



Sevalal Mahila Mahavidyalaya

Place for Higher Learning & Research (Research Academy)

Sakkardara Chowk, Umrer Road, Nagpur-440 024

E-mail: sevamahilamv@gmail.com

Website: www.sevalalmahilamahavidyalaya.ac.in

Proceeding of College Staff Council

Dr. Pravin Charde

Principal

Sevalal Mahila Mahavidyalaya, Nagpur

Sevadal Mahila Mahavidyalaya

Sakkardara Square, Umrer Road, Nagpur-440024

Composition of College Council

As per the Rashtrasant Tukadoji Maharaj Nagpur University, Ordinance Number 24, Chapter III, the College has a college council consisting of the Principal and all confirmed teachers of the college. The Principal of the college is the ex-officio president of the council. The council elects the Secretary of the College Council from amongst its members. He shall hold office for one year.

The council meets at regular and frequent intervals. Mostly the meeting conducted are at college closing and reopening of winter and summer vacations. The college Staff Council is an authority contributing to the betterment of an Institution. Every permanent teacher is a member of the council. The college council reviews academic, research, and extension activities of the College. Curricular, co-curricular, and extra-curricular activities were also discussed in its meeting. This council monitors the overall progress of the teachers, departments and research academy College.

Functions of College Council:

- To discuss the teaching progress of the university curriculum and overall studies in the College.
- To bring to the notice of the College authorities the needs of the students,
- To make recommendations to the Principal or the Governing Body for improvement of the academic efficiency of the College.
- To bring to the notice of the Governing Body any matter affecting the rights and privileges of the teachers of the College as a class,
- To advise the Governing Body of the College and the Principal on such matters relating to the internal management of the College and discipline of its students as may be referred to from time to time.

The Composition of College Council –

1	Dr. Pravin Charde	The Principal / Chairman
2	Dr. P. S. Deshpande	Secretary, Elected amongst the Members
3	Members	All the full time regular teachers of the College




 (Prof. Pravin Charde)
 Principal
 Sevalal Mahila Mahavidyalaya
 Nagpur
 Principal
 Sevalal Mahila Mahavidyalaya,
 Umrer Road, Nagpur-2



राष्ट्रसंत तुकडोजी महाराज नागपूर विद्यापीठ

(सेदुल प्रोविन्सिअल गव्हर्नम, शिक्षण विभागाची अधिसूचना क्रमांक ५१३ दिनांक १ ऑगस्ट, १९९३ द्वारा स्थापित, व महाराष्ट्र विद्यापीठ अधिनियम, १९९४ द्वारा संघालित राज्य विद्यापीठ)

अध्यादेश व परिनियम कक्ष

छत्रपती शिवाजी महाराज प्रशासकीय इमारत, रविन्द्रनाथ टागोर मार्ग, नागपूर - ४४० ००९, दुरध्वनी क्रमांक (कार्यालय) - ०२१२-२५२५४९७/२५५५९४३

पत्र क्र. रातुमनाचि/अध्या/परि/२०१२/८३६

दिनांक: ३१ ऑगस्ट, २०१२

प्रति,

विद्यापीठ संलग्नित महाविद्यालयांचे सर्व प्राचार्य.


विषय: अध्यादेश क्रमांक २४ "College code" .

महोदय/महोदया,

वरील विषयाच्या संबंधात आपणास कळविण्यात येते की, दिनांक १७ मार्च, २०१२ रोजी संपन्न झालेल्या विधी सभेने घेतलेल्या निर्णयानुसार विद्यापीठाशी संलग्नित महाविद्यालयातील शिक्षकांकरिता असलेला अध्यादेश क्रमांक २४ "College code" ची प्रत तसेच या अध्यादेशाला दुरुस्ती दर्शविणारा किरकोळ रजेविषयी अध्यादेश क्रमांक २०/२०१० ची प्रत आपल्या माहिती व अंमलबजावणीकरिता सोबत जोडून पाठविण्यात येत आहे.

आपणास विनंती करण्यात येते की, वरील अध्यादेश आपल्या महाविद्यालयातील सर्व शिक्षकांच्या निदर्शनास आणून देण्यात यावे व त्यातील नियमानुसार अंमलबजावणी करण्यात यावी.

आपला विनित,


(डॉ. महेशकुमार येन्की)
कुलसचिव

***ORDINANCE NO. 20 OF 2010**

**AN ORDINANCE TO AMEND ORDINANCE NO. 24
COLLEGE CODE**

Whereas, it is expedient to amend Ordinance No.24 i.e. "The College Code", for the purposes hereinafter appearing the Management Council is hereby pleased to make the following Ordinance :-

1. This Ordinance may be called "The College Code, (Amendment) Ordinance, 2010.
2. This Ordinance shall come into force with effect from the date of its approval by the Management Council.
3. In sub para (a) of para 48.(1) of the main Ordinance no. 24, the College Code, be substituted by the following -
"48.(1)
(a) Casual leave of not less than eight days during an academic year;"

STATEMENT OF OBJECT & REASONS

As decided by the Higher and Technical Education Department, Mumbai, vide Government Resolution No. सकीर्ण २००८/(०८-अ/०८)/विशि-अर्थ, dated 11th May, 2009 and the Management Council in its meeting held on 31st Oct., 2009 vide item No. 179 having considered and approved the same, hence this Ordinance.

This Ordinance strictly adheres to present policy and orders of the State Government. While implementing the provisions of this Ordinance, no financial implications are involved at the Government as well as university level as of now or in future.

* Accepted by the Management Council on dt. 22nd March, 2010, vide item No. 27, under the draft Ordinance No. 23 of 2009

***ORDINANCE NO. 24**

College Code.

CHAPTER—I

Title and Applicability.

1. This Ordinance shall be called "The College Code" and shall come into effect from the academic session 1967-68*.

2. (1) This Code shall not apply to any college maintained by the University*

(2) Articles 24, 25, 26, 27, 28, 31, 33, 34, 35 and 36 shall apply to a College maintained by the State Government and admitted to the privileges of this University. The remaining provisions shall not apply.

* Latest amended by the Executive Council, dated 30-7-1976.

(3) This Code shall apply to all other colleges admitted to the privileges of the University.

3. The Executive Council may exempt for a specified period not exceeding 3 years, any college from the operation of all or any of the provisions of this Code.

After the College is of five years standing, the Executive Council may advance money from the College deposit for development expenditure to be repaid in such instalments as the Executive Council may fix.

4. The Executive Council may, exempt or relax the provisions of Articles 31 and 45 (a) and 45 (b) in the case of persons holding the post of Principal, Professor or Assistant Professor (so far called "Senior Lecturer") immediately before the commencement of this Code.

CHAPTER II.

(1) Foundation Society.

5. A Society which is registered or incorporated under any law for registration of statutory incorporation and which maintains a College admitted or seeking admission to the privileges of the University shall be called the "Foundation Society".

6. The Foundation Society shall be responsible for the proper maintenance of the College and for providing the necessary funds for maintaining the college upto the standard required by the University.

7. The Foundation Society shall carry out all lawful directions of the University made in accordance with the Act, Statutes, Ordinance and Regulations for the time being in force.

(2) Constitution of the Governing Body.

8. There shall be a Governing Body for the management of every College.

9. It shall consist of —

- (a) The Chairman of the Foundation Society (*Ex-Officio Chairman*),
- (b) The Secretary of the Foundation Society (*Ex-Officio Member*),
- (c) Four Members appointed by the Foundation Society,
- (d) The Principal of the College (*Ex-Officio Secretary*),
- (e) Three Members elected from among themselves by the teachers of the College who have been confirmed teachers in that college for not less than seven years: provided that during the first five years after admission of the College to the University the confirmed teachers need not be of seven years standing.

The number of teachers to be elected on the Governing Body should be two in case the total number of teaching staff in the College is 15 or less;

(f) *Foundation Donor :*

(Foundation Donor shall mean a person paying a donation of not less than Rupees Fifty Thousand to the Funds of the College within the first five years of its admission to the privileges of the University and who may be declared by the Executive Council of the University to be Foundation Donor of the College);

If the Foundation Donor is unable to attend any meeting he should have the right to nominate one representative in his place;

(The Foundation Donor will have a right of nominating the one member of the Governing Body in lieu of him and not in addition to it);

(g) (i) Foundation Donor who has been declared by the Executive Council to be a Foundation Donor before 1-7-1961 or who, by virtue of his donation in accordance with the provisions of the College Code, was eligible to be declared the Foundation Donor before 1-7-1961 and who has been subsequently declared Foundation Donor;

(ii) Such number of persons not exceeding two nominated by the Foundation Donor who is declared as such before 1-7-1961 or by his legal heirs as may be approved by the Executive Council;

(h) Member nominated by the Vice-Chancellor of Nagpur University.

10. Except in the case of Clauses 9 (a), (b), (d), (f) and (g) the term of office of a member of the Governing Body shall be three years.

11. The Governing Body shall elect its own Vice-Chairman from among its own members. In the absence of the Chairman the Vice-Chairman shall act as Chairman.

12. Five members of the Governing Body shall form a quorum.

13. In the absence of the Chairman and of the Vice-Chairman from any meeting, the members present shall elect a Chairman of the meeting.

14. A vacancy on the Governing Body shall be filled as soon as convenient by the person or body or authority who appointed, elected or nominated the person whose place has become vacant and the person appointed, elected or nominated to a vacancy under 9 (c), (e) and (h) shall be a member for the rest of the term for which the person whose place he fills, would have been a member.

15. The Secretary of the Governing Body shall take the necessary steps for filling all vacancies on the Body as soon as they occur.

16. No act or proceedings of the Governing Body shall be invalidated merely by reasons of any vacancy in its membership.

(3) Functions of Governing Body and of the Foundation Society.

17. The Governing Body shall be responsible for the Management of the College and in particular for the —

- (a) management and regulation of the Finance, Accounts and Investments;
- (b) preparation of the Budget and Financial Statements;
- (c) institution of teaching and other posts;

and (d) appointment of Teachers and other Servants of the College.

18. The Governing Body may make rules consistent with the provision of the University Act, Statutes and Ordinances with regard to —

- (a) laying down the procedure to be observed at its meetings;
- (b) prescribing the manner in which its decision shall be given effect to;

and (c) the management of the College.

19. The Governing Body shall submit to the Foundation Society not later than six months from the end of the year—

- (a) an annual report on the work of the college for the year ending 30th June;
- (b) a Statement of the Annual Accounts for the year ending 31st March together with an Audit Report by an auditor approved by the Foundation Society;

and (c) budget estimates for the ensuing year.

20. The Governing Body shall submit to the Foundation Society proposals for —

- (a) items of new expenditure not provided in the College budget exceeding Rs. 1,000/- in the case of recurring expenditure and exceeding Rs. 3,000/- in the case of non-recurring expenditure;
- (b) institution of new teaching posts;

and (c) any proposal involving liability on the Foundation Society or affecting directly or indirectly the rights of the Foundation Society or its members.

21. The Foundation Society for the proper discharge of its duties, functions and responsibilities may pass such resolutions as it may consider proper and forward the same to the Governing Body for necessary action.

22. In case it is not possible for the Governing Body to agree with the resolution or resolutions of the Foundation Society without detriment to the interest of the College, the difference may be referred to the Executive Council of the University for decision. Its decision shall be final.

23. (i) The Foundation Society or the Governing Body shall not—
- (a) without the previous approval of the Executive Council accept any donation in any form from a teacher of the College;
 - (b) by way of punishment terminate the service or reduce in pay of any teacher appointed on a written contract without holding an enquiry into the charges against the teacher.
- (ii) When any action is proposed to be taken against any teacher a statement of the charges against him shall be given in writing to the teacher, who shall have a reasonable opportunity of defending himself. The Governing Body shall then take into consideration the proceeding of the enquiry and report together with his previous service and character and come to a decision by a majority of two thirds of the members present at a meeting convened for the purpose. Such decision shall not be taken at an adjourned meeting.

CHAPTER III.

The College Council and its Functions.

24. There shall be for each College, a College Council consisting of the Principal and all confirmed teachers of the College, providing that the above clause shall not apply to a college for the first two years from the date of admission and in such a college the Council shall comprise all teachers of that College.
25. The Principal and the Vice-Principal, if any, of the College shall respectively be the ex-officio President and the ex-officio Vice-President or Vice-Presidents of the Council.
26. The Secretary shall be elected by the Council from amongst its members. He shall hold office for one year.
27. The Council shall meet at regular and frequent intervals :—
- (a) to discuss the progress of studies in the College,
 - (b) to bring to the notice of the College authorities the needs of the students,
 - (c) to make recommendations to the Principal or the Governing Body for improvement of the academic efficiency of the College,
 - (d) to bring to the notice of the Governing Body any matter affecting the rights and privileges of the teachers of the College as a class,
- and (e) to advise the Governing Body of the College and the Principal on such matters relating to the internal management of the college and discipline of its students as may be referred to from time to time.

28. Subject to the Statutes, Ordinances and Regulations of the University —
- (a) the College Council may advise the Principal and the Governing Body of the College regarding the fixing of the maximum number of students to be admitted in each subject and each class and the preparation of the time-tables,
 - (b) the Council's decision regarding the promotion and detention of students on the results of the College examinations shall be final.

NAAC RE-ACCREDITED WITH 'A' GRADE

SevadalMahilaMahavidyalaya

Place for Higher Learning & Research (Research Academy)
Sakkaradara Square, Umrer Road, Nagpur-440024

Date: 28th Nov. 2016

Staff Council Meeting

All the teaching staff of Science, Home Science and Social Science faculty are hereby informed that, Staff Council Meeting has been arranged in Hall No. 110 at 1.00 pm on 28th November 2016. The meeting will be presided by Hon'ble Shri Sanjayji Shende, President Sevadal Education Society. It is mandatory to attend the meeting.

Agenda of the meeting:

- 1) To confirm the minutes of last meeting.
- 2) Dr. Anil Mohite will discuss about the grade received by the college from NAAC.
- 3) Hon,ble Principal Prof. Pravin Charde will express his view about the grade received by the college from NAAC.
- 4) Hon,ble Shri Sanjayji Shende, President Sevadal Education Society will express his thoughts about the grade received by the college from NAAC.
- 5) Any other matter with the permission of chair.



Prof. Pravin Charde

Principal

Sevadal Mahila Mahavidyalaya, Nagpur

28th Nov. 16

Staff Council Meeting.

Staff council meeting was arrange on 28th Nov. 2016 in Hall No. 10 at 1:00 pm.

Secretary of College Staff Council Mr. P.S. Deshpande has welcome Hon'ble President of Sevadal Education Society Shri Sanjayji Shende for the meeting. He welcome Hon'ble Principal of Sevadal Mahila Mahavidyalaya Dr. Pravin Chande for the meeting. He also welcome all the staff members of the college for this meeting.

The meeting started with the permission of the chairman, and following matter was discuss in the meeting.

In the begining of the meeting everybody has express their deep sense of ^{consolation} ~~gratitude~~ in the memories of Dr. Bhoosreddy Sir as he was expired.

Then after following matter was discuss in the meeting:-

Principal
Sevadal Mahila Mahavidyalaya
Dusse Road, Nagpur-4

Secretary
Sevadal Education Society
Dusse Road, Nagpur-4

Item No 1 (To confirm the minutes of the last meeting)

The secretary of college staff council has read out the minutes of the last meeting, which was held on date 16th June 2016, and the minutes are confirm by Hon'ble Principal Dr. Pravin Charde.

Item No. 2 (NAAC Co-ordinator Dr. Anil Mohite has discuss about the grade received by college from NAAC)

According to him,

(i) Our college has received A Grade from NAAC with CGPA score of 3.10.

(ii) He explain in detail, how everybody was involve in the preparatory process for NAAC.

(iii) He thanks to Hon'ble President, Hon'ble Principal, Criteria co-ordinators & all teaching and non-teaching staff of the college for their support, when NAAC peer has

Principal
Bavdal Mahila Mahavidyalaya
Umer Road, Nagpur-4

led to the institution ie 20 & 21st Sep. 2016.

Principal
Bavdal Mahila Mahavidyalaya
Umer Road, Nagpur-4

Item No. 2 (Hon'ble Principal
Dr. Pravin Chaudhary has expressed his
view)

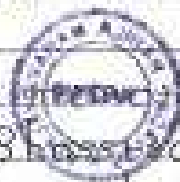
According to him,

- (i) We always remember to
Dr. Bhosreddy Sir, as he has
supported a lot to the institution,
and express his lament.
- (ii) All the portfolio will be re-arrange
as early as possible.
- (iii) Photographs of each and every
activity should be preserve for
the next NAAC.
- (iv) He congratulates all the teaching
and non-teaching staff as
institution has received A- Grade
from NAAC.

Item No. 3 (Hon'ble President Shri
Sanjayji Shende has expressed his thoughts)

He recall the memories related to
Dr. Girish Bhosreddy Sir, and
express his rapport and condolence.

Principal
Dr. Manoj Kumar
Joshi
Joshi Road, Rajapur



Item No. 2 (Hon'ble Principal
Dr. Pravin Chande has express his
view)

According to him,

- (i) We always remember to
Dr. Bhosreddy Sir, as he has
supported a lot to the institution,
and express his lament.
- (ii) All the portfolio will be re-arrange
as early as possible.
- (iii) Photographs of each and every
activity should be preserve for
the next NAAC.
- (iv) He congratulates all the teaching
and non-teaching staff as
institution has received A-Grade
from NAAC.

Item No. 3 (Hon'ble President Shri
Sanjayji Shende has express his thought)

He recall the  related to
Dr. Girish Bhosreddy Sir, and
express his rapport and condolence.

Principal

Sevada Mahila Mahavidyalaya
Umber Road, Nagpur.

- (ii) According to him, it is necessary to provide all the facility and quality education to the students of our college.
- (iii) Every staff member should take care of the students
- (iv) He express his opinion about to start the Commerce faculty in the college.
- (v) We need to organize the programme like 'संविद्यान महोत्सव' for our students, in the college.
- (vi) He congratulate all the teaching and non-teaching staff, as college has received A grade from NAAC.

As there was no matter for any more discussion, the meeting ends by thanks to Chair.

Principal
Sevadal Mahila Mahavidyalaya
Jyoti Road, Nagpur-8.

P.S. Deshpande
P.S. DESHPANDE,
Secretary,
College Staff Council.



Prof. Dr. P.N. Charde
Principal
Sevadal Mahila Mv.
NAGPUR

Sevadal Mahila Mahavidyalaya

Sakkardara Square, Umrer Road, Nagpur - 440024

Date : 19/04/2017

NOTICE

(STAFF COUNCIL MEETING)

All the staff members of Science, Home Science and Social Science Faculties are hereby informed that the meeting of Staff Council has been arranged on **22nd April, 2017 at 11.00 am.** in Room No.110.

It is mandatory to attend the meeting.

The agenda of the meeting :

- 1) To confirm the minutes of last meeting.
- 2) To discuss the workplan of Admission Committee for the Session 2017-18
- 3) To discuss progress of work done by the Conveners of various committees as per the portfolio. (Half Yearly Progress Report should be submitted by the Convener)
- 4) To discuss on the progress of Magazine Committee.
- 5) To discuss on various extension activity.
- 6) Discussion on the programme of Hon'ble Late Shri Suleman Khan Pathan Guruji Smriti Din which is to be scheduled on 29th April, 2017.
- 7) To discuss on disposal of waste material of all the laboratories and departments of the college through Infrastructure Committee.
- 8) Discussion on uniform for students.
- 9) Discussion on sewage of Food and Nutrition laboratory.
- 10) Any other matter with the permission of chair.


(Prof. Pravin Charde)

Principal
Sevadal Mahila Mahavidyalaya,
Nagpur

Copy to :

Hon'ble President.

Sevadal Shikshan Sanstha, Nagpur

22/04/2017

Staff Council Meeting

Staff council meeting was arrange on 22nd April 2017 in Hall No. 110 at 11:00 am.

Secretary of college staff council Mr. P.S. Deshpande has welcome honorable President of Sevadal education Society Shri Ganrajji Sheode for the meeting. He welcome Honorable Principal of Sevadal Mahila Mahavidyalaya Dr. Pravin Chavde for the meeting. He also welcome all the staff members of the college for the meeting.

The meeting started with the permission of the chairman and following matter was discuss in the meeting.

Item No 1 : To confirm the minutes of of last meeting

The secretary of college staff council has read out the minutes of the last meeting which was held on date 28th Nov.

2016, and the minutes are

by Honorable Principal Dr. Pravin Chavde

Principal
Sevadal Mahila Mahavidyalaya
Lower Road, Hingur.

Item No. 2 : To discuss the workplan of admission committee for the session 2017-18.

- Notice regarding the admission for the session 2017-18 has been issue to the members of admission committee.
- The Convener of admission committee will organize the meeting on date when the result of 12th std will be declare.

Item No. 3 : To discuss progress of work done by the Convenors of various committees as per the portfolio.

- All the Convenors of various committee should conduct at least two meetings per year, and plan their work.
- All the Co-ordinators of the criteria should collect the reports from the convenors of the committees, related to them.



To discuss the progress of Magazine Committee.

- There is need to channelize the

work of magazine committee of the college.

- The college magazine should be available for the students at the time of result.

Item No. 5 : To discuss on the progress on various extension active.

- There is need to promote the extension activity like donation to orphans as per their need, and Bird restaurant at Rajbhawan Nagpur.

Item No. 6 : Discussion on the programme of Hon'ble Late Shri Sukumar Khan Patil Annuji Samji Din which is to be scheduled on 23rd April 2017.

- Hon'ble President has suggest that we can plan the following functions on this occasion.

(i) Arrange the lecture series.

(ii) Organize blood donation camp.

(iii) Organize award function for the people who are working for the environment and for other social activities.

(iv) We can also think to help the poor families.

Item No. 7. To discuss on disposal of waste material of all the laboratories and departments of the college through Infrastructure Committee.

- It has been decided that every HOD should prepare the list of unused equipment, chemicals, glassware and e-waste present in the dept.
- The disposal of waste material of the laboratories can be done through infrastructure committee.

Item No. 8. Discussion on uniform for students.

- It has been decided that there should be uniform for the students.
- Opinion about the pattern of uniform can be discuss with students.

Item No. 9. Discussion on sewage of Food and Nutrition department.


It has decided that proper arrangement will remove the solid waste

[Signature]
Principal
Sri Vidya Mahavidyalaya
Vengal Rao Nagar


material from the sewage of E.P.N
laboratory.

Item No. 10 Any other matter with the
permission of chair.

As there was no matter for further
discussion, the meeting ends by
giving thanks to chair.


B.S. DESHPANDE
Secretary

College Staff Council


Prof. Dr. P.N. Charde
Principal
Sevadal Mahila Mv,
NAGPUR.




Principal
Sevalal Mahila Mahavidyalaya
Under Road, Nagpur-4.

Sevadal Mahila Mahavidyalaya

Sakkardara Square, Umrer Road, Nagpur - 440009

Date : 15/11/2017

NOTICE **(STAFF COUNCIL MEETING)**

All the staff members of Science, Home Science and Social Science Faculties are hereby informed that the meeting of Staff Council has been arranged on **15th November, 2017 at 12.05 pm.** in Room No.110.

It is mandatory to attend the meeting.

The agenda of the meeting are :

- 1) To confirm the minutes of last meeting.
- 2) Submission of College AQAR of Session 2016-17 online to the NAAC Bangalore Office.
- 3) Submission of the criterion wise reports from the Co-ordinators of the respective criterion (I to VII) on or before 22nd November, 2017, which is required for the online submission of AQAR.
- 4) Non-completion of the syllabus of the subject Microbiology and Environmental Science (Before Diwali vacation of Session 2017-18).
- 5) Non-submission of college magazine Sevavratee of Session 2016-17 to the Hon'ble Principal's office and R.T.M. Nagpur University.
- 6) Discussion on policy of our college towards the R.T.M. Nagpur University Election November-2017.
- 7) Work for Biodiversity Park with the help of Department of Zoology, Sevadal Mahila Mahavidyalaya, Nagpur.
- 8) Any other matter with the permission of chair.



(Prof. Pravin Charde)
Principal
Sevadal Mahila Mahavidyalaya,
Nagpur

15 Nov, 2017

Staff Council Meeting

Staff council meeting was arrange on date 15/11/2017 in hall No 410 at 12:05 pm.

Secretary of college staff council Mr. P.S. Deshpande has welcome Honourable Pricipal of the college Dr. Pravin Charde for the meeting. He also welcome all the staff members of the college for this meeting.

The meeting starts with the permission of the chair and following matter was discuss in the meeting.

Item No 1: To confirm the minutes of last meeting.

The secretary of college staff council has read out the minutes of last meeting, which was arrange on 24th April 2017, and the minutes are confirm by Honourable Principal.


Principal
Sevatal Mahila Mahavidyalaya
Umre Road, Nagpur-2

Item No. 2 :- Submission of College AQAR of session 2016-17 online to the NAAC Bangalore office.

It has been decided that AQAR of the session 2016-2017 of college will be submitted online to NAAC Bangalore office as early as possible.

Item No. 3 :- Submission of the criteria wise reports from co-ordinators of the respective criterion (I to VII) on or before 22nd Nov. 2017, which is required for the online submission of AQAR.

→ It has been decided that the co-ordinators of all the NAAC criteria (I to VII) will submit their reports to NAAC - co-ordinator on or before 22nd Nov. 2017.

Item No. 4 :- Non-completion of the syllabus of the subject Microbiology and Environmental Science.

→ In this matter the HOD of department of Microbiology and Environmental Science said that, it was not possible to finish the syllabus within

Principal
Sri M. S. Srinivas
Vidya Lakshmi Education
Trust, Bangalore

Principal
Sri M. S. Srinivas
Vidya Lakshmi Education
Trust, Bangalore

stipulated time as per time-table of the college, due university examination work like assessment of answerbooks, paper setting, moderation, etc. The course was completed by conducting the extra classes. But according to Honourable Principal Sir, they has to take prior permission to conduct the extra class, which was not taken by them.

Item No. 5 :- Non-submission of college magazine Sivavrattee of session 2016-17 to the Honourable Principal's office and RTM Nagpur University.

→ According to the convenor of college magazine Dr. Sushil Meshram, the work is in final stage, and it will finish as early as possible, within 15 days.

Item No. 6 :- Discussion on policy of our college towards Nagpur University election Nov. 2017.


Principal
Sivavrattee Mahavidyalaya
Lower Road, Nagpur-2

RTM
NAGPUR UNIVERSITY
NAGPUR

→ It has been decided that our college not going to promote any particular party in this election of BOS, Senate, academic council and management council of RTM Nagpur University Nagpur.

Item No. 7 :- Work for Biodiversity Park with the help of Department of Zoology, Savadai Mahila Mahavidyalaya, Nagpur.

→ It has been decided that Department of Zoology of Savadai Mahila Mahavidyalaya will actively take part in the work for Biodiversity park, Raj Bhavan, ^{Nagpur} Govt. of Maharashtra.


Item No. 8 :- Any other matter with the permission of Chair.

→ As there was no matter for further discussion, the meeting ends by giving thanks to chair.


Principal
Savdai Mahila Mahavidyalaya
Vijay Nagar, Nagpur

S. D. DESHPANDE
Secretary
College Staff Council




Prof. Dr. B. N. Deshpande
Principal
Savdai Mahila
Vijay Nagar, Nagpur

Sevadal Mahila Mahavidyalaya

Place for Higher Learning & Research (Research Academy)
Sakkardara Square, Umreer Road, Nagpur-440024

Date: 21.04.2018

NOTICE

All the staff members of Science, Home Science and Social Science Faculties are hereby informed that the meeting of Staff Council has been arranged on **27th April 2018** at 11.30 am. in Room No.110. Hon'ble President of Sevadal Education Society will chair the meeting.

The agenda of the meeting are:



- 1) To confirm the minutes of last meeting.
- 2) Submission of the Departmental Input by the Head of the Department after discussion with his staff on or before **20th July 2018**.
- 3) Submission of PBIAS/Self-appraisal along with google scholar registration page and academia.edu page for the year 2017-18 as per the guidelines mention in the notice of date **5th April 2018**.
- 4) Discussion on the reports submitted by the Convenors of the various criteria to the office for the session 2017-18 as per the notice of date **4th April 2018**.
- 5) The concern teacher/HOD shall have to keep the record of internal assessment activities up to one year after the declaration of the results of that semester.
- 6) Every staff member has to submit the Computer literacy Certificate to the office.
- 7) Any other matter with the permission of the Chair.

It is mandatory to attend the meeting.


(P. S. Deshpande)
Secretary
College Staff Council


(Prof. Pravin Charde)
Principal
Sevadal Mahila Mahavidyalaya,
Nagpur

Copy to :

- 1) The Hon'ble President, Sevadal Education Society, Nagpur
- 2) Dr. (Mrs.) A. S. Mahalkar, In-Charge, Science Faculty 
- 3) Dr. S. V. Pise, In-Charge, Arts Faculty 

27th April 18


Minutes of
Staff Council Meeting

Staff council meeting for the staff members of science, Home science and Social science faculties was arranged on 27th April 2018 at 11:30 am in room no. 110.

Secretary of staff council, Mr P. S. Deshpande ^{has welcomed} Hon'ble President of Sevadal Education Society Shri Sanjayji Shende for the meeting. He welcomed Hon'ble Principal Dr. Pankaj Chade Sir for this meeting. He also welcomed all the staff members for the meeting.

The meeting starts with the permission of the chair and following matter was discussed in the meeting :-

Item No. (1) :- To confirm minutes of last meeting.



Principal
Sevadal Education Society
Mumbai
The secretary of college council has read out the minutes of last meeting, which was arranged on 15th Nov. 2017, and the minutes are confirmed by the chair.

Item No. 2 :- Submission of the Departmental input on or before 20th July 2018.

→ It has been decided that all HOD of various department will submit their departmental input of the session 2017-2018 on or before 20th July 2018 towards the Hon'ble Principal office or NAAC Co-ordinator in the form of soft copy.

Item No. 3 :- Submission of PBAS/ Self-appraisal along with gaggle scholar registration page and academia.edu page, for the year 2017-18 as per the guidelines mention in the Notice of date 5th April 2018.

→ It has been decided that the self appraisal report i.e. PBAS of every year will be certified by the competent authority on or before 15th July of new academic session. Only duly signed appraisals will be considered for placements and increments.


Principal
Bachchan College
Vijay Nagar

Item No. 4 :- Discussion on the reports submitted by the convenors of various criteria to the office for the session 2017-18 as per the notice of date 4th Apr 2018.

→ It has been decided the reports should be in a ^{presentable} ~~presentable~~ form, for NAAC. It should consist of necessary photographs and soft copy of the report should be made available by the convenor of the criteria.

Item No. 5 :- The concern teacher or HOD shall have to keep the internal assessment activities record upto one year after the declaration of the results of that semester.

→ It has been decided that every concern teacher of the college have to keep the record of internal assessment activities of the students upto one year after the declaration of the


Principal
Sri Vasavi Mahila College
Linnar Road, Dapoli

university results of that semester.

Item No. 6 :- Every staff member has to submit the computer literacy certificate to the office.

→ It has been decided that every staff member should obtain his computer literacy certificate from Shri Bagadey Sir with the help of Dr Gadewar Sir and submit to the office.

Item No. 7 :- Any other matter with the permission of the chair.

→ Following resolutions has been passed with the permission of chair.

(i) Every staff member has to analyze his incoming and outgoing time record (impression record). For fifteen days, one casual leave will be subtracted. This

Principal
Sri. M. S. Bagadey
Sri. D. S. Gadewar



(Handwritten signature)

late incoming record will be entered into the service book of the staff member.

(ii) Minimum one adhoc staff should be appointed for each P.G. departments of the college.

(iii) From today Hon'ble Principal Sir will be HOD of all P.G. and U.G. departments, which are running on no grant basis.


(iv) The change of ^{Incharge Lectures} HOD of the P.G. departments i.e. Environmental Science, Zoology and Chemistry has been withdrawn.

As there was no matter for further discussion, the meeting ends by giving thanks to chair.


Principal
Sri. N. S. Nishpande
Vijaya Nagar, Mysore



P. S. Nishpande
P. S. NISHPANDE
Secretary Staff Council


Prof. Dr. Pravin Chande
Principal, Jainman
College Staff Council

NAACRE ACCREDITED WITH 'A' GRADE

Sevadal Mahila Mahavidyalaya

Place for Higher Learning and Research (Research Academy)
Sakkardara Square, Umrer Road, Nagpur - 440024

Date : 14/06/2018

NOTICE

(STAFF COUNCIL MEETING)

All the teaching staff members of the college are hereby informed that the meeting of Staff Council has been arranged on **15th June, 2018** at **11.30 am.** in Room No.110 under the Chairmanship of the Hon'ble President, Sevadal Education Society, Nagpur.

It is mandatory to attend the meeting.

The agenda of the meeting :

- 1) To confirm the minutes of last meeting.
- 2) To discuss on new guidelines dated 23.5.2018, received from NAAC for affiliated colleges.
- 3) To discuss on incoming and outgoing biometric data of the Academic Session 2017-18, in which five teaching staff members are identified for their irregularities.
- 4) To discuss on submission of Self Appraisal Report.
- 5) To discuss on regular classes of all the faculties which will starts from 9th July, 2018 with theory and practicals for the Session 2018-19.
- 6) Any other matter with the permission of chair.



(Prof. Pravin Charde)

Principal
Sevadal Mahila Mahavidyalaya,
Nagpur

Date 15/06/2018


Minutes of Staff Council Meeting.

The meeting of college staff council for the staff members of science, Home Science and social-science faculties was arranged on 15th June 2018 at 11:30 am in Room No. 110.


Secretary of college staff Council Mr. P. S. Deshpande has welcome Hon'ble President of Sevadal Education Society Shri Sanjayji Shinde for the meeting. He welcome Hon'ble Principal Dr. Pravin Chande Sir for this meeting. He also welcome all the Staff Members for the meeting.

The meeting starts with the permission of the Chair and following matter was discussed in the meeting.

Item No. 1 - To confirm the minutes of last meeting.


Principal
Sevadal Education Society
Dnyanesh Road, Nagpur

Secretary of college staff council Mr. P. S. Deshpande has


Secretary

read out the minutes of last meeting which was arrange on date 27th April 2018, and the minutes was confirmed by the chair.

Item No. (2) To discuss new guidelines dated 23/5/2018, received from NAAC for affiliated colleges.

It has been decided that all the conveners of all the seven criteria will work as per the new guidelines received from NAAC. According to new guideline 70% marks will depend on data of the college and 30% marks will be allotted by NAAC peer team during their visit to the institution.

Item No. (3) To discuss incoming and outgoing biometric data of the academic session 2017-18, in which five teaching staff members are identified for their irregularities.


Principal
Sri Sri Sri Mahaveer
College of Arts, Science &
Commerce

Hon'ble Principal Sir has given a last warning to five teaching staff members of the college who

found irregular for their incoming and outgoing timing, during the academic session 2017-18.


It has been decided that all the staff members will strictly follow their incoming and outgoing time in the college.

Item No. (4) To discuss submission of Self Appraisal Report.

It has been decided all the staff members will submit their self appraisal report on or before 15th July 2018.

Item No. (5) To discuss regular classes of all the faculties which will start from 9th July 2018 with theory and practicals for the session 2018-19.

It has been decided that the regular theory and practical classes of Sem-III & IV will be commence from 25th July 2018


Principal
Sardar Balbir Mahavidyalaya
Vardol Road, Ludhiana

and for sem-I will start 9th July of all the faculties.




Item No. 6 Any other matter with the permission of chair following improvement in the infrastructure of the college has been suggested by Hon'ble Principal sir and some staff members.

- i) Need of repairing the screen of classrooms for ICT teaching
- ii) Need of expansion of library
- iii) New ladies ^{toilet} toilets
- iv) Repairing of basketball ground

As there was no matter for further discussion the meeting ends by giving thanks to chair.


S. DESHPANDE
Staff Council




Prof. Dr. Pravin Chavde
Principal & Chairman
Staff Council
Sevadal Mahila Wd
NAGPUR

NAACRE-ACCREDITED WITH 'A' GRADE

Sevadal Mahila Mahavidyalaya

Place for Higher Learning and Research (Research Academy)
Sakkardara Square, Umrer Road, Nagpur - 440024

Date : 19/10/2018

NOTICE

(STAFF COUNCIL MEETING)

All the teaching staff members of the college are hereby informed that the meeting of Staff Council has been arranged on **20th October, 2018** at **12.00 noon** in Room No. 110 under the *Chairmanship* of Hon'ble President, Sevadal Education Society, Nagpur.

It is mandatory to attend the meeting.

The agenda of the meeting :

- 1) To confirm the minutes of last meeting.
- 2) Drafting of code of conduct (working policies) for all portfolios of the college by the Convener of portfolio.
- 3) Registration of College Alumni Association with the Charity Commissioner, Nagpur.
- 4) To discuss the planning of inaugural function of UGC Sponsored Community College and B.Voc. Courses.
- 5) Any other matter with the permission of chair.



(Prof. Pravin Charde)

Principal
Sevadal Mahila Mahavidyalaya,
Nagpur

Date 20/10/2018

Minutes of Staff Council Meeting:-

The meeting of college staff council for the staff members of Science, Home Science and Social Science faculties was arranged 20th October 2018 at 12:00 Noon in hall No. 110.

Secretary of College Staff Council Mr. P. S. Deshpande has welcome Hon'ble President of Sevadal Education Society Shri Sanjayji Shende for the meeting.

He welcome Hon'ble Principal Dr. Pravin Charde Sir for this meeting. He also welcome all the staff members for this meeting.

The meeting starts with the permission of the chair and following matter was discuss in the meeting.

Principal
Sevadal Education Society
Udipi Road, Sevadal

No. 1 :- To confirm the minutes of last meeting.

Secretary
College Staff Council

→ The secretary of College Staff Council Mr. P. S. Deshpande has

read out the minutes of the last meeting which was arranged on 15th June 2018, and the minutes of the meeting was confirmed by the Chair.

Item No. 2 :- Drafting of code of conduct (working policies) for all portfolios of the college by the Convenor of portfolio.

⇒ It has been decided that, Convenor of the portfolio should frame the draft of rules and regulations i.e. working policies for the portfolio. The committee will work according to that rules and regulations. It has been also decided that for drafting the code of conduct, help from Advocate can be useful.

Principal
Savitribai Mahavidyalaya
Vidya Nagar, Nagpur-4

No. 3 :- Registration of College Alumni Association with the Charity Commissioner, Nagpur.


⇒ Hon'ble Principal Sir has told that

the final draft of registration of College Alumni is ready.

The registration of alumni with the Charity Commissioner will be helpful to conduct the various activities under the Alumni Association of the college.

Item No. 4 :- To discuss the planing of Inaugural function of UGC sponsored Community College and B. Voc. Courses.

⇒ It has been decided that every staff member should contribute for the Inaugural function of UGC sponsored Community College and B. Voc. Courses, which is scheduled on 21st Oct. 2018 at 5.00 pm by the hands of Hon'ble Governor of Tamilnadu Sri Banwarilal Purohit Sir.



Principal
Sri. M. Mahalingam
Vice-Chancellor

Item No. 5 :- Any other matter with the permission of the chair.

⇒ As there was no matter for

further discussion, the meeting
ends by giving thanks to Chair.

P. S. Deshpande
P. S. DESHPANDE
Secretary
College Staff
- Council


Prof. Dr. Pravin Charde
Principal
Sevadal Mahila M.V.
Nagpur




Principal
Sevadal Mahila Mahavidyalaya
Umner Road, Nagpur-4

NAAC RE-ACCREDITED WITH 'A' GRADE

SevadaMahilaMahavidyalaya

Place for Higher Learning & Research (Research Academy)
Sakkaradara Square, Umrer Road, Nagpur-440024

Date: 20th April 2019

Staff Council Meeting

All the teaching staff of Science, Home Science and Social Science faculty are hereby informed that, Staff Council Meeting has been arranged in Hall No. 110 at 12.30 pm on 20-04-2019. The meeting will be chaired by the Hon'ble Principal.

Agenda of the meeting:

- 1) To confirm the minutes of last meeting.
- 2) Preparation of the proposals of all the teaching staff, according to the 7th pay scale and their submission to university.
- 3) Any other matter with the permission of chair.



Prof. Pravin Charde
Principal

SevadaMahilaMahavidyalaya, Nagpur

Date: 20/09/2019

College Staff Council Meeting

The meeting of college staff council for the staff of science, Home Science and social science faculty was arranged on 20th April 2019 at 12:30 pm in hall no. 11C.

Secretary of college staff council Mr. P. S. Deshpande has welcome Honourable Principal Dr. Pravin Charde sir for this meeting. He also welcome all the staff members for this meeting.

The meeting starts with the permission of the chair and following matter was discuss in the meeting.

Item No.1 :- To confirm the minutes of last meeting.


Principal
Savitri Shiksha Sahakaryalaya
Laxmi Road, Nagpur-4

The secretary of college staff council Mr. P. S. Deshpande has read out the minutes of last meeting which was arrange on 20th October 2018, and the minutes

of the meeting was confirmed by the Chair.

Item No. 2 : Preparation of proposals of all the teaching staff according to the 7th pay scale and their submission to university.

→ It has been decided that, as per guidelines received from joint director office and university the proposal of all teaching staff for 7th pay scale should be prepared.


These proposals should be submitted to university on 26th April 2019. For this a committee of six members should be constituted, who will look after the preparation and submission of proposals of all the teaching staff towards the university and joint director as per the scheduled programme received from university.



Principal
Sevada Mahila Mahavidyalaya
Umrey Road, Nagpur, India


Joint Director
Office
Nagpur

Item No. 3 : Any other matter with
the permission of Chair

As there was no matter for further
discussion, the meeting ends by
giving thanks to chair.


P. S. DESHPANDE
Secretary
College staff
Council.


Prof. Dr. Pravin Chaudh
Principal
Sevadal Mahila Mv.
Nagpur.


Principal
Sevadal Mahila Mahavidyalaya
Umrer Road, Nagpur-9.



Sevadal Mahila Mahavidyalaya

Place for Higher Learning and Research (Research Academy)
Sakkardara Square, Umrer Road, Nagpur - 440024

Date : 13.06.2019

NOTICE


(STAFF COUNCIL MEETING)

All the teaching staff members of the college are hereby informed that the meeting of Staff Council has been arranged on **15th June, 2019 at 11.00 am.** in Hall No.110 under the *Chairmanship* of Hon'ble President, Sevadal Education Society, Nagpur.

It is mandatory to attend the meeting.

The agenda of the meeting :

- 1) To confirm the minutes of last meeting.
- 2) Incoming time for staff members
 - a) Science Faculty : 10.00 - 10.15 am.
 - b) Home Science Faculty : 10.30 - 10.45 am.
 - c) Social Science Faculty : 07.00 - 07.15 am.
 - d) B.Voc. & Community College : 07.30 am.
- 3) All the Head of the Departments of Science faculty should get certify their opening stock balance (Stock Book Register) as early as possible.
- 4) In-Charge and Head of the Departments should take care of their respective department.
- 5) All the staff members should obtain their Bio-metric data of the Session 2018-19 and get certified.
- 6) Admission in UG and PG faculty of the college for the Session 2019-20.
- 7) Workplan of all the Conveners of the respective portfolio of the college.
- 8) Functioning of Placement Cell in the College.
- 9) Any other matter with the permission of chair.


(Prof. Pravin Charde)

Principal
Sevadal Mahila Mahavidyalaya,
Nagpur

Date: 15/6/2019

College Staff Council Meeting

The meeting of college staff council for all the teaching staff members was arranged on 15th June 2019 at 11:00 am in Hall No. 110.

Secretary of college staff council Mr. P.S. Deshpande has welcome Hon'ble President of Sevadal Education Society Smti Sanjayji Shende for the meeting. He welcome Hon'ble Principal Dr. Pravin Chavde Sir for the meeting. He also welcome all the staff members for the meeting.

The meeting starts with the permission of the Chair and following matter was discuss in the meeting.

Item No. 1 : To confirm the minutes of the last meeting.

Principal
Smti. Sanjayji Shende
Vivek Road, Vadgaon
The secretary of college staff council Mr. P.S. Deshpande has read out the minutes of the last meeting which was arrange on 20th April 2019, and the minutes

of the meeting was confirmed by the Chair.

Item No. 2 :

Incoming time for staff members.

- (a) Science faculty : 10.00 - 10.15 am
- (b) Home Science faculty : 10.30 - 10.45 am
- (c) Social Science faculty : 7.00 - 7.15 am
- (d) B.Voc. & Community College : 7.30 am.

⇒ It has been decided that all the faculty member will teach in the college as the incoming time decided for them.

Item No. 3 : All the Head of the departments of Science faculty should get certify their opening stock balance (Stock Book Register) as early as possible.

⇒ It has been decided that all the head of the department of science faculty should certify their stock balance register of their department upto 7th July 2019.


Principal
Sardar Sarbajit Mahavidyalaya
Lower Kolda, West Bengal.

Item No. 4 :

Incharge and Head of the departments should take care of their respective department.

→ It has been decided that all the Incharge and Head of the departments should take care of their respective departments. Academic work should not get affected. Regular theory classes must be conducted by all the staff members as per their time-table. Every staff member attend the meeting at the end of the academic session and at the (start) beginning of the session.

Item No. 5 :

All the staff members should obtain their biometric data of the session 2018-19, and get

Handwritten note:
The session 2018-19, and get

It has been decided that all the staff members should obtain their biometric data of the session 2018-19, from

the office verified it and get certified from Honble. Principal.

Item No. 6 :

Admission in UG and PG faculty of the college for the session 2019-20.

→ It has been decided that online admission for UG classes should be started as early as possible, for session 2019-20.

Item No. 7 :

Workplan of all the Conveners of the respective portfolio of the college.

→ It has been decided that the conveners of all the portfolio should submit their workplan for the session 2019-2020.

Plan-A-consist their planning upto dipavali vacation. ~~Plan-B~~ ~~Plan-C~~ will be for after dipavali vacation. These (reports) workplan should be verify by concern co-ordinator of criteria and then discuss with Honble. Principal Sir.

Item No. 8

: Functioning of Placement Cell in the College.

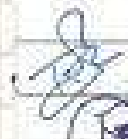
⇒ It has been decided that the Placement Cell of the college should develop proper procedure and planning, to get placement to the maximum no. of students of the college.

Item No. 9

: Any other matter with the permission of Chair.

⇒ Following suggestions was given by Hon'ble President and by Hon'ble Principal,

(a) Other examinations i.e. examination other than regular college examinations, also should be conducted by college examination committee.



Dr. ...
Principal ...
...

College examinations should be conducted like university examination pattern. For this three sets of question paper should be obtain by the subject teacher. Tabulation

register should also be prepared for college examinations.

(b) E-book facility of the library should be utilized by maximum students of our college.

(c) Alumni association of the college should be function properly. They should maintain the record of collection of funds, their receipts, the audit of the funds, also be maintain.

(d) To improve the quality of our college in various service related steps should be taken. Notices should be issued to the students for the collection of the data.


The college magazine draft of the session 2018-19 will be submitted upto 30/07/2019.


(e) Mobile is banned in the premises of college. For staff members it should be on silent mode.


Principal
Sri Sri College
Kannur

As there was no matter for further discuss, the meeting

ends by giving thanks to the
Chair.


P.S. DESHPANDE
Secretary
College Staff
Council.


Prof. Dr. Pravin Chande
Principal
Sevada Mahila Mv
NAGPUR




Principal
Sevada Mahila Mahavidyalaya
Umner Road, Nagpur-2.

Sevadal Mahila Mahavidyalaya

Place for Higher Learning and Research (Research Academy)
Sakkardara Square, Umrer Road, Nagpur - 440024

Date : 16.03.2020

NOTICE

All the teaching and non-teaching staff of the college are hereby informed that the urgent meeting has been arranged on **16th March, 2020 at 12.00 noon**, in Seminar Hall No.110 under the *Chairmanship* of Hon'ble Principal of the college.

The agenda of the meeting :

- 1) To discuss about the letter received from the Hon'ble Joint Director, Higher Education, Nagpur Division, Nagpur dated 14th March, 2020 and R.T.M. Nagpur University Circular dated 15th March, 2020 regarding prevention to be taken by the college related to Novel Corona Virus (COVID19)
- 2) As per the above mentioned letter the regular teaching work in the college will not be conduct from 16th March 2020 to 31st March, 2020. However, the R.T.M. Nagpur University Practical and Theory examination which was already declared, will be conduct as per the schedule received from R.T.M. Nagpur University, Nagpur.
- 3) All the teaching and non-teaching staff of the college will be present for their duties in the college as per their regular timing.
- 4) The staff members of the college, who are the Chairman/Member of the Subject Examination Committee will not attend their meeting at University premises.
- 5) All the teaching and non-teaching staff members are advised about simple public health measures of hand and respiratory hygiene.
- 6) During the above mentioned period the reading room of library, canteen of the college and sports activity will be closed.
- 7) The Hostel Committee of the college should communicate the public health measures of hand and respiratory hygiene to the students of the hostel.
- 8) Any other matter with the permission of chair.

It is mandatory to attend the meeting.



(Prof. Pravin Charde)

Principal

Sevadal Mahila Mahavidyalaya,
Nagpur

Copy to:


- 1) The Hon'ble President, Sevadal Education Society, Nagpur
- 2) Dr. (Mrs.) A. S. Mahalkar, In-Charge, Science Faculty
- 3) Dr. P. S. Deshpande, In-Charge, Home Science Faculty
- 4) Dr. S. V. Pise, In-Charge, Humanities Faculty
- 5) All Nodal Officers, B.Voc. (JWTT and MLMDT) and Community College

Date :- 16/03/2020

Minutes of College staff meeting

The meeting of all the teaching and non-teaching staff of Sevadal Mahila Mahavidyalaya, Nagpur, was organized & on 16/03/2020 at 12:00 noon in Hall No.10 under the Chairmanship of Honourable Principal of Sevadal Mahila Mahavidyalaya to discuss regarding prevention to be taken by the college related to Novel Corona Virus (COVID 19). All the teaching and non-teaching staff members were present for the meeting. Dr. Pravin Deshpande has welcome Honourable Principal Prof. Dr. Pravin Charde for the meeting.

The meeting starts with the permission of the Chair and following matter was discussed in in the meeting.


Principal
Sevadal Mahila Mahavidyalaya
Veer Road, Nagpur

To discuss about the letter received from the Hon'ble Joint Director, Higher education, Nagpur Division, Nagpur dated 14/03/2020 and R. T. M. Nagpur University.

circular dated 15th March 2020 regarding prevention to be taken by the college related to Novel Corona Virus (COVID 19).

→ With reference to the above mention letter, it has been decided that mask should be use by all the teaching and non-teaching staff of the college.

- By using the mask the cleaning process of the classrooms, departmental laboratory should be carried out with the help of non-teaching staff and peon.

- Sanitizers should be used by all the teaching and non-teaching staff of the college.

Item No. 2. As per the above mention letter the regular teaching work in the college will not be conduct from 16th March 2020 to 31st March 2020.

However, RTM Nagpur University

practical and theory examinations which was already declared

will be conduct as per the schedule

from RTM Nagpur

University, Nagpur.


Principal
Rajawade Sanshodhan Mandal
RTM Nagpur University

→ It has been decided that the regular teaching work in the college will not be conducted from 18th March 2020 to 31st March 2020. However, RTM Nagpur University Practical and Theory examination which was already declared will be conducted as per the schedule received from RTM Nagpur University, Nagpur.

Item No. 3. All the teaching and non-teaching staff of the college will be present for their duties in the college as per their regular timing.

→ It has been decided that the teaching and non-teaching staff of the college will be present for their duties in the college as per their regular timing.

Item No. 4. The staff members of the college, who are Chairman/Member of the subject examination committee, will not attend their meeting at the University premises.

→ It has been decided that the staff members of the college who are Chairman/Member of the


Principal
Government College, Nagpur
Vijay Road, Nagpur-4.

Subject Examination Committee will not attend their meeting at the University premises.

Item No. 5 All the teaching and non-teaching staff members are advised about simple public health measures of hands and respiratory hygiene.

→ It has been decided that all the teaching and non-teaching staff members should follow simple public health measures of hands and respiratory hygiene, and convey the same to the students and the society.

Item No. 6 During above mention period the reading room of the library, canteen of the college and sports activity will be closed.

→ It has been decided that during the above mention period the reading room of the library, canteen of the college and sports activity will be closed for all the staff members and students.

Principal
Savada Mahila Mahavidyalaya
Jang Road, Nagpur-4

Principal
Savada Mahila Mahavidyalaya
Jang Road, Nagpur-4

Item No. 7. The Hostel committee of the college should communicate the public health measures of hands and respiratory hygiene to the students of the hostel.


→ It has been decided that the Hostel committee the public health measures of hands and respiratory hygiene to the students of the hostel.

- It has been also decided that college will provide the vehicle facility to the students of the hostel during examination period, upto their examination centre.

Item No. 8 Any other matter with the permission of Chair,

- It has been decided that the staff members who are working with Minor Research Project or Major Research Project should submit their project report and financial utilization statement

• It has been decided that all the criterion coordinators of NAAC should submit their files of the work with concern their convenors, to Honourable Principal Sir.



Principal
Sevatal Mahavidyalaya
Ummer Road, Noida


Principal
Sevatal Mahavidyalaya
Ummer Road, Noida

• It has been decided that the course matter or notes of the topic, which are not taught to the students, should be send on on whatsapp to the students of science and social science faculty by the concerning teachers.

• Preliminary examinations of the students of science and social science faculty should be conducted by the examination committee of the college.

As there is no matter for any more discussion, the meeting ends by giving thanks to Chair.


Dr. P.S. Deshpande
Secretary
College Staff Council


Prof. Prayta Charde
Principal
Sevadal Mahila Mrs.
NAGPUR.


Principal
Sevadal Mahila Mahavidyalaya
Lower Road, Nagpur-4



सेवादल महिला महाविद्यालय

सकरदरा चौक, उमरेड रोड, नागपूर

दि. २९.०६.२०२०

नोटीस (अत्यंत महत्त्वाचे)

महाविद्यालयातील सर्व प्राध्यापकांना सूचित करण्यात येते की, बुधवार, दि. १ जुलै २०२० ला दुपारी १२.०० वाजता संस्थेचे अध्यक्ष/सचिव यांच्या उपस्थितीत सभेचे आयोजन करण्यात आले आहे.

प्रस्तुत सभा कोरोना विपाणू (कोविड-१९) च्या पार्श्वभूमीवर महाविद्यालयाची पुढील वाटचाल आणि शैक्षणिक सत्र २०२०-२१ चे नियोजन या विषयावर घेण्यात येत आहे.

तरी सर्व प्राध्यापकांनी फिजीकल डिस्टन्सिंग/भास्क/सॅनिटाईझर इ. बाबींची काळजी घेवून सभेला उपस्थित राहणे अनिवार्य राहिल.

याची सर्व प्राध्यापकांनी नोंद घ्यावी.



(डॉ. प्रविण चरडे)

प्राचार्य

सेवादल महिला महाविद्यालय,
नागपूर

प्रतिलिपि :

- १) मा. अध्यक्ष/सचिव, सेवादल शिक्षण संस्था, नागपूर
- २) डॉ. सी. ए. एस. महाकाळकर, इनवार्ज-विज्ञान विद्याशाखा
- ३) डॉ. पी. एस. देशपांडे, इनवार्ज-गृहविज्ञान विद्याशाखा
- ४) डॉ. एस. व्ही. पिसे, इनवार्ज-कला विद्याशाखा
- ५) सर्व नोडल ऑफीसर्स-बी.ब्लॉक, आयडब्ल्युटीटी, एमएलएमटीटी, कम्युनिटी कॉलेज

Minutes of 1 July 2020 Staff Council Meeting



The meeting of college staff council for the staff of science, Home Science & Social science faculty was organized on 01 July 2020 at 12.00 noon in Hall No. 110 under the chairmanship of President, Sevada Education Society, Shri Sajayji Shende.

Secretary of college staff council Dr. P.S. Deshpande has welcome Shri Sajayji Shende Sahab for meeting. He also welcome Honorable Principal Prof. Pravin Chande for the meeting.

The meeting starts with the permission of the chair and following matter was discuss in the meeting.

Item No. 1 To confirm the minutes of the previous / last meeting.

→ The secretary of college staff council Dr. P.S. Deshpande has read out the minutes of last meeting.

 as arrange on 16/07/2020 and the minutes are confirmed by  Chair.

Item No. 2 : Online teaching methods should be used for students.

→ It has been decided that all the teaching staff can use the platform like Zoom, Google Classroom or Google Meet for online teaching for the students. Teachers should maintain the record of online teaching classes conducted by them.

Item No. 3 : Updation of college website and its updation.

- It has been decided that college website should be use for admission purpose
- All the departments should upload their information on the website by using the same format.
- Library page should be updated.
- Photographs of the various activities should be upload on the website.
- Home page of website should be update.

Information about the facility should be added.
Information about college, its vision and mission should be added.

- More information about Major research projects should be updated.
- Photographs of cultural activities should be added.

Item No. 9 : Any other matter with the permission of Chair

- All head of the department should submit the information of their department in the prescribe format to Rekde Sir on his mail id.
- Before uploading any information on the website, permission should be obtain from Principal Sir.
- As there no matter for further discussion, the meeting ends by giving thanks to Chair.

P.S. Dishpande
 Dr. P.S. Dishpande
 Secretary
 College Staff Council

J.S.
 Principal
 Sevadal Mahila Mahavidyalaya
 Under Road, Nagpur-4



J.S.
 Prof. Prasin Chatde
 Principal
 Sevadal Mahila Mv.
 NAGPUR



NAAC RE-ACCREDITED WITH 'A' GRADE

Sevadal Mahila Mahavidyalaya

Sakkardara Square, Umrer Road, Nagpur-440024

Date: 31/07/2021

Staff Council Meeting

All the teaching staff members of Science, Home Science and Social Science faculty are hereby informs that, they should attend the staff council meeting on 02/08/2021 in seminar hall no. 108 at 12.05 pm.

The agenda of the meeting__

- 1) Framing of the Time Table for the students of Science, Home Science and Social Science faculty.
- 2) Appointment of contributory teaching staff in UG departments, as per requirement.
- 3) Any other matter with the permission of chair.

It is mandatory to attend the meeting.




(Prof. Pravin Charde)
Principal,
Sevadal Mahila Mahavidyalaya,
Nagpur

Date: - 02/08/2021

Minutes of College Staff Council

The meeting of College Staff Council for the staff of Science, Home-Science and Social Science faculty was arranged on 02/08/2021 at 12.05 pm in Hall no. 110.

Secretary of college staff council has welcome Honourable Principal Prof. Pravin Charde for the meeting. He also welcome all the staff members for the meeting.

The meeting starts with the permission of Chair and following matter was discuss in the meeting.

Item No. 1: Framing the timetable for the students of Science, Home Science and Social science faculty

→ It has been decided that timetable should be prepare for final year students for science, Home-Science and social faculty and their classes can be start from

Principal
Savdal Mahila Mahavidyalaya
Jinjer Road, Nagpur.

g. 2021



provisional admission can be permissible for sem III & sem V

and their classes can be started from 16th Aug. 2021, for the students of science, home science and social science faculty.

Item No.2: Appointment of contributory teaching staff in UG departments, as per requirement.

→ It has been decided that the appointment of contributory teaching staff should be done as per requirement, in science, home science, social science faculty as well as in B.Voc courses and in community college. For this applications from qualified teachers should be obtain.

→ For this recruitment, the procedure of appointment, as per UGC guidelines and RTMNU guidelines should be follow. (To publish the advertisement about the various post in the newspaper and then conduction of interview)

Principal
Principals
Principals
Principals

3: Any other matter with the permission of Chair.

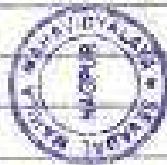
Principals
Principals
Principals
Principals

- It has been decided that college should purchase the platform Webex for the conduction of webinar.
- Wildlife week should be celebrated by using webex.
- Guest lectures should be organized for the UG & PG students by using Webex.
- Every department should plan at least two guest lectures by using Webex platform.
- All the staff member must attain the inaugural function of all the online webinars.
- Department of Music should organize their regular programme of music by using Webex.
- Exhibition cum sale should be arrange for students by Home-science faculty.
- Various cultural programs and small events like rangoli competition should be organized.
- Department of Zoology should organize a rate of on the project of Crappi-fish.



- We are expecting the students publications in various projects from the department of Zoology, Environmental Science and chemistry.
- NSS department of college should arrange and participate in Blood Donation camp on 14th and 15th August 2021, in our college premises.
- Minimum 50 nest for sparrow should be install in college and Hostel premises of our college
- NSS department should be participate in the tree plantation programme in association with Gayatri Pravat of Nagpur.

As there is no matter for further discussion, the meeting ends by giving thanks to chair.



P. P. Deshpande
 Dr. P. S. Deshpande
 Secretary
 College Staff Council

P. S. Deshpande
 Prof. Pravin Chande
 Principal
 Sevadal Mahila Mahavidyalaya
 Nagpur

P. S. Deshpande
 Principal
 Sevadal Mahila Mahavidyalaya
 Nagpur 441101, M.P.

P. S. Deshpande
 Secretary
 College Staff Council

Sevadal Mahila Mahavidyalaya

Place for Higher Learning & Research (Research Academy)
Sakkardara Square, Umrer Road, Nagpur-440024

Date: 11.11.2021


NOTICE

All the staff members of Science, Home Science and Social Science Faculties are hereby informed that the meeting of Staff Council has been arranged on **12th November, 2021** at 12.00 noon in Room No.110.

The agenda of the meeting are:

- 1) To confirm the minutes of last meeting.
- 2) Updation of college website.
- 3) Preparation of reports of activities from Session 2016-17 to 2020-21 and to be uploaded on college website.
- 4) Submission of Criteria wise AQAR Proforma (Criteria-I to VII) of the Session 2020-21 with relevant documents.
- 5) Discussion on commencing value based courses from the Session 2019-20 as per letter dated 14.12.2019 (letter is enclosed)
- 6) Any other matter with the permission of the Chair

It is mandatory to attend the meeting.


(Prof. Pravin Charde)
Principal
Sevadal Mahila Mahavidyalaya,
Nagpur

Date: 12/11/2021

Minutes of Staff Council Meeting

The meeting of College staff council for the staff of Science, Home Science and Social Science faculty was arranged on 12/11/2021 in Hall No 110 at 12:00 noon.

Secretary of college staff council Dr. P. S. Deshpande has welcome Honourable Principal Sir Prof. Pravin Charde for the meeting. He also welcome all the staff members for the meeting. The meeting starts with the permission of chair and the following items was discussed in the meeting.

Item No. 1 : To confirm the minutes of last meeting.

→ The secretary of college staff council has read out the minutes of last meeting which was arranged on 02 Aug. 2021 at 12:05 pm in Hall No. 110, and the minutes are confirmed by the chair.


Principal
Savitri Mahila Mahavidyalaya
Vijay Road, Nagpur-4

Item No. 2 Updation of college website.

Resolution :- It has been decided that the reports of college activities (Academic, Cultural, Sports, etc) should be uploaded on the college website.

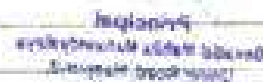
Item No. 3 : Preparation of reports of activities from session 2016-17 to 2020-21 and to be uploaded on college website.

Resolution :- The combine reports of various committees such as Nature club, extension activities, Wildlife week celebration, etc should be prepare from session 2016-17 to 2020-21 and then uploaded on college website.

Item No. 4 : Submission of Criteria Wise AQAR Proforma (Criteria I to VII) of the session 2020-21 with relevant documents.



Principal
Savitri Mahila Mahavidyalaya
Dunder Road, Nagpur-4



Principal
Savitri Mahila Mahavidyalaya
Dunder Road, Nagpur-4

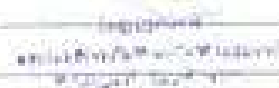
Resolution :- It has been decided that the NAAC Criterion convenors of Criterion I to VI of the session 2020-21 should be submitted to IQAC coordinator with relevant documents. should submit the information of their criteria in the prescribe AQAR proforma, to the IQAC coordinator with relevant documents of the academic session 2020-21.

5) Item No. 5 : Discussion on commencing value based courses from the session 2019-20 as per letter dated 14.12.2019.

Resolution :- As per letter from Hon'ble Principal dated 14.12.2019 with the subject, "Commencing Value Based Courses from the session 2019-20" it has been decided that the following teachers will start the value added courses, related their subject.



Principal
Savitri Mahila Mahavidyalaya
Gangy Road, Nagpur-9.



- (a) Mrs. S. D. Kolarkar will start the course having title "Bakery Product"
- (b) Dr. G. S. Kawale will start the course having title, "Functional English" for the people of Bahadur Village.
- (c) Dr. S. L. Pal will start the course having title, "Rainwater Harvesting."
- (d) Dr. Mrs. J. B. Tirpude will start the course having title, "Cultivation of Guppy Fish in the laboratory."
- (e) Dr. Mrs. H. A. Pandle will start the course having title as "Designing in Textiles for students from Narsala."

With reference to the above mention courses, it has been decided that the course co-ordinator should submit their progress report.

Item No. 6 Any other matter with the permission of the chair:-

• It has been decided that Mrs. J. D. Kamble

Principal
Sonal Mahila Mahavidyalaya
Upper Road, Nagpur-5



-Principal
Sonal Mahila Mahavidyalaya
Upper Road, Nagpur-5

will start the courses having title "Food Preservation" for the students of B.Sc. 1st yr. Home Sci. She will also start the another course having title, "Neutraceutical Science" for the students of B.Sc. 2nd yr Home Science.

• It has been decided that Dr. Mrs M.M. Joharapurkar will start the course having title, "Nutrition and Dietetics" for the students of B.Sc. Final yr Home Science

• It has been decided that Infrastructure committee will ~~be~~ look after the corrections of display boards of the college.

As there is no matter for further discussion, the meeting ends by giving thanks to Chair.



D.R.S. DESHPANDE
Secretary
College Staff Council



Prof. Umashankar Deshpande
Principal
Sevatal Mahila Ma
Nagpur.

Sevadal Mahila Mahavidyalaya

Place for Higher Learning & Research (Research Academy)
Sakkardara Square, Umreer Road, Nagpur-440024

Date: 04.05.2022

NOTICE

All the staff members of Science, Home Science and Arts Faculties are hereby informed that the meeting of Staff Council has been arranged on 7th May 2022 at 11.30 am. in Room No.110. The meeting will be chaired by Hon'ble Shri Sanjay Shende, President, Sevadal Shikshan Sanstha, Nagpur.

The agenda of the meeting are:

- 1) To confirm the minutes of last meeting.
- 2) To increase the space of College Website as per new guidelines received from NAAC.
- 3) Planning for submission of SSR for Fourth Cycle of our institution.
- 4) UG and PG Admission process for the Session 2022-2023 of our institution.
- 5) Installation of Solar Panel and Rain Water Harvesting System in the college premises. (NAAC Criterion VII)
- 6) Any other matter with the permission of the Chair

It is mandatory to attend the meeting.



A handwritten signature in blue ink, appearing to read 'Pravin Charde'.

(Prof. Pravin Charde)

Principal
Sevadal Mahila Mahavidyalaya,
Nagpur.

Date: 07/5/22

Minutes of College Staff Council

The meeting of College Staff Council was arranged on 07th May 2022 in Seminar Hall No. 110 at 11:30am under the Chairmanship of Honourable President, Sevadal Education Society, Shri Sanjayji Shende.

Secretary of College Staff Council Dr. P.S. Deshpande has welcome Shri Sanjayji Shende Sahab for the meeting. He also welcome Honourable Principal Prof. Pravin Charde for the meeting.

The meeting starts with the permission of Chair and following matter was discuss in the meeting.

Item No. 1: To confirm the minutes of last meeting.

→ The secretary of college staff council has read out the minutes of last meeting which was arranged on 12th Nov. 2021 at 12:00 noon, in Seminar hall no. 110, and the minutes are confirmed by the chair.

Principal
Sevadal Mahila Mahavidyalaya
Unner Road, Nagpur-4

Secretary
College Staff Council

Item No. 2: To increase the space of college website as per new guidelines received from, NAAC.

Resolution: As per new guidelines, the data/supporting documents provided over Google Drive, Microsoft one drive, Amazon Cloud and on any third party web-sites will not be considered for data validation and verification process.

Hence it has been decided that the space of college website should be increase. Initially 2 GB space will be increase and more space will be provided as per requirement.

Item No. 3: Planning for submission of SSR for fourth cycle of our institution.

Resolution: - It has been decided that all the criterion coordinator should submit their data upto 08 June 2022 so that the process of submission of SSR should start from 08 July 22.


Principal
Sri Sri Mahila Mahavidyalaya
Inner Road, Nagpur-4.


Principal
Sri Sri Mahila Mahavidyalaya
Inner Road, Nagpur-4.

Item No. 4 : UG and PG admission process for the session 2022-23 of our institution.

Resolution :- It has been decided that all the staff of our institution should support the process of admission for the session 2022-23.

Item No. 5 : Installation of solar Panel and Rain Water Harvesting system in the college.

Resolution : Honourable Principal sir has informed that the installation of solar panel and rain water harvesting will be done as early as possible.

Item No. 6 Any other matter with the permission of chair

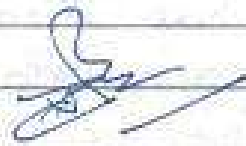
i) It has been decided that the display should be arranged properly.


ii) Honorable Principal has informed that our college has decided to start the P.G. courses in the subject Microbiology and Botany from the session 2022-23.

(ii) Hon'ble Principal sir has inform that Dr. A. P. Lambert Sir will be the ^{IN} HOD of P.A department of Botany.

As there is no matter for further discussion, the meeting ends by giving thanks to Chair.

P.S. Deshpande
P.S. Deshpande
Secretary
College Staff
Council


Prof. P. N. Charde
Principal
Sevadal Mahila
Mv. Nagpur.


Principal
Sevadal Mahila Mahavidyalaya
Umrao Road, Nagpur-9.



Sevadal Mahila Mahavidyalaya

Place for Higher Learning & Research (Research Academy)
Sakkardara Square, Umrer Road, Nagpur-440024

Date: 23.06.2022

NOTICE

All the teaching and non-teaching staff members of the college are hereby informed that the meeting of Staff Council has been arranged on **23rd June 2022** at 11.30 am. in Room No.110. The meeting will be chaired by Hon'ble Principal of the college.

The agenda of the meeting are:

- 1) To condole the passing away of Mr. Jayendra Pendse, Head, Department of Sociology who left for heavenly abode on 19.06.2022.
- 2) To confirm the minutes of last staff council meeting.
- 3) Submission of SSR for Fourth Cycle of our institution
- 4) Any other matter with the permission of the Chair

It is mandatory to attend the meeting.



(Prof. Pravin Charde)

Principal
Sevadal Mahila Mahavidyalaya,
Nagpur

Date 23/6/22

Minutes of College Staff Council

The meeting of all the teaching and non-teaching staff of Sevadd Mahila Mahavidyalaya was organized on 23/6/2022 at 11:30 am in hall No. 110 under the Chairmanship of Honourable Principal Dr. Pravin Charde.

Secretary of College Staff Council Dr. P.S. Deshpande welcome the Principal Dr. Pravin Charde for the meeting. He also welcome all the teaching and non-teaching staff for the meeting. The meeting starts with the permission of Chair and following matter was discuss in the meeting.

Item No. 1:- To condole the passing away of Mr. Jayendra Pendse, Head, Department of Sociology who left for heavenly abode on 19/06/2022.

→ Resolution:- All the teaching and non-teaching staff of sevadal Mahila Mahavidyalaya express

Principal
Sevadd Mahila Mahavidyalaya
Lower Road, Nagpur-2

Secretary
Sevadd Mahila Mahavidyalaya
Lower Road, Nagpur-2

their deep condolences at the untimely and sad demise of Mr. Jayendra Pendse, Head, Department of Sociology, and may his soul rest in peace.

A two minute silence was observed for the departed soul. Honourable Principal Dr. Pravin Charde extended his deepest sympathy and shared in the grief of the bereaved family.

Item No. 3: Submission of SCA for fourth cycle of our Institution.

Resolution:-

It has been decided that all the Criterion Coordinators and convenor should finalize their documents so that the online submission of SCA should start at the earliest.

Item No. 4

Resolution:-

It has been decided

Principal
Sardar Mahila Mahavidyalaya
Laxmi Road, Nagpur-4

Principal
Sardar Mahila Mahavidyalaya
Laxmi Road, Nagpur-4

that, with the help of contribution of all the staff members, some amount should be kept as a fix deposit in a bank. The interest generated should be used to organize any academic programme in the memory of Shri Pendse Sir.

As there was no matter for further discussion, the meeting ends by giving thanks to Chair.


Principal
Sevadal Mahila Mahavidyalaya
Upper Road, Nagpur-9

P.S. Deshpande
Secretary
College Staff
Council



Prof. Pravin Charde
Principal
Sevadal Mahila
Mv. Nagpur.

