADE
SEVADAL MAHILA MAHAVIDYALAYA
Place for Higher learning & Research (Research Academy)
Sakkardara Chowk, Umrer Road, Nagpur-440024

Minutes of the Meeting 22.04.2019
Certificate Course in 'Communicative English'

The meeting regarding the Certificate Course in 'Communicative English' was held on 12.09.2018 at 11.30 am in the Hon'ble Principal's Chamber. Hon'ble Principal Sir presided over the meeting.

Agenda of the meeting:

- 1) To confirm the minutes of the last meeting.
- 2) To review the progress of the course 'Communicative English'.
- 3) Any other matter with the permission of the Chair.

Following Members were present.

- | | |
|--|--------------------|
| 1) <u>Dr. Pravin Charde,</u> | Chairman |
| 2) <u>Asst. Prof. Pravin Deshpande</u> | IQAC Coordinator |
| 3) <u>Asst. Prof. G. S. Kawale</u> | Course Coordinator |
| 4) <u>Asst. Professor P. M. Gajbhiye</u> | Member |

Mr. G. S. Kawale, Course Coordinator acted as secretary in the meeting. The Coordinator welcomed the Chairperson, Hon'ble Principal and other members and called the meeting in order with the permission of chairperson. The Coordinator read out the agenda of the meeting and subsequently discussed the matter.

- 1) Item No.1: **To confirm the minutes of the last meeting.**

Resolution: The minutes of the last meeting held on 12.09.2019 were read by the course coordinator and after through discussion the minutes were unanimously approved.

- 2) Item No.2: **To review the progress of the course 'Communicative English'.**





Resolution: Course Coordinator presented exam result of the Certificate Course in Communicative English. After through discussion it was approved unanimously.




Principal
Sevalal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

3) Item No.3: **Any other matter with the permission of Chair.**

Resolution: Hon'ble Principal Sir instructed to distribute certificates to the students on the accomplishment of certificate course.

<u>Name</u>	<u>Signature</u>
1 Hon'ble Dr. Pravin Charde	
2 Mr. P S Deshpande	
3 Mr. G. S. Kawale	
4 Mr. P. M. Gajbhiye	




Principal
Sevalal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH 'A' GRADE
SEVADAL MAHILA MAHAVIDYALAYA
Place for Higher learning & Research (Research Academy)
Sakkardara Chowk, Umrer Road, Nagpur-440024

Date – 03.09.2019

NOTICE

All the members of the Department of English are hereby informed that the meeting regarding the Certificate Course in 'Communicative English' has been scheduled on 09.09.2019 at 11.00 am at the Hon'ble Principal's Chamber.

Hon'ble Principal Sir will chair the meeting in presence of Dr. Deshpande, NAAC Coordinator.

Agenda of the meeting:

- 1) To confirm the minutes of last meeting.
- 2) To continue 'Communicative English' course for the year 2019-20.
- 3) Any other matter with the permission of the Chair.


Dr. G S Kawale
Course Coordinator
Communicative English

Copy to:
Dr. P S Deshpande, NAAC Coordinator




Principal
Sevalal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH 'A' GRADE
SEVADAL MAHILA MAHAVIDYALAYA
Place for Higher learning & Research (Research Academy)
Sakkardara Chowk, Umrer Road, Nagpur-440024

Minutes of the Meeting 09.09.2019
Certificate Course in 'Communicative English'

The meeting regarding the Certificate Course in 'Communicative English' was held on 09.09.2019 at 11.00 am in the Hon'ble Principal's Chamber. Hon'ble Principal Sir presided over the meeting.

Agenda of the meeting:

- 1) To confirm the minutes of last meeting.
- 2) To continue 'Communicative English' course for the year 2019-20.
- 3) Any other matter with the permission of the Chair.

Following Members were present.

- | | |
|--|--------------------|
| 1) <u>Dr. Pravin Charde,</u> | Chairman |
| 2) <u>Asst. Prof. Pravin Deshpande</u> | IQAC Coordinator |
| 3) <u>Asst. Prof. G. S. Kawale</u> | Course Coordinator |
| 4) <u>Asst. Professor P. M. Gajbhiye</u> | Member |

Mr. G. S. Kawale, Course Coordinator acted as secretary in the meeting. The Coordinator welcomed the Chairperson, Hon'ble Principal and other members and called the meeting in order with the permission of chairperson. The Coordinator read out the agenda of the meeting and subsequently discussed the matter.

- 1) Item No.1: **To confirm the minutes of the last meeting.**

Resolution: The minutes of the last meeting held on 22.04.2019 were read by the course coordinator and after through discussion the minutes were unanimously approved.

- 4) 2) Item No.2: **To continue 'Communicative English' course for the year 2019-20.**


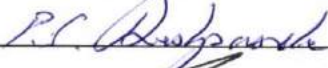


Resolution: Hon'ble Principal asked the course coordinator to start the Certificate Course in 'Communicative English' for the year 2019-20.




Principal
Sevalal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

3) Item No.3: **Any other matter with the permission of Chair.**

Resolution: As there was no other matter to discuss, the Coordinator sum up the meeting by expressing thanks for everyone's gracious attendance.

<u>Name</u>	<u>Signature</u>
1 Hon'ble Dr. Pravin Charde	
2 Mr. P S Deshpande	
3 Mr. G. S. Kawale	
4 Mr. P. M. Gajbhiye	




Principal
Sevalal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH 'A' GRADE

SEVADAL MAHILA MAHAVIDYALAYA

Place for Higher learning & Research (Research Academy)
Sakkardara Chowk, Umrer Road, Nagpur-440024

Date: 16.09.2019

NOTICE

All the students are hereby informed that the Certificate Course in '*Communicative English*' run by Department of English is designed to improve communication skill in English language.

Interested students should contact following teachers for admission before 11.10.2019.

- 1) Dr. Girish Kawale, HOD, English.
- 2) Mr. Purushottam Gajbhiye.



Prof. Pravin Charde
Principal
Sevadal Mahila Mv, Nagpur



Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH "A" GRADE

Sevadal Mahila Mahavidyalaya

Place for Higher Learning and Research (Research Academy)
Sakkardara Square, Umrer Road, Nagpur-440024

CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH

Academic Session : 2019-2020


STUDENT LIST

SR. No.	NAME OF STUDENT
1	Ms. Ashwini Khode
2	Ms. Chetna Deshmukh
3	Ms. Divya Donode
4	Ms. Khushboo Dahekar
5	Ms. Mayuri Bopte
6	Ms. Prachi Choudhari
7	Ms. Punam Makde
8	Ms. Shweta Lohave
9	Ms. Sweeti Kirange
10	Ms. Tejaswini Kamble
11	Ms. Yogita Gawande
12	Ms. Payal Pathade


(Dr. Girish Kawale)
Course Co-ordinator




Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.


(Prof. Pravin Charde)
Principal
Sevadal Mahila Mahavidyalaya,
Nagpur

Certificate course in Communicative English.

SEVADAL SHIKSHAN SANSTHA'S
 NAAC RE-ACCREDITED WITH 'A' GRADE
SEVADAL MAHILA MAHAVIDYALAYA
& RESEARCH ACADEMY

Sakkardara Square, Umrer Road, Nagpur-24

2019-20

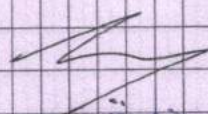
Attendance for the

Month of

Total Lectures/
Practical engaged

Total No. of Lectures/
Practical attended

Roll No.	NAME	Attendance												Attendance												Total No. of Lectures/ Practical attended								
		9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31	3	3	4	5	6	7	10		11	12	13	14	17	18		
1.	Ms. Ashwini Khode	P	A	P	P	P	P	P	A	P	A	P	A	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	A Khode		
2.	Ms. Chetna Deshmukh	R	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	Chetna		
3.	Ms. Divya Donode	P	P	P	A	P	P	P	A	A	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Divya		
4.	Ms. Khushboo Dabekar	A	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Khushboo	
5.	Ms. Mayuri Bopte	P	P	A	P	P	P	P	P	P	P	P	A	P	A	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Mayuri	
6.	Ms. Prachi Choudhari	P	P	P	P	A	P	P	A	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	Prachi
7.	Ms. Punam Makde	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P	A	P	A	P	P	P	P	P	P	P	P	Punam	
8.	Ms. Shweta Lohave	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Shweta	
9.	Ms. Sweeti Kirange	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	Sweeti	
10.	Ms. Tejaswini Kamble	P	P	A	P	A	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	A	P	P	P	P	P	P	Tejaswini	
11.	Ms. Yogita Gawande	A	P	P	P	A	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	Yogita	
12.	Ms. Payal Patil	P	P	A	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	Payal	


Head
 Department of English
 Sevadal Mahila Mahavidyalaya, Nagpur


Principal
 Sevadal Mahila Mahavidyalaya
 Umrer Road, Nagpur



NAAC RE-ACCREDITED WITH 'A' GRADE

SEVADAL MAHILA MAHAVIDYALAYA

Place for Higher learning & Research (Research Academy)


Sakkardara Chowk, Umrer Road, Nagpur-440024

Date : 20.02.2020

NOTICE

All the students of Certificate Course in Communicative English are hereby informed that the Internal Written and Oral Examination will be held on 03.03.2020 at 11.00 am and 05.03.2020 at 10.00 am respectively in the College Conference Hall (Room no. 210). Students are directed to remain present.


Dr. G S Kawale
Course Coordinator
Communicative English


Prof. Pravin Charde
Principal
Sevadal Mahila Mv, Nagpur




Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH 'A' GRADE

SEVADAL MAHILA MAHAVIDYALAYA

Place for Higher learning & Research (Research Academy)
Sakkardara Chowk, Umrer Road, Nagpur-440024

Certificate Course in Communicative English Internal Examination 2019-20

Full Marks: 40

Time: 30 Min

Que 1) Select one answer from the choices provided after each sentence. (10 M)

1. Nobody _____ (know/knows) when your uncle will arrive.
2. We _____ (must find out/find) where to put it.
3. I _____ (shall show/show) you how to operate it.
4. I _____ (didn't/ do not) find him in school.
5. Can you _____ (tell/told/tells) me where he lives.

Que 2) Select one answer from the choices provided after each sentence. (10 M)

1. If you meet someone at night, you can greet him/ her by saying
a) Good sleep b) Good night c) Good evening
2. Which greeting is best for a formal business meeting?
a) Hi there b) How's it going? C) Nice to meet you.
3. Which can you say after being introduced to someone for the first time?
a) Nice to meet you b) Nice to greet you c) Nice to see you
4. If you have invited people to your home, you should greet them as they're
a) eating b) arriving c) leaving
5. If someone asks you 'How are you?' you should respond by
a) not bad b) fine c) sure

Que 3) Write a job application along with resume to the CEO of an advertisement firm for the post of graphic designer. (20 M)




Principal
Sevalal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH "A" GRADE

Sevadal Mahila Mahavidyalaya


Place for Higher Learning and Research (Research Academy)
Sakkardara Square, Umrer Road, Nagpur-440024

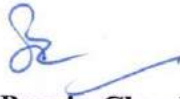
CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH

Academic Session : 2019-2020

MARK SHEET

SR. No.	NAME OF STUDENT	MARKS OBTAINED			IN WORDS	GRADE
		Theory (40)	Internal Assessment (60)	Total (100)		
1	Ms. Ashwini Khode	29	40	69	Sixty Nine	A
2	Ms. Chetna Deshmukh	29	49	78	Seventy Eight	A
3	Ms. Divya Donode	22	50	72	Seventy Two	A
4	Ms. Khushboo Dahekar	27	48	75	Seventy Five	A
5	Ms. Mayuri Bopte	29	52	81	Eighty One	A
6	Ms. Prachi Choudhari	21	41	62	Sixty Two	A
7	Ms. Punam Makde	19	41	60	Sixty	A
8	Ms. Shweta Lohave	18	40	58	Fifty Eight	B
9	Ms. Sweeti Kirange	23	44	67	Sixty Seven	A
10	Ms. Tejaswini Kamble	30	49	79	Seventy Nine	A
11	Ms. Yogita Gawande	23	45	68	Sixty Eight	A
12	Ms. Payal Pathade	22	22	44	Forty Four	B


(Dr. Girish Kawale)
Course Co-ordinator


(Prof. Pravin Charde)
Principal

Sevadal Mahila Mahavidyalaya, Nagpur




Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH 'A' GRADE
SEVADAL MAHILA MAHAVIDYALAYA
Place for Higher learning & Research (Research Academy)
Sakkardara Chowk, Umrer Road, Nagpur-440024

Date – 09.03.2020


NOTICE

All the members of the Department of English are hereby informed that the meeting regarding the Certificate Course in 'Communicative English' has been scheduled on 13.03.2020 at 11.30 am at the Hon'ble Principal's Chamber.

Hon'ble Principal Sir will chair the meeting in presence of Dr. Deshpande, NAAC Coordinator.

Agenda of the meeting:

- 1) To confirm the minutes of the last meeting.
- 2) To review the progress of the course 'Communicative English'.
- 3) Any other matter with the permission of the Chair.


Dr. G S Kawale
Course Coordinator
Communicative English

Copy to:

Dr. P S Deshpande, NAAC Coordinator




Principal

Sevalal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

NAAC RE-ACCREDITED WITH 'A' GRADE
SEVADAL MAHILA MAHAVIDYALAYA
Place for Higher learning & Research (Research Academy)
Sakkardara Chowk, Umrer Road, Nagpur-440024

Minutes of the Meeting 13.03.2020
Certificate Course in 'Communicative English'

The meeting regarding the Certificate Course in 'Communicative English' was held on 13.03.2020 at 11.30 am in the Hon'ble Principal's Chamber. Hon'ble Principal Sir presided over the meeting.

Agenda of the meeting:

- 1) To confirm the minutes of the last meeting.
- 2) To review the progress of the course 'Communicative English'.
- 3) Any other matter with the permission of the Chair.

Following Members were present.

- | | |
|--|--------------------|
| 1) <u>Dr. Pravin Charde,</u> | Chairman |
| 2) <u>Asst. Prof. Pravin Deshpande</u> | IQAC Coordinator |
| 3) <u>Asst. Prof. G. S. Kawale</u> | Course Coordinator |
| 4) <u>Asst. Professor P. M. Gajbhiye</u> | Member |

Mr. G. S. Kawale, Course Coordinator acted as secretary in the meeting. The Coordinator welcomed the Chairperson, Hon'ble Principal and other members and called the meeting in order with the permission of chairperson. The Coordinator read out the agenda of the meeting and subsequently discussed the matter.

- 1) Item No.1: **To confirm the minutes of the last meeting.**

Resolution: The minutes of the last meeting held on 09.09.2019 were read by the course coordinator and after through discussion the minutes were unanimously approved.

- 2) Item No.2: **To review the progress of the course 'Communicative English'.**

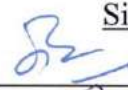



Resolution: Course Coordinator presented exam result of the Certificate Course in Communicative English. After through discussion it was approved unanimously.




Principal
Sevalal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.

3) Item No.3: **Any other matter with the permission of Chair.**

Resolution: Hon'ble Principal Sir instructed to distribute certificates to the students on the accomplishment of certificate course.

<u>Name</u>	<u>Signature</u>
1 Hon'ble Dr. Pravin Charde	
2 Mr. P S Deshpande	
3 Mr. G. S. Kawale	
4 Mr. P. M. Gajbhiye	




Principal
Sevadai Mahila Mahavidyalaya
Umrer Nagpur-9.

NAAC RE-ACCREDITED WITH 'A' GRADE
SEVADAL MAHILA MAHAVIDYALAYA
Place for Higher learning & Research (Research Academy)
Sakkardara Chowk, Umrer Road, Nagpur-440024

Date – 13.09.2021

NOTICE

All the members of the Department of English are hereby informed that the meeting regarding the Certificate Course in 'Communicative English' has been scheduled on 15.09.2021 at 12.30 pm at the Hon'ble Principal's Chamber.

Hon'ble Principal Sir will chair the meeting in presence of Dr. Deshpande, NAAC Coordinator.

Agenda of the meeting:

- 1) To confirm the minutes of last meeting.
- 2) To continue 'Communicative English' course for the year 2021-22.
- 3) Any other matter with the permission of the Chair.


Dr. G S Kawale
Course Coordinator
Communicative English

Copy to:
Dr. P S Deshpande, NAAC Coordinator





Principal
Sevalal Mahila Mahavidyalaya
Umrer Road, Nagpur.

NAAC RE-ACCREDITED WITH 'A' GRADE
SEVADAL MAHILA MAHAVIDYALAYA
Place for Higher learning & Research (Research Academy)
Sakkardara Chowk, Umrer Road, Nagpur-440024

Minutes of the Meeting 15.09.2021
Certificate Course in 'Communicative English'

The meeting regarding the Certificate Course in 'Communicative English' was held on 15.09.2021 at 12.30 pm in the Hon'ble Principal's Chamber. Hon'ble Principal Sir presided over the meeting.

Agenda of the meeting:

- 1) To confirm the minutes of last meeting.
- 2) To continue 'Communicative English' course for the year 2021-22.
- 3) Any other matter with the permission of the Chair.

Following Members were present.

- | | |
|--|--------------------|
| 1) <u>Dr. Pravin Charde,</u> | Chairman |
| 2) <u>Asst. Prof. Pravin Deshpande</u> | IQAC Coordinator |
| 3) <u>Asst. Prof. G. S. Kawale</u> | Course Coordinator |
| 4) <u>Asst. Professor P. M. Gajbhiye</u> | Member |

Mr. G. S. Kawale, Course Coordinator acted as secretary in the meeting. The Coordinator welcomed the Chairperson, Hon'ble Principal and other members and called the meeting in order with the permission of chairperson. The Coordinator read out the agenda of the meeting and subsequently discussed the matter.

- 1) Item No.1: **To confirm the minutes of the last meeting.**

Resolution: The minutes of the last meeting held on 13.03.2020 were read by the course coordinator and after through discussion the minutes were unanimously approved.

- 4) 2) Item No.2: **To continue 'Communicative English' course for the year 2021-22.**





Resolution: Hon'ble Principal asked the course coordinator to start the Certificate Course in 'Communicative English' for the year 2021-22.



Principal
Sevalal Mahila Mahavidyalaya
Umrer Road, Nagpur.

3) Item No.3: **Any other matter with the permission of Chair.**

Resolution: As there was no other matter to discuss, the Coordinator sum up the meeting by expressing thanks for everyone's gracious attendance.

<u>Name</u>	<u>Signature</u>
1 Hon'ble Dr. Pravin Charde	
2 Mr. P S Deshpande	
3 Mr. G. S. Kawale	
4 Mr. P. M. Gajbhiye	




Principal
Sevalal Mahila Mahavidyalaya
Umrer Road, Nagpur.

NAAC RE-ACCREDITED WITH 'A' GRADE

SEVADAL MAHILA MAHAVIDYALAYA

Place for Higher learning & Research (Research Academy)
Sakkardara Chowk, Umrer Road, Nagpur-440024

Date: 22.11.2021

NOTICE

English language plays a crucial role in day to day life. To acquire basic skill of communication in English Language a special Certificate Course in '*Communicative English*' is designed by the Department of English language.

Interested students should contact following teachers for admission on or before 01.12.2021.

- 1) Dr. Girish Kawale, HOD, English.
- 2) Mr. Purushottam Gajbhiye.



Prof. Pravin Charde



Principal Principal
Sevadal Mahila Mahavidyalaya, Sevadal Mahila Mv, Nagpur
Umrer Road, Nagpur.



SEVADAL SHIKSHAN SANSTHA'S
 NAAC RE-ACCREDITED WITH 'A' GRADE
SEVADAL MAHILA MAHAVIDYALAYA
& RESEARCH ACADEMY

Sakkardara Square, Umrer Road, Nagpur-24

Certificate
Communicative

Course in
English
Session 2021-22

Attendance for the

Month of

Total Lectures/
 Practical engaged

Total No. of Lectures/
 Practical attended

Roll No.	NAME	13	14	15	17	18	19	24	25	29	31	01	02	08	09	10	11	14	15	16	17	21	22	23	24	25	26	28	2	3	4		
		01	01	01	01	01	01	01	01	01	01	02	12	20	20	20	20	20	20	20	02	02	02	02	02	2	2	2	3	3	3		
1.	Shivani Sredamshettwar	P	P	P	A	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	Shani
2.	Janvi Karkade	A	P	P	P	A	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	A	P	P	A	P	P	P	P	B.Karkade	
3.	Yamini Gajbhaye	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	Y. Gajbhaye	
4.	Pratiksha Dhanne	P	A	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	A	P	A	P	P	P. Dhanne	
5.	Mayuri T. Bhogar	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	M. Bhogar	
6.	Shreyashree Ssodhya	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	A	P	P	P	P	P	P	B. Ssodhya	
7.	Devangini Kumbhar	P	P	A	P	P	P	P	A	P	P	P	P	P	P	P	P	P	A	P	P	A	P	P	P	P	A	P	P	P	P	D. Kumbhar	
8.	Komal Tishore	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	A. Naik	
9.	Anuja Naik	A	P	P	A	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	A	P	P	A	P	P	P	P	P	P	A. Naik	
10.	Vaishnavi Deshpande	P	A	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	A	P	P	P	P	Vaishnavi	
11.	Mayuri Gadgil	A	P	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P	Mayuri	

[Signature]
 Head
 Department of English
 Sevadal Mahila Mahavidyalaya, Nagpur.

[Signature]
 Principal
 Sevadal Mahila Mahavidyalaya
 Umrer Road, Nagpur.



NAAC RE-ACCREDITED WITH 'A' GRADE

SEVADAL MAHILA MAHAVIDYALAYA

Place for Higher learning & Research (Research Academy)
Sakkardara Chowk, Umrer Road, Nagpur-440024

Date : 26.02.2022

NOTICE

All the students of Certificate Course in Communicative English are hereby informed that the Internal Written and Oral Examination will be held on 07.03.2022 at 2.00 pm and 12.03.2022 at 03.00 pm respectively in the College Conference Hall (Room no. 210). Students are directed to remain present.


Dr. G S Kawale
Course Coordinator
Communicative English


Prof. Pravin Charde
Principal
Sevadal Mahila Mv, Nagpur



Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur.

NAAC RE-ACCREDITED WITH 'A' GRADE

SEVADAL MAHILA MAHAVIDYALAYA

Place for Higher learning & Research (Research Academy)
Sakkardara Chowk, Umrer Road, Nagpur-440024

**Certificate Course in Communicative English
Internal Examination 2021-22**

Full Marks: 40

Time: 30 Min

Que 1) Select one answer from the choices provided after each sentence. (10 M)

1. Rukmani three paintings last year. (make)
(a) has made (b) makes (c) will make (d) made
2. I a new dress yesterday. (buy)
(a) bought (b) shall buy (c) buy (d) has bought
3. He to Mumbai last year. (go)
(a) goes (b) will go (c) went (d) has gone
4. My uncle me a pen on my birthday. (give)
(a) has given (b) gave (c) will give (d) none of these
5. Where did you yesterday? (go)
(a) went (b) going (c) go (d) gone

Que 2) Select one answer from the choices provided after each sentence. (10 M)

1. It's nine o'clock in the evening. Gita will go to sleep., she says....
a) Good sleep b) Good night c) Good evening
2. The way to ask someone's news is?
a) How is it going? b) Where are you? c) What is that?
3. If you've invited people to your home, you should greet them as they're...
a) eating b) arriving c) leaving
4. Which greeting is best for a formal business meeting?
a) Hi there b) How's it going? c) Nice to meet you.
5. If someone asks you 'How are you?' you should respond by
a) not bad b) fine c) sure

Que 3) Write an application along with resume to seek job as high school teacher in English to the Principal of Jagat Public School, Nagpur. (20 M)



Principal
Sevalal Mahila Mahavidyalaya
Umrer Road, Nagpur.

NAAC RE-ACCREDITED WITH "A" GRADE

Sevadal Mahila Mahavidyalaya

Place for Higher Learning and Research (Research Academy)
Sakkardara Square, Umrer Road, Nagpur-440024


CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH

Academic Session : 2021-2022

MARK SHEET

SR. No.	NAME OF STUDENT	MARKS OBTAINED			IN WORDS	GRADE
		Theory (40)	Internal Assessment (60)	Total (100)		
1	Ms. Shivani Siddamshettiwar	22	39	61	Sixty One	A
2	Ms. Janvi Kaikade	34	50	84	Eighty Four	A
3	Ms. Yamini Gajbhiye	20	30	50	Fifty	B
4	Ms. Pratiksha Dhokane	22	30	52	Fifty Two	B
5	Ms. Mayuri Bhojar	34	52	86	Eighty Six	A
6	Ms. Bhagyashree Sisodiya	18	34	52	Fifty Two	B
7	Ms. Dewangi Kumeria	20	36	56	Fifty Six	B
8	Ms. Komal Tighare	24	38	62	Sixty Two	A
9	Ms. Anuja Naik	26	32	58	Fifty Eight	B
10	Ms. Vaishnavi Deshpande	18	32	50	Fifty	B
11	Ms. Mayuri Gaddinkar	16	40	56	Fifty Six	B


(Mr. Girish Kawale) *
Course Co-ordinator


(Prof. Pravin Charde)
Principal
Sevadal Mahila Mahavidyalaya,
Nagpur



Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur.

NAAC RE-ACCREDITED WITH 'A' GRADE
SEVADAL MAHILA MAHAVIDYALAYA
Place for Higher learning & Research (Research Academy)
Sakkardara Chowk, Umrer Road, Nagpur-440024

Date – 11.04.2022


NOTICE

All the members of the Department of English are hereby informed that the meeting regarding the Certificate Course in 'Communicative English' has been scheduled on 19.04.2022 at 12.30 pm at the Hon'ble Principal's Chamber.

Hon'ble Principal Sir will chair the meeting in presence of Dr. Deshpande, NAAC Coordinator.

Agenda of the meeting:

- 1) To confirm the minutes of the last meeting.
- 2) To review the progress of the course 'Communicative English'.
- 3) Any other matter with the permission of the Chair.


Dr. G S Kawale
Course Coordinator
Communicative English

Copy to:
Dr. P S Deshpande, NAAC Coordinator




Principal
Sevalal Mahila Mahavidyalaya
Umrer Road, Nagpur.

NAAC RE-ACCREDITED WITH 'A' GRADE
SEVADAL MAHILA MAHAVIDYALAYA
Place for Higher learning & Research (Research Academy)
Sakkardara Chowk, Umrer Road, Nagpur-440024

Minutes of the Meeting 19.04.2022
Certificate Course in 'Communicative English'

The meeting regarding the Certificate Course in 'Communicative English' was held on 19.04.2022 at 12.30 pm in the Hon'ble Principal's Chamber. Hon'ble Principal Sir presided over the meeting.

Agenda of the meeting:

- 1) To confirm the minutes of the last meeting.
- 2) To review the progress of the course 'Communicative English'.
- 3) Any other matter with the permission of the Chair.

Following Members were present.

- | | |
|--|--------------------|
| 1) <u>Dr. Pravin Charde,</u> | Chairman |
| 2) <u>Asst. Prof. Pravin Deshpande</u> | IQAC Coordinator |
| 3) <u>Asst. Prof. G. S. Kawale</u> | Course Coordinator |
| 4) <u>Asst. Professor P. M. Gajbhiye</u> | Member |

Mr. G. S. Kawale, Course Coordinator acted as secretary in the meeting. The Coordinator welcomed the Chairperson, Hon'ble Principal and other members and called the meeting in order with the permission of chairperson. The Coordinator read out the agenda of the meeting and subsequently discussed the matter.

- 1) Item No.1: **To confirm the minutes of the last meeting.**

Resolution: The minutes of the last meeting held on 15.09.2021 were read by the course coordinator and after through discussion the minutes were unanimously approved.

- 2) Item No.2: **To review the progress of the course 'Communicative English'.**




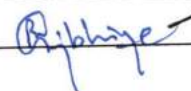
Resolution: Course Coordinator presented exam result of the Certificate Course in Communicative English. After through discussion it was approved unanimously.




Principal
Sevalal Mahila Mahavidyalaya
Umrer Road, Nagpur.

3) Item No.3: **Any other matter with the permission of Chair.**

Resolution: Hon'ble Principal Sir instructed to distribute certificates to the students on the accomplishment of certificate course.

<u>Name</u>	<u>Signature</u>
1 Hon'ble Dr. Pravin Charde	
2 Mr. P S Deshpande	
3 Mr. G. S. Kawale	
4 Mr. P. M. Gajbhiye	



Principal
Sevalal Mahila Mahavidyalaya
Umrer Road, Nagpur.

NAAC RE-ACCREDITED WITH 'A' GRADE

SEVADAL MAHILA MAHAVIDYALAYA

Place for Higher learning & Research (Research Academy)
Sakkardara Chowk, Umrer Road, Nagpur-440024

Certificate Course in COMMUNICATIVE ENGLISH



Students at the desk for Certificate Course in Communicative English in English Language Lab



Principal

Sevadale Mahila Mahavidyalaya
Umrer Road, Nagpur-9.



NAAC RE-ACCREDITED WITH 'A' GRADE

SEVADAL MAHILA MAHAVIDYALAYA, NAGPUR

Place for Higher Learning & Research (Research Academy)

Sakkardara Square, Umrer Road, Nagpur- 440024

Certificate

This certificate is awarded to Ms. CHETNA DESHMUKH
of Sevadal Mahila Mahavidyalaya, Nagpur for successfully completing
***Certificate Course in Communicative English** during the session 2019-2020*
She has passed with Grade A.

Course Co-ordinator
Communicative English
Sevadal Mahila Mahavidyalaya, Nagpur



Prof. Pravin Charde
Principal
Sevadal Mahila Mahavidyalaya, Nagpur



NAAC RE-ACCREDITED WITH 'A' GRADE

SEVADAL MAHILA MAHAVIDYALAYA, NAGPUR

Place for Higher Learning & Research (Research Academy)

Sakkardara Square, Umrer Road, Nagpur- 440024

Certificate

*This certificate is awarded to Ms. _____
of Sevadal Mahila Mahavidyalaya, Nagpur for successfully completing
Certificate Course in Communicative English during the session 20__ -20__ .
She has passed with Grade _____.*

Course Co-ordinator
Communicative English
Sevadal Mahila Mahavidyalaya, Nagpur



Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-8.

Prof. Pravin Charde
Principal
Sevadal Mahila Mahavidyalaya, Nagpur