



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	SEVADAL SHIKSHAN SANSTHA'S SEVADAL MAHILA MAHAVIDYALAYA
Name of the head of the Institution	Prof Pravin Charde
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07122705037
Mobile no.	9881891934
Registered Email	sevamahilamv@gmail.com
Alternate Email	smm_college@yahoo.co.in
Address	Sakkardara Square, Om Nagar, Umrer Road.
City/Town	Nagpur
State/UT	Maharashtra
Pincode	440024

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Women			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr. Pravin Deshpande			
Phone no/Alternate Phone no.		07122705037			
Mobile no.		9423637751			
Registered Email		smmnaac17@gmail.com			
Alternate Email		pravinsdeshpande@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://www.sevadalmahilamahavidyalaya.ac.in/skins/images/AQAR_2017-18.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://www.sevadalmahilamahavidyalaya.ac.in/pages/cal_18			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	80.10	2004	08-Jan-2004	07-Jan-2009
2	A	3.01	2011	08-Jan-2011	07-Jan-2016
3	A	3.10	2016	05-Nov-2016	04-Nov-2021
6. Date of Establishment of IQAC			24-Mar-2017		
7. Internal Quality Assurance System					

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Appointment of contributory teaching staff on fixed payment in grant and non grant departments.	29-Jun-2018 45	65
To discuss the improvement in infrastructure facility of the college.	29-Jun-2018 365	1433
To discuss the progress regarding to start Study Centre of IGNOU and various skill development programmes in the college.	29-Jun-2018 30	44
To discuss about the admission in the college for the session 2018-2019.	29-Jun-2018 60	1367
Construction of new classrooms on third floor of the college in place of Home-economics practical laboratory.	25-Apr-2019 150	111
Shifting and sharing of Home Economics practical laboratory towards the Food and Nutrition Laboratory.	25-Apr-2019 15	15
Facility for UGC sponsored B. Voc. Courses and community college.	25-Apr-2019 150	80
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Environment Science (Dr. P. U. Meshram)	SERB Removal of total dissolved solids from water and wastewater through biological systems	DST	2017 1095	470000
Industrial	B.Voc	UGC	2018	3566000

Waste Treatment Technology (Dr. Mrs K V Dubey)			1095	
Medical Laboratory and Molecular Diagnostic Technology (Mrs. S R Nimbarte)	B.Voc	UGC	2018 1095	3566000
Community College of	Community College	UGC	2018 1095	2500000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
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Upload latest notification of formation of IQAC	View File
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10. Number of IQAC meetings held during the year :	2
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The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
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Upload the minutes of meeting and action taken report	View File
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11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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12. Significant contributions made by IQAC during the current year(maximum five bullets)

Development of infrastructure facility like classrooms and laboratories with proper instrumentation for the B. Voc. Courses like Industrial Waste Treatment Technology and Medical Laboratory and Molecular Diagnostic Technology. Development of quality laboratory for Community College of "Textile and Fashion Designing." Submission of proposal to start Communicative English Course at village Bahadura, to develop communication skill in English among the village people. Admission for the session 2018 - 2019 for UG and PG courses. Improvement in basic infrastructure facility of college.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year
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Plan of Action	Achivements/Outcomes
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Proposal shall be submitted to Sandvik Asia Pvt. Ltd, Pune and Iodobro, Mumbai for financial assistance of projects undertaken as best practices of the college.	Proposal is sanctioned and amount of Rs.502500/ received during the Academic year
Plan to start U.G. Degree in Bachelor of Vocational Courses (B.Voc.) in Industrial waste treatment technology and Medical Laboratory and Molecular Diagnostic technology	Proposal is sanction by UGC to start U.G. Degree in Bachelor of Vocational Courses (B.Voc.) in Industrial waste treatment technology and Medical Laboratory and Molecular Diagnostic technology. Amount of Rs.6532000/- is received during the academic year.
Plan to start UGC sponsored Community College Course i.e Diploma and Advanced Diploma in Textile and fashion designing.	Proposal is sanction by UGC to start the Community College i.e Diploma and Advanced Diploma in Textile and fashion designing. Amount of Rs.2300000/- is received during the academic year.
With reference to the letter Dated 06/11/2017 from the Honourable Governor Office, Nagpur, it has been decided to prepare "Coffee Table Book" related to "Bird Diversity and their life cycle", under Raj Bhavan Bio-diversity Project, Gorewada, Nagpur.	Coffee Table Book is prepared and submitted to the office of the Honourable Governor Office, Nagpur,
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">IQAC</td> <td style="text-align: center;">30-Nov-2019</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	IQAC	30-Nov-2019
Name of Statutory Body	Meeting Date				
IQAC	30-Nov-2019				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2019				
Date of Submission	19-Jan-2019				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The everyday operations in college system involve handling of vast quantities of information. Multiplicity of functioning leads to information flow that is highly variable in				

content, format and importance. The old day set up was manual collection of data that is time consuming affair. There was voluminous paper work to be handled. Therefore, there was delaying in getting the data, which cannot be stored and easily analyzed. Therefore there is need to involve information technology in handling the data of the college students. Use of computers in college provides useful, accurate, complete and timely information to meet the requirement of the various departments. The improvement in the management information system reduces the clerical work. More than twelve hundred students are admitted to the various programmes of the college. A college as an organization consist of following subsystem with information.

a. Principal's Office: Principal's office is the main source of information. It consist of following information, • Information about all the admitted students in various programmes of the college. The college is using the software developed by the company Microsoft EPR Solutions Pvt. Ltd. for this purpose. • Information about all the enrolled students in various programmes as the college is permanently affiliated with Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur. • Information about all the category wise students. • Information about all the students who are eligible for various scholarships schemes made available by Government of Maharashtra. The students are using the website of Government of Maharashtra for this purpose. The name of the website is www.mahadbtmahait.gov.in. • Information about amount of scholarships sanction to the students. • Information about the annual budget of the college. • Information about salary components of teaching and nonteaching staff of the college. • Detail information about profile of the teaching and nonteaching staff of the college. • Information about all the projects submitted to various funding agencies.

b. Department of Library: Library is the main source of information for the students to gather their study material. Library consist of following information, • Information regarding all the books present in the library is available in

the software. • Staff of the Library uses the 'Libman' library management software to issue the books to the students. • Library had subscribed 'Nlist', INFLIBNET online ebooks and e-journals for the students and research scholar. • The college Library is providing Virtual classroom facility so that students should get benefited with online and offline lectures. • The Library has developed the Library OPAC android app for the users, through which they can access 24x7 reading material at their finger tips. c. Departments of the college: All the departments of college consist of lot of information with them, which consist of, • Every department consist of curriculum of their respective subject. The curriculum is designed by board of studies of the subject of Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur, as the college is permanently affiliated with Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur. • Teachers are encouraged to teach this curriculum

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Being the affiliated institute, the college implements the curriculum prescribed by University of Nagpur. For effective implementation of the curriculum, the following process is developed and deployed. Plan for effective implementation of curriculum: • At the outset, the Principal of the college conducts meetings with the various head of the departments to develop strategies for effective implementation of the curriculum. • Teachers are encouraged to impart the curriculum through innovative teaching methods such as presentations, assignments, discussions, workshops, seminars and industrial visits besides the regular/traditional chalk and talk methods. • We follow the academic calendar provided by the University which is circulated to all departments. In the beginning of the academic year, the college also prepares an academic calendar comprising of the entire schedule for the year. • Every faculty member prepares a teaching plan, showing month-wise topics to be taught. These plans depend upon the syllabus prescribed by the University and the number of lectures allotted by it. At the end of every month, the monthly monitoring sheets are prepared; showing the actual number of lectures engaged by every faculty member in the month. It is compared with the teaching plan, to find out whether there is any gap between the number of lectures planned and the number of lectures actually executed. It also shows the actions to be taken to cover up the gaps if any. • For effective implementation of the curriculum, the classroom teaching is also supplemented with seminars, projects and study tours. • The College effectively translates the curriculum through class room

teaching, seminars, workshops, innovative teaching practices such as LCD projectors, OHP, group discussions, etc. • The College has definite procedures like Teaching Learning Plans, Monthly Monitoring Sheets to ensure effective translation of curriculum. • Teaching faculties which are the members of Board of Studies of Rashtrasant Tukadoji Maharaj, Nagpur University, Nagpur, of various subjects, are participated in workshops, conducted jointly by the College and University Board of Studies to create awareness among teachers about the new curriculum. • The college provides ample books and other teaching and reference materials like journals, magazines, teaching models and software to enable its teachers to ensure effective delivery of curriculum. Also encourages its faculty members to participate in Orientation/ Refresher Courses/ Workshops/ Seminars organized by the University so as to update their knowledge and to improve the teaching practices. • The course files are evaluated by Internal Quality Assurance Committee (IQAC) with help of concerned senior subject teacher and HOD. IQAC monitors the academic activities on regular basis to ensure the execution of timetable. It also monitors execution of academic calendar and teaching learning process and finds the gap, if any. • The academic performance of students is continuously monitored by conducting unit tests, mock practical examinations during the semester. • Employing learner centric techniques such as assignments, peer learning, group discussion, brain storming, use of NPTEL lectures, case studies, projects, quiz etc., in the delivery of the academic courses.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Textile (Fashion Designing)		01/10/2019	365	It helps to understand the basic skills in pattern making/draping and garment construction to support their design. It helps to undertake independently study and research, self and peer evaluation and provide appropriate response to any professional	It helps to exhibit full range of transferable skills. It helps to exhibit their innovative design collection with the specified target market foremost in design process.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BVoc	Industrial Waste	01/07/2018

	Treatment Technology	
BVoc	Medical Laboratory and Molecular Diagnostic Technology	01/07/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	15	148

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Carrier Oriented Programme in Communicative English.	01/10/2018	20
Carrier Oriented Programme in Textile Designing	01/10/2019	50
Carrier Oriented Programme in Medical Laboratory Technology	01/10/2019	54
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Textile (Fashion Design)	31
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The college does have a formal mechanism to obtain feedback from stakeholders on the curriculum. Such a feedback is obtained from the stakeholders at the end

of every academic year. Such a feedback is used to make modifications in the curriculum, infrastructural facilities, and utilized for overall development of the institution. • There is a formal mechanism to obtain feedback on curriculum, on teachers, on infrastructure facilities and on support services through feedback formats. • The feedback is obtained from different sources such as, from students, through parentteacher meet, alumni meet and academic peer visiting the college for practical examination or Ph.D. viva voce. • The curriculum designing and restructuring is essentially the responsibility of Rashtrant Tukadoji Maharaj, Nagpur University, Nagpur. The college, however, provides valuable inputs to the process by way of seeking feedback. • Many teachers of the college have participated in preparation of curriculum of affiliating University. Many teachers are Members of Board of Studies and on subcommittees where they have given their valuable inputs based on the feedback received from students, to restructuring of the curricula. • Apart from this, some of the teachers have also given valuable inputs in restructuring of the curricula of other Universities. Some of the faculty members have participated in syllabus revision workshop organized by various colleges. • Students' feedback is obtained on teaching, course content, support services and individual teacher's performance. This feedback is taken at the end of final semester/year for all the programmes. • IQAC has been taking feedback from teachers on various aspects like annual reports of various committees, evaluation of teachers diary and attendance register. Any specific feedback/suggestions received are placed before the IQAC meetings for corrective measures from time to time. • Concern staff interacts informally with the students and suggestions given by them about laboratory/library services are considered and implemented. • Feed back is collected from the students and is analyzed to orient the teaching in such a way that average student attains the outcomes to an expected level. • The students evaluate the teachers by filling the feedback forms on teachers at the end of every academic session. Evaluation of teachers is done on knowledge, communication skill, presentation style, sincerity and commitment, regularity and punctuality, interest generated by the teacher, accessibility and availability and behaviour. IQAC committee under chairmanship of Honourable Principal analyzes the feedback form on teachers. After analysis, shortcomings are discussed with concerned teacher and suggestions are given to overcome the shortcoming. • The feedback from the stakeholders regarding the creation or renovation of infrastructural facilities is discussed in the meeting of IQAC. Then it is placed before LMC for approval. • Feedback is obtained from the students through personal discussion with the librarian and mentor teachers. Staff member also gives their opinion, if any for the improvement of library services of the college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Science	144	623	144
BSc	Home Science	120	132	118
BA	Social Science	120	168	118
BA	Social Science (Self Financed)	80	0	0
BSc	Science (Self Financed)	120	188	120

MSc	Chemistry	22	22	22
MSc	Zoology	27	27	27
MSc	Environmental Science	27	13	13
BVoc	Industrial waste treatment Technology	50	86	30
BVoc	Medical laboratory and Molecular diagnostic technology	50	93	50
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1236	131	43	11	11

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
43	43	69	12	1	1

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

College has adopted a mentoring system in order to resolve day to day academic problems of the students, mentors are appointed for a batch of 1015 students and they will counsel the respective students once in a week, to solve the problems come across during their course of study. The following are the issues which motivated the college to implement the mentoring system: • Mentoring system of the college is student centric. • It helps in inculcating discipline, punctuality and motivation among the students. • Bridging the gap between the teachers and students. • Creation of better environment in the college, where students can approach the teacher without hesitation. • For both educational and personnel guidance. • Effective twoway communication • Awareness and support to the students for various competitive examinations. • Motivation for higher studies. • Advice and support for improvement in academic performance. • Mentors coordinate with parents regarding the progress of the students. • The teacher takes students attendance in every class and the list of the absentees is informed to the attendance committee of the college at the end of the month. • If the student is absent for more than 15 days continuously then committee calls the parents of a student, enquires the reason and advises them to take care of their daughter. • Every student participates in the events conducted in the college with the prior permission of the concerned Head of the department. • Disciplinary committee of the college maintains the discipline in the college. • If a student is identified as having weakness in a particular subject, it is the duty of the mentor to apprise the concerned subject teacher.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1367	43	1:31.7

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
58	43	19	0	32

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr (Mrs) K.V. Dubey received National Award	Assistant Professor	Sandvik India Gender Award 2018 sponcered by Sandvik Asia Pvt. Ltd, Pune
2019	Dr. (Mrs). J. B. Tirpude	Assistant Professor	1st Prize in Poster competition in National level Conference organised by SFS college, Nagpur
2019	Dr. (Mrs). J. S. Dahegaonkar	Assistant Professor	2nd Prize in Poster competition in National level Conference organised by SFS college, Nagpur

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	B.Sc. I	Semester II	30/04/2019	05/08/2019
BSc	B.Sc. II	Semester IV	30/04/2019	01/08/2019
BSc	B.Sc. III	Semester VI	30/04/2019	28/06/2019
BSc	B.Sc. I (Home Science)	Semester II	30/04/2019	17/06/2019
BSc	B.Sc. II (Home Science)	Semester IV	30/04/2019	13/06/2019
BSc	B.Sc. III (Home Science)	Semester VI	30/04/2019	13/06/2019
BA	B.A I	Semester II	30/04/2019	16/08/2019
BA	B.A II	Semester IV	30/04/2019	19/07/2019
BA	B.A III	Semester VI	30/04/2019	11/07/2019

MSc	M.Sc. I (Chemistry)	Semester II	30/04/2019	11/06/2019
MSc	M.Sc. II (Chemistry)	Semester IV	30/04/2019	20/06/2019
MSc	M.Sc. I (Zoology)	Semester II	30/04/2019	01/06/2019
MSc	M.Sc. II (Zoology)	Semester IV	30/04/2019	20/06/2019
MSc	M.Sc. I (Environmental Science)	Semester II	30/04/2019	27/05/2019
MSc	M.Sc. II (Environmental Science)	Semester IV	30/04/2019	20/06/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college adopts Continuous Internal Evaluation (CIE) system to assess all aspects of a student's development on a continuous basis throughout the year. Students are made aware of the evaluation process through the following initiative. • The subject awareness test has been conducted at the beginning of the semester of respective subjects. • Any information regarding the students is displayed in the college as well as Departmental Notice Board. • Proposed teaching plan conveyed to the students at the beginning of the session. • Academic calendar is prepared for the academic session and informed to the students and strictly implemented. • Remedial classes are conducted for the slow learners. • Preliminary examination will be conducted at the end of every semester for all the theory and practical papers. • Students should satisfy the eligibility criterion of 75 attendance in each semester to appear for university examination. • According to the directions of Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur, the students are informed about the revaluation scheme available for them. Revaluation is permitted for UG and PG students who apply for it within the stipulated time on payment of prescribed fee. • Result analysis of preliminary examination is done department wise and performance of the students is monitored. • Principal conducts review meetings department wise to give necessary feedback for the improvement of student's performance. • ATKT facility is available for the students as per the directions of Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur, if students fail in one or two subjects, they can be promoted in the next class.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared by Academic calendar committee at the beginning of odd and even semester. This includes the academic, cultural and other activities at the college level. The prepared calendar is discussed with HODs and Principal. If any suggestion are there is incorporated with prior permission of the Principal and final draft is circulated to all the departments and displayed on the college notice board. All the examination like unit test, midterm examination and preliminary examination are conducted as per the academic calendar. All other activities like cultural day, teacher day, Environmental day, wildlife week, science day etc are celebrated as per the plan mentioned in the academic calendar. In case of any emergency a particular event may be postponed with the permission of the Principal. • All the stakeholders of the institution are the beneficiaries of the academic calendar. • Teachers can prepared their proposed teaching plan with the help of academic

calendar. • Academic calendar provide the information about the last date of admission for the students in U.G. P.G. Departments of the college. • All the students who are admitted in various U.G. P.G. programmes of the college receive the information about the tentative schedule of all the theory and practical examinations. • National Service Scheme students of college receive the schedule of their NSS camp. • Academic calendar provide the information about the sports events of the college. • Academic calendar provide the information about the tentative schedule of short and long educational tours of the college.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.sevadalmahilamahavidyalaya.ac.in/pages/ps>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BSc	Science	152	110	72.36
UG	BSc	Home Science	83	68	81.92
UG	BA	Social Science	33	19	57.57
PG	MSc	Chemistry	22	8	36.36
PG	MSc	Zoology	26	17	65.38
PG	MSc	Environmental Science	22	17	72.27

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.sevadalmahilamahavidyalaya.ac.in/pages/sss>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	SERB DST	2700000	470000
Industry sponsored Projects	365	Sandvik Asia pvt. Ltd., Pune	502500	502500

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Intellectual Property Rights	IQAC Department of Biology (Home Science)	17/05/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Department of Chemistry (Dr. (Mrs.) N. S. Dhoble)	1
Department of Extension Education (Dr. (Mrs.) A. S. Dhoble)	4
Department of Music (Dr. Mrs. S S Mandaogade)	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Department of Microbiology	3	0
National	Department of Environment Science	1	0
National	Department of Extension Education	1	0
National	Department of Music	1	0
National	Department of Marathi	1	2.75
National	Department of Home Economics	1	2.75
International	Department of Microbiology	5	4.90
International	Department of Environment Science	2	5.93
International	Department of	3	2.63

	Chemistry		
International	Department of Zoology	9	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Department of Extension Education Dr. (Mrs.) A. S. Dhoble	2
Department of Music (Dr. Mrs. S S Mandaogade)	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	39	74	3	5
Presented papers	21	5	0	7
Resource persons	1	2	2	14
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Haemoglobin detection camp for students in the project sponsored	Sandvik Asia Pvt. Ltd.	3	100

by Sandvik Asia Private Limited (Department of Microbiology). Date: 21/02/2019			
3 days Workshop(Department of Chemistry) From 30/08/2018 to 01/09/2018	Ramchandra Mission Chennai.	5	180
Blood group and haemoglobin detection of UG students (10.01.19)	Department of Zoology	4	114
National Nutrition month on 27th September, 2019 at Zilla Parishad School, Bahadura Tah. District Nagpur	National Service Scheme	2	50
Exhibitioncumsale. Date: 05/01/2019	Department of Resource Management	2	50
Career Oriented Programme (Certificate, Diploma and Advanced Diploma Course in Textile Designing).	UGC	2	52
Sewing and Embroidery Training Centre	LIONS Club of Nagpur	2	22
Pledge Organ Donation (Dept. of Marathi) Date:15/09/2019	Cardiological Society of India	10	500
Swachchha Bharat Abhiyan (Dept. of Marathi)	National Service Scheme	1	40
Social Awareness Programme (Dept. of Marathi)	National Service Scheme	1	35
Human Rights Day (Dept. of Political Science) Date: 10/12/2018	India Peace Centre Nagpur	1	3
Gender Youth Fest (Dept. of Political Science) Date: 08/03/2019	Ruby Social Welfare Society, Nagpur	1	36
Swachchha Bharat Abhiyan (Dept. of	National Service Scheme	1	5

Home Economics)			
Street Play on Women's Day Date:08/03/2019	National Service Scheme	1	20
Nutritional Activity in Primary School, Bahadura	National Service Scheme	5	20
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Holistic Approach of an Academia Imparting Garment construction Embroidery skill Developmental Health benefits to women of economically weaker section of the Society.	SIGA 2018 Award in the form of Project Funds of Rs.502500/	Sandvik Asia Pvt. Ltd., Pune.	140
Gandhi Vichar Pariksha (Dept. of Political Science Home Economic)	Excellence Certificate to Ms. Sneha Sandokar Ms. Dipali Shende	Gandhi Vicharpeeth, Jalgaon	2
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Organ and Body Donation (Dept. of Marathi)	Cardiological Society of India	Organ and Body Donation	10	500
Swachhha Bharat Abhiyan (Dept. of Marathi)	National Services Scheme	1. Cleanliness Drive. Bahadura 2. Nagoba Mandir Premises, Om Nagar.	1	40
NSS (Political Science)	Sevalal Mahila Mahavidyalaya, Nagpur	Swachhha Bharat Abhiyan	5	50
Human Rights Day (Political Science)	India Peace Centre Nagpur.	Human Rights Day 10th Dec. 2018	1	3
Gender Youth Fest (Political	Ruby Social Welfare Society	Gender Youth Fest 8th March	1	36

Science)	Nagpur.	2019		
Preparation of Paper Packets and Donated	Department of Home Economics	Self Employment	2	50
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Research Project	Project Training	Inventys Research Company Pvt.Ltd.	10/10/2018	10/01/2019	1
Industrial Training	Onsite Industrial Training	Sakhi Garment Industry, MIDC, Wardha	28/04/2019	30/05/2019	25
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Dr. G. M. Taori Memorial Central India Institute of Medical Sciences B. Voc. MLMDDT	05/09/2018	Technical know how and Learning of Advanced Laboratory tests and skills	50
Green Vigil Foundation B. Voc. IWTT	21/07/2018	Technical know how	50
Tejas Fuel Oils Pvt. Ltd. Chindwara MP	22/08/2018	For industrial waste sample collection	24
Sakhi Garment Industry, MIDC, Wardha	18/08/2018	Industrial Training	25
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3032000	3398872

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
CPMS (ERP)	Fully	Cloud Based	2004

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11524	3286631	242	54987	11766	3341618
Reference Books	374	68988	0	0	374	68988
e-Books	135809	5900	0	0	135809	5900
Journals	25	54660	1	800	26	55460
e-Journals	6237	5900	0	0	6237	5900
CD & Video	86	65377	14	0	100	65377
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
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No Data Entered/Not Applicable !!!

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	72	2	2	2	2	1	21	50	0
Added	8	1	0	0	0	0	0	50	0
Total	80	3	2	2	2	1	21	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
4529600	904125.87	3881000	488024

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

• The policy of the college regarding infrastructure is consistent with the needs that arises as a result of academic development. • To meet the need of updating, creating, renovation of infrastructure, to support quality education and promote good teaching learning environment. • Optimum utilization of infrastructural resources to carry out curricular, cocurricular and extracurricular activities. • The proposal from the departments regarding the creation or renovation of infrastructural facilities is discussed in the meeting of IQAC. Then it is placed before CDC for approval. • Funds for creation or renovation of infrastructural facilities are utilized from resources like developmental grants from UGC. The management also provides funds for the execution of infrastructural enhancement. The college has excellent infrastructural facilities for teaching and learning. The total built up area of the institution is 4606.43 sq. mt. provides adequate infrastructural facilities for academic, administrative and examination related activities. • The college has sufficient number of classrooms which are well ventilated with spacious sitting arrangement. In all the classrooms having advanced teaching aids like LCD projectors. • All Science and Home Science departments are provided with well equipped laboratories and some of them are ICT supported. • Department of Microbiology and Zoology have special research facility including central instrumentation with high end research equipment. • Other

teaching learning facility includes computer laboratory, computer internet zone for students in library and language laboratory. Language laboratory has been established with digital multimedia language laboratory platform with Tense Buster Compilation and study skill success software. • Zoology department has museum with good collection of specimens and slides. The campus has small botanical garden too. • The institution has spacious auditorium for organizing Seminars/ Conference and other social functions like annual social gathering, popular talks and workshops. The college has one seminar hall used to host staff council meeting, Guest Lectures, workshops, student's seminars, debate and elocution competition and group discussion. • College has NSS unit of 150 students. This unit conducted various activities of social significance. • To promote the sports activities the institution has maintained play ground with an area of 3000 sq.mt. with the facilities of outdoor games such as Volleyball, Khokho and Kabaddi. The institution has facilities for indoor games like Table Tennis, Carrom and Chess. • The infrastructure specifically, classrooms and laboratories are utilized throughout the day from 7.30 am. to 5.30 pm. • College allows external agencies connected with academic and recruitment such as NET/SET/RBI/SBI/Railway Recruitment Board and State Competitive examinations to conduct their examinations on Sundays. • RTM Nagpur University utilized college infrastructure to conduct theory and practical examinations. • Canteen and gymnasium facility is available for students and staff.

<http://www.sevadalmahilamahavidyalaya.ac.in/pages/library>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial support to Student	12	11480
Financial Support from Other Sources			
a) National	Govt Scholarship Freeship	381	924652
b) International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Mentor Ward System	09/08/2018	1082	Mentor Ward Committee of the college
Remedial Coaching	04/09/2018	578	Remedial Coaching Committee
Remedial Coaching	28/02/2019	787	Remedial Coaching Committee
Language Laboratory: Short Course in Communicative English	02/01/2019	20	Department of English

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Shreyas Scheme for Higher education youth for Apprenticeship and skills, Ministry of Human Resource Management, Government of India	0	44	1	1

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Secure Search screening Services, Navi Mumbai. Feb 2019.	1	1

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	2	B A	Political Science	Shree Binzani City College, Nagpur.	M A Political Science

2019	2	B A	Sociology	Kamla Nehru College, Nagpur.	M.A.(Sociology)
2019	1	B.Sc.(Home Science)	Human Development	L.A.D. college, Seminary Hills, Nagpur.	M.Sc.(Human Development)
2019	1	B.Sc.(Home Science)	Family Resource Management	PGTD, FRM, R.T.M. Nagpur University, Nagpur.	M.Sc.(Family Resource Management)
2019	3	B.Sc.(Home Science)	Textile and Clothing	Government Vidarbha Institute of Science and Humanity, Amravati.	M.Sc.(Textile)
2019	1	B.Sc.(Home Science)	Textile and Clothing	L.A.D college, Seminari Hills, Nagpur.	M.F.D. (Master of Fashion Designing)
2019	1	B.Sc.(Home Science)	Food and Nutrition	PGTD, Food and Nutrition, R.T.M. Nagpur University, Nagpur.	M.Sc.(Food and Nutrition)
2019	2	B.Sc.(Home Science)	Food and Nutrition	Women's Technical Education and Research SRP Institute, LAD, Seminary Hills, Nagpur.	P.G.Diplom in Dietetics
2019	4	B.Sc.(Science)	Microbiology	Shri Shivaji Science College, Nagpur.	M.Sc. Microbiology.
2019	4	B.Sc.(Science)	Microbiology	PGTD of Microbiology, R.T.M. Nagpur University, Nagpur	M.Sc. Microbiology.
2019	4	B.Sc.(Science)	Microbiology	Kamla Nehru College, Nagpur.	M.Sc. Microbiology.

2019	2	B.Sc.(Science)	Microbiology	Taywade College, Koradi, Nagpur.	M.Sc. Microbiology.
2019	5	B.Sc.(Science)	Zoology	Sevadal Mahila mahavidyalaya, Nagpur.	M.Sc. Zoology
2019	1	B.Sc.(Science)	Zoology	Mohta Science college, Nagpur.	M.Sc. Zoology
2019	1	B.Sc.(Science)	Zoology	PGTD of Zoology, R.T.M.Nagpur University, Nagpur.	M.Sc. Zoology
2019	4	B.Sc.(Science)	Chemistry	Sevadal Mahila mahavidyalaya, Nagpur.	M.Sc. Chemistry
2019	1	B.Sc.(Science)	Chemistry	PGTD of Chemistry, R.T.M. Nagpur University, Nagpur.	M.Sc. Chemistry
2019	1	B.Sc.(Science)	Chemistry	Shivaji Science College, Nagpur.	M.Sc. Chemistry
2019	1	B.Sc.(Science)	Chemistry	Mathuradas Mohta Science college, Nagpur.	M.Sc. Chemistry
2019	1	B.Sc.(Science)	Chemistry	Institute of Science, Nagpur	M.Sc. Chemistry
2019	2	B.Sc.(Science)	Environment science	Kamle Nehru Mahavidyalay, Nagpur.	M.Sc. Environment Science
2019	2	B.Sc.(Science)	Environment science	Institute of Science, Nagpur.	M.Sc. Environment Science
2019	6	B.Sc.(Science)	Environment science	Madurai Kamraj University, Koimtur.	M.Sc. Environment Science

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
21st June 2018: International Yoga Day and World Music Day	Institutional	66
1st July 2018: Late General Mancharsha Awari Smruti Din and Late Sulemankhan Pathan Guruji Jayanti Din.	Institutional	300
11th July 2018: World Population Day 11th July 2018: World Population Day	Institutional	75
15th August 2018: Independence Day	Institutional	150
29th August 2018 : National Sports Day	Institutional	65
1st September 2018 : Women's Equality Day	Institutional	65
5th September 2018: Teachers' Day Programme	Institutional	365
8th September 2018 : World Literacy Day	Institutional	46
16th September 2018: World Ozone Day	Institutional	80
21st September 2018: Jagatik Andhshraddha Nirmulan Din	Institutional	43
2nd October 2018: Mahatma Gandhi and Lalbahadur Shastri Jayanti	Institutional	300
1st - 7th October 2018: Wildlife Week celebration	Institutional	189
16th October 2018 : World Food Day	Institutional	50
26th November 2018: Indian Constitution Day	Institutional	20
1st December 2018: World AIDS Day	Institutional	45
3rd December 2018: World Disability Day	Institutional	45
10th December 2018: Human Rights Day	Institutional	4

23rd December 2018: National Consumer's Day	Institutional	43
3rd January 2019 : Savitribai Phule Jayanti	Institutional	48
12th January 2019: World Youth Day	Institutional	52
26th January 2019: Republic Day	Institutional	310
26th January to 10th February 2019: Lokshahi Pandharwada	Institutional	377
28th Feb.2019: Intercollegiate Poster Competition on the occasion of National Science Day	Intercollegiate	35
28th Feb.2019: Intercollegiate Debate Competition on the occasion of National Science Day	Intercollegiate	24
8th March 2019: Gender equality Youth Fest on the occasion of International women's Day	Intercollegiate	400
21st March 2019: World Forest Day	Institutional	45
22nd March 2019: World Water Day	Institutional	45
31st March 2019 Annual Cultural Events	Institutional	150
7th April 2019: World Health Day	Institutional	50
14th April 2019: Dr. Babasaheb Ambedkar Jayanti	Institutional	40
28/04/2019: Olympiad on Indian Judiciary and Constitution	Institutional	48
29th April 2019: Late Shri Sulemaan Khan Pathan Guruji Smruti Din.	Institutional	250
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
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2018	2nd Prize in National Dance Competition	National	0	1	4283	Sakshi Kathale
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Students Council helps the college administration in many ways • The Council plays a major role in the organization of Teachers Day Programme and Annual Gathering every year with proper guidance from the faculty members. All days of National and International importance are also celebrated and members of student's council took active participation in such activities. • The Council members help the teaching faculty during the organizations of various conferences, seminars, cultural events, guest lectures and other functions in many ways by performing duties like reception of the guests, hospitality, discipline, decoration and comparing the event. • The Secretary and members of Students Council forms a bridge between the students and administration especially the Faculty InCharge and Principal which helps in promoting healthy atmosphere in the college. • Student's representation and participation has been an integral part of various activities of the College. IQAC, Editorial Board of College Magazine "SEVAVRATI, Student Council of the college, Anti Ragging committee, Science Association, Nature Club has student's representation. The college encourages the students to write and publish their writeups, short stories, poems, and other articles on science, social issues, politics, etc. for publication in the annual college magazine "SEVAVRATI", which is published every year. • Various articles and posters are displayed by the Nature Club members on their display board. • Various articles and posters related to recent scientific innovations are regularly displayed by the Science Association members on their display board. • News of events, prizes and trophies won by the students in Collegiate, Intercollegiate and National cultural and sports events along with photographs is also regularly displayed on their display board.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Sevadal Mahila Mahavidyalay has a registered Alumni Association under the Societies registration Act 1860 at Charity Commissioner office, Nagpur. The registration number is Nagpur/0000245/2019. The name of the association is "Sevadal Mahila Mahavidyalaya Alumni Foundation". The office address of the association is President, Sevadal Shikshan Sanstha, Sakkardara Chowk, Nagpur. This foundation is established with the motive of reorganizing the alumni of the institution run by Sevadal Shikshan Sanstha more particularly the Sevadal Mahila Mahavidyalay. The aims and objectives of this foundation are as follows:

- To conduct various activities in the nature of seminars, workshops, lecture series, field visits on the subject of environment awareness.
- To participate in various projects initiated by the Government and Semi Government sector for protection and conservation of the environment.
- To conduct various activities for spreading awareness on the wildlife protection more particularly for protection of the species of the birds.
- To conduct eco friendly activities such as grain donation for the birds and other animals to spread awareness among the public in general.
- To encourage all types of cultural literary activities like Music, Literature, Painting, Photography, Videography, Cinematography, etc.
- To provide facilities for recreation of members in

athletic, games, sports and tournaments. • To spread awareness of various job opportunity available for the young generation through competitive examination. • To provide sound education to children of all communities irrespective of their race, religion, caste or creed in general and to prepare to become mature and responsible citizen of the country through all round physical intellectual, academic, mental development. • To inculcate the scientific temperament based on value based education. The office bearers of this association are as follows: 1. President - Dr. (Mrs.) Jyoti S. Ramteke , Assistant Professor and Head, Department of Biology, Sevadal Mahila Mahavidyalaya, Nagpur. 2. Vice President - Dr. Ajay V. Dorlikar, Assistant Professor, Department of Zoology, Sevadal Mahila Mahavidyalaya, Nagpur. 3. Secretary - Dr. (Mrs.) Bharati S. Tapase, Assistant Professor, Department of Environmental Science, Sevadal Mahila Mahavidyalaya, Nagpur. 4. Joint -Secretary Dr. (Mrs.) Jyoti S. Dahegaonkar, Assistant Professor, Department of Zoology, Sevadal Mahila Mahavidyalaya, Nagpur. 5. Treasurer - Ms. Vibha G. Nikalje, Contributory Lecturer, Department of Extension, Sevadal Mahila Mahavidyalay, Nagpur. 6. Member - Ms. Sapna S. Marbate, Contributory Lecturer, Department of Zoology, Sevadal Mahila Mahavidyalay, Nagpur. 7. Member - Ms. Prajakta A. Hadge, Contributory Lecturer, Department of Zoology, Sevadal Mahila Mahavidyalay, Nagpur. 8. Member - Ms. Prachi D. Talwekar, Contributory Lecturer, Department of Chemistry, Sevadal Mahila Mahavidyalay, Nagpur.

5.4.2 – No. of enrolled Alumni:

280

5.4.3 – Alumni contribution during the year (in Rupees) :

8400

5.4.4 – Meetings/activities organized by Alumni Association :

• Guest Lecture of Dr. Atya Kapley on, "World Ozone Day" World ozone day (16th September) is celebrated in our college on dated 17th September 2018, for awareness and importance of the ozone for the every life on environment. The Guest Speaker was Dr. Atya Kapley, Senior Scientist, NEERI Nagpur. She aware the students from ozone layer depletion and giving key note for preventing pollution and how to reduce pollutants like CFC, CO, CO₂, etc. for better future. • Environmental Awareness Programme -The Alumni Member of Sevadal Mahila Mahavidyalaya, Nagpur conducted "Environmental Awareness Programme" on 13th October 2018 in college at 12.00 pm. In Principal's address he guided the students and enlightened them about the importance of cloth bags instead of using plastic bags. Then Alumni Association donated the cloth bags at the grocery shop, vegetable market (Sakkardara), and to the teaching and non teaching staff of Sevadal Mahila Mahavidyalaya. • Collection and Donation of Old Book from Alumni Association To help the poor and needy students alumni association collected their old books and donate them to the college so that it can be used by the poor students. The Alumni Association of the college decided to collect and donate (Dt. 12092018) old books for economically weaker students of our college. • Panchwati Programme (Collect grains for the birds Members of Alumni Association of Sevadal Mahila Mahavidyalaya collected 15 kg. of food grains and donated it for feeding birds on 12th Oct. 2018. The collected grains were donated and utilised at various places and also were used for feeding birds at the college premises. • Dust Bin Donation Dust bin donation programme was conducted by Alumni and Parents Association on 28th Jan 2019, for cleanliness in the college premises. Clean and pollution free environment is the prime necessity so we took this as our theme for the programme and motivated students to take care about cleanliness of college premises and hence we decided to donate 100 lit. Capacity dustbins for collecting garbage and waste material in a proper place, so that college premises will remain clean

and pollution free. (Dust Bin Use To Me) • Guest Lecture of Mr. Vilas Shende on, "How to Cope Up with Stress and Strain? What is depression?" The Alumni Association and Dept. of Library Science of Sevalal Mahila Mahavidyalaya jointly organized Guest Lecture on "How to Cope Up with Stress and Strain? What is depression?" by Guest Hon'ble Mr. Vilas Shende, Director, Mure Memorial Hospital, Nagpur. on Dt. 23rd Feb. 2019 at college auditorium. Dr. Pravin Deshpande presided over the function. Dr. Vilas Shende, emphasised on the stress and strain management by making action plan for reducing daily stress.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

As per the Maharashtra Public University Act 2016, Local Management Council (LMC) has been replaced with College Development Committee (CDC). Establishment of College Development Committee is the harbinger of greater interest of institute with the stakeholders. It has helped the college administration to develop novelty thought process to bring overall development in the departments like academic and administration. Decentralization through CDC has been instrumental for everyone to become part and parcel of the system. Accordingly, College administration has brought changes in the functioning of various departments and made participant end users a part of the development. Since establishment of College Development Committee, many innovative practices have been planned and every stakeholder strives hard to achieve them. Both management and Principal believe in research as the core necessity to excel in all walks of life and accordingly, in order to achieve the target, many programmes, topic talks from professional personalities are roped into the channel to fetch the desired result. The ultimate mission of the institute is to build the honest characters and to propel growth and development creating conducive and healthy academic environment. With the vision to impart value education to the students from all strata of life, management always encourage teaching staff to develop holistic approach that enhances collaborative approach, professional relationships with various competent industries and research institutes. In fact this encouraging environment makes teachers take forward the vision developed by the management through various committees. Teachers are made to spearhead various committees to run the college more effectively and efficiently. Committees like the Examination Committee, the Admission Committee, the Library Committee and the Cultural Committee and many more work in the sync with the vision of Principal and Management. College NSS Unit is another fine example of making students play active participatory role in developing ideal society. Even the Sports department helps shaping personality of the students to face the challenges of world. Two Practices of decentralization and participative management. 1) Hon'ble Principal's Office allots certain budget to various Portfolios and Departments. Accordingly, budget is spent with planning designed at the behest of Hon'ble Principal's Office. Internal Quality Assurance Cell (IQAC) looks into the development in order to make the system flawless. However, the report on the spent expenditure and the progress done out of it is submitted at the end of the academic year. Internal audit is conducted through IQAC on the factual basis. 2) College Development Committee draws plan and roadmap for the academic development. Accordingly, probable new projects/ courses/ generation of funds are designed and executed. Internal Quality Assurance Cell (IQAC) on the behest of Hon'ble Principal studies pros and cons and subsequently prepares the roadmap for futuristic but viable courses. These efforts could be seen in the form of opening of two Bachelor of Vocational Courses (BVOC) i.e. 1) Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur affiliated courses (a) Industrial Waste Treatment Technology and (b) Medical Laboratory and Molecular Diagnostic

Technology. 2) Another course i.e. UGC Sponsored Community College in Textile Design. These three

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	<ul style="list-style-type: none"> • LCD projectors in almost all classrooms and some of the laboratories have been installed. • Facilities like INFLIBNET (NList) and Internet for teachers and students are made available throughout the year. • Teacher's diary and attendance registers are maintained to keep record of academic and cocurricular activities upto date. • Monthly submission of syllabus completion report by the teachers to assess monthly progress is maintained. • Faculty members are encouraged to update themselves by attending and organizing conferences/seminars/workshops in their respective subjects. • Guest Lectures/student workshops/educational visits for students are organised to keep student updated with futuristic knowledge. • Prizes and awards for student's achievement in academic and extracurricular activities are given for encouragement and moral boosting.
Examination and Evaluation	<ul style="list-style-type: none"> • Apart from Odd and Even Semester Examinations from Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur, Institute conducts the college level Odd and Even Semester examinations for the college students to make them acknowledged with the University examination pattern. Subsequently answer sheets are assessed and results are declared. • Unit test are also conducted by the subject teacher after completion of the particular unit of the theory paper. • Final examinations as Odd and Even Semester are conducted by the University. • Evaluation of answer sheet is carried out at University Spot Evaluation Centres. • Provision of revaluation and photocopy of answer sheet. Declaration of result through University website.
Research and Development	<ul style="list-style-type: none"> • College does have establishment of Research Academy in Environmental Science, Zoology, Microbiology and

Chemistry for Ph.D. Programme. • Submission of proposals of Research projects and publication of research papers in National and International Journals are done from time to time. • Faculty Members are given freedom to participate in the National and International Conferences/ Workshops/ Seminars of their respective subjects to keep themselves updated with the recent trends and developments. • Various departments have developed collaboration/linkages with research institute of National repute. • Special instrumentation/equipments available in the institution includes Atomic Absorption Spectrophotometer, Gas Chromatography, UV Spectrophotometer, Orbital Shaking Incubator, Laminar Air Flow, Cooling Centrifuge, Deep Fridge, COD Assembly, BOD Incubator, High Volume Sampler, DG3 Assembly for Microphotography, High Resolution Microscopes, Dissecting Binoculars, Digital Cameras, etc. • Subscription of National/International journals, ebooks, ejournals and INFLIBNET

Library, ICT and Physical Infrastructure / Instrumentation

• The institution has central library and departmental libraries. Total area of the Central Library is 1800 square feet with additional Reading Hall 750 square feet. • It is equipped with facilities like computer with net connectivity. There is a provision of barcoding of books, Online Public Access Catalogue, access to ejournals and online database and NLIST INFLIBNET facility. • The central library has a collection of 12008 books and subscription of 25 research journals. • The library has initiated Best Library User Award to students in order to encourage the maximum utilization of the library resources. • Online Virtual classroom facility for students. • Digital Video Recording (CCTV) at different places in the college premises. • Maximum utilization of infrastructure. • WiFi Internet Connectivity to teachers and students. • Sophisticated instrumentation in various Departments. • 25KVA Generator for additional backup in case of failure of electricity supply. • The significance of sports in the lives of students is known to all. It helps shaping sportsman spirit among the students. Nearly 3000 square meter play

ground is available for training and practice for students. Games like kabaddi, khokho and volleyball are played on the college premises. Provision of indoor games is also made for recreational purpose. • Institute has accommodation facility for admitted girl students from distant places in the form of girl's hostel at Narsala, the second premises of the college.

Human Resource Management

- The institution recruits faculty members and nonteaching staff as per the guidelines provided by the University and State Government. Almost all sanctioned posts of teaching and nonteaching staff have been filled in.
- Teaching and nonteaching staff has leave facility such as Casual Leave, Medical Leave and Duty Leave.
- Self Appraisal Method is employed for Performance Assessment of Teachers and Staff through API Based PBAS formats and State Government C.R. formats.
- Welfare measures for teaching and nonteaching staff members.
- Well defined decentralized organizational structure to coordinate the academic and administrative functions.
- Work distribution through various Committees and Portfolios.

Industry Interaction / Collaboration

- Industry visits are arranged to get better exposure of prevailing latest activities in the respective arena. Students get opportunity to interact with the veterans of the industries. This helps student stand distinctly in the competitive world.
- MoU has been signed with various organizations/ institutions of national, international repute as CIMS B. Voc. MLMDT, Green Vigil Foundation B. Voc. IWIT, Tejas Fuel oils Pvt.Ltd. Chindwara MP, Shree Venkateshwara industries, Nagpur, Vidut Lubricants Pvt. Ltd. Katol, Sakhi Garment Industry, MIDC, Wardha and Data Sol Consultancy. Nagpur during the year 20182019.
- Linkages developed with institutions/industries for internship, onthejob training, project work, sharing of research facilities during the year with Jahdishprasad Jhabarmal Tibrewala University, Jhunihunun, Rajasthan, Inventys Research Company Pvt.Ltd, Sakhi Garment Industry, MIDC, Wardha.

Admission of Students

- Prospectus provides all information about the admission procedure. •

Admission advertisement is published in the local as well as national daily and notification is published on institution's website. • Admissions are given as per the rules of Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur. • Provision of spot admission for the students who has scored 60 and above in the qualifying examination. • Reservation norms are ensured as per the government rules and regulations. • Taking forward the huge step, online procedure for taking admission is made available for the students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<ul style="list-style-type: none"> • Faculty members submit their planning for the development of their subjects through the departmental inputs and portfolios reports. • Accordingly, the departmental inputs and portfolios are scrutinized and are encouraged to make them more competent.
Administration	<ul style="list-style-type: none"> • Administration has been updated with widely implementation of egovernance. • The reports of various departments are submitted with the Internal Quality Assurance Cell and other criterion coordinators through email system. • All the instructions are passed by emails to the staff.
Finance and Accounts	<ul style="list-style-type: none"> • To execute functioning of department, the budget is provided to every department. • Provision of budget is made through the proper procedure. • Financial budget is tabled in College Development Council. • After passing the financial budget, it is distributed among the various departments as per their requirement. • Financial support is used by the department in the larger interest of students, the end users.
Student Admission and Support	<ul style="list-style-type: none"> • Online admission procedure is made available to the students. • Students can choose various courses through the online procedure. • Accordingly, the teachers of respective departments help students choose the subjects in the right manner. • The financially weak students are supported with every kind of help.
Examination	<ul style="list-style-type: none"> • Internal Marks of the University Sessional and Practical Examination are submitted online with the competent authority of Rashtrasant Tukadoji

Maharaj Nagpur University Nagpur. • College Examination Department carry out Semester examinations at college level. Schedule is designed accordingly. • Soft copies of the question papers of respective subjects are obtained through mail and subsequently get printed to conduct the exam smoothly.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	17/09/2018	01/10/2019	21
Orientation Programme	1	20/06/2018	17/07/2018	21
Short Term Course	3	19/11/2018	24/11/2018	7
Short Term Course Summer School	1	27/07/2018	14/08/2018	1
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

43	65	26	8
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6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
2	1	2

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

• Each session Institute conducts external financial audit regularly. For external financial audit College has assigned the job of audit to the firm 'Solo and Company' who looks after all the requirements in the proper format. Solo and Company assesses all the bills and other documents in order to get audit done properly. This financial audit gives college account section extra edge in maintaining the accounts of the whole year. • For internal audit, college has developed special mechanism. Internal Quality Assurance Cell of the college looks after all the funds raised and spent on various departments and report is submitted accordingly to the Hon'ble Principal. The procurement of equipments to the construction work expenses, Internal Quality Assurance Cell has developed proper way like assessing the quotations procured from various firms and assigning the job to the competent firm.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Hon'ble Nago Ganar, Member of Maharashtra Legislative Council.	135000	Water Cooler
View File		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	IQAC, Sevadal Mahila Mahavidyalaya, Nagpur
Administrative	No		Yes	IQAC, Sevadal Mahila Mahavidyalaya, Nagpur

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

• A Three day workshop on meditation was organised from dated 30/8/2018 to 01/09/2018. The workshop was guided by Mrs. Sudha Peri, preceptor Ramchandra mission, Chennai. • Programme of Birth Anniversary of Savitribai Phule was organised on 03/01/2019. • The parents were invited for participation in an Exhibition cum Sale event organised by Department of Resource Management on dated 05/01/2019. • The Parents Teacher Association along with Tour committee

organized a meeting of the parents on dated 12/01/2019. • The dustbin plantation drive was conducted in the college on dated 28/01/2019 in order to tackle the menace of littered garbage. • A guest lecture on 'Fight Against HIV' was organised by Parents Teacher Association on 26/02/ 2019. • 7th April 2019 was celebrated as World Health Day for promoting health and fitness for everyone. • Parents Teacher Association collected fund to feed the Birds at Birds Restaurants built up on the Rajbhavan Premises, the Official Residence of Hon'ble Governor of Maharashtra State.

6.5.3 – Development programmes for support staff (at least three)

- Computer Literacy Programme was organised for support staff on 28 March 2019.
- 21 staff members availed the benefit of the programme.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Recommendations given by NAAC Peer Team during NAAC 3rd Cycle are -
 Recommendation I: College may initiate for further expansion • It has been decided that another 750 square feet constructed space should be provided for the extension of library department at ground floor. • It has been decided that 750 square feet constructed space should be provided for the department of music at ground floor. • It has been decided that 750 square feet constructed space should be provided for the department of Sports at ground floor. • It has been decided that at ground floor 300 square feet constructed space should be provided for IGNOU and 200 square feet constructed space should be provided for the Cooperative society of the college. • It has been decided that in place of Home Economics practical laboratory new classrooms will be constructed and the Home Economics practical laboratory will be attached with department of Food and Nutrition. • It has been decided that more infrastructure facility should be provided for the UGC sponsored B. Voc. Courses and community college of textile and fashion designing. Recommendation II: Exclusive facilities for research scholars have to be provided • It has been decided that more facility for research scholars should be provided with the departments like Zoology, Chemistry, Environment Science and Microbiology. • Research academy has been established to facilitate research. University recognized Research Supervisors from the institution as well as from outside the institution supervise the research work of students. • Subscription of National/International journals, ebooks, ejournals and INFLIBNET. • Special instrumentation/equipments available in the institution includes Atomic Absorption Spectrophotometer, Gas Chromatography, UV Spectrophotometer, Orbital Shaking Incubator, Laminar Air Flow, Cooling Centrifuge, Deep Fridge, COD Assembly, BOD Incubator, High Volume Sampler, DG3 Assembly for Microphotography, High Resolution Microscopes, Dissecting Binoculars, Digital Cameras, etc. Recommendation III: Structured mechanism for consultancy services is needed • Consultancy service on small scale is going on in the departments of Microbiology and Zoology • Institution is planning to develop a regular mechanism for consultancy services.
 Recommendation IV: Industry - institution relation have to be strengthened • MoUs signed with the industries Sakhi Garment Industry, MIDC, Wardha, for their support. Recommendation V: Canteen facility has to be improved • A new canteen with separate kitchen arrangement is developed at ground floor of the college. • Safe drinking water facility is also provided in the premises of canteen.
 Recommendation VI: Central instrumentation facility has to be created • Central instrumentation facility for research scholar is developed with some sophisticated instruments with the department of Microbiology. • It has been decided that more number of instruments should be added. Recommendation

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes

c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	IQAC has decided that interview should be arranged for the appointment of contributory teaching staff in various grant and nongrant departments of college at UG and PG level.	29/06/2018	01/07/2018	31/07/2019	100
2018	As a part of wildlife week celebrations various activities were organized by the college	29/06/2019	01/10/2019	07/12/2019	189

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Guest lecture on Gender Equality on the eve of Women Equality day by Mrs Kavita Agrawal Motivational speaker Nagpur.	01/09/2018	01/09/2018	65	0
The college NSS unit arranged a	06/09/2018	06/09/2018	75	0

<p>guest lecture on the topic "Talk with young girls" by Prof. Mrs. Manisha Jadhav.</p>				
<p>Guest lecture by Dr Mrs Jyoti Niswade, Associate professor in social work, Matru Seva Sangh, Nagpur, on the topic Gender Patriarchy and violence against women.</p>	26/02/2019	26/02/2019	62	0
<p>On the occasion of International Women day an intercollegiate youth fest was organized by the cultural committee in association with Ruby social welfare society. This fest was an attempt to glorify the contribution of women across the globe in buildi</p>	08/03/2019	08/03/2019	400	0
<p>The college NSS unit organized seven day camp in the Bahadura village. Special lecture series and programmes on Anti superstition, Anti dowry, Save girl child awareness rallies were organized in the village to spread awareness of</p>	04/03/2019	10/03/2019	75	0

gender equity
among

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1) The college takes lot of efforts to create awareness about energy conservation and renewable energy usage among the students Solar panels are used in hostel and college campus. 2) The use of LED lights instead of tungsten lamps. 3) Our institute has organized various environment awareness programmes like, Celebration of wild life week and conducting lectures on environmental conservation, which help to educate the stake holders, students and the staff about need of energy conservation and the danger of natural resources depletion. 4) College has organized Poster and debate competition where the topic was "Ways and means of energy conservation".

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Rest Rooms	Yes	2
Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	30/08/2019	3	Workshop on heartfulness way Workshop on heartfulness way	Meditation, concentration and relaxation	100
2018	1	1	15/09/2018	1	Organ donation	To create awareness among students and people for organ donation	500
2018	1	1	16/11/2018	1	Guest lecture on wheat grass juice Guest lecture on wheat grass juice	To tell benefits of wheatgrass	107

2019	1	1	05/01/2019	1	Exhibition cum sale	Parents of the students and nearby people visited the exhibition	50
2019	1	1	21/02/2019	1	Haemoglobin detection camp	To diagnose for anaemic students	135
2019	1	1	04/03/2019	7	Antisuperstition movement	To perform tricks and create awareness against superstition	75
2019	1	1	07/04/2019	1	Guest lecture on Naturopathic medicine To prevent diseases by altering diet and lifestyle	To prevent diseases by altering diet and lifestyle	43
2019	1	1	19/09/2019	1	Eye donation	To urge people for eye donation	13

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for parents	25/06/2018	<ul style="list-style-type: none"> The parents should come together to discuss progress of the college and find solutions to academic behavioural problems. The parent should develop cordial relationship with the Principal and teachers. Parent must take initiative to promote the development in academic performance and the physical and mental

		<p>health of their ward. • Guide the student to participate in various activities of the college. • The parents who are interested in college activities and development of the college can become members of Parents Teacher Association. • Parents must get aware about the rules and regulations of the college.</p>
Code of conduct for students	25/06/2018	<ul style="list-style-type: none"> • Students should wear uniform and identity card daily in college campus. • The minimum expected attendance of students for theory and practical is 75. • No student will be allowed to leave the premises during the college hours without permission. • There shall be no students union in the college. • Any change either in the local or permanent address of a student should be informed to the office. • Students are expected to keep their vehicles in the provided parking space. • Students are expected to obey all instructions and behave respectfully with the staff.
Code of conduct for Alumni	25/06/2018	<ul style="list-style-type: none"> • To encourage the students of the college by awarding prizes to meritorious students showing bright performance in the field of education and cultural activity. • To extend every possible help to the college for overall progress. • To raise funds for various cocurricular activities. • To promote and foster beneficial interaction between the Alumni and present students. • To

		<p>spread awareness of various job opportunities available for the young generation. • To take up projects for the protection of wildlife with the help of young generation. • To encourage the students to participate in various extension and social activities</p>
Code of conduct for teachers	25/06/2018	<ul style="list-style-type: none"> • Teachers must maintain high standards of punctuality, honesty and professional ethics. • They should work within the institutional policies, so as to satisfy the vision and mission of the institute. • Teachers should cooperate and collaborate with colleagues and external agencies, necessary to support the development of the college and students. • All teaching staff of the college should maintain harmonious relations with other staff and students. • All teaching staff should constructively contribute toward the development of the college and university. • All teachers shall extend their services for the welfare of the community society at large.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International yoga and World music day	21/06/2018	21/06/2018	66
General Awari Smruti Din and late Shri Sulemankhan Pathan Guruji Jayanti	01/07/2018	01/07/2018	300
World Population Day	11/07/2018	11/07/2018	75
Independence Day	15/08/2018	15/08/2018	150
Women's equality	01/09/2018	01/09/2018	65

Day			
Teachers Day	05/09/2018	05/09/2018	365
World Ozone Day	17/09/2018	17/09/2018	80
Gandhi Jayanti and Lal Bahadur Shastri Day	02/10/2018	02/10/2018	300
Wild life week Celebration	01/10/2018	07/10/2018	189
World Food Day	16/10/2018	16/10/2018	50
Indian constitution Day	26/11/2018	26/11/2018	20
World AIDS Day	01/12/2018	01/12/2018	45
World Disability Day	03/12/2018	03/12/2018	45
International Human Rights Day	10/12/2018	10/12/2018	4
National consumer Day	23/12/2018	23/12/2018	43
Savitribai Phule Jayanti	03/01/2019	03/01/2019	48
World youth Day	12/01/2019	12/01/2019	52
Republic Day	26/01/2019	26/01/2019	310
Lokshahi Pandharwadwa	26/01/2019	10/02/2019	377
National science Day	28/02/2019	28/02/2019	59
International Women's Day	08/03/2019	08/03/2019	400
World Forest Day	21/03/2019	21/03/2019	45
World Water day	22/03/2019	22/03/2019	45
World Health Day	07/04/2019	07/04/2019	50
Dr. Babasaheb Ambedkar Jyanti	14/04/2019	14/04/2019	40
Suleman Khan Pathan Guruji Smruti Din	29/04/2019	29/04/2019	250

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Ewaste management: Ewaste is given to recycling agency "Just dispose Recycling PVT limited" in order to safely dispose or recycle. This year 15 Kg. Ewaste was given to environmental friendly disposal. For this college has received a certificate of appreciation from the company. 2) Swaccha Bharat Abhiyan: Swaccha Bharat Abhiyan was carried on dated 2nd October 2018, in the college campus and second premises at Narsala Hostel. Large number of NSS students contributed their service and cleaned the area spreading awareness among the students and people about the importance of cleanliness for better and healthy life. 3) Dustbin plantation drive: The dustbin plantation drive was conducted in the college on dated 28th January 2019. Usually students litter the college just because they don't find proper place to dispose their garbage.

Therefore, this situation was tackled by setting up dustbin on every floor of the college. The members of Parents and Teacher Association donated dustbins for collection of garbage and waste material so that college premises remains clean and pollution free. 4) Plastic free campaign: This programme was conducted on 13 October 2018. In this campaign cloth bags were prepared and donated to grocery shop vegetable markets and to the teaching and nonteaching staff of the college to create awareness about plastic pollution and support ecofriendly environment for better future. The campus is made free from plastic accumulation. This awareness is created by the staff members among the students about the health hazards of these to the environment. The institution makes every effort towards green practices. 5) Garden of the college: The staff and students of the Department of Botany as well as the NSS committee of the college take care of college campus. There is a small Garden inside the college campus as well as there are many trees inside the campus. On each floor and in front of each department there are pots containing various types of saplings .They are regularly watered and the garden is also taken care and maintained regularly by the person incharge. 6) Guest Lectures: Various Guest lectures and environmental awareness programmes like World Forest Day, World water day, World Ozone Day and wild life celebration was organized in the college so that the students should understand the importance of environment.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices of the Institution Best Practice No.1 1) Title of Practice: "Sewing and Embroidery Training Centre for Rural Women of Narsala Grampanchayat, District Nagpur. 2) Goal: To educate and train rural girls specifically college students and women to develop selfemployment and selfdependency. Objective of this project is to orient rural girl students about fabrics and practical knowledge of sewing and embroidery. 3) Concept of the practice: The College has planned to run this practice for economical development of poor women and girls. This practice specifically aims at the empowerment of rural women. Women in the rural areas face lot of financial problems. They are dependent on other people in the family for their development. The syllabus of this course helps to train the women in tailoring and embroidery techniques. The activities are entry activities to achieve the higher goals of social mobilization of women and women empowerment. Tailoring and embroidery has the keen interest of women as tailoring is booming business in India (at industrial level and particularly in garment industries). The primary object is to enable women to earn some income from tailoring activities. The secondary object is to establish social forums where women can freely discuss their issues and problems and also enhance other skills to improve their livelihood. 4) The Practice (With example of session 20182019): Dr. Mrs. N. A. Tiwade, Head, Department of Textile and Clothing and Dr. (Mrs.) H. A. Padole, Assistant Professor, Department of Textile and Clothing looked after the centre. These faculty members have drafted the theory and practical curriculum for participants. Total 22 students were admitted during 20182019 for the course. Rs.100/ per student was charged as fee. The training was started from 01/09/ 2018 for a period of three months from 12.00 noon to 03.00 pm. daily. Dr. Pravin Charde, Principal of Sevadal Mahila Mahavidyalaya, has provided full cooperation and allotted a room for training centre on hostel premises of the college at Narsala. Mrs. Sangeeta Gadekar was appointed to train the students and she taught as per prescribe syllabus. During this training the making of different types of garments like kurta, salwar, saree blouse, a line frock, petticoat, chudedar ,shirt, nappy, etc. were taught at the centre. After completion of three month course, practical examination was conducted and certificates were distributed to the participants. The NGOs "Lions Club of Nagpur South and Lions Club Nagpur New Diamond" have supported

this practice. 5) Evidence of Success: The trained women are able to increase their income with the help of this practice. Some of the women have taken loans from local banks and purchased their own sewing machine. By observing the success of this practice, Prof. Dr. Pravin Charde, Principal of Sevalal Mahila Mahavidyalaya, has decided to continue the practice with some changes adopted in the syllabus after getting the feedback from the trainees. The practice was successfully run by the Department of Textile and Clothing, of Home Science faculty of the college. Problems Encountered And Resources Required: • Need of financial help to develop proper setup for this practice • Need of more sewing machines. • Need of basic infrastructure.. 6) Contact Details: Name of the Principal: Prof. Dr. Pravin Charde, Name of the Institution: Sevalal Mahila Mahavidyalaya Sakkardara Square, Om Nagar, Umrer Road, Nagpur. 440024 Work Phone: 07122705037 Fax: 07122705037 Website:

www.sevalalmahilamahavidyalaya.ac.in E -mail: sevamahilamv@gmail.com Best Practices of the Institution Best Practice No.2 1) Title of Practice: "Bird Restaurant to save birds and save nature" in the Raj Bhavan Biodiversity park (Residence of Governor of Maharashtra State), District Nagpur. 2) Goal: To start BIRD RESTAURANT to save birds in particular and nature in general. Birds are the integral part of the ecosystem. In order to maintain ecological balance of the nature birds need to survive all the odds and beats. 3) The context: Due to the excessive deforestation and growing human encroachment, number of birds are depleting very fast as they struggle for food and proper shelter. Raj Bhavan premises having mainly three types of habitat, grassland, woody shrubs, trees with a small water body. Plantation of many varieties of fruiting plants like berries and sandal wood trees was done in Raj Bhavan premises to increase the biodiversity and to provide ideal habitat for feeding and nesting the birds. This has added to the beauty and greenery of Raj Bhavan. However this has resulted in the depletion of the grassland habitat and thereby affected the sources of food available to the grassland birds like peacocks, Partridges and francolins. Plantation of fruiting trees, drip irrigation in the premises and protection has attracted the more and more species of birds at Raj Bhavan. This has increased the species richness and abundance of birds in Raj Bhavan. Due to this there was an increased food demand by the grassland birds. Ptilochronology is the study of the bird's feathers. When we studied the shaded feathers of these birds, we noticed that, these are facing the problems in getting the sufficient amount of food and these were not getting the complete nourishment. Thus this practice was aimed to provide food supplement to these birds to improve the reproductive success of these grassland birds for increasing the abundance of these birds. 4) The Practice: Hon'ble Principal Prof. Pravin Charde has taken initiative by constituting the committee to start the Bird Restaurant at Raj Bhavan Nagpur. The convener of this practice is Dr.(Mrs.) S. M. Mandaogade, and others members are Dr. (Mrs.) H. A. Padole, Dr.(Mrs.) P. P. Chahande. These faculty members have taken support of other staff members, students and alumni association of the college. The activity is carried out by collection of grains from Alumni, Teaching and Nonteaching staff members and stored in tin and air tight container. These collected grains then kept in earthen pot with water in the biodiversity park of Raj Bhavan. Recording of bird activities was done at Raj Bhavan premises by installing the CCTV cameras. By noting the number of birds visiting at restaurant premises, the daily requirement of grains for these birds was calculated by the statistical analysis. Approximately 100 kg of mixed type of grains are donated to Raj Bhavan on monthly basis. 5) Evidence of Success: Richness in avian biodiversity was noted as compared to the earlier studies after the start of bird restaurant. Bird restaurant has attracted the many species of birds in Raj Bhavan premises due to easy availability of food material. Not only the birds but small mammals like squirrels were reported to feed on these food grains. Total 154 species of the birds belonging to 71 genera were recorded from Raj Bhavan. Coffee table book was prepared along with the photographic evidences

and was submitted authorities of Raj Bhavan. Protected nesting sites, ideal feeding grounds, canopies of the large trees as a shelter, easy availability of water, natural habitat and supplementation of mixed food grains has increased the abundance of the birds in this area. The artificial nests were installed at

Raj Bhavan area, which were occupied by the different species of the birds. Nests of the many birds like Shikra, Collared dove, Little brown dove, Yellow footed green pigeon, Pied myna, Rufous treepie, House crow, Black kite, Tailor bird, Baya weaver, White throated Munia, Grey partridge, Rose ringed parrot and Purple rumped sunbird were observed in large number in this premises. Nesting material like jute fibers were kept at the premises that helped the birds in building the nest. Increase in number of birds belonging to order Galliformes that are Indian Peafowl, Grey partridge and painted francolin was reported that signifies the reproductive success of these birds. Positive opinion is received from the staff of the Raj Bhavan Biodiversity Park (Residence of Governor of Maharashtra State) District Nagpur, from their feedback opinion. 6) Problems

Encountered: Insufficient Collection of grains and lack of proper storage system in the college, thus prompt transportation of grains from college to Raj Bhavan is needed without delay. Previously there was no fencing at certain places from where the some dogs and other nuisance causing animals were entering the premises and were destructing the eggs as well as new youngones of grassland birds or eggs of those birds that lays their eggs on ground like Red watteded lapwing. The increased number of birds has increased the food grain requirement at the Raj Bhavan premises. To cope with the increased number of birds, installation of artificial nests was done. 7) Contact Details: Name of the Principal: Prof. Dr. Pravin Charde, Name of the Institution: Sevalal Mahila Mahavidyalaya Sakkardara Square, Om Nagar, Umrer Road. Nagpur 440024. Work Phone: 07122705037 Website: www.sevadalmahilamahavidyalaya.ac.in E -mail: sevamahilamv@gmail.com

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.sevadalmahilamahavidyalaya.ac.in/skins/css/Best-practice-report-on-sewing-embroidery-Center-1.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The Name of Sevalal Mahila Mahavidyalaya has been broadly known to all since last decade. The college started in 1992 and has completed 27 academic years. The college opened the new horizon for the upcoming sections of the society especially the women in the fields of Social Science, Science, Home science and Technology. Vision : 1) The college was started with the main vision to promote higher and standard education to women from Urban and rural area in the field of Science, Home science and Social Science. 2) To bring them to higher level for facing modern science age and to develop scientific and rational attitude in society in general to women in particular. 3) To enable them for better prospects and job opportunities. 4) To make women aware of their social responsibilities, environment and their important role in nation building. The institution also focuses at delivering to its best ability the vision of the college. The nation in general and the state in particular is facing a serious problem of unemployment even though the youths are highly educated. Hence, the institution aims to open skill based system of education which is more vocal in present times. Recently the institution has taken an important initiative to establish skill based education. Thus the couple of initiatives taken are : I) To start Maharashtra Govt recognised skill development Job oriented courses in Web designing, Tally. Computer Hardware assistant , Computer network assistant , C Programming, DTP, MSCIT, etc II) Degree in Bachelor of vocational courses

(B. Voc.) in Industrial waste treatment technology and Medical Laboratory and Molecular Diagnostic Technology. III) UGC sponsored community college i.e Diploma and Advanced diploma courses in Fashion Designing. IV) The institution has also started IGNOU regular study centre for those students who wish to enter higher education and do not have 10 2 and attend the age of 18 years. V) The institution offers vertical mobility up to Research degree. There are three Postgraduate programmes and all three offers Research programmes in the subjects Zoology, Environment Science and Chemistry. The college is one of the few institutions in the Nagpur district which offers employment oriented skill development programmes. With a distinctive vision to impact the society, the centre provides required skill development programmes for immediate employment particularly for girls as 'educating girls' means empowering the nation. The college fulfils all the requirements of departments like Infrastructure, Library, Building and Extension. Management offers concessions to economically poor students and scholarship to student achievers. Not only this, but the management also discusses about the academics, administration plan, policy and implementation in its regular meetings. Thus the college fulfils its vision as the students particularly the girls become more determined and confident in facing the future and fulfilling their dreams as the college gives much importance to the development and betterment of women education.

Provide the weblink of the institution

http://www.sevadalmahilamahavidyalaya.ac.in/pages/vision_mission

8.Future Plans of Actions for Next Academic Year

Sevadal Mahila Mahavidyalaya, Nagpur was established in 1992 under the former President Shri Kesharaoji Shende for the noble mission of imparting knowledge to girls. The institution has clearly stated vision and goals of making the institution as a centre of learning by imparting quality and holistic education. The Institution has keeping steady progress under present President Shri Sanjayji Shende. The management has been keen and meticulous not only creating infrastructural facilities but also in expanding the academic activities of the institution to a great extent in the field of Science, Home Science and Social Science. The Principal is academic head of the institution and Chairperson of all the college constituted nonstatutory committees. The CDC along with IQAC monitors and evaluates all the mechanisms of academic and administrative processes. The college was assessed and accredited by National Assessment and Accreditation Council (NAAC), Bangalore and awarded 'A' Grade to the college with 3.10 CGPA in 3rd cycle, in the year 2016. The college offers basic programmes with wide academic flexibility. The college has been recognized as Centre for Higher Learning and Research in Microbiology, Chemistry, Environmental Science, and Zoology by Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur. Resource mobilization from UGC under college development and research grants has taken up as a major strategy to improve the infrastructure, augment library facility, teaching learning facilities, and construction of girl's hostel. IT infrastructure is being continually improved with LCD projectors in class rooms, Internet connectivity in the library and departments. The college mostly caters to higher educational needs of poor students of comparatively backward region of Nagpur. The college is slowly but surely succeeding in its mission of bringing these students at par with their counterparts. The future plan of the institution will include following heads:

- To develop infrastructure facility like classrooms and laboratories with proper instrumentation for the B. Voc. Courses like Industrial Waste Treatment Technology and Medical Laboratory and Molecular Diagnostic Technology.
- Also develop quality laboratory for Community College of "Textile and Fashion Designing."
- To start Communicative English Course at village Bahadura, to develop communication skill in English among the village people.
- It has been decided that 750 square feet newly constructed space should be provided for the extension of library department at ground floor, 750 square

feet constructed space should be provided for the department of music at ground floor, 750 square feet constructed space should be provided for the department of sport at ground floor, 300 square feet newly constructed space should be provided for IGNOU and 200 square feet constructed space should be provided for the Cooperative society of the college. • It has been decided that new classrooms should be constructed for B. Voc. Courses at third floor of college. • Proposal shall be submitted to UGC start the B. Voc. Courses like Nutrition Dietetics and Food preservation Neutraceuticals. • Proposal shall be submitted to Rashtriya Uchchatar Shiksha Abhiyan (RUSA) for the development grants for college.